



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Minutes
Thursday, October 10, 2019



PENDING APPROVAL

PRESENT: Mayor Trowbridge M. Littleton
Vice Mayor Darlene Kirk
Councilmember Chris W. Bernard
Councilmember J. Kevin Daly
Councilmember Peter Leonard-Morgan
Councilmember Philip Miller
Councilmember Cindy C. Pearson

STAFF: Danny Davis, Town Administrator
Martin Crim, Town Attorney
William M. Moore, Deputy Town Administrator
A.J. Panebianco, Chief of Police
Jamie Gaucher, Business & Economic Development Director
Estee Laclare, Planning & Project Associate

The Town Council of the Town of Middleburg, Virginia held their regular monthly meeting, beginning at 6:00 p.m. on Thursday, October 10, 2019 in the Town Hall Council Chambers located at 10 W. Marshall Street. Mayor Littleton led Council and those attending in the Pledge of Allegiance to the flag.

Public Hearing & Approval

FY '20 Budget Amendments

Town Administrator Davis explained that anytime there was a change in the budget of more than one percent in any of the funds, the Council was required to hold a public hearing on the amendment. He reported that the staff identified some items in the General Fund and Utility Fund that met that requirement.

Town Administrator Davis explained that the primary reason for the amendment was to allow for the transfer of the Health Center Fund money to the Middleburg Charitable Foundation that was being created. He advised, however, that the Town Attorney determined that an IRS filing was required because the assets exceeded \$250,000. Mr. Davis noted that this filing would take approximately one hundred hours to complete and opined that the Town may need to postpone the formal creation of the non-profit foundation. He suggested the Town may need to continue to approve the charitable donations for another year until the process can be completed; however, this would not change the need to do a budget amendment.

Council suggested the staff explore the transfer of \$250,000 to the foundation to begin with until the forms could be filed with the IRS.

Council inquired into the details of the amendment related to electric costs. Town Administrator Davis advised that what was proposed may be higher than necessary. He explained that he based it on the first bill and suggested it may have included some things he wasn't expecting. Mr. Davis noted that the subsequent bill was lower and opined that the total annual cost would be closer to \$1,500.

Vice Mayor Kirk moved, seconded by Councilmember Daly, that Council adopt the budget amendments for the Fiscal Year 2020 Budget as shown in the Town Administrator's memorandum dated October 10, 2019.

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie) (by roll call vote)

Staff Reports

Stuart Will, of IES, reported that they were continuing to contact companies regarding the removal of the pump, pipe and wiring that fell into Well L, as the Town's current vendor was not confident they could successfully retrieve it. He reported that they found one firm with a 98% success rate; however, they were searching for one with a 100% success rate. Mr. Will reported that he was unsure as to how long the removal would take once a firm was selected. He explained that the first thing they would do would be to send a camera into the well to determine the exact location of the equipment. Mr. Will advised that a source of fresh water would be needed to clear the area so the vendor would be able to see; therefore, the Town would need to get a tanker truck on the site. He noted that he was unsure what caused the corrosion that led to the pipe's collapse and reported that they would research the water's corrosivity in the future. Mr. Will reported that currently, the Town was able to keep up with water demand through the use of Wells P, 2 and 3; however, to be safe, he delayed the scheduled water flushing to a later time.

Town Administrator Davis reported that the staff planned to file an insurance claim in an attempt to recover some of the retrieval costs.

In the absence of **Town Clerk North**, Town Administrator Davis reminded Council of the need to take COIA (Conflict of Interests Act) training before the end of the year and noted the need to report the training to her once completed. He reported that the staff was continuing to work on the records digitization project and advised that the existing records have been collected for digitization. Mr. Davis reminded Council of the Volunteer Appreciation Reception scheduled for October 29th.

Business & Economic Development Director Gaucher reported that a new co-working space business was opening on Federal Street. He further reported that the date for the Digital Literacy event was being changed. Mr. Gaucher advised that a Start Your Business Workshop was being offered by the Mason Enterprise Center on October 24th at the Middleburg Library.

In response to an inquiry from Council, Business & Economic Development Director Gaucher reminded Council that the deadline for submitting proposals for the Asbury Church RFP was October 11th. He advised that he sent a reminder to the approximately twenty individuals that he had talked to; however, he had not received a proposal as of the meeting.

The Council held some discussion regarding the Middleburg Film Festival scheduled for October 17-20th. It was noted that most of the members planned to attend the opening night ceremony.

Councilmember Leonard-Morgan noted that there were no recycling containers present during the Oktoberfest event and reminded the staff that the agreement was that they would be present for any Town event.

Town Administrator Davis advised that the staff would make sure they were available during next year's event.

In response to an inquiry from Council, **Deputy Town Administrator Moore** reported that the Public Works Trade Show he attended was geared more toward localities that did their own heavy equipment maintenance; however, he was able to make some contacts with regard to signs, equipment and cones.

Mayor Littleton reported that during the recent Virginia Municipal League (VML) Conference, Jeff Stodghill of PMA Architects offered a demonstration of his 3D laser mapping system.

In response to an inquiry, Deputy Town Administrator Moore advised Council that his monthly report would contain a report on the status of enforcement of the dangerous structures ordinance. It was suggested that the properties be listed without specifically identifying them.

Deputy Town Administrator Moore noted that there was one property that the staff was highly concerned about. He reported that it recently changed ownership and advised that the new owners were planning to make some improvements.

Town Administrator Davis advised Council that the Town was earning a significant amount of interest on its investments and the current accounts were continuing to hold strong balances. He reminded the members that some of the revenues that were received in July and August were booked back into FY '19 as required under accounting principles.

Chief Panebianco announced that Corporal Mark Putnam recently graduated from the Institute of Leadership in Changing Times. He advised that Corporal Putnam was excited to implement some of the items he learned.

Chief Panebianco reminded Council of the traffic that would be experienced in town due to the Fall Races on October 12th. He also noted the Middleburg Film Festival which would occur the following weekend and the Mille Miglia event scheduled for later in the month.

Chief Panebianco reported that the Police Department recently participated in active shooter training in Purcellville and advised that it was well organized.

In response to an inquiry from Council, Chief Panebianco reported that the new speed sign located at the entrance to town confirmed that the average speed at that location was less than 25 miles per hour. He advised that while it was averaged over a twenty-four hour period, the system allowed him to generate a report based upon specific time periods. Chief Panebianco noted that the sign was set up to blink if a motorist was traveling over a certain speed to alert them of their speed and suggested this would be tweaked as needed. He offered to send Councilmember Bernard some of the data from the sign for his review.

Council expressed an interest in seeing the average speed for the period between 4:00 and 7:00 p.m. both during the weekdays and on the weekends.

Chief Panebianco advised that this sign was stationary; however, he also had one that was movable. He noted the need to strap a speed limit sign to that one and advised that he did not have the proper pole to do so at this time.

Town Attorney Crim reported that he was following legislation that localities were adopting related to electric scooters. He reminded Council that if the Town wished to regulate them, it must adopt an ordinance before January 1, 2020. After some discussion, the Council agreed it would like to adopt an ordinance before the deadline.

Town Attorney Crim advised Council that he was following the national opioid settlement that was accepted by the courts and reported that Middleburg would not receive any money. He explained that in the case of localities whose amount came to less than five hundred dollars, the money went to the county.

In response to an inquiry from the Council, Town Attorney Crim advised that localities were forbidden from regulating drones. He noted, however, that there was legislation that prohibited peering into an occupied dwelling through the use of a drone. Mr. Crim advised that if a drone flew over a house, it must stay at least fifty feet away.

Consent Agenda

(a) Approval of Meeting Minutes – September 26, 2019 Regular Council Meeting

Councilmember Bernard moved, seconded by Councilmember Daly, that Council approve the consent agenda as proposed.

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie)

Action Items (non-public hearing related)

Writ of Election for Special Election

Town Attorney Crim reminded the members that they had fifteen days from the date of the vacancy to notify the Circuit Court of the vacancy on Council and to request a writ of special election.

Vice Mayor Kirk moved, seconded by Councilmember Miller, that Council petition the Loudoun County Circuit Court to issue a writ of election in order to fill the vacancy created on the Middleburg Town Council by the resignation of Kevin Hazard. Vice Mayor Kirk further moved, seconded by Councilmember Miller, that Council direct the Town Attorney to file the necessary paperwork with the Circuit Court seeking the writ within the required deadline.

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie)

Town of Middleburg Comprehensive Plan 2019

Deputy Town Administrator Moore reported that the main changes suggested by the Council had been made to the document, which included: updating the references to the County Comprehensive Plan to show that it had been adopted; making specific ties between the Town’s plan and specific action steps within the County’s plan; linking the language related to new development on Federal Street to the populations chapter; specifically referencing the County’s Natural Environmental and Heritage Resources Chapter to the language regarding preserving farms and open

space in the Town’s plan; linking the housing initiatives in the mixed-use area to affordable, appealing housing for both young residents and the aging population; linking development on Federal Street to economic development purposes; clarifying that the Town was willing to partner with developers for the revitalization of Federal Street and recognizing that new zoning regulations would be needed; and, the insertion of language related to participating with the County as they sought certain roadway designations for Routes 50 and 626 from VDOT.

The Mayor and Council thanked the Deputy Town Administrator, Planning Commission and The Berkley Group for their hard work. They opined that they developed a really good plan.

Councilmember Miller moved, seconded by Councilmember Leonard-Morgan, that Council adopt the Town of Middleburg Comprehensive Plan 2019 as amended in the draft dated October 1, 2019.

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie) (by roll call vote)

Council noted that the plan contained specific actions that related to doing things with Loudoun County and opined that the Town would have to push for them to be completed. They asked that the staff develop a plan of engagement for doing so that could then be presented to the new Board of Supervisors when they took office in January. It was suggested that the Town and County Planning Commissions would need to discuss this and coordinate efforts.

Deputy Town Administrator Moore stressed that the staff had no intention of simply shelving the plan and would discuss the development of a work program to identify and address the action steps located within it with the Planning Commission. He noted that the Town’s website already contained a page for the Comprehensive Plan, which would be updated based upon the Council’s action.

Request to Provide Programmatic Funding – Coalition of Loudoun Towns (COLT)

Mayor Littleton reminded Council that COLT had been doing a lot of work and cited, as an example, the debates they organized for the Board of Supervisors candidates. He noted that those activities included costs and reported that the Mayors were covering them out of their own pockets. Mr. Littleton suggested the Town set aside some money that could be used for COLT activities that directly supported Middleburg in some fashion.

The Council held some discussion as to whether there were any alternative sources of funding for COLT. It was noted that it was serving as a model for jurisdictions across the state. The Council acknowledged that COLT had a major effect on the changes to the County’s Comprehensive Plan.

Vice Mayor Kirk moved, seconded by Councilmember Leonard-Morgan, that Town Council authorize up to three thousand dollars (\$3,000) in expenditures to support the activities of the Coalition of Loudoun Towns.

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie)

Loan of Asbury Church Bell to Middleburg Museum

Town Administrator Davis reminded Council that this topic arose a year ago in discussions of the Asbury Church; however, it faded away as the museum was not prepared to accept the bell. He advised that they approached him last month again expressing interest in it. Mr. Davis noted that the Town Attorney previously drafted an agreement that would allow the Town to loan the bell to the museum on a permanent basis, while preserving the right to recall it as needed or desired or in the event the museum ever ceased to function. He noted that, at this point, the staff had not heard from any proposer of the Asbury Church RFP expressing an interest in the bell; however, he reminded Council that the proposals were not due until October 12th. Mr. Davis suggested that if desired, consideration of this request could be delayed for a couple of weeks. He reported that the Middleburg Museum did have a location to display the bell, which would be used to help them promote their stories.

The Council held some discussion regarding whether they should wait until the RFP responses were received. On behalf of the Middleburg Museum's Board of Directors, Mayor Littleton agreed to delay their request.

Discussion Items

Elected Officials & Social Media

Town Attorney Crim advised Council that in January, the Fourth Circuit Court of Appeals in Richmond handed down a decision in the case of Bryan Davidson vs. Loudoun County Chair Phyllis Randall, the County Board of Supervisors and other individuals. He explained that following a Board discussion, Chair Randall posted information regarding a Town Hall meeting on her Facebook page, which was set up as a Chair page for the posting of County business. Mr. Crim noted that the court found that to be the case. He explained that Ms. Randall later deleted the entire post, including Mr. Davidson's comments and replies and other public comments; and, she banned his organization's Facebook page from her Chair Facebook page. Mr. Crim advised that the following day she unbanned his page; however, the deleted post remained deleted. He reported that Mr. Davidson filed suit over the twelve-hour ban he suffered. Mr. Crim advised that the court decided it was a constitutional violation, that Ms. Randall should have known better and that she was not entitled to immunity.

Town Attorney Crim advised Council that if a member had a Facebook or Twitter page that was based on public business, it was a public forum. He explained that if people had the ability to post to it, they had the ability to post what they wanted as long as it was reasonable within the parameters of the rules. Mr. Crim advised that the unknown was what would happen if Facebook or Twitter banned someone for violation of their terms of service and explained that they were not subject to the First Amendment so they could have whatever terms they wanted. He advised that another unknown was what would happen if localities had social media accounts and someone alleged that due to the terms of the service, their First Amendments rights were being violated; and, opined that everyone was waiting for that case to arise. He reiterated that a Councilmember's Facebook or Twitter page was a public forum; however, Facebook or Twitter were not as they were private businesses.

Town Attorney Crim noted that there were questions as to what kind of problems could arise due to the case law. He reported that if an individual had a mix of personal and public business on a page, it would be considered to be a public forum. Mr. Crim suggested the members keep their personal and public pages separate, which would allow them to ban anyone they did not like from their personal page. He reiterated the need for a separate account for public business if desired and advised that the rigid separation would protect them from allegations that they had done something untoward because the outward facing public page would be a public forum. Mr. Crim noted that with regard to Twitter, members could mute people as there was no constitutional right to be heard – only to speak.

Town Attorney Crim advised Council that if a member wanted to have a campaign page, the simplest thing to do was to set up a third page, which could include political items. He further advised that it could then be deleted once the campaign was over.

Council noted that Facebook only allowed users to have one account; however, different pages could be set up under it. It was suggested that a good way to avoid issues was to stay off social media entirely for public business.

Town Attorney Crim recognized that the reality was that members must interact in this manner and reiterated that the best way to deal with it was to have separate pages for an individual's person, government and political communications.

In response to an inquiry from Council, Town Attorney Crim reported that the outcome in the Randall case was that the courts issued a declaratory judgement and found Chair Randall liable for having violated Mr. Davidson's constitutional rights. He advised that while no fine was imposed, Mr. Davidson's attorney's fees must be paid by Chair Randall, which was in effect the penalty. Mr. Crim opined that as to attorney's fees, judges would give the complaining party's attorney more as they vindicated someone's constitutional rights. He advised that this was the first circuit court to rule on this issue; however, he noted that a similar case involving the Governor of Kentucky was languishing in the courts.

In response to an inquiry from Council regarding whether the County would pay the attorney's fees, Town Attorney Crim advised that VACO could say it would not defend the case, meaning Chair Randall may have to pay the fees out of her own pocket.

Mayor Littleton encouraged the members of Council to be careful about the use of their personal Facebook pages for Town business as they could create a public forum. He suggested that if the members did so, they should be careful and not delete anyone.

Town Attorney Crim suggested that if someone asked a Town related question on an individual's personal page, the member should direct him/her over to their Town page. He noted that this would create a record that the member did not want to turn their personal page into a public forum.

Information Items

Strategic Initiatives Review – Wayfinding

Town Administrator Davis reminded Council that the Town was proceeding with the branding process and advised that the staff wanted to make sure the wayfinding signage was also proceeding. He reported that the Planning & Project Associate looked at what was previously approved, as well as the new VDOT standards that have since been put into place. Mr. Davis opined that the Council did not previously discuss locations for the wayfinding signs. He advised that he wanted to give them the opportunity to review the initial design and noted that the colors and icons could change based upon the branding.

In response to an inquiry from Council, Deputy Town Administrator Moore advised that the staff was recommending separating the replacement of the street signs from the wayfinding signs. He noted the need to ensure that VDOT's previous approval related to the street signs still stood. Mr. Moore suggested that if it did, the staff could move forward with bidding and installing them in the locations that have already been mapped. He reminded Council that the wayfinding signage was approved as a part of a pilot project; however, that approval had since expired.

The Council held some discussion of the poles for the street signs. Deputy Town Administrator Moore recommended the Town use of a black finish square tube post, as opposed to the decorative round posts, due to the cost of replacing them when they were damaged. He opined that they would have a better aesthetic than the basic plain galvanized pipe.

Planning & Project Associate Laclare reminded Council that the Town previously hired LPDA as its consultant for the wayfinding signage. She reiterated that there have been changes to VDOT's regulations since their approval occurred. Ms. Laclare questioned whether the staff should continue to work with LPDA or seek another firm.

Town Administrator Davis questioned whether the Council wanted to hold a discussion of the locations of the wayfinding signage or whether they wanted to send this to the Cultural & Community Events Committee for their recommendation. He noted the need to determine what types of things would be identified on the signage, such as the National Sporting Library & Museum. Mr. Davis advised that items such as the pole, sign color, logo and fonts would be revised as the Town advanced through the branding project.

Mayor Littleton noted that the members of Council were not sign experts and suggested the need to hire a firm that was. He further suggested the Council should not have a blank canvas to consider with regard to colors, etc. Mr. Littleton recommended options be presented for the members' consideration, to which the remainder of Council agreed.

Deputy Town Administrator Moore reiterated the need to negotiate with VDOT with regard to the approval that was received during the pilot program. It was noted that part of the proposal was to consolidate signage, such as street and stop signs, so there would be less of it.

After some discussion, the Council agreed the staff should continue to work with LPDA to make the required changes and return with a recommendation for their consideration. They noted the need to look at this from a holistic view. The Council asked that the staff pursue the separation of the street signs from the wayfinding ones so progress could be made on them while the branding process was taking place.

Status & Update on VDOT Progress on Crosswalk Repairs

Town Administrator Davis reported that he had not yet heard from VDOT. He noted that based upon their previous communication, the Town should hear something any day now.

Mayor Littleton advised that this would be a recurring agenda item in order to keep the Council and public updated on VDOT's progress on the repairs.

Virginia Municipal League (VML) Conference

Mayor Littleton opined that the recent VML Conference was great, with approximately six hundred attendees. He noted that it would be held in Norfolk next year and Leesburg the following year. Mr. Littleton advised that while Leesburg would take the lead, each of the seven towns in Loudoun County would bring something to the event.

Banberry Cross Reserve Subdivision

Mayor Littleton advised that he had received calls from individuals asking whether the Town would be willing to submit a letter to the County expressing concerns about this project and seeking to ensure the appropriate studies were conducted. He noted the need for the County to take their time and make sure they did the due diligence necessary to ensure there would be no negative impacts to Middleburg.

After some discussion, the Council agreed that sending a letter would be a good idea provided the Town stuck to the letter of the law. Mayor Littleton advised that he and the Town Administrator would draft one and would send it to the members for their review.

State of the Town Address

Mayor Littleton reminded Council of the State of the Town Address scheduled for October 22nd at 6:00 p.m. at the Middleburg Community Center. The Council held some discussion of the plans to live stream the event. Town Administrator Davis reported that he planned to use his Town phone to stream it on the Town's Facebook page.

Strategic Planning Session

Town Administrator Davis suggested the Council may wish to schedule a strategic planning session in order to identify their strategic initiatives for the coming years. After some discussion, the Council asked that the staff identify some potential dates for their consideration. It was suggested that the sessions be held on a Friday evening and Saturday. It was further suggested that consideration be given to holding them in a different, but nearby, location as it was too easy to slip away when they were local.

Middleburg Community Charter School

Town Administrator Davis reported that the kindergarten and first grade students from the Middleburg Community Charter School came to the Town Office on September 27th to learn about Town services. He advised that they talked a lot about historic preservation, zoning and water. Mr. Davis reported that the students have since created 3D models of the town, which they unveiled to their parents earlier in the day. He opined that they did an amazing job.

Council suggested the staff get pictures of the models and post them on the Town’s website.

Closed Session – Appointment of Interim Councilmember; Recruitment of Town Treasurer; Property Acquisition

Councilmember Miller moved, seconded by Vice Mayor Kirk, that Council go into closed session as allowed under the Virginia Freedom of Information Act Sections 2.2-3711(A)(1) and (3) for the discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees and employees of the public body and for the discussion or consideration of the acquisition of property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Councilmember Miller further moved, seconded by Vice Mayor Kirk, that these matters be limited to (1) an interim appointment to the Town Council; (2) the recruitment of a Town Treasurer; and, (3) property acquisition for a new Town Administration Building. Councilmember Miller further moved, seconded by Vice Mayor Kirk, that in addition to the Council, the following individuals be present during the closed session: Danny Davis and Martin Crim for all of the items and Will Moore for the third item. Councilmember Miller further moved, seconded by Vice Mayor Kirk, that the Council thereafter reconvene in open session for action as appropriate

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie)

Mayor Littleton asked that Council certify that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting, which the members so did. He reminded those present for the closed session that any discussion that occurred within it should be treated as confidential.

Council Approval - Contract with Baker Tilly/Springsted – Recruitment of Town Treasurer

Councilmember Miller moved, seconded by Councilmember Daly, that Town Council authorize the Town Administrator to enter into a contract directly with Baker Tilly/Springsted in the amount of \$14,340, to assist in the recruitment of a Town Treasurer.

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Leonard-Morgan, Miller and Pearson
No – N/A
Abstain: N/A
Absent: N/A
(Mayor Littleton only votes in the case of a tie)

There being no further business, Mayor Littleton declared the meeting adjourned at 8:40 p.m.

APPROVED:

Trowbridge M. Littleton, MAYOR

ATTEST:

Rhonda S. North, MMC, Town Clerk

October 10, 2019 Middleburg Town Council Meeting

(Note: This is a transcript prepared by a Town contractor based on the video of the meeting. It may not be entirely accurate. For greater accuracy, we encourage you to review the video of the meeting that is on the Town's website – www.middleburgva.gov)

Bridge Littleton: We will call the October meeting to order. First item Pledge of Allegiance.

Everyone: [Pledge of Allegiance]

Bridge Littleton: Ok. We'll now do the roll call.

Chris Bernard: Chris Bernard.

Philip Miller: Philip Miller.

Darlene Kirk: Darlene Kirk.

Bridge Littleton: Bridge Littleton.

Peter Leonard-Morgan: Peter Leonard-Morgan.

Cindy Pearson: Cindy Pearson.

Kevin Daly: John Kevin Daly.

Estee Laclare: Estee Laclare.

Martin Crim: Martin Crim, town attorney.

Danny Davis: Danny Davis, town administrator.

Bridge Littleton: Okay. We will now enter the public comment portion of the meeting. Does anybody wish to address the council? We will close the public comment session. Public hearing, budget amendment. Mr. Davis.

Danny Davis: Thank you, Mr. Mayor and council members. Anytime there is a change in expenditures or proposed change in expenditures of your adopted budget of more than 1 percent in any of the funds, then you're required to have a public hearing for an amendment to that particular budget. We've identified a few items in the general fund that we need to account for. The big one there is the TOT grant received from the county. So we're recognizing the revenue and then also recognizing the expenditure there. There are few other additional dollars that are put in just to cover some projects either that were planned or that may have been approved in FY 19 as fund balance expenditures, but actually were not spent in FY 19 and did not get rolled into the 20 budget. The utility fund is one of those as well. That's for the I&I work that we did on some of the sewer lines and then the Health Center Fund. The primary reason for this is to actually indicate the dollars that are in the Health Center Fund and then note those dollars for expenditure as part of the idea of creating the Middleburg Charitable Foundation. I don't know if now's this time as good as any to to mentioned to you that as as we are putting all the pieces together to create an in establish this 501c3 not for profit. There are a few items in this as Mr. Crim has been identifying all the steps necessary to get there. Probably the most potential biggest roadblock that we've identified in last week or so is the IRS filing that's required for this because the assets of this are more than \$250,000. It's not the easy, simple form. It's the 30.

Martin Crim: It's a 1023.

Danny Davis: And it's they estimate 100 hours of time to complete the form. Yet IRS gives an estimate of how long each form might take. So I'm not saying we can't get it done, but we need to do a little more looking into it before I can say for certain. We may need to postpone the formal creation of this not for profit until we can do contributions in this calendar year and then continue this process for the next calendar year because we have the nonprofits in the town waiting to get the formal letter requesting their submissions for funding requests. And the intent was that we'd have this established by ostensibly the first of December to distribute those funds from the 501c3. My guess right now is that those may need to just come from the town's Health Center Advisory Board and then ultimately from the council. So that's an update that's a little tangential to the budget amendment. At the end of day doesn't change than the need to have a budget amendment to identify the funds in the Health Center Fund and that certain of those funds or all potentially in this fiscal year will be distributed out as donations and whether that goes as individual donations to individual entities in the town or ultimately to the Middleburg Charitable Foundation. We do intend to expense or expend all of these funds by the end of the fiscal year. [off mic]

Darlene Kirk: Could we start out the charitable foundation at just \$250,000 and then move the rest in eventually someday.

Martin Crim: We thought about that. I don't have an answer for you, but just seem on its face to be a logical step.

Darlene Kirk: And my second question, so the motion still stands as it is. in

Danny Davis: The motion, should be fine as it is. That is correct.

Bridge Littleton: Any other questions on the budget amendment? Yeah.

Peter Leonard-Morgan: One question. The maintenance budget. Additional electric account for. Yeah, I remember it was going to be two thousand dollars plus the electricity. So is that.

Danny Davis: Correct? I probably jumped the gun and made a little higher than necessary. The actual construction costs ended up being less than a thousand dollars, if I recall correctly. I think where I got a little hesitant is the first bill for that account I think came in the hundreds of dollars. And I was concerned that over a twelve month period that that could be multiples, thousands of dollars. But then I believe the last bill we received was one hundred thirty dollars or something. So it's more likely gonna be closer to fifteen hundred dollars a year. Two thousand dollars a year max, but I didn't have a chance to go do all the analysis before this came together. So if we don't expended all, we won't spend it.

Bridge Littleton: I just recommend we have local property owners pay for it.

Danny Davis: Yeah, nearby property owners will tap into their accounts.
[multiple speakers] Yeah, I think that works. Very good.

Bridge Littleton: We're talking about the lights.

Danny Davis: [Inaudible] Road. [laughter] [off mic] Seriously?

Bridge Littleton: [off mic] Oh my. Ok, anyway. Anybody have any questions? [off mic]

Danny Davis: And they are LEDs so we didn't expect that. I think the first bill may have just had some additional things that I wasn't expecting in it. And as a reminder, this is a public hearing item. So in case members of the public do want you to speak on this.

Bridge Littleton: Anybody wish to speak on that? I forgot. Anyone wish to speak on the amendment. Ok, we'll close the public hearing. Now, we'll have that discussion about. Anyone have any questions for Danny about the budget amendment? Ok. Is there a motion?

Darlene Kirk: I move that the town council adopt the budget amendments for the fiscal year 2020 budget as shown in the town administrator's memorandum dated October 10, 2019.

Kevin Daly: Second.

Bridge Littleton: Any discussion? All those in favor say aye.

Everyone: Aye.

Bridge Littleton: Opposed, abstention.

Martin Crim: Mr. Mayor. Since it is a form of an ordinance. Shouldn't that be by roll-call vote? Am I mistaken?

Danny Davis: Since it's a budget related item.

Martin Crim: I think it probably should be a roll call.

Danny Davis: I apologize for that it probably should be just to be on the safe side.

Bridge Littleton: Ok. We'll have a roll-call vote. Name and how you vote.

Chris Bernard: Chris Bernard, aye.

Philip Miller: Philip Miller, aye.

Darlene Kirk: Darlene Kirk, Yes.

Peter Leonard-Morgan: Peter Leonard-Morgan, aye.

Cindy Pearson: Cindy Pearson, aye.

Kevin Daly: John Kevin Daly, aye.

Bridge Littleton: Okay. Motion passes or ordinance passes. Next item is staff reports. Stuart. You might as well sit down. Put your feet up. Get some water if you need it. So just to let you know in case you need it. I have one of those Mr. Grippies you know. Ok, if you I think if you could just give us an update on.

Stuart Will: We're still contacting different companies to look into the removal of the existing pump and pipe that is down in the well. It's approximately one hundred and thirty feet of pipe and the pump and all of the wire. So three hundred and thirty feet of wire. And the normal well company we use, Roy is not at all confident that they can retrieve it. They said they have a success rate of probably less than 50 percent. We've contacted a company out of Richmond [Inaudible] Hydro. They have a success rate around 98 percent. We're looking for somebody with 100 percent success rate because we want that out. So we're continuing our search. Mark was looking into it today and he never got back with me with any results. So that's where we're at with Well L.

Bridge Littleton: In your experience, let's say, ah, I mean, you or not know maybe don't know. But if we find the right person, when we find the right person, how long is a process take like a day or two?

Stuart Will: I have never been through this ever before in my entire life so I don't know. With the correct equipment, [Inaudible] Hydro, for instance, will send a camera down. And then that way, they know the exact depth

of where everything is, where the wire begins. They'll get their camera past the wire. They'll know exactly where the pipe begins. And then I can only imagine they have specialized tools that along with the camera, they can sounds like I should be able to do it.

Bridge Littleton: Okay.

Danny Davis: I did understand that part of that process may include flushing the pipe or pumping out the pipe to remove some of the water.

Stuart Will: And because of the nature of the water, the iron and manganese moving anything down through the water column it's going to disturb that water. So you need to have a source of fresh water to make it clear area so you can actually see anything and we'll need to get them a tanker truck or something. Yeah. That's the Well L debacle at this point. I wish I'd recommended that you guys in hindsight is 20/20. I wish I'd recommend going ahead and getting a new pipe on that thing I had looking at that pipe back in the spring and even looking at most of it today. I don't know where in the world all that corrosion came from. We are going to in the future and I need to get a couple of testing different. There's what is called a Langelier Index. That is a measure of a water's corrosivity or otherwise on the opposite end of that scale, its ability to lay down scale and I'm going to test all of our raw water for the Langelier Index to know if we're on the plus or minus side there. And then that's something I definitely want to know in the future. Never even considered it up to this point because I figured the engineers had already done it. Yeah. Yeah.

Bridge Littleton: Anybody have any other questions for Stuart? [off mic]

Stuart Will: Yes, ma'am.

Cindy Pearson: So not using Well L, then everything else is taking care of that amount of water that that was producing.

Stuart Will: Well, Well L and Well P together supply [Inaudible] Avenue Treatment Plant and the majority of the water that goes out of that treatment plant goes to [Inaudible] And you know it's it's Well P will keep up buying unless they really have a big party back there or something.

Cindy Pearson: So is should we go ahead. And I mean you're not going to find somebody that's gonna guarantee you 100 percent that they can do anything. I'm sure. Would you. No one will. So do you have a date that you would go ahead, make a decision? Are you trying to get these? I'm done quickly. I mean, is this something you need to do quicker than slower.

Stuart Will: We are wanting to go ahead and move forward with this as quickly as we possibly can. Get that Well back online. And then, you know, that's one thing also, our flushing that we had planned for this week, we got the flushing done Monday night and we decided we probably better hold off on that just to be on the safe side. So we're have to push that back to possibly November.

Cindy Pearson: Thank you.

Bridge Littleton: Any other questions? Danny, quick question. The retrieval costs. Would those be covered by insurance?

Danny Davis: It would be our intent that we file this with insurance and try to get reimbursed some way or another for at least a portion of these costs.

Bridge Littleton: Okay. Anyone else? Stuart, thank you.

Stuart Will: Thank you.

Bridge Littleton: Have a good one. It's never dull around here, is it? [laughter] Rhonda. [off mic] Anyone want to pitch it for Rhonda?

Danny Davis: I'm happy to answer any questions you might have. As highlighted in a reminder, COYA training. So if you do take that training online, please let Ronda know. And then we are continuing to work through the rest of our projects, specifically Laser Fish and the documents, excuse me, have been swept away to Kansas. Somewhere across the country for scanning. So it will be interesting to see how all that comes around. But progress and let's jump two feet.

Bridge Littleton: [inaudible] People's Republic of China.

Danny Davis: The town clerks, one fear of this whole project was had nothing to do with the scanning or the OCRing. It was merely the truck ride between here and there that something could happen on the way. As a reminder of the volunteer appreciation, reception is October 29th. So we look forward to that event and happy to answer any questions you might have.

Bridge Littleton: Any questions for Danny on Ronda's report? Okay. Thank you, Jamie.

Jamie Gaucher: Thank you, Mr. Mayor. Members of council, I want to highlight a few things that are on the report. We have a new co-working space business, a gentleman who is going to start a co-working space here in Middleburg. That's a big step forward. We've been working on that for over a year. In addition to that, I want to let you in member's account and know we changed the date of our digital literacy event. It's going to be on the 22nd of October. Same presenter at the same location, the National Sporting Library Museum. Starting at 6 o'clock that evening. And additionally, something that is not on my.

Bridge Littleton: Woah, woah, what time?

Jamie Gaucher: 6 o'clock on the 22nd.

Danny Davis: We'll confer afterwards.

Bridge Littleton: All right. OK.

Jamie Gaucher: And we are also having an additional Start Your Business workshop with the Mason Enterprise Center. They're coming to town and they're going to be doing that workshop at the Middleburg Library. That's on Thursday the 24th, starting at eleven o'clock in the morning. Open to the public, free of charge. Outside of that, I'd be happy to answer questions.

Bridge Littleton: Anyone have any questions for Jamie? Yes, sir.

Peter Leonard-Morgan: Do you know where the co-working space is gonna be?

Jamie Gaucher: It's going to be on Federal Street and we're in the space where the nonprofit focused on water used to be. I can't remember. [multiple speakers] Thank you. In Mr. Graham's building on Federal Street.

Bridge Littleton: Quick question, how many? So today was the close date.

Jamie Gaucher: Tomorrow is the close date.

Bridge Littleton: How many do we have in so far?

Jamie Gaucher: Zero.

Bridge Littleton: Okay.

Jamie Gaucher: That's in reference to the Asbury Church.

Bridge Littleton: Yeah. Asbury Church. Yeah. Well I yeah. I guess people used to the last day. Okay. Do you have any indication that of anybody who will be submitting a proposal?

Jamie Gaucher: I send out a reminder either. I think was over the weekend to everybody that I talked to or Danny had talked to with regard to this RFP and only one person from that list and it was close to 20 people, slightly over 20 people. I responded that they would definitely have a proposal in by Friday. [off mic] Correct.

Peter Leonard-Morgan: But you shown it to quite a few people, I think.

Jamie Gaucher: Yes. Yes.

Bridge Littleton: Great. I don't think I anything else. OK, Anybody have anything else? Yes, ma'am.

Darlene Kirk: I have a question about one you have, the Middleburg Film Festival, you do using the southern states building. Is that going to happen?

Jamie Gaucher: I don't know if that's going to happen. The [Inaudible] the person who heads up the film festival asked me for the contact the owner of the building. I don't know if that's going to happen or not. I'll find out tomorrow and let you know.

Bridge Littleton: You know, it's a good question. Quick show of hands, who plans on attending the opening night thing for the film festival that we all got invited to.

Kevin Daly: Next Thursday?

Bridge Littleton: Yeah.

Kevin Daly: Can we bring spouses?

Bridge Littleton: Yeah, I emailed it to you. To your Middleburg [inaudible]. Raise your hand if you're going to attend.

Kevin Daly: Can we bring spouses? It wasn't clear.

Bridge Littleton: We'll ask, I will ask. Okay. Cause I just want to email. One, two, three, four, five, six, six. Maybe seven. Okay. I want to give her a heads up. [off mic] Next up. I'll just change it up and go with someone else. Will go ahead. That's all I saw.

Will Moore: I have nothing to highlight outside my report, but I'll be happy to answer any questions.

Bridge Littleton: Anyone have any questions for Will? Go ahead.

Peter Leonard-Morgan: One of the go green my go green colleagues mentioned to me there were no recycling containers at the Oktoberfest. I'm not sure that's. I was there but I can't remember seeing one or not seeing one. I just wondered whether there's. And then I was told also that I had been an agreement that for any town event, they would be recycling containers. So I think probably the onus is on me as the Go Green representative. I was in my lederhosen. [off mic] It's not a problem, It's just something that she mentioned to me. And I can't remember if they were there or not.

Danny Davis: No, I think you're correct. We had a waste disposal toters, and I think that's something we can add for next year to make sure around that we have specific recycling. It requires some extra signage. And I think you risk the fact of people not paying attention and fouling up the recycling. But you don't know until you try. So I think that's definitely something we'll add next year specifically because all the drinks were provided in plastic cups.

Bridge Littleton: I had a quick question. How was the public works trade show in Purcellville?

Will Moore: It was good. They've been doing it for 14 years. I think it's probably geared toward localities that do more of their own heavy equipment maintenance than we do. But we were still able to make some good contacts with the a source out of Gainesville for signs and equipment and cones that we were tangentially aware of. But make good contact there and a couple of other equipment and or uniform suppliers. So it was valuable, I think, to attend this one.

Bridge Littleton: I will say we were at the VML conference earlier this week. Jeff [Inaudible] was there from PMA and he did you see that laser mapping system they have. That was the coolest thing I have ever seen. So it's just they put this machine in the middle of a room just because of planning and it's got a laser on it and the laser spins like this. And then the whole thing spins around the room and it shoots like 1.4 million laser dots all over the room and 3D maps the entire room. And then the software recognizes that there's a person in the way or a chair and it removes it from the mapping and then you move it to different areas. And it was like, so the box is only about this big. Oh, it was it was really cool. And then you can [off mic] Yeah, right. Yeah.

So then anyway then it initially has on i-Pad it 3D moves it around and does all this stuff and so and then you can also take that software and model your own design building. So that's how I was thinking about which was kind of cool. But it also works outdoors. So like if you want to map the area in which you want to put a building, it can do all this stuff. And the box is like two hundred thousand. What's that? [off mic] What? Well it has to be stationary. Can't move. [off mic] I mean it was wild. I mean he was literally putting it the conference in the. Jeff, in the exhibit hall. It was wild. Okay. Anybody have any questions for Will? Oh yeah.

Darlene Kirk: [off mic]

Bridge Littleton: Will, thanks. Hold on. Sorry. No, no. He's been dismissed. I'm sorry.

Kevin Daly: I was raising my hand, but no one. Dangerous structures enforcement. When will the initial report be out? You're compiling documentation and staff will begin reviewing. Will there be a report along with that?

Will Moore: I mean, we we will include this in our monthly reports where we are with [inaudible]

Bridge Littleton: You know. Here's what might be help. I know you wanna be careful and be sensitive to property owners who you're working with. So maybe just list them out property one, two, three, four, five where you are and where you intend to be. Yeah.

Not by designation, but, you know.

Will Moore: But so at the risk of revealing a property, one property that we were highly concerned with for a long time was Mr. [Inaudible] property as under the HDRC section, there are new owners of that property. They came in and just had some initial conceptual discussion with the HDRC about some of their plans to rehabilitate that and that's something they're going to be beginning on very soon. So we were very happy that this is in the hands of somebody who's going to actually make some improvements to it now. And we're looking very forward to that.

Bridge Littleton: Yeah, it's great. Okay. All good? Okay. Next is John. Oh, there you are, the permanent interim treasurer.

Danny Davis: We've provided for you just a brief update on current September of 2019 in our fiscal year 2020. I provided for you a couple items of note. The amount of interest earned in September doing pretty well there in both funds, which is significant and continues to exceed even the budget amount for FY 20, which is great. You see the

balances there in our current accounts. So we continue to hold strong balances. And if you have any questions on the revenues or expenditures, I'd be happy to answer those. As a reminder, the revenues currently still show certain items that were booked back into FY19. John just today essentially reversed those revenues for FY 20 so they shouldn't show up in future reports. So it will feel like a little bit of a shock when you get July and August reports in the future, because revenues will be essentially zero. But that's because, again, the revenues that we receive are often booked back to the prior fiscal year.

Bridge Littleton: And that's accounting. That's not cash.

Danny Davis: That's correct. That is straight, straight accounting. [off mic] Well, you know, we're talking \$600000 maybe, which is a fair amount of revenue, but it's essentially the last TOT collection which we receive in July. It's one months of TOT and it's the Loudoun County collection of property tax, which is half of property tax, about \$250000 there. So put all that together somewhere in the range of maybe a little sales tax of six hundred, give or take. But again, as we go through future reviews of this, we can always, you know, show you what those numbers would be or provide estimates. Just say you're confident that we're still on track for the year end.

Bridge Littleton: Anyone have any questions for Danny? Go ahead.

Darlene Kirk: Speaking of Treasurer, were are we on hiring a treasurer?

Danny Davis: We can, I think, update in closed session. We had discussed this a little bit, but still in the process of we've reviewed some candidates and interviewed some candidates. And there was some discussion at the last council meeting in closed session about a few of those particular candidates.

Bridge Littleton: Ok. Anyone else have a question for Danny on the budget or the [inaudible]? Ok. A.J..

A.J. Panebianco: [off mic] I'd like to have one call attention to Corporal Mark Putnam. He graduated the Institute for Leadership in Changing Times, which is a school that's taken its eight days over two months and there's homework in between. It's a pretty good school and it's for mid-level supervision, which is where he's at. And I think he benefited pretty well from it. He seemed very excited when he came back and tried to implement a few of the things that he learned. So really good. It's a good accomplishment for him and want to give him kudos for that. Of course this Saturday we have Fall races. So just be aware that we some trucks come and go and some large horse trailers probably through there. Obviously, a film festival is coming up. The big thing that you may see on the news today, if you haven't already there was a training for a high threat situation or what we used to call active shooter in Purcellville. We participated as observers. It was at the Patrick Henry College, which I think Danny has a wing there and it's where we.

Bridge Littleton: It's the delinquency centered.

A.J. Panebianco: Yeah, this is where Bridge. myself and Peter judged a contest there last year as well. It was very well organized and very well put together. Probably three hundred or so law enforcement, rescue and fire personnel, including bomb techs from the fire marshal's office and some federal partners as well. So it was very well put together. The sheriff planned it for eight months, I believe, and it all came to a head today and it was done very well. So got to see some good activities and how it worked. So, Shane, we have to train for stuff like that. But it's also a blessing to see the professionals that will respond if we have something. So very reassuring for us. You've got the Mile Miglia later this month. We have a meeting soon, tomorrow maybe? Yep. Tomorrow on that to work out the final details. [off mic] Yeah. The race. Yeah. We're having the race. But I believe we're getting very close to feeling like it's gonna be an event they may grow. So we'll see. Any any questions?

Bridge Littleton: Any questions for A.J.? Yes, sir.

Peter Leonard-Morgan: Great to see the rate of speed sign coming into town, is that have you noticed a positive effect or is it too early to tell?

A.J. Panebianco: We didn't think they were speeding often there in the first place. What we have confirmed is that the average speed is less than 25 miles an hour. And I want to say that.

Philip Miller: Is that averaged over 24 hours so that includes when it's backed up at the light.

A.J. Panebianco: That's averaged over. It also has a high, lows and it's over this last one was 16 days of averaging. It was about 100. I think there's one hundred. There's 1.2 million cars that come through. So you're good at math divide that by 16 days. Oh, yeah. So. So that in a year. Not in a month. Got it. Not in a month, but. Yeah. OK. So anyway, it's giving us some good data. We're still looking at various reports we get from it. There are some highs. But also we have to realize that we're shooting that radar is actually into a 35 zone, not 25 zone. It's not 25 till they pass it. And when they pass it off. So we have people physically slowing as they come into town decreasing top of the hill. So let's see. I think the added signage, I think Danny campaigned for a reduce speed sign ahead for 25 and it may have had a good impact as well prior to that coming up. So it's not hurting. Definitely not hurting.

Bridge Littleton: Yes, sir.

Chris Bernard: It's the same topic. So I think it's great. I think, you know, controlling the speed on that site has great. The blinking. I'm sure it's effective. I feel like it. It is your entrance into town. It's distracting and it's awful. I don't know if there's any.

A.J. Panebianco: It is designed to get people slow. Well, yeah, it only blinks when you speed, by the way. So if you're speeding. [multiple speakers] We can set it to go higher. It's not a constant blink it only blinks after it gets to a certain speed. We can raise that speed to where it's more towards reckless.

Chris Bernard: Maybe. I don't know. Maybe try and see what the effect is for awhile

A.J. Panebianco: We can also turn it off so it doesn't ever blink. I mean, but we can play with it. We're still working that machinery.

Chris Bernard: And you might see your stats change. I don't know But if it's just as effective.

A.J. Panebianco: I don't believe we're gonna see them. I think it's going to remain about where it's at.

Chris Bernard: It's just ugly.

Danny Davis: But it does fit into that comment with the chief made that because you're shooting down at a 35 zone, people are still technically at the speed limit.

Chris Bernard: [off mic]

A.J. Panebianco: If you can see the sign, it can see you. Yeah. [off mic] Yeah that one. it's not necessarily when we work radar we have an audible tone as well. So we know which car we're tracking in that it knows which car is tracking but you as the person coming up may not know which car is actually tracking. We'll play with it. We're going to continue to tweak it. So we'll definitely play with it. As a matter of fact probably Tuesday, Mark works again and we'll get Mark to raise that to 35 and see what happens. And if we're still getting the same results, we could may just leave it at 35 or we make a [inaudible] something that we decide because it's a new toy, so we're going to play with it.

Chris Bernard: The other thing is I'd be curious to know how it tracks as data points because that's like seventy five thousand cars a day. [inaudible]

A.J. Panebianco: And to be honest, because I know you're you like to work with numbers. I intend to send you that data at some point and let you play with it.

Chris Bernard: Love it.

A.J. Panebianco: I was going to run out by Danny, but I just volunteered it.

Bridge Littleton: So does it give you the data per car?

A.J. Panebianco: No, if it did, you couldn't get it on a spreadsheet cause it's literally thousands of cars a day.

Bridge Littleton: Oh, I get that. But to Philips point. I'd be interested to see what the average is if you took out between 4 and 7 p.m..

A.J. Panebianco: We can actually do that. We can set it up so that it's not tracking between certain times.

Chris Bernard: [off mic]

A.J. Panebianco: It does it in I believe in and we've got another one. So maybe I'm getting the two of them confused, they're by different manufacturers. I believe it's every 15 minutes it's all aggregates and fifteen minutes on. Yeah. So and I think we have the ability if I've read everything correctly to say we don't want the data except between this time and that time. So we're gonna be able to see, you know, like is the morning rush hour, we're going away from town where they're flying, you know, is it when they're coming into town where the speeds are. I think the highest speed we've seen because it does tell us the highest speed was 61, but that's in a 35 zone, which is still high. Yeah, but yeah, it could have been going away or to and it doesn't give us that because it doesn't have the ability to do that.

Bridge Littleton: And I'd love to see like the difference on weekdays vs the weekends. Yeah.

Chris Bernard: [off mic]

A.J. Panebianco: We're going to look at it and see what we can do. We're going to begin to play with it now that we've pulled a couple dumps of data off of it so that we could see the reports and now we're going to start to play with it. So over the next month or two, we're going to play with it. And I fully intend to send it to you. Not that I don't want any of the rest of them I just know he's in [inaudible]

Chris Bernard: [off mic]

Philip Miller: I wonder if you can if you can pull out if there are, you know, people who are doing 60 miles an hour at 4:30 in the morning. Yeah. And that's you're not sitting there and it's 4:30 every day. We have somebody who's hitting 60 miles an hour.

A.J. Panebianco: The intent is to be able to target are to be able to determine when we have our problem. Yeah. So as we start to tweak the data gathering, we're gonna see where that issue is. And then we can target enforcement. That's kind of what we're.

Philip Miller: Kind of like how you know that everybody's blowing through stop signs going on to Marshall Street between 4:30 and 5:30 in the afternoon.

Cindy Pearson: Is that sign of movable.

A.J. Panebianco: That one, no. We have another one that is and it gathers data a little differently. But we do have one that's mobile that we use in different places. The only requirement is we have to have a speed limit sign to strap

it to. We wanted to do it on Marshall Street. But there are. We just don't have we don't have a proper poll. We do have one with a hole in it now. Yeah. Oh by. Go ahead.

Bridge Littleton: No, you all good?

A.J. Panebianco: Yeah. I was just going to explain the hole in the pole down there. We had a fire call. if you didn't have power the other day because there was a fire in the pole right by your house.

Bridge Littleton: No it's not by my house, his house. Yeah. Okay. Other questions for A.J. All right. Thank you. Martin.

Martin Crim: Thank you sir. Couple updates for you on my report. One is just today I received Prince William County ordinance, draft ordinance for electric scooter regulation. And all it says is that the county administrator can adopt regulations, too. If they wanted to get something in before the end of the year so that the you know, the thinking is with this January 1st, 2020 deadline, we really don't know what that means. If that means that you speak now forever, hold your peace and you'll never be able to regulate them if you don't or if it's something like, well, they're going to come back later and adopt a standard statewide if you don't have one that's going to apply to you, we really don't know. So Prince William is not taking that risk. I've not seen what Loudoun has proposed to do. I've looked at Fairfax, Charlottesville, Blacksburg and a number of others and various different levels of regulation, but the things have caused, the things are dangerous. I think that the accident rate is one per 5000 miles. And you compare that to what it is for automobiles, which is in a million, a couple million. It's really clear that these things are dangerous people riding them without helmets, which means that a lot of head injuries. So there's yeah, there's a clear health, safety and welfare issue there for localities.

Bridge Littleton: So I can't remember. Did we put an ordinance in place?

Martin Crim: You have not.

Bridge Littleton: We should do it.

Darlene Kirk: And there is one motorcycle or motorized skateboard. I see it a lot on Sycamore and the back street.

Martin Crim: This is primarily aimed at.

Bridge Littleton: the rental scooters,

Martin Crim: The rentals. Yeah. [off mic] Right.

Bridge Littleton: So let's beat the clock and get an ordinance. I mean, I you know, I don't know of everybody else. I'm curious. The whole thing I don't to ever see them in Middleburg.

Peter Leonard-Morgan: I found it interesting that they had demos out at VML.

Bridge Littleton: It's fine. I mean, you know.

Chris Bernard: [off mic]

Bridge Littleton: I don't think they'll ever come here [inaudible]

Philip Miller: Peter and I could use them to commute to work.

Martin Crim: Okay. We'll bring we'll bring you something then with the idea that it's going to be maximally productive of the town.

Bridge Littleton: Perfect. That'd be great.

Martin Crim: The other thing I wanted to let you know is that since I've filed this report, I've checked with the national opioid settlement web site, which has this hasn't been accepted by the courts yet. There's a proposed settlement in the billions of dollars from the various opioid manufacturers to the localities harmed by their abusive practices. The town has less than five hundred dollars proposed to come to it, which means that that money will go to Loudoun County. But I just want to let you know that I did look into that.

And so there wouldn't be any money coming to you all, which, you know, when you think about it, you don't have the social services you have. You don't have the rescue squad, but you do have the police department.

Bridge Littleton: And we do now all have Narcan and.

Martin Crim: Right. So that.

Bridge Littleton: Which is a direct result of their abusive practices. It is it is about.

Martin Crim: It is. [off mic]

Bridge Littleton: Ok.

Martin Crim: That's it. I'm here to answer any questions.

Darlene Kirk: I just wanted to ask a question out if it goes to you or you. But when we were at that [Inaudible] meeting, they mentioned drones and having some sort of regulations to cover drones.

Martin Crim: Last I checked, we don't have the ability to regulate drones. The only in fact we're forbidden to regulate drones except on property that the town owns. You could prohibit somebody from doing lift offs and landings on on town owned property. But other than that, they can fly over them and that the Federal Aviation Administration takes the position that anything that clears the blade of grass on the ground is their jurisdiction and only their jurisdiction. So until that could straighten out. We'll have to bow to the federal government on that. But there yes, there's a couple new laws that prohibit peering into occupied dwellings through drone. I mean, it's already illegal to peer into an occupied dwelling, but they've got specific drone language on that now. But other than that, I don't see how we have any any ability to regulate those things.

Darlene Kirk: I thought didn't Purcellville try and have draft? It was Purcellville that brought it up, right? They were.

Danny Davis: But that was that was related to Ida Lee, which is a town owned property.

Darlene Kirk: Ok, but I also know they mentioned something about peering, you know, hovering over a private residence.

Bridge Littleton: [off mic]

Martin Crim: Well, and so the state law says that you have to if you fly over somebody else's house, you have to stay 50 feet away.

Bridge Littleton: It's a brave new world with drones. So it's interesting, 10 years. No, I don't. Ten years ago. Twenty five hundred commercial aircraft and ten thousand private aircraft in the airspace at any given time in five years will be two to three million drones. And they have no clue how they're going to manage it. No clue. It's actually scary what the FAA said it has said is we're gonna let this industry self-regulate. I mean, literally like they

did with Boeing in the self-certify that you're plane is safe. Well, I mean on one side how do you regulate Two million.

Martin Crim: Well, they had some pilot projects. Didn't Blacksburg or Roanoke. Well, one on the other have [inaudible] Yeah, had a pilot program. I haven't heard any feedback about how that worked.

Bridge Littleton: Okay. Any other questions for Martin? Okay. Going on to reports of committees. Any reports from committees. All right. Moving on to the consent agenda. Does anybody have anything they would like removed from the consent agenda considering all it is in the minutes? No. OK. Is there a motion?

Chris Bernard: I move that we accept the consent agenda as proposed.

Kevin Daly: Second.

Bridge Littleton: Any discussion? All in favor say aye.

Everyone: Aye.

Bridge Littleton: Opposed, abstentions. It carries. All right. Next action writ of election for special election.

Martin Crim: So, Mr. Mayor, with regard to the vacancy that exists on council state law requires us to notify the circuit court within 15 days of the vacancy occurring so that a vacancy occurred at the end of last month. We're within our time frame to go ahead and notify the circuit court and request the writ of special election. Typically with these things follow up with the board of elections, let them know that we're filing it so that they're everybody's on the same page.

Bridge Littleton: Anybody have any questions or concerns with approving the writ? OK. Is there a motion?

Kevin Daly: I move that council petition the Loudoun County Circuit Court to issue a writ of election in order to fill the vacancy created on the Middleburg Town Council by the resignation of Kevin Hazard. I further move that council direct the town attorney file the necessary paperwork with the circuit court seeking the writ within the required deadline.

Philip Miller: Second.

Bridge Littleton: Any discussion? All those in favor say aye.

Everyone: Aye.

Bridge Littleton: Opposed abstentions. All right. Next item is the short one. Oh, Will. Comprehensive plan. So Will before you start. Let me just ask everyone real quickly, did you ever get a chance to go through the changes that these guys put in there? Ok. Good. Mr. Moore.

Will Moore: So at the risk of reading my report to you, I just want to highlight the.

Bridge Littleton: Thank you.

Will Moore: The main changes that were made. So throughout the document, you'll see highlighted text. So there are words here, words there. Thank you for those of those of you who gave us your detailed comments. There was some very good changes that came out and even what are considered minor edits. But the highlighted items, I think, fall into one of three categories based on our discussion from our last meeting. The first was to just update references to the county comp plan, the draft version that you seen before. I was referring to the comp plan, Loudoun's plan is still being drafted and being close to adoption, but not yet adopted. So it is now reference as adopted throughout the plan. And then beyond that, making specific ties between our plan and specific action steps that are now adopted in

their plan. And we've done that in a couple of different locations and then just making some internal links as well. So linking back and forth within our own plan, to references. So when we talk about possible new development in the Federal Street Court or we're linking that back to our targeted populations and saying essentially that if you're planning housing in a mixed use area, then it should be housing that is meeting the needs of the populations that were identified. So again, the the major changes, I think page 6 under preserving farms and open space. There are a couple of highlighted paragraphs there where we specifically refer to some language in the county's natural environmental and heritage resources chapter. And this this goes to the hard edge around town, preserving open space around town. The greenbelt that was referenced. So we actually include specific quotes within the text there. Page 14 was again, this computer is moving slow. So this was it's just a single portion of a sentence. But this is links again, that the housing initiatives, specifically in the mixed use area in the that those housing should be that that is affordable and appealing to both the younger residents and the aging population. Again, those targeted populations that were identified. Page 21, there was a comment I believe was from Council Member Miller of trying to make sure they are a reference to development on Federal Street linked back to economic development purposes as well. So we put a sentence in there under economic development in the economy chapter, kind of linking to the plans for redevelopment on Federal Street. Page 25 again, it was more links to the targeted youth population. Page 27. This was a larger paragraph statement here. I know this is this is actually this is just linking back to where we reference the actions from the NEHR portions of the county comp plan again. So making that internal link. Page 30 was where we had some discussion about making it clear that we were going to be willing to work and partner with developers. So the first highlighted sentence that you see there, the second half of the first paragraph was already there, but we just repositioned it within the section. But then and you might not notice it as clearly because it's also highlighted but that where it says, moreover, the town recognizes new zoning regulations will be needed, etc. That's actually we've included that in bold print to just highlight that we want people to know that the town recognizes changes will be necessary and we're willing to work with the right partner. We use a lot of the wording that Danny came up with on the fly that you seemed to like and said, hey, [inaudible] went back. That's almost word for word what he said. And then [off mic]. And then page 39 was an addition as well. So there are there specific language in the counties adopted plan about seeking certain roadway designations for both portions of Route 50, as well as 626, which is both Fox Croft Road and the Plains Road. So they made some specific promises that they would seek certain designations and that we would follow up and participate with them on that as well as beyond that seeking through VDOT certain changes to road improvement standards as well. So again, we're referencing those exact actions and giving the specific citations from the counties adopted plan. So that is what we took away from the discussion last time and the changes that we've made in the October 1st draft. I would just open up to your discussion. Does this meet your expectations or are there additional changes that you would like at this time?

Bridge Littleton: Any questions for Will. Input, thoughts, concerns? [off mic] Yes you may.

Peter Leonard-Morgan: First of all, thanks so much for putting so many of the comments that we provided in that, you know, it was a great document to start with, but lots of interesting additions, helpful additions.

Will Moore: It's undoubtedly a better document for from your view. So thank you.

Peter Leonard-Morgan: I like what I see. Thank you very much.

Bridge Littleton: Anybody else? Ok, so I just want to say thank you, Will, for your, you know, 19 years of hard work getting this done and thanks to the planning commission for all their hard work in the Berkeley Group and all the community input. Danny, your help as well. It's been a long road, but a really important road and I think you guys have put together a really good, really good plan. It would be great if, you know, unlike we sort of did in the past, just every five years sort of go, oh, yeah. You know, really figure out, you know, how you guys create the rhythm, you know, and maybe it's every two years you take one chapter, you just you know, that that's the rhythm of review. Every, you know, whatever, you know, totally up to you guys, but like was talked about in the debate last night, you know, the county let the RGP sit there for 18 years and not sit there. But, you know, there were structural issues with it. It is they just sort of lingered and it'd be great not to get behind the ball. Yeah. So is there a motion or do we want to make Will suffer some more?

Philip Miller: I move that council adopt the town of Middleburg Comprehensive Plan 2019 as amended in the draft dated October 1, 2019.

Peter Leonard-Morgan: Second.

Bridge Littleton: Any further discussion?

Martin Crim: Probably should be. I'm just thinking on the top of my head.

Bridge Littleton: You just you just had to open it up. You just had to open it up. OK. So if no other discussion we'll do a roll call vote.

Chris Bernard: Chris Bernard, aye.

Philip Miller: Philip Miller, aye.

Darlene Kirk: Darlene Kirk, aye.

Peter Leonard-Morgan: Peter Leonard-Morgan, aye.

Cindy Pearson: Cindy Pearson, aye.

Kevin Daly: Kevin Daly, aye.

Bridge Littleton: So everyone has voted aye. It passes. So the last comment real quick Will just a couple things I wrote down now that this is all done. If you guys can. Yeah, right. Exactly. Thanks. I'd like to see your draft. Yeah. By December. So the counties got their plan done. We've got our plan done. OK. We've got specific actions in there that relate to doing things with the county. It is I have no doubt is gonna be up to us to drive them to do it. But I mean, I know if we bugged them and push them in a collaborative way they will. And we've got, you know, six, seven things in there which are really important. So if you guys can work on over the next month or two your engagement plan of how to do that. I think they'd be great. And I think what I'd like to do is when you have that, I think we should almost send it when the new board gets impaneled, whenever that is January, I guess, we send it to them and say, hey, you know, you guys own this plan now and you're gonna be doing your [Inaudible] meetings and your zoning updates. There's a lot of things that are really important. [off mic] [laughter] And just let them know that, you know, that we're going to be driving on and getting these things in place.

Will Moore: And I think we'll have a discussion item with the planning commission at their meeting later this month.

Bridge Littleton: And it's our planning commission and their planning commission too. Yeah.

Danny Davis: And also in addition to the coordination with the county, I think Mr. Moore was also going to say just in terms of general implementations, you know.

Will Moore: Right. And so we have no intention of shelving this plan. And we're not going to we will be discussing with the planning commission the development of a work program now to go along with this, to start identifying and tackling action steps within. So we'll be having that discussion as well this month.

Bridge Littleton: Awesome.

Philip Miller: I look forward to using this plan in our upcoming Strategic Initiative review next month.

Bridge Littleton: Yes, sir.

Peter Leonard-Morgan: So does I have a nice place on the web site once it's all finalized?

Will Moore: It does. There already is a page on the web site so if you.

Bridge Littleton: It says see Will Moore. No, it says see Estee.

Will Moore: I will have to update that based on your action tonight. Thank you. And then we will get the Berkeley Group to just make a couple tweaks to references is now adopted with the date and we'll get that posted. Yeah. So if you navigate through departments, planning and zoning, there'll be a link to the comprehensive plan and there's an entire page about the entire process that we've just been through.

Bridge Littleton: Very cool. [off mic] It's that long, but yeah it's all one page. Okay. Anything else for Will on the comp plan. Awesome. Will, thank you very much. [applause] Your first beer's on Danny. [off mic] [laughter] Next item is request to provide programmatic funding for COLT. So yeah. This is me. So I'll take it. So really, I mean, this is a surprise, straightforward thing. I totally your guys decision. You know, I think we in the last year, COLTs been doing a lot of great work. And as an example, the debates we've held, you know, we had a Catoctin debate and we had the one in, for Blue Ridge, which was held in Purcellville two weeks ago. Or week and a half ago. And then with the one last night for the chair. You were there. Was anybody else there? Did anybody else watch it? Yeah, it was. I mean, it was a great debate. I mean, and I would say what 200 people were there? [off mic]. Yeah. I mean, it was standing room only. I mean it wasn't a huge room but it was. [off mic] Thanks. Yeah. Right. Exactly. Plus or minus. But to do that to what we also did was we hired a professional video person who did live stream and all that kinda stuff. And the Catoctin debate's already gotten 4000 views. The Blue Ridge debate's already gotten thirty five hundred views. And we actually set it so you have to watch for 5 minutes gets counted as a view. And the one from last night's already gotten twenty eight hundred views. So. Well, that was as of this morning. So you know, and that all wouldn't have happened because of COLT, but it cost us \$3000 to do that and we're all paying it out of our pocket. So the question is and it's totally fine, we all signed up for it. As we do things over the course of each year there are funding things that come along to be able to support the activities and they're always going to be. I would never want us to put money on the table for something that didn't directly support Middleburg in some way. So that'll be the one, you know, piece on there. I mean, if it's something that Purcellville but wants COLT to support it, okay, that's fine. That doesn't mean Middleburg should pay for it. Right? We can support each other, but there's that broader element. So that's what this is about, is as we do these things, like we ran ads about the comp plan. Right. That was a thousand bucks for Loudoun Times Mirror, thousand bucks for Loudoun Now, setting up the web site all that kind of stuff. So that's the reason for the request and it's all going forward. So not going back into history and trying to, you know, repay for anything that doesn't matter. It's just going forward and it's straight costs for stuff like that.

Darlene Kirk: [off mic]

Bridge Littleton: Yeah.

Philip Miller: What are the other sources of funding? Is VML able to chip in as well?

Bridge Littleton: So it's interesting. Could they. Sure, absolutely. Would they? I don't know. Just because it's a local thing and VML is about all, you know, municipalities. And so if they do for one day, then everybody starts coming and saying whatever. But. VML what's interesting is there's no other organization like COLT in the whole state and they really love the model. They're like, God, you get it cause they've been following what we've been doing and said there's a lot of areas in Virginia where these towns in the county and they sort of get left by the wayside, you know, and they've actually asked us to put together sort of a program of how it came about and go around and brief it to other town localities and counties and help them do the same kind of thing. So I don't think we I don't think VML would do that. I mean, it just I could just see it now, one person asked for it then everybody's going to ask for it. And how do you parse out? You know me one thing if it was statewide. But, yeah.

Peter Leonard-Morgan: I think there's no doubt the COLT has had a major effect on the comprehensive plan changes. And the energy that's gone in from the mayors and the different towns has really had an impact. So when I

was there yesterday at the debate, then the name COLT came up by the members seeking election. So they recognized COLT. They're taking it seriously, and I think COLT is doing a fantastic job for the towns and that is Middleburg. So I have no no qualms recommending this.

Darlene Kirk: [off mic]

Bridge Littleton: Any other questions?

Darlene Kirk: I move that the town council authorize up to three thousand dollars in expenditures to support the activities of the Coalition of Loudoun Town.

Peter Leonard-Morgan: Second.

Bridge Littleton: Any other discussion? All those in favor say aye.

Everyone: Aye.

Bridge Littleton: Opposed, abstentions. Great. Thank you all very much. All right. Party time. So DeeDee, I have to ask, have you watched the debate from last night? [off mic] Yeah. Okay. So I thought it was very good. It was very spirited. Everybody, I think, was pretty well prepared. I mean, nobody was, you know, had a big gaffe like that. But the cursing at the end certainly was interesting. So I'm not going to say anything else. So you have to go to watch it, you know? [off mic] You still got to find it. Yeah, exactly. Okay. Next action item loan of Asbury Church Bell to the Middleburg Museum. Mr. Davis.

Danny Davis: Thank you, Mr. Mayor. This topic came up about a year and a half ago or so in discussions of Asbury Church and what to do with the bell. And then at that time, I think it just kind of faded away. The museum, I don't think was ready for it or prepared to take it, but they did approach us in the last month or so about interest in the bell from the Asbury Church. And so the prior town administrator had worked with Mr. Crim already on a draft loan agreement forum to make sure it was appropriate. Essentially, the proposal would be that we kind of give it on permanent loan, but also reserve the right as appropriate or needed to recall it if we had a need or desire for it. And also if the museum were to cease operations, cease functioning. In our perspective, we don't see any particular reason not to loan it to the museum. We have not heard specifically from any potential proposer of the Asbury Church RFP that they have a plan for it. A lot of people expressed interest just in the history of it and the fact that it is a very old bell and it is very neat, but it did not get any indications from anybody, at least at this point, that that's a deal breaker I guess I'd say. With the proposals due tomorrow, you know, we can always pause for two weeks if you prefer. But I leave it up to you guys how you wish to handle that. The museum is able to take it at this time and to place it in the pink box. They have a location for it which will help them promote the stories and the different kind of sections of the museum that they will be developing when the building is built. So they see it as an asset to them to help in the next steps of the museum project. So we stand by to answer any questions you may have.

Bridge Littleton: Yes, ma'am.

Cindy Pearson: Number one, how big is this bell? [off mic]

Danny Davis: It makes quite a sound too. Mr. Gaucher is very adept at getting it to ring. [off mic]

Bridge Littleton: So it's got a functioning clapper.

Kevin Daly: Again to emphasize you reserve the right to recall it back should we need to move it back to the tower of Asbury Church.

Danny Davis: Yes.

Chris Bernard: My feeling on this is, you know, we're getting proposals and just in case somebody wants it rather than move it and then have to bring it back. Can we just wait on this for a month? Does the museum need it like now?

Bridge Littleton: I don't know there's any need. I don't think they're in a rush. But, you know, the question is. What's that?

Philip Miller: While it's our property.

Bridge Littleton: Well, that's exactly it. I mean, it's our property, ours to do with as we choose. Right. I don't. I wouldn't imagine some is going to buy the Asbury Church on the condition of the bell or not the bell. It's about the building. But and we probably. [off mic] You know. I know. I know. I know. I know. But I'm saying is, is that where I'm going with this is it is a piece of Middleburg's religious history. You know, once we sell Asbury Church, that will be a private building, which will always see the outside of it. Right. But it'll be for use by that person however they see fit. Now it might end up being a church again, which would be great, but it does help. It is a. The way the museum sees it. It's a tangible thing that people can connect with on the story of religion in the town. So that is something you can there can always be available. That would be. That's the goal is for something tangible to always be available to the public to help tell that story of religion. So again, at the end of the day, if somebody comes in and says, I'll give you half a million dollars of Asbury, but only if I get the bell, we're not gonna be crazy. You know, I totally understand that. So I just I say that to give perspective, that's all. But I see no reason not to wait. There's no rush.

Chris Bernard: So there's two thought on that. One, I mean, let's say someone comes in and they want to do some sort of historical preservation, whatever, and they want they want that as a centerpiece. Then they could use it. Is there a situation where we could say. We could put it on permanent loan to them a lot of them and then bring it back. I mean, so we don't have to lose it. I think we should just wait.

Darlene Kirk: We promised the museum. I mean. We kind of let the museum expect it to come. And I think we should keep our word. I mean, I don't think we have to do it tonight, But I don't want to say that we're going to give it to someone else if someone else decides to do something with the church.

Chris Bernard: Yeah, I mean it's but so it's part of Middleburg but it's also part of that building.

Darlene Kirk: Yeah, but it should be part of the museum too.

Philip Miller: It's our choice whether or not to recall it should there be an overwhelming interest in one of the RFPs that comes through? Is it really that big a deal to walk it across the street back and forth? I mean, it's paperwork, but at this point, we have promised it to them. They have a place for it. Where's it sitting now?

Jamie Gaucher: It's in the church.

Philip Miller: Ok, right. And I'm sure that they would remove it anyway during construction for whatever is gonna be done to that building. I say we move and give it to the museum for at least sometime People can see it, appreciate it and understand the story.

Kevin Daly: I concur. We also had the museum feels that we may have inadvertently moved the brand brass or bronze fox, that they were expecting it to be over there. And so I think we need our historical effects to be located in our museum.

Darlene Kirk: I'd like to make a motion if I could.

Bridge Littleton: Well real quick, any other discussion? Yeah.

Peter Leonard-Morgan: I'm sort of back and forth about this. I've got to say. But I do think the fact that we have the ability to recall it in the maybe unlikely event that whoever is the winning bidder for the church wants it then is going to be a bit awkward. as well. [off mic] So my feeling would be to just wait a couple of weeks.

Darlene Kirk: But we still have the right to make a decision on what we do with it. Maybe they do want it for Asbury Church, but we really want it to go to the museum. So that our religious history is covered [inaudible]

Bridge Littleton: So let me do this easy. Speaking on behalf of the museum I'm going to make this easy. I don't think anyone is going to put an RFP where they're asking. I think the chances that are literally one in a trillion. I don't think anyone's going to put on the deal, if I don't have the bell, I walk away. So let's just wait for the aspect. Although, I mean, you know, and I will say this to to your point. Eighteen months ago, we did promise it to the museum. We just did get the paperwork done. So if the paper work had been done, this would have already been gone. Yeah. So but let's just wait. That's fine. Yeah, we can wait. You know, we'll know tomorrow at 5:0 p.m.. You know, if anybody wants it.

Chris Bernard: [off mic]

Bridge Littleton: It won't actually move between now and 5:05 tomorrow afternoon. It won't move. So let's just wait. That's fine.

Darlene Kirk: I'm going push to give it to the museum because we did promise.

Bridge Littleton: Well, then we can make that fully informed. We'll know what the RFP says. Yeah. Yeah.

Danny Davis: I don't want to over complicate things. You could make a motion that subject to receipt of no proposals to use the bell.

Bridge Littleton: Ok. Do you guys want to do that. Make a motion subject to [inaudible]

Darlene Kirk: Philip and I were busy discussing the bell. [off mic]

Bridge Littleton: Let's just wait. Let's seriously, let's wait. Because you never know what's going to say. You're going to make a motion. And someone's gonna be like okay. Well, now, does that really mean or not mean? Now, it's a subjective question. Let's just wait. Make it easy. We'll know everything by next meeting. And we can still tell the [inaudible]

Philip Miller: Bridge, You just made Martin very happy, he smiled and shook his head up and down.

Bridge Littleton: Danny, Danny, you. You almost got demoted. You know. [off mic] I know. Okay. Moving on. Discussion items, Mr. Crim, thank you.

Martin Crim: [off mic]

Peter Leonard-Morgan: And I believe that that became a precedent didn't it?

Martin Crim: [off mic]

Bridge Littleton: That's got to be for the plaintiff, that's got to be a hundred thousand.

Martin Crim: [off mic]

Bridge Littleton: Now will the county pay that?

Martin Crim: [off mic]

Bridge Littleton: Apparently 60 percent more starting in January. So is there any other questions for Martin on the whole social media stuff? The only thing I would add, Martin, correct me if I'm wrong. Be careful about is your own Facebook page, even if you put a post out there as you, yourself and I. But you tread all over town business. There's something going on with town, whatever. Like, hey, on council tonight. We did da, da, da, da, da and I want you to be aware of this. What does everybody think. You create, I mean, emails on your private account, you may have it closed, you create a public forum. You know, now that one post is what's infected. But you've infected that post and so don't delete people.

Martin Crim: [off mic] [multiple speakers]

Bridge Littleton: Martin thank you. Appreciate it. Ok. Information items, next one here is wayfinding.

Danny Davis: And just as a reminder, this came out in a separate memo on Monday. So if you downloaded the full packet, excuse me to your device, you'll need to pull it up in iLegislator [inaudible]. So I'll introduce it. Yeah, I'll introduce it then and hand it over to Estee, but as we're proceeding with the branding process, we wanted to make sure that we get moving forward on wayfinding so that we're ready to jump down that road at the right time. But as we started looking through this, I asked Estee to take a look at what had been approved and take a look at the new standards and start making outreach. And she has gotten received a lot of good information that we wanted to bring to you, because as discussed previously, I'm not sure that council has ever discussed formally the locations proposed to be signed to. And also just to give you a chance to see the initial draft of the design of what the signs might look like. Again, knowing that colors and icons and things like that will change, but at least to see what kind of the general style had been designed as back in the day. So I'll let Estee kind of take it from here.

Estee Laclare: [off mic]

Philip Miller: I've got a question. Street name signs. Didn't we already move forward, start try to move forward around that process?

Will Moore: I think that's something that we've discussed at a staff level is to kind of separate those from wayfinding. So I think we have some steps that we need to take with the VDOT to ensure that the ones that they've already approved at the locations they're approved that that approval still stands. And if so, then we can move forward with getting bids, getting all the documents necessary to go ahead and do the replacements in the areas that have already been mapped. We don't have that done town wide yet. It was a strange inclusion. The wayfinding plan that we got approved a couple of years ago was under what they call a pilot project. And within that we rolled in street name signs and they were resistant to it at first. And I think eventually they said, you know what, this is a pilot project, just include them in here will be fine. The pilot project has approval has since expired. In terms of the wayfinding signs, we could not implement the wayfinding that we had approved previously even if we wanted to leave it untouched now, because there they actually have adopted an official plan in that pilot program was only available for two years beyond approval. But the question is whether the street name signs. And I think we can. I think we can segregate those and then move forward. And we have some money budget this year to move toward street sign replacement. So I think we can get that process rolling, but we need to do a couple steps just to put those aspects of that previously approved plan out. And just.

Philip Miller: Those were gonna be on the same design polls, right?

Will Moore: They were. And that's that's a question that will need to go into I'd be happy to discuss that and some ideas I have on that now or we can.

Philip Miller: Just wondering pricing wise. If we get a better break.

Will Moore: Yeah. Personal opinion. We can discuss this. I'm not a fan of for street name signs and for stop signs using the round decorative poles with fancy bases. Those types of signs more often than other types are run into, hit and the the upfront cost is is more. But the replacement cost, when you have to order one or two or you have a stock for replacement on hand really starts to add up. I think there are some other options that we can do that are more appealing than the plain galvanized poles, but still are more cost effective. So for example, a normal square tube post with the holes in it in a black finish is available for a marginal cost above what the galvanized ones are. You put a sign on that, put a cap on the top and it's not nearly as nice looking as the round ones with the larger bases, but it has a better aesthetic and in terms of maintenance. And if and when they need to be replaced, they can that can happen much more easily. So that's just an initial thought.

Philip Miller: A.J, how often is this? How often are they getting run over?

A.J. Panebianco: [off mic]

Bridge Littleton: No.

Philip Miller: Stop and street signs?

Bridge Littleton: Yeah, street names, signs.

Peter Leonard-Morgan: Well, the Chin Lane one was knocked over during by the slow blow I think.

Will Moore: I think you only need to take a quick drive around town into some of the residential areas and see the various states of disrepair that they're in.

Darlene Kirk: And the one up by the Cidery is always down.

Will Moore: But that's just an initial thought. That's something.

Philip Miller: I was just thinking from a look and feel perspective that wasn't obviously included in this and it used to be. So that's why I was curious where that stood. And then from a cost perspective.

Estee Laclare: So if I may speak, just we are also looking for direction from you as well, because we are now looking at this program that has expired. And while we did have work done through the LPDA and Amy Evans and they've been great to work with and they've stepped up. There are some stylistic changes, a lot of them that have altered since this program has now been implemented. And we will have to go back and revisit. So we're looking to council. We're hoping to find some direction. Should we continue down this path with LPDA or should we look at hiring another firm and starting over? This is where we are trying and we're still waiting on the branding as well. So there's the different variables we're trying to work with to get a better understanding how to proceed forward.

Danny Davis: Yeah. And I think if we step back and kind of look at the probably three three big questions here. One is centered on discussion of locations of where to sign. And we don't have to have that full conversation tonight. You might want to kick it to the Cultural Events Committee or you might just want to kick it to another meeting or something like that. But the locations of what are the important things in town that we want to make sure that as someone's driving through that they see on a sign Hill School Performing Arts Center, you know, the library, National Sporting Library. So that's one big context of the question. Next, big context of the question is, you know, design and a kind of broad perspective based on what you see, the style of the pole and the hanging sign color logo and font, those things will be revised as we go through the branding process. And then at the end of day, it will be then we need to take this and depending on the scope of that, see how we then take it to the next steps with our consultants.

Bridge Littleton: Okay. So real quickly, those first two questions you asked. We're not doing that. Council is not the right person to try to tell you how the signs should look and all that and what should be on the signs. There are

experts out there who should be telling us these are the types of things that you should provide wayfinding for because it's a museum or it's a library or whatever. You know, you do not want to ask me because I will get it totally wrong. I'm not an expert. I mean, I'm not an expert in wayfinding or any of that stuff. And then the second thing on the colors and all that stuff. I mean, again, I don't think we should have a blank canvas. We'll never come to a decision. We need to have options brought to us by somebody who says, we've looked at your town and we've looked at this. We've looked at that. Here's where we think you should go. And then we pick the options. But I don't know how does everybody else feel?

Darlene Kirk: Yeah, that's what I was going to say, is that I let somebody bring us options of where to put the signs because we don't know what the best place to go. I mean, you have a list of things that are acceptable and unacceptable. And I went through those and they seemed right to me. But I don't know where the best place to put a sign is to point out.

Danny Davis: And I'm sorry, I didn't mean my locations, but specific as we get into what locations do we sign to? Is there any reason is there any reason we don't want to sign to Asbury Church or Community Center? Community Center was not on our original list of places that we had on the program. It should be. They get well as well. But but real quickly, why should it be? Because it fits if it's within the context. It's a historic building and it's a gathering place for the community. But again.

Bridge Littleton: Is that criteria?

Estee Laclare: [off mic]

Danny Davis: But that means it's permissible, does not mean it's mandated.

Bridge Littleton: Right. Exactly. That's what I'm saying is right. We we've got 30 things in this town which are adequate or are acceptable to be pointed to. And we've got space for seven or whatever it is. Right. We can't point a sign to everything. So we're going to have to make trades. We're going to have to make. Well, community center, like if you get down to a choice of community center or Hill School, which is it?

Darlene Kirk: [off mic]

Danny Davis: Fine. Fine print.

Estee Laclare: [off mic]

Will Moore: We had to do some negotiating with VDOT on the pilot project. We'll probably have to do some more with them on this that we anticipate, but. So for example that's why the Hill School Theater reads the Hill School Theater rather than just the Hill School. So we were thinking Fox Croft might be. We were trying to accomplish multiple things. One of the big things we were trying to accomplish other than getting to key destinations is sign consolidation. So if you go down to the intersection of Madison and Washington today, there's a whole [inaudible]. And so Fox Croft currently assigned to we would like to take that sign away and we'd love to fold it in here somehow if we can think of a way, much like we say, the Hill School Theater was acceptable to them to incorporate Fox Croft, maybe we can do that. If we can't come to that agreement, then it would go away.

Estee Laclare: The other thing is it becomes a public safety issue. So with the consolidation, it makes it much more safe for drivers.

Philip Miller: So Will I do you see that. Sorry I jumped in there. I do see that on the second attachment that that sign is still the street signs. I didn't see the second attachment. Those are actually a part of it. I would recommend that we continue to work with LPDA and just update the whole plan along with the branding and do a full revisiting of all of the current things that are eligible and what their recommendations are, what staff's recommendations are. If we want to get public input, we can. But I mean, I don't know if that's necessary. And we just move forward from

there. But I think if we're going to do it, we got to relook at the whole plan, including the one we were going to do the big map and remember where we were going to do that. But, you know, that's obviously been changed. Yeah. And where's that going to go? And has it can be positioned? How's it going to be visible? And the other question is, I had it was the Moseby Trail signs like the one in front of Safeway. Are those mean right now you can barely find it underneath the tree in front of Safeway, but.

Will Moore: It's not really pointing toward a specific destination rather referring to [inaudible].

Bridge Littleton: Those Moseby Heritage Area signs with the sort of the outline of Moseby silhouette it's just you're in the area. Doesn't actually point to anything specific.

Peter Leonard-Morgan: I seem to remember two and a bit years ago there was a plan of locations.

Will Moore: So when you say locations, do you mean [multiple speakers] Yes. And that's we simply excerpted this one sheet from our approved plan to see if you were still at least generally comfortable with the overall design. If you if this sitting council now said we hate everything about these, we might have to restart. Now, I think what we're hearing is continue working with LPDA, make the changes that are necessary. But you're still generally comfortable with this.

Peter Leonard-Morgan: That would be my feeling.

Will Moore: Yeah. So all of the signs like these this [inaudible] sheet, this comes from a larger plan set that exactly identified every location.

Danny Davis: So if I'm hearing correctly, what you'd like us to do is keep pressing on the way we're pressing on. We'll go back. We'll revise the locations based on what we believe what is and is not allowed under the revised guidelines. Work with basically in our best judgment and also with consultants in determining of these potential say fifteen locations do we sign to them all or not? And where do they go? How do we make the best use of this and then bring it back to you. If you have input. We'd love your input. If again.

Bridge Littleton: I would say this. It's I think it's three things. I think it's that I think what Philip is saying and you know, everybody, if you agree, you know, jump in. But it is a relook at the whole thing. Holistic view, not just, you know, where are the fifteen locations, holistic view, the whole thing, you know, does it also and it may you know, you may sit down there for two days and go. Yep. Still 90 percent, right which is fine. And I think one question we had and this is the challenge for you guys as you're going to that holistic review there's elements that can't be done until the branding. But also look at can we get the street signs, you know, can the street sign piece be bifurcates and get done while because we're waiting on the branding for all the other wayfinding and stuff. And if it kind of makes sense. Okay. Let's see what that looks like and then bring it back to us. And then but if you're working with whoever it is, you're working with them as they go no you really need to do it altogether at the same time. Well, that's fine, you know. But if we can't get the street name signs bifurcated the white ones and done, you know, because those aren't going to have the brand on it lets you know. I'd like to see us get those done.

Philip Miller: And if memory serves, and I could be wrong in this, we were very much in favor of consolidating street signs and stop signs as we could, especially along the Route 50 corridor where we have pedestrian traffic.

Darlene Kirk: And I was just going to add that if you do when you're undertaking this cause it sounded like you thought you might run into some bumps or something or be confused. Then just, you know, go to Bridge and say you need you know, you need some guidance from council. We can get together or we can call us all and we'd be glad too input as needed. [off mic]

Estee Laclare: Thank you very much. Thank you.

Bridge Littleton: Yeah.

Chris Bernard: I'd just say it's been a couple of years since we've done that. So, you know, whatever technological changes have happened maybe don't lose sight of ways that we can implement this using different technological means.

Bridge Littleton: Oh, it's not token, it's not token. All right. Do you guys have what you need? OK, great.

Estee Laclare: Thank you very much.

Bridge Littleton: Next one is status, and updated VDOT progress on crosswalk repairs.

Danny Davis: Mr. Mayor.

Bridge Littleton: This is Danny.

Danny Davis: Mr. Mayor, as of yet, I have not heard back from Mr. [Inaudible] office or Mr. [Inaudible] office.

Bridge Littleton: So just for your guys awareness, what I've asked Danny to put this on every meeting until we actually hear back from VDOT. We sent them a letter of request for their plan to, number one, find out, you know, what has caused these things to fail. And then number two, a plan for their removal and replacement with, you know, proper materials and all that kind of stuff. And when they planned to get this done, I want to say I sent that letter over a month ago.

Danny Davis: Yeah. Ms. [Inaudible] responded on September 20th that day should have a memo out in the next couple of weeks. Yeah. So we're we're at the tail end of that timeline.

Bridge Littleton: So you know what [multiple speakers] Yeah. We're gonna add this as a recurring item just to give you guys a status update and also let them know that we're gonna be keeping the public aware that, you know, we need to see progress from VDOT. Yeah.

Cindy Pearson: [inaudible] spot that's broken or lifted. It's the one that goes from Middleburg Deli Side over to Creme de la Creme. Not the one in front of Richard Allen. Yeah. Yeah. The west side the thing is noisy an awful. And it's more towards the middle. [off mic]

Bridge Littleton: Ok. Any other info on the crosswalks? OK. Any other information items?

Danny Davis: Mr. Mayor? Were you gonna mention OK.

Bridge Littleton: We'll I was going to mention couple quick things if I miss it. It's all yours. VML Good conference, Hotel Roanoke and the Roanoke thing was great. I don't know if you found it, but Danny found it. They had an arcade museum in that building and one area was pinball, but the other one was literally 80s arcades, all that. The big standup ones. Oh yeah. And it was the free. Oh, it was awesome. It was awesome. Yeah. Yeah. So overall, I think it was a great conference, I think was well attended. There were six hundred, four or five hundred people there, including the vendors. [off mic] No, the total number of people there who had signed up was like six but 500 showed up or something. The plan is for next year's is gonna be in Norfolk. And then but the year after is planned to be here in Leesburg. So the idea is gonna be that, you know, Leesburg obviously takes the lead, but then COLT and all seven towns bring something of what they are to the event. So that'll be cool.

Philip Miller: We've got a bell.

Bridge Littleton: We have a bell. [laughter] No, no, we don't actually. We don't have a bell. [off mic] Yeah, right. So the next thing was Banbury Cross. So I've gotten some phone calls from folks asking as you can imagine asking if we if the town's at the council would be willing to. And I'm all for this. But again, it's a group those willing to submit a letter to the county just expressing your concerns with the project, especially around ensuring that all the

appropriate analysis, study, you know, it's gonna be on, you know, a very small, short, winding road there's going to be water runoff from all that stuff into our source water. You know, we really want to make sure that they, you know, take their time and do all the diligence necessary to ensure that there's no impact for Middleburg. And, you know, go through all the real pieces on this. So that's that. And we can you know, I don't want to go through the process of doing it unless everyone was on bored with it. But I mean, you all saw the number of people who showed up for the public hearing at the planning commission. And I don't think there was one member the public, who I will say it's not about being for or against. I think every member of the public has serious concerns about it.

Peter Leonard-Morgan: I agree with you. They did. I think there was confusion with a lot of people who were there thinking that this was a forum where they could, you know, stop it from happening. And it was made clear beforehand that that was not the case. But, you know, everyone's got good intentions and it's understandable. I think as long as we stick to the letter of the law and doing the right thing, I would support a letter. Absolutely. Because there are some concerns. I mean, you just stated one which is Sam Fred Road is a tiny winding road. There are going to be what, two or maybe three entrances, certainly two entrances. And we want to make sure that they're properly.

Bridge Littleton: [off mic]

Peter Leonard-Morgan: Exactly.

Bridge Littleton: Ok. Anyone have any concern right out of the gate? OK. Danny and I will draft something up and send it out to everybody for review. State of the Town Address October 22nd at 6 p.m..

Danny Davis: We may work on rescheduling our Economic Development Meeting.

Bridge Littleton: Film Festival next week.

Chris Bernard: [off mic]

Bridge Littleton: Community Center.

Chris Bernard: [off mic]

Bridge Littleton: Did once before. Exactly. But the other thing I was gonna mention for that is over the next couple days, if you have any thoughts or ideas or anything you think we should be highlighting or including in it. I mean, I'm going to you know, they have a projector in there, so I'm going to put some slides together. Please send me your ideas, your thoughts, whatever, and I will make sure I put them in. And then you'll be there to speak to it as you get called on. [off mic] What's that?

Philip Miller: Is that really how you're going to do?

Bridge Littleton: No, no, no, no, no. I'm just gonna go right through it. I mean, the whole idea is to get get through it in 20 minutes. If people have questions, you know, we'll be there and answer questions. But, you know, it really is just a quick update.

Philip Miller: And you're going to have it streamed or put onto the website or..?

Bridge Littleton: Sure, whatever.

Kevin Daly:[Off mic].

Bridge Littleton: Yeah, right. Oh, yeah that's [inaudible].

Philip Miller: Is Jay available?

Chris Bernard: [Off mic]. [Laughter].

Bridge Littleton: Well, Danny can use his cell phone.

Danny Davis: Well, I mean, the question does become, what resources are you wanting to put into this? If it is sufficient to have a phone and Facebook live that is not a problem at all.

Bridge Littleton: That's fine. Yeah.

Danny Davis: You know? It's a town phone. It's a town account, and we just stream it live and there we go.

Chris Bernard: [Off mic].

Bridge Littleton: Yeah.

Danny Davis: So, you know, they make tripods for iPhones.

Philip Miller: Thank you.

Danny Davis: So if that's sufficient I have no problem with that. We can stream on Facebook. We can link to it. [Inaudible].

Bridge Littleton: Yeah, that's exactly it. That's perfect. Yeah. I mean, it really is. We've got a lot of big things coming up the next year or two.

Peter Leonard-Morgan: [Off mic].

Bridge Littleton: Yeah. [Laughter]. We really want to make sure we have the public engaged the beginning of all this stuff like the town hall, and, you know, I mean, that's gonna be a big piece of it, right, as we're getting closer and closer. Okay. Any other information items? You had one?

Danny Davis: I just remembered we had discussed now that we're through the comprehensive plan and we'll likely have a new member of council coming up the next month or so, going on having another strategic planning session with the council to be able to go through the items in the strategic initiatives, discuss what those are, kind of start or begin to set goals for what the new items are and what that looks like for the next coming years. We had talked about shooting for mid-November or something in a conversation about where to host that. The ability to get away so that we can focus on this, but also accommodate schedules. So I think we wanted to at least begin the discussion and then see where that goes.

Bridge Littleton: Yeah. So I think the idea was I mean, it's like we did last time which was at Salamander. I mean, you know, we want to make sure that we can be focused and dedicated and, you know? The last time we had one, you know, we had that first sort a half day evening. The next day, we had sort of a full day. You know, I understand we all have lives and things come up, but it was like the first night, you know, one person didn't come, one person got there three hours late. The next morning, you know, when we got to two hours late, one person got there four hours late. And at the end of it on person left three hours early. Yeah. I mean, it was sort of like, you know, so.

Darlene Kirk: [Off mic].

Bridge Littleton: I was gonna say remember the pouring hot water on my engines so it would start? So, you know, we just want to make sure that the dates we pick when we pick it, and I'm thinking, well I mean, Danny, I don't know what you're thinking. We're thinking an afternoon and the next day.

Danny Davis: Or an evening and the next, yeah.

Bridge Littleton: Yeah, exactly. An evening in the next day. Nothing more than that.

Danny Davis: We did an evening and the next morning until what like two I think.

Bridge Littleton: Last time?

Danny Davis: Last time.

Bridge Littleton: No, we went 'til four.

Danny Davis: OK.

Bridge Littleton: That was the issue, right? Like some people had to leave at two to do whatever. We did it was like a Friday evening and a Saturday.

Philip Miller: Yes.

Chris Bernard: [Off mic].

Darlene Kirk: [Off mic]. [Multiple speakers] And the holiday time too is starting to come up.

Chris Bernard: [Off mic].

Bridge Littleton: Not February. No, it's too far away.

Darlene Kirk: January

Bridge Littleton: I mean the whole point of the strategic plan is for this year.

Darlene Kirk: [Off mic].

Bridge Littleton: So maybe what we should do, Danny, is just figure out dates that work for you guys, staff and come up with four or five, which will be at least I'll take at least two, three months out. Figure out what works with everybody and then we'll align on it.

Danny Davis: Ok.

Bridge Littleton: Yes.

Darlene Kirk: We did one down at Clyde. Down near the Inova, I mean, [off mic] did the the food for us and that was... Yeah.

Bridge Littleton: Overnight?

Darlene Kirk: We came back the next day.

Bridge Littleton: Oh, gotcha. Okay.

Darlene Kirk: [Off mic].

Cindy Pearson: [Off mic].

Bridge Littleton: Well, I'm going to be completely honest. One of the problems with it being in Middleburg is that it's very easy to Oh, I just gotta run home real quick. You know? You really actually don't get away, unplug and focus on what needs to be done. I'm not saying we need to go to, you know, Tidewater or something like that. But, you know, I mean, I that was we need to be mindful of costs and everything, but that was kind of the issue with last time. Right? It's like, oh, I just got to go run to this quick errand, you know, I'll just be an hour late. Well, you know, we all need to be able to be there and plan to be there.

Danny Davis: I think in fairness, we have a different board, too. We have a different group.

Bridge Littleton: I get it. I get it. I just I want to be, you know, just yeah. And none of that stuff was like that was all like day of stuff. You know, was all like day of stuff.

Chris Bernard: [Off mic].

Kevin Daly: [Off mic].

Bridge Littleton: OK. All right. So, yeah, we'll figure out dates and figure out what kind of a nearby venue would work. All right. So look for an e-mail from staff. [Laughter]. There anything else?

Danny Davis: If I can real quick, this isn't quite an information, but I do just want to say.

Bridge Littleton: Hold on you just said real quick, so...

Danny Davis: The students from the charter school came over on the 27th to learn about town hall and town services. They had gone through other places in the town and it was a fascinating time to have these kindergarten and first graders come in and ask about what do we do. And I got to tell them about how we support the chief. They had already been to the police department. So I said, listen, we don't do that. But we talked a lot about preserving historic buildings. And so the historic preservation and zoning that we do, which is important. We talked a lot about clean water and what happens when you flush your toilets. And of course, that is what gets the kids very interested and fascinating conversations. Had a great time, and based on this, they created three 3-D models of the town which they were unveiling to their parents tonight. And so just before the council meeting, I got to run over real quick, take a quick look, and MacKenzie, I can remember her first name, the teacher of, yes, the lead of the K and first graders was just so excited. And it's amazing the work they've done. So I don't know if they're going to leave them up for a while or not because they're right in the middle of the classrooms, but it's very cool. So just, you know, it's a treat to be able to engage with the children that are in the educational institutions here in the town and tell them a little bit about what we do.

Darlene Kirk: You should get some pictures so we can put them on our website. I can't talk.

Philip Miller: Get permission.

Danny Davis: [Off mic].

Darlene Kirk: [Off mic].

Bridge Littleton: OK. Anything else? All right. Who's gonna read this? Peter?

Darlene Kirk: [Off mic].

Philip Miller: I move that council go into closed session as allowed under the Virginia Freedom of Information Act, sections 2.2-3711 A1 and 3 for the discussion, consideration or interviews of prospective candidates for employment assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public

officers, appointees and employees of the public body. And for the discussion or consideration of the acquisition of property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. I further move that these matters be limited to 1) the interim appointment to the town council, 2) the recruitment of a town treasurer and 3) the property acquisition for a new town administration building. I further move that in addition to council, the following individuals be present during the closed session. Danny Davis and Martin Crim for all of the items, Will Moore for the third item. I further move that council thereafter reconvene in open session for action as appropriate.

Darlene Kirk: Second.

DeeDee Hubbard: [Off mic]. [Laughter].

Philip Miller: [Off mic].

Bridge Littleton: All those in favor say aye.

Everyone: Aye. All right. Will

Will Moore: [Off mic]

Bridge Littleton: [Off mic].

Darlene Kirk: [Off mic].

Bridge Littleton: I ask that council certify that to the best of each member's knowledge, 1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and 2) only such public business matters as were identified in the motion by which the meeting was convened were heard, discussed or considered in the closed meeting. I would like to remind those present for the closed session that any discussion that occurred within it should be treated as confidential.

Chris Bernard: Yes.

Philip Miller: Yes.

Darlene Kirk: [Off mic]. Yes.

Bridge Littleton: Yes.

Peter Leonard-Morgan: Yes.

Cindy Pearson: Yes.

Kevin Daly: Yes.

Bridge Littleton: Okay. Is there a motion, Mr. Miller?

Philip Miller: I move that town council, authorized the town administrator to enter into a contract directly with Baker Tilly Springsted in the amount of fourteen thousand three hundred and forty dollars to assist in the recruitment of a town treasurer.

Kevin Daly: Second.

Bridge Littleton: Any discussion? All those in favor say aye.

Everyone: Aye.

Bridge Littleton: Opposed? Motion passes. I think that's it right.

Darlene Kirk: Yup.

Bridge Littleton: We are adjourned.