



**MIDDLEBURG TOWN COUNCIL**  
**Regular Monthly Meeting Minutes**  
**Thursday, May 28, 2020**



**PRESENT:** Mayor Trowbridge M. Littleton  
Vice Mayor Darlene Kirk  
Councilmember Chris W. Bernard  
Councilmember J. Kevin Daly  
Councilmember Morris “Bud” Jacobs  
Councilmember Peter Leonard-Morgan  
Councilmember Philip M. Miller (arrived late)  
Councilmember Cindy C. Pearson

**STAFF:** Danny Davis, Town Administrator  
Rhonda S. North, MMC, Town Clerk  
William M. Moore, Deputy Town Administrator  
Jamie Gaucher, Business & Economic Development Director  
Estee LaClare, Planning & Project Associate  
Julie Rivard, Finance Director/Town Treasurer  
A.J. Panebianco, Chief of Police

The Town Council of the Town of Middleburg, Virginia held their regular monthly meeting, beginning at 6:00 p.m. on Thursday, May 28, 2020. Due to Governor Northam’s executive orders prohibiting more than ten individuals from assembling and requiring that people social distance, the Council meeting was held remotely with the Mayor, Council and most of the staff participating from their respective homes.

Mayor Littleton explained for the viewing audience that it was the Council’s responsibility to conduct essential public business despite the COVID-19 pandemic; however, it recognized the need to do so safely, not only for its members but also for the Town staff and members of the public. He further explained that to that end, in accordance with the Council’s resolution declaring a local emergency and its ordinance implementing emergency procedures and effectuating temporary changes to address the continuity of governmental operations, the Council would hold its meetings via remote access until such time as the Governor rescinded his executive orders. Mr. Littleton advised the viewing audience that copies of the agendas were available on the Town’s website and that the meetings would be livestreamed and recorded for viewing on the website. He explained that anyone wishing to participate in the meetings during the public comment periods or the public hearings could do so by dialing (540) 339-6355. Mr. Littleton reviewed the process that would be utilized for the remote meetings.

Mayor Littleton led Council and those attending in the Pledge of Allegiance to the flag. The roll call was called at 6:01 p.m.

**Public Presentations**

**Status Report on Visit Loudoun**

Beth Erickson, President of Visit Loudoun, reported that they were on track with their deliverables and that the Business & Economic Development Director had confirmed they had been met. She advised Council that one of their new initiatives was the community engagement program and noted that they met with multiple Middleburg businesses regarding multiple topics. Ms. Erickson noted that, as requested by the Town, Visit Loudoun was making sure it was present in the town.

Ms. Erickson reported that Visit Loudoun delayed the launch of their certified tourism ambassador program due to the pandemic. She advised that once launched, it would entail classes, consisting of thirty-five individuals, on topics such as what was available in the community for visitors, customer service skills and how to talk to visitors.

Ms. Erickson reported that in response to the COVID pandemic, they were providing thirty-five different webinars for businesses that addressed topics such as applying for grant funding and proper cleaning techniques. She reviewed their recent media wins, which included multiple articles that reached over nine million viewers. Ms. Erickson advised that they were working to pitch Middleburg as a destination through multiple avenues, including as a virtual experience.

Ms. Erickson advised Council that Destination Analysts performed a traveler sentiment study for Loudoun County that provided some great information. She reported that responders indicated they were becoming more comfortable exploring their own communities. Ms. Erickson opined, based on the vacation trend expected for the summer toward outdoor recreational activities, that Middleburg was well positioned as a drive/domestic destination. She suggested, based on the study, that international travel would be slow to return. Ms. Erickson advised that responders to the study expressed a desire to spend time with family and friends and opined that Loudoun County was well positioned for this due to its proximity just outside of Washington, DC. She noted that 84% of the responders indicated they were comfortable taking a trip as far as five hundred thirty-nine miles from home, which was well within the key areas of Visit Loudoun's target markets. Ms. Erickson suggested that outdoor dining opportunities would be key for Middleburg.

Ms. Erickson advised that based on the survey results, affluent, well-educated Millennials were more likely to come to Middleburg, with the largest percentage being single, ethnically diverse females. She opined that this was an important travel market as it was rapidly growing.

Ms. Erickson reported that people were finding information related to their travel on social media and through recommendations from friends and family. She advised that they wanted their experiences to be in locations that reopened in a thoughtful, calculated manner. Ms. Erickson reported that they wanted to see items such as hand sanitization stations and people wearing masks and social distancing. She further reported that Visit Loudoun had developed a Loudoun Is Ready marketing campaign, which would target group meeting planners, local residents and leisure travelers.

Ms. Erickson thanked the Town for its donation to the Visit Loudoun Foundation's Tourism and Hospitality Emergency Relief Fund. She reported that they raised \$80,000, with \$25,000 being distributed to date. Ms. Erickson opined that the workers' needs were just beginning.

In response to an inquiry from the Council, Ms. Erickson confirmed that Visit Loudoun was also using radio advertising. She noted that she recently participated in an interview with WINC FM and that WTOP was a great partner in promoting Christmas in Middleburg.

Council expressed concern about having too many people coming to Middleburg and noted the need to follow the COVID recommendations for the protection of visitors and residents. It was suggested that signage be used, as well as other things, to assure individuals' safety.

Ms. Erickson noted that they posted guidelines for the restaurants, hotels, and retail businesses on their website, which were essentially best practices to follow. She further noted that it was also a strong topic of their webinars.

In response to an inquiry from the Town staff, Ms. Erickson reported that Visit Loudoun was also marketing corporate travel and to the wedding market. She advised that they set up a fund to incentivize meeting planners to look at Middleburg. Ms. Erickson noted that they also held a webinar for the meeting market. She opined that Phase II would be a sweet spot for Middleburg in terms of corporate retreats for up to fifty individuals; however, larger groups would not return until Virginia was in Phase III.

## **Staff Reports**

### **COVID-19 Update**

Town Administrator Davis reminded Council that the Northern Virginia area would enter Phase I at midnight. He advised that with that, more of Middleburg's retailers were planning to open. Mr. Davis reminded Council that Governor Northam's Executive Order 63 required individuals to wear a face mask indoors, with some exceptions. He opined that it was important for the Town to demonstrate the importance of doing so; and, advised that he ordered reusable masks for the Town staff, as well as for the Council, to use when dealing with the public when social distancing was not possible or when going out in public. Mr. Davis noted that the Police Department also had reusable masks. He advised that members of the public who entered the Town Office would be asked to wear a mask and noted that disposable ones would be made available to those who did not have one.

Town Administrator Davis reported that Loudoun County approved a second round of business interruption funding, with twelve additional Middleburg businesses receiving grants. He further reported that they would hold a third round next week for businesses that had less than three employees, as well as 1099 employees. Mr. Davis encouraged Middleburg businesses that fell into that category to apply. He noted that other forms of grant funding were also available and encouraged anyone with questions to contact the Business & Economic Development Director.

Town Administrator Davis reported that the Town's operations were continuing. He reminded Council that the Town elections would be held on June 4<sup>th</sup>.

Town Administrator Davis reminded Council that they waived the late fees for utility bills, extended the deadline for paying meals tax payments, and waived the meals tax penalties through June 14<sup>th</sup>. He advised that during the June meeting, the staff would present the question of whether the Council was interested in extending those deadlines. Mr. Davis advised that he did not have a recommendation at this time and would bring one related to the utility bills to the Council during their next meeting.

The Council asked that the staff provide information on whether customers were asking for an additional extension, the number of people who had not paid their bills and whether there was a more impactful way of providing assistance.

Mayor Littleton opined that it would be difficult for VDH to enforce the face mask requirement and reported that Loudoun County adopted guidelines, which suggested that if an individual entered a business without a face mask and the business owner asked him/her twice to wear one with no success, the owner should call the police and ask that the individual be removed for trespassing. He suggested the Town should adopt these same guidelines for the health, safety and welfare of the business owners and other people. Mr. Littleton opined that this was the only legal remedy available to assist business owners.

(Councilmember Miller joined the meeting at 6:54 p.m.)

In response to an inquiry from the Council, Chief Panebianco reported that trespassing was a Class 1 misdemeanor, punishable by a fine and/or jail time. He noted that the business owner would have to ask the individual to leave his/her store in the presence of a police officer. Chief Panebianco opined that the individual would likely say he/she could not due to a medical condition, which the officer must accept. He noted that the officers would have copies of the Governor's order available to show to people.

Mayor Littleton noted that the business owner could require anyone to leave their business regardless of whether they were medically exempt from wearing a mask; and, if they did not, it would be a trespass. He further noted that trespass was independent of wearing of a mask.

The Council held considerable discussion on ways to educate the public on the need to be respectful by wearing face masks, while at the same time not creating difficult situations that would need to be defused. They suggested using language, such as “we are in this together” or “help keep us safe so we can stay open”. The Council asked that messages to this effect be included on the message boards posted at the Town’s entrances and that the Town provide signage that could be posted in businesses’ windows.

Town Administrator Davis noted that VDH had a graphic on the need to wear face masks and suggested the Town could add a positive message to the bottom of it. He advised that copies would be printed and delivered to the businesses.

Mayor Littleton noted the recent article in Zest Magazine on Chief Panebianco.

**Consent Agenda**

(A) Approval of Council Meeting Minutes – May 14, 2020 Regular Meeting

*Councilmember Leonard-Morgan moved, seconded by Councilmember Miller, that Council adopt the consent agenda as proposed.*

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Jacobs, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie) (by roll call vote)

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**Action Items** (non-public hearing related)

Council Approval – Acceptance of CARES Act Funding from Loudoun County

Town Administrator Davis reported that the Town would receive \$74,824 in CARES Act funding, which he recommended be used to cover the General Fund expenditures for the business support programs. He noted that the cost of those programs exceeded \$74,000.

*Councilmember Pearson moved, seconded by Councilmember Daly, that Council approve the CERTIFICATION OF RECEIPT OF CORONAVIRUS RELIEF FUND PAYMENTS as attached, authorize the Mayor, Town Administrator and Finance Director to sign the Certification, and use the funds to reimburse the Town’s General Fund for business support programs and grants already distributed.*

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Jacobs, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie) (by roll call vote)

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Council Approval – Ordinance to Amend Continuity of Government Operations Ordinance

Town Administrator Davis explained that the amendment would give the Town the flexibility to effectuate the next agenda item and clarify the procurement guidelines that were being waived.

*Councilmember Leonard-Morgan moved, seconded by Vice Mayor Kirk, that Council adopt the ORDINANCE TO AMEND EMERGENCY PROCEDURES AND EFFECTUATE TEMPORARY CHANGES TO ADDRESS CONTINUITY OF GOVERNMENTAL OPERATIONS DURING PANDEMIC DISASTER (COVID-19) dated May 28, 2020.*

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Jacobs, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie) (by roll call vote)

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Council Approval – Temporary Permits for Expansion of Outdoor Dining Areas

Town Administrator Davis advised Council that the staff was recommending restaurants be given the flexibility to expand their outdoor seating on private property. He noted that they had conversations with some businesses that did not have the ability to do so on-site and that requested they be allowed to do so in the public rights-of-way. Mr. Davis expressed concern about allowing this as there was not an ability to provide for the six-foot social distance requirement between tables and between the tables and pedestrians due to Middleburg’s narrow sidewalks. He advised that the staff was recommending the Town provide for the issuance of zoning location permits, which would be issued administratively, with no fee required, for expanding dining on private property. Mr. Davis noted that a second memorandum was distributed earlier in the day related to expanding dining in the rights-of-way in the event the Council was interested in exploring it.

The members of Council agreed they wished to allow this on private property. They held some discussion as to whether to allow it on public property. The Council expressed concern about possible safety issues.

Town Administrator Davis reported that he and the Deputy Town Administrator reviewed all of the restaurants and only identified two that would need to expand their outdoor seating onto public property – one on South Madison Street and one on an alley off Federal Street. He opined that in the case of South Madison Street, barricades could be used to block off some parking spaces for the extra tables. Mr. Davis advised that in the case of the alley, it was possible to rope off a portion of it to allow for three or four extra tables.

The Council expressed a willingness to help the businesses provided it could be done safely and was not done on Washington Street. They asked that the staff err on the side of caution and make sure the tables could be easily seen.

Mayor Littleton asked the staff to develop objective criteria that could be used in the event other restaurants also asked to expand their outdoor seating onto public property.

*Councilmember Daly moved, seconded by Councilmember Leonard-Morgan, that Council permit encroachments on the Town’s rights-of-way for outdoor seating at restaurants, in a limited manner, under the following criteria: the restaurant has minimal options for expanding current outdoor seating areas on private property; the restaurant will provide evidence of appropriate insurance; the restaurant will indemnify and hold harmless the Town for any liability created by using the public right-of-way; and the Town staff has reviewed and approved the permit in accordance with public safety, physical distancing, and all other applicable regulations.*

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Jacobs, Leonard-Morgan, Miller and Pearson  
No – N/A  
Abstain: N/A  
Absent: N/A  
(Mayor Littleton only votes in the case of a tie) (by roll call vote)

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*Councilmember Leonard-Morgan moved, seconded by Councilmember Pearson, that Council direct staff to implement procedures to allow for the application for, and permitting of, temporary expansion of outdoor dining areas on private property until restaurants can open indoor seating at 100% capacity or until otherwise rescinded by the Town Council.*

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Jacobs, Leonard-Morgan, Miller and Pearson  
No – N/A  
Abstain: N/A  
Absent: N/A  
(Mayor Littleton only votes in the case of a tie) (by roll call vote)

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### **Discussion Items**

#### **Alternative Plans – Fourth of July Celebration**

Town Administrator Davis reported that the staff ordered one thousand high quality 18x12 inch U.S. flags for display in the town.

Town Clerk North noted that in response to the Council’s request to offer alternative ways to celebrate the Fourth of July, the staff was recommending a number of activities that could be provided exclusively for town residents. She advised that the first item was a Parade of Vehicles, led by Chief Panebianco and the American Legion Color Guard, going down the residential streets so the residents could watch it from the safety of their yards. Ms. North reported that she contacted the fire departments in Middleburg, Upperville and Aldie, who expressed interest in participating. She advised that the Old Dominion Historic Fire Society also indicated they could provide ten to twenty antique fire trucks. Ms. North further advised that the staff was suggesting that Middleburg’s high school graduates and the graduates from The Hill School ride in the parade, as would Uncle Sam and Betsy Ross. She suggested that individually packaged treats, in the form of Cow Puddles purchased from The Upper Crust, be distributed to people along the parade route.

Town Clerk North advised that the U.S. flags previously mentioned by Town Administrator Davis would be placed along the driveways of each resident, as well as along Washington Street. She suggested that an organized church bell ringing take place at 9:00 p.m. in place of the fireworks display and noted that the Middleburg Museum had agreed to ring the Asbury Church bell as well. Ms. North advised that the final recommendation was to hold Fourth of July themed front porch and front door decorating contests, with gift certificates awarded to the winners of each.

Town Clerk North advised Council that the staff was recommending these activities be communicated to the residents via a flyer that would be mailed to each home, as opposed to pushing the information out through social media or the Town’s website, in order to avoid encouraging visitors to come to town. She stressed that the idea was for the activities to be exclusively for the benefit of Middleburg’s residents. Ms. North reported that the staff believed all the activities that were proposed could be accomplished for less than five thousand dollars.

In response to an inquiry from the Council about the resources needed to distribute the flags and cookies, Town Clerk North noted that the staff was proposing to solicit the assistance of the Boy Scouts or another such organization.

In response to an inquiry from the Council, Deputy Town Administrator Moore reported that he was in communication with representatives from the Town's water tank maintenance company who were in the process of developing a solution that would allow at least a 20x30 foot flag to be hung from both water towers.

After some discussion, the Council agreed with the recommendations as presented by the staff and opined that they would raise the spirits of the residents. They thanked the staff for putting the plan together.

### **Information Items**

#### **Status Report – Restaurant Take-Out Voucher Program**

Town Administrator Davis reported that the program was going well, with over 3,400 vouchers having been redeemed to date. He noted that one restaurant had not opened as they committed to; therefore, he issued a notice invoking the clause to claw back some of the money they were paid. Mr. Davis advised that he would follow-up with them. He encouraged residents to use their vouchers and noted that they expired in three days.

#### **Status Report – Retail & Support Business Program**

Town Administrator Davis noted that this program was also going well and reported that businesses had requested \$17,000 in reimbursements to date. He reminded Council that this program would run through June 21<sup>st</sup>.

#### **Loudoun County – Implementation of Comprehensive Plan**

In response to an inquiry from Council, Mayor Littleton reminded the members that the County's comprehensive plan called for higher density in the transition policy area, with the goal of finding a way that it be for affordable housing. He opined that while laudable, this goal was not achievable, and the result would simply be more density. Mr. Littleton advised that he planned to participate in the County's public hearing on this matter and encouraged the members of Council to participate as well.

Mayor Littleton opined that implementing the County's Comprehensive Plan would be difficult. He encouraged the members of Council to write a letter to the Board of Supervisors or to make public comments regarding it.

In response to an inquiry from the Council, Mayor Littleton reported that Supervisor Buffington's proposal to remove the bonus density for cluster development was on pause. He opined that people were becoming more educated on it and would return with a solid, well thought out proposal. Mr. Littleton further opined that while the fight was not over, the decision makers were listening and understanding the balance. He advised that these changes would be accomplished through either a zoning ordinance amendment and/or a comprehensive plan amendment; although, he believed they could be done with just a zoning ordinance amendment.

#### **Liberty Street Restrooms**

In response to an inquiry from the Council, Town Administrator Davis reported that he did not plan to reopen the Liberty Street Restrooms until the State reach Phase II, as he was concerned about the Town's ability to keep them clean and sanitized. He advised that the staff was working with the Town's cleaning contractor to evaluate how to address this and reminded Council that they were now only cleaned once a week. Mr. Davis reiterated his concern about opening them if they were not regularly cleaned and sanitized.

#### **Segra Fiber Network**

Town Administrator Davis reported that Segra planned to begin work on the installation of their fiber network next week and advised that they would have flaggers on the side streets, as they would be reduced to one lane of traffic in the work zones. He noted that he would issue a news release once he had more details on their plans.

Mayor Littleton called for a brief recess at 8:02 p.m. He called the meeting back to order at 8:10 p.m.

**Closed Session** – Property Acquisition & Appointments to Middleburg Arts Council

*Councilmember Leonard-Morgan moved, seconded by Councilmember Daly, that Council go into closed session as authorized under Section 2.2-3711 of the Code of Virginia for the discussion or consideration of the acquisition of property for a Town Hall Building as allowed under Subsection (A)(3) and (2) for the discussion, consideration or interviews of prospective candidates for the appointment of specific public officers, appointees and employees of the public body as allowed under Subsection (A)(1), for the purpose of discussing appointments to the Middleburg Arts Council. Councilmember Leonard-Morgan further moved, seconded by Councilmember Daly, that Council thereafter reconvene in open session for action as appropriate.*

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Jacobs, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie) (by roll call vote)

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Mayor Littleton asked that Council certify that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting, which the members so did. He reminded those present for the closed session that any discussion that occurred within it should be treated as confidential.

**Appointments to Middleburg Arts Council**

*Councilmember Pearson moved, seconded by Councilmember Bernard, that Council reappoint Debbie Cadenas, Maribe Chandler-Gardiner, and Ann-Charlotte Robinson to the Middleburg Arts Council for two-year terms, said terms to expire June 14, 2022.*

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Jacobs, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie) (by roll call vote)

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There being no further business, Mayor Littleton declared the meeting adjourned at 8:39 p.m.

APPROVED:

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Trowbridge M. Littleton, MAYOR

ATTEST:

\_\_\_\_\_  
Rhonda S. North, MMC, Town Clerk



## May 28, 2020 Middleburg Town Council Meeting

**(Note: This is a transcript prepared by a Town contractor based on the video of the meeting. It may not be entirely accurate. For greater accuracy, we encourage you to review the video of the meeting that is on the Town's website – [www.middleburgva.gov](http://www.middleburgva.gov))**

**Bridge Littleton:** And here we go. So first action item here is going to call the May meeting to order so call the May 28th meeting to order. Let me make my disclosure statement here. Is the town. It is the Middleburg County Council's responsibility to conduct essential public business despite the COVID 19 pandemic. However, it recognizes the need to do so safely, not only for its membership, but also for the town staff and members of the public. To that end, in accordance with the resolution confirming a declaration of a local emergency and the ordinance to implement emergency procedures and effectuate temporary changes to address continuity of government operations during COVID 19, the town council will hold its meetings via remote access until such time as the governor rescinds his emergency order prohibiting the gathering of more than 10 individuals and mandating social distancing. Copies of the previously referenced documents are available at the town's website for those who wish to view them. Ok. Next item is the Pledge of Allegiance. As last time, because the delay in the feedback, I will do it on behalf of everybody. So I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all. Okay. Next item here is going to be the roll call. Excuse me, roll call. And how we'll do that is I will call your name and then you just say, say your name. All right. So the first one is Peter.

**Peter Leonard-Morgan:** Peter Leonard-Morgan.

**Bridge Littleton:** And Cindy.

**Cindy Pearson:** Cindy Pearson.

**Bridge Littleton:** Darlene.

**Darlene Kirk:** Darlene Kirk.

**Bridge Littleton:** Chris.

**Chris Bernard:** Chris Bernard.

**Bridge Littleton:** Bud.

**Bud Jacobs:** Bud Jacobs.

**Bridge Littleton:** And Mr. Daly.

**Kevin Daly:** John Kevin Daly.

**Bridge Littleton:** And Philip Miller. Are you still absent?

**Rhonda North:** Mr. Miller is still absent.

**Bridge Littleton:** He's what?

**Rhonda North:** He is still absent.

**Bridge Littleton:** OK. All right. So no cookies for him. We will now go to the public comment session. Just a couple of quick things. We will do a public comment section at the beginning, a public comment session at the end to allow the public to provide any input as needed. Also, as we as you guys remember, we will as we cover each item instead of, you know, everybody sort of jumping in and we'll call each person one at a time, you know, ask any questions or cover anything you need to cover on each topic and then we'll go to the next person. All votes will be roll call votes, which Rhonda will call. OK. From that, I will open the public comment session. Any member of the public wishes to address the council. now is the time. All right. Since there is no one here for public comment, we will close the public comment session and we will move on to public presentation. And I now turn the floor over to Beth Erickson Visit Loudoun.

**Beth Erickson:** Wonderful, wonderful. Thank you so much. I just want to confirm everybody can hear me and the sound is OK. Wonderful. Thank you. I will say this is a very interesting presentation that you will be seeing the slides as we go through. So I will pause. And if I am going too fast, just let me know. I will set my timer. I'm anticipating no more than 10 to 15 minutes. So I'm really looking forward to having the opportunity to give you a briefing this evening. So briefly, the agenda that we're going to cover as I'm going to give you an update on the core tourism services as outlined on our MOA with the town. I'm going to go through some key media wins that we have had really some tremendous success, and we'll be able to actually even brief you on one that we just received that I was not able to get into the program because it just came through. And then I want to talk to you a little bit about some of the core recovery information that we are seeing. Again, really looking at helping to provide data, relevant data to the town as you go through in your decision making process and the way to communicate to your businesses. And then we will of course, I will be open for any questions afterwards. So moving into the first item regarding the core tourism services, I know that in your briefing packet you have a statement that says that we are on track with our deliverables. And those, as you go through what I did on that document was Jamie and I worked on a basically a report card that went through every single item that had been outlined in our deliverables. And he has confirmed that those have been met. So as you go through, I'm happy to answer any questions. But in the interest of time, what I wanted to focus on was to bring, again some of that data and some of that larger information to the town council. But I'm happy to answer anything as you move forward on that. And moving forward, a couple of things that are new since the last time that I spoke with you, one of which is our community engagement program. You will see that within our report card. We had a fantastic day that we spent at Old Ox with and meeting with multiple Middleburg businesses on everything from use of social media to how to work with the Visit Loudoun Extra Net and how to engage with Visit Loudoun on a larger scale. So this is something that I had shared and the mayor will recall was a key objective that came out of a presentation that I had made to to [inaudible] on making sure that we are more present in our towns and we were very pleased to do that with Middleburg. And while we're there are our team was able to get additional assets, photos, videos, interviews of people which helped to continue to inform our engagement in our storytelling of Middleburg as an asset. We will also be launching our certified tourism ambassador program, which our goal was to launch it currently right now. But, of course, with COVID 19. We will be pushing that off until we can start running classes of about 35 or more. And again, this is going to be a county wide program that ties very closely into our strategic plan where we are having those members in our tourism industry really have the opportunity to talk about what else is available. So it's probably some of the very best word of mouth marketing that we can do. But it's also going to be talking about things such as really great customer service skills. How do you find resources? What is the best way to talk with visitors and direct them? So we're very excited about that. So you will have more information coming forward. And then for COVID 19 mitigation Visit Loudoun moved very quickly into providing webinars and resources and assets to our industry. And you will see on your report card under town engagement, you're going to see that we have done I believe it's 35 different webinars to date on COVID 19. Everything from how do you apply for funding? What funding is available to social media, how do you control messaging to deep cleaning? Businesses and it's been a really valuable program. So we started on mitigation. What is it that you need to know now? We've moved in to the next phase, which is where we are right now, which is re-opening, restarting the economy. So we've been doing vertical presentations on everything from weddings, industry, hotels, restaurants in order to make sure that we're getting information to our businesses. And it's been very, very successful. I'd like to move in to media wins. So I'm going to go through a couple that are that we're really, really exciting. And I know that it's been a pleasure of mine to serve on the Special Events Committee with the Town Cultural and Arts Events Committee. And it's been really, really beneficial for the relationship with Visit Loudoun and the town. I shared in one of those meetings that for the last several years we had been asked not

to really heavily promote the Christmas Middleburg event because it had grown. So this was I will say that the the opportunity was presented and agreed to. So we went after it very hard and had really fantastic results. So this is one which was a Forbes article, again, reaching two point three million online, moving to the next one. This was The Washington Post and I absolutely loved the headline on this, which is, you know, live out your Hallmark movie fantasies and these five festive towns. What was exciting about this is that this was picked up on the wire and went out to an additional 36 outlets across the country. One of those was a really great target market for us, which was Richmond. It's a great market for, again, driving visitation day trips and overnight into Middleburg and on all pulled that was about nine point four million readers. We also pitched to travel the Travel Channel, the parade as well. And that was picked up on their social media, looking at the 10 best small towns to visit this Christmas. In that, I pulled out specifically the next slide. You will see a little bit of how that is described. And I know that you have printed copies in front of you and your board packet. So I'll let you go through and take a look at that. But what's really important about our messaging has been a part of that process that we have been in place with the town on branding and on messaging and storytelling, which really helps to set the tone for Middleburg and to paint that visual. So I wanted to make sure that you understood a little bit about and had the opportunity to see how we talk about Middleburg and also how we pulled in and hyperlinked certain businesses back directly to their Web site. As one example. Moving on to the next, I wanted to put forward a little bit on some of the other types of ways that we pitch Middleburg as a destination. And this is a great one. Sherman's Travel is a you would consider a little bit of a boutique, but it's not. It's a very strong with a 2.5 million subscribers. And that is in a great influencer space, which we really like to be. Sherman's Travel is a great outlet. But what I really liked about this, again, is it's talking about historic buildings. So it gets back to that that feel and those core values of Middleburg. Moving to the next, you're going to see a little bit on pitching to Orbitz, which is online travel. Again, people are looking for information about where they go and how to spend their valuable travel dollars and time through multiple channels. So we want to make sure that we are out there. Orbitz is one. I will say that, though, though, same one on this list, I had to chuckle, which is the fact that there is, of course, a boomer publication, online publication out there. And they did a really nice, nice piece on Virginia Hunt in Wine Country, of which Middleburg was predominantly featured. We also I'm just going to put through a last couple of them a bar magazine is or a bar online again, which is a very different travel audience, aspirational of really taking a look at where you should be, what what destination should be top of mind when you're thinking about going someplace that you may not have been to before. So very nice. Very nice hit. Again, nearly a million views. Jet setter, which again, was a great hit talking about wine country hotels salamander continues to be a very good lead for us and tends to work very, very well when we pitch it. And looking again at Southern living, we had a tremendous part of our COVID 19 response was to pivot to virtual experiences and virtual tastings. We had a great success with Southern Living Online, which there they have about forty two thousand online subscribers. But what I enjoyed more than anything else. So first of all, and they also on Twitter, their Twitter account, they have more than seven hundred thousand. But Yahoo! Picked this up on Yahoo! Online, picked up this. The places to go for virtual wine tasting. And they have nearly four million subscribers on Yahoo! So 4 million eyes on Yahoo! So this was recent. Again, pivoting to if we can't bring our visitors here, how do we meet them where they are and in this instance, on their couches at home? We also and I forwarded this to Jamie and Danny yesterday. We had worked with Northern Virginia magazine and they did a really fantastic spread on Middleburg. And I know that they will share that with you as well, complete with a very nice feature of the mayor. Talking a little bit. Again, moving into that COVID 19 recovery update. That's our next section. There's going to be some data that's going to be coming at you. And if you need me to slow down or dive into any of those more deeply, please let me know. But the first one I'm going to do, we're gonna go through Destination Analysts. They are a a national and international travel research firm. And they came out of the gate immediately as soon as COVID 19 began to start hitting our industry. And they've been doing a series of traveler sentiment studies. And so we worked with them to do one for Loudoun County. So they took basically the macro data of everything that they're normally finding within their travel study, and then they're drilling it down to Loudoun County. And then they also sent specific information about positioning of the destination. So I'm going to go through that. So let me get started, because this is some great data. And then I'm also going to share with you information that we've received from our own businesses about what they're seeing on the ground. So, again, destination analysts, we presented this in one of our webinars last week. And it's been very well received. So one of the things that they're looking at is the view of travelers in terms of their comfort of exploring their own communities during COVID 19. And what they are finding is that the travel sentiment, people are becoming more and more comfortable leaving their homes in the first place that they're going to really explore are their backyards, their communities. Their areas that they are familiar with that are right there.

And what is important from here is that the numbers are coming through, that it is it is reaching a nine week high. So, again, you're going to start seeing consumer confidence coming back into venturing out into. Out back out into the world. The next slide is we are seeing the numbers of people saying that they are avoiding travel, falling back to where they were back in March 15th. Again, this is another very positive indicator that people are feeling comfortable in branching out. The next slide is the perceived travel of certain activities. And so this to me is very relevant to Middleburg when we talk about what people are looking to do. So shopping is 36 percent visiting friends and relatives and being able to gather the people in safe areas. 43 percent taking a road trip. We're going to talk a little bit more about that in a moment. Road trips are going to be key to where we're going to be seeing our visitors coming to us over the course of the summer. So we're going to discuss that a little bit. And then outdoor recreational activities, which really is the hallmark of rural Loudoun County, western Loudoun County, surrounding of Middleburg. The wide open spaces that and the country roads of Middleburg. Staycations avoiding international travel vacations are going to be a huge trend this summer. And it's a great marketing opportunity to make sure that people know that they can stay in luxury accommodations. They can they come out for a day trip. That Middleburg is well positioned for this. It's not a surprise that international travel will continue to be probably for our market, one of the slowest to come back. In this instance, it's Americans traveling internationally, not internationally, coming in to America, into the U.S. But we know through U.S. travel that those numbers, again, are going to be slow to come back. So our biggest opportunities will be those drive markets and domestic travel. And so when we look at what people are going to want to do, I know we talk a lot about millennials and Gen Z and baby boomers, but really they are more alike than they are apart. They're gonna be wanting to look for those ways to connect with friends and family. What you will see between those two demographics is a difference of risk aversion, what they're willing to take on. And I think that from our standpoint, Loudoun County is well-positioned in the fact that we're not a heavily dense population. We are outside of D.C., but we're seeing far enough away from D.C.. I think most boomers are going to be a little bit more hesitant to go back to cities. They're going to feel more comfortable going into wine country environments. Millennials are leading that charge to begin with. So, again, I think that it's going to be very helpful as we look at recovery. The next slide is breaking that down a little bit further. Interestingly, and this is, again, a national trend, but it is broken down by region. So Americans 84 percent feel that they are comfortable taking a road trip. The distance that they are willing to go is five hundred and thirty nine miles. That is half the distance between here and Chicago. So when we look at our well, we are located in the mid-Atlantic area. That is, again, the key key markets that visit Loudoun markets to both through our advertising digital and earned media efforts, which again be as far North as Pennsylvania, New York, east into, of course, Washington, D.C., west into Ohio and then south going into Richmond is a key market and then a little further into North Carolina. So that's it. And we know that that's going to work really, really well. We know that, again, visiting friends and relatives, it's going to be really easy. And I think that the opportunities, again, we'll talk about in a few moments that are going to be really important for Middleburg. Are those opportunities for the outdoor dining for walking on the beautiful streets of Middleburg and enjoying the open air and the open space. The next slide is what businesses that these leisure travelers want to go to when they come. Restaurants, of course, are going to are going to rank up high. I heard a great analogy recently and I'm going to borrow it and it's certainly not mine. So there would have been a time when an aspirational trip would have been going to Mexico for margaritas on the beach. Now an aspirational trip is going to the local Mexican restaurant, having margaritas and seeing people across the table that you've not seen for three months. So that is the new aspiration. So restaurants going out again, gardens walking outside, museums and aquariums. While we certainly don't have an aquarium in Middleburg, I will say that I think what the National Sporting Library has been doing from their virtual experience is absolutely brilliant. And I think they're going to do very, very well. Winery tripping up at 16 percent again is looking at that craft beverage. It's going to be very important. You'll notice as you go down, things like sporting events are going to be at the bottom of that list. So when we look specifically at those that they researched and that they reached out to specifically about Loudoun County, those that have the aspiration to come to Loudoun County were more likely to be a millennial. They are skewing female and they are ethnically diverse. They are also affluent and well educated. So, again, this is something that I know that you'll see in the report card, the information and the data in our strategic plan that we shared with your branding agencies who've shared with your economic development consultants that are putting together your plan. These all align perfectly with Middleburg as an importance of what you are presenting. And there's really, in my opinion, nowhere else that presents that as well. And a neat package as Middleburg, the high proportion or singles you will recall in our strategic plan if you've had the chance to take a look at that, the growth of the single female traveler is a rapidly growth trend in travel today. And this, again, validates those plans that we

have in place for our strategic plan. And looking at the importance of that as they travel market, moving on to the next slide. Again, this is not a surprise, but we are looking at the digital channels where they are finding information. They are finding information, of course, on Instagram, Facebook, Twitter, tick tock, everything that you would imagine. But what I am most pleased to say, we do look on the right hand column, the trusted resources for travel planning. Of course, friends and relatives are really going to be key. But what they want to know is what is that local? What's happening at that local level? And they are going to official local tourism offices for that information. And I know that you have in your data and we're providing on a quarterly basis some of that deep dove on data analytics for specifically for the traffic that we have coming to our Web site. And what is coming over to Middleburg? So I know that our first year was really looking at capturing that baseline data. So I look forward to seeing what we are going to be putting in place for metrics moving forward. The next slide in this will be the end of this section is what our visitors can expect when they come. I will tell you that all research that I've seen has pointed to the fact that visitors want to go. Visitors will have the greatest trust in communities that have come back in a thoughtful, calculated manner. There is when we talk about risk aversion and risk acceptance, they are going to be more averse to destinations that opened up quickly, that there may be a feeling of a little bit of the wild, wild West associated with it. They are going to be looking for governments that have supported this industry as you open up. And again, I think Middleburg has done an absolute superb job of that. But when they come here they're gonna want to see hand sanitizer, they're gonna want to see a commitment to social distancing. They're going to want to see masks because that to them means that there are people taking precautions. They're gonna want to see that a community is following all guidelines that are in front of them and they are committed and have taken a pledge to commit to do so. So that moves me into my next slide, which just hit the airwaves today, if you will. Which is a campaign that we've been working on and actually brought forward very, very quickly over the course of the last two weeks. And that is a partnership with a modern economic development. Visit Loudoun and Middleburg Chamber of Commerce, which is to work with our businesses, both tourism and beyond, to ensure that they are taking a pledge to review and to adhere to the Virginia Department of Health guidelines and through the phasing process that has been outlined by the governor's office. So we just launched this today. I provided the information to we've reviewed it yesterday with our board. Jamie has received a copy of the press release and the information, and we'll be working more with him and with the town on getting resources out to the businesses. So, again, this is a, you know, a pledge that they will take on their own. And once they take the pledge, they'll upload their logo. The local will go on to the Loudoun Is Ready Web site. But on the other hand, they will also receive free marketing materials, which are campaign buttons, social distancing, more markers, banners and marketing through social and digital channels. So this is going to be directed not only to local residents. It's going to be directed to these leisure travelers. And then we are using this very heavily to show to our group meeting planners, tour operators that we take groups and we take individual safety very, very seriously. But this is also a way for our businesses to hold some accountability to the visitors as well who are coming in because we take their their safety as seriously as we take the safety of our tourism professionals. And that will take me to my last slide in the presentation. I know that I've had the opportunity to thank the mayor for the incredible support of the town in coming out to support the Visit Loudoun Foundation's Tourism and Hospitality Emergency Relief Fund. And I am very, very thankful for that support. I wanted to tell you a little bit about where we are in the process. We opened the fund with our first initial threshold was twenty five thousand dollars. We exceeded that within the first, I think, three weeks or two weeks. We opened the fund. And again, this is for specific individuals who are facing eviction because of not being able to make their rent, which is a huge part of our industry. So this is, again, being run through the community foundation of Loudoun. And they've also brought us in to a sizable gift that we have received from Google an additional twenty five thousand dollars that has gone specifically into this fund since we last received information that you would have last received information. We've also received additional funding from the Virginia Restaurant Lodging Association, several of our wineries, including 50 donated funds from case sales to this to this fund. So we are at about eighty thousand dollars currently funding to go out. And of that, we have disbursed about 25000. So we know that this is the month where a lot of those requests are going to start coming in hot and heavy. So I wanted to tell you, out of our portion of the fund food service, those who worked in food service, it should be restaurants, coffee, barista, chef, line cook host makes up about 57 percent of those who receive funding so far, hotel and lodging about 16 percent. Transportation providers, about 16 percent. Retail, about three percent of responses have come in. We're also looking at events, venues, catering. Those that are in the wedding industry are also beginning to start coming in. And of other tourism and hospitality professionals, those that may not necessarily fit within those categories are also coming in. And that could be somebody that may have just not identified themselves as fitting into one of the other

categories. But it could also be somebody who's working in the craft beverage industry that could possibly be, you know, tending vines. So I will continue. We're continuing to push this information out. We have all of our materials, both in Spanish and English. The people who answer the phone number on that, you see before you also bring in interpreters from everything from Farsi again to Spanish. And our goal is to continue to work with those faith based organizations to help us get information out. We're working with our industry through H.R. to push that information out. Windy Hill has been a good partner of ours to question formation out. And we know that we've had several folks to apply for and have received funding specifically from Middleburg. So does it meet the need. Well, the funding will continue to serve a need that is only just beginning. So, again, I want to thank the council for your support on that. And that ends my presentation and I'm happy to answer any questions.

**Bridge Littleton:** Beth, thank you very much. A lot of great information. You guys have been doing a great job, a lot of hard work. And we'll just sort of go around now to see if anybody have any questions. And I'll call on people one by one. Peter, you're first.

**Peter Leonard-Morgan:** First of all, thank you very much for a great presentation, as always. And, you know, I think we've never needed Visit Loudoun more than we will be soon. My concern, I suppose, is probably having too many people coming. So then when I saw that you had mentioned how important potential visitors felt adherence to sanitizer, face covering that made me very pleased because I think that's already happening a lot in Middleburg. I want thank you for the presentation and the details.

**Beth Erickson:** Well, it is my pleasure. Thank you.

**Bridge Littleton:** Cindy, you're next.

**Cindy Pearson:** Hi, Beth. Thank you. I can tell you've been busy during this time. Are you the person who gets things out on the radio station?

**Beth Erickson:** Cindy, just one moment, I've got to cough. My apologies. I'm trying to figure out how to mute different things as I'm getting ready to start coughing. So, yes, we certainly do. We have information and we put out press releases and have worked with we actually just did a piece on WINC at them. But is there something specific that you're thinking of, ma'am?

**Cindy Pearson:** Someone just made comments to me that they heard visit or it wasn't called Visit Middleburg, but something about Middleburg on different radio stations. And I just forgot to say anything about it or asked about it until I heard your presentation.

**Beth Erickson:** So when we send out press releases of what is going on in the area, we will frequently include media outlets of all kinds. So television, radio and quite frequently WTOP has been a great supporter and it's picked up information. And they actually I will tell you specifically, they were a great partner in promoting Christmas in Middleburg this year. They did several sets. So I don't know how long ago you heard somebody had mentioned that. But again, the description of the interview that I did on WINC FM with Barry in the morning, I know that I spoke about of assets that were in Middleburg and throughout all of Loudoun County. So perhaps that was it. And if that's the case, that's lovely to hear.

**Cindy Pearson:** OK. All right. Thank you.

**Beth Erickson:** Certainly.

**Bridge Littleton:** Darlene.

**Darlene Kirk:** I don't have any questions. I read your report and I thank you very much for coming in and talking to us. We appreciate your information.

**Beth Erickson:** Thank you. And it's been a pleasure working with you and Cindy on the on the committee as well.

**Bridge Littleton:** Chris.

**Chris Bernard:** Sorry, I didn't unmute myself. Beth, thanks for everything. A lot of detail. We don't have any questions, but just, you know, anxious to see how things go over the next couple months as we all start to reengage.

**Beth Erickson:** Oh, I am. I am as well, I am as well.

**Bridge Littleton:** Bud, any questions?

**Bud Jacobs:** No questions, really. Beth, thank you very much. It's a great presentation. I didn't see any data that was particularly surprising. I guess the main takeaway for us is going to be how we are perceived as doing all we can to protect the health of our visitors. You may have noticed the signs that we have outside of town talking about maintain social distance and all that stuff. I think there are probably some other things we could think of to do to encourage people and assure them that we're a safe venue to visit or as safe as you can be, I guess.

**Beth Erickson:** I think that and I absolutely have seen the signs I came in actually on, I followed the mayor on the presentation, the Memorial Day taping this weekend, which was a really and Middleburg was just lovely. And there were a lot of people out eating ice cream, I can tell you that much. And I did see the signs as I came in and noted them. And I think that it's very smart. Any public facing way that a community demonstrates the concern and safety of the residents and visitors and their employees. I think it's really important. So on the Loudoun is Ready Web site, there are guidelines for retail guidelines for hotels, restaurants. You know, just make sure that our businesses have everything in one place. So as but one example for restaurants, for example, we have the information for that came through the Virginia Department of Health. But we've also included best practices from the National Restaurant Association. Chris Burns at Old Ox was one of the vetting processes for that, the craft breweries. And we were able to put in what are some of the best guidelines from, you know, Loudoun craft brewers, Virginia craft brewers. So all of that shows that our industry take health and safety very, very seriously. But we've done that from the very beginning. You know, I think that when you look at hospitality, we certainly know our way around a mop bucket and cleaning. So it's just putting it into the face of a welcome back statement, which I think is so important.

**Bud Jacobs:** Thank you.

**Beth Erickson:** Certainly.

**Bridge Littleton:** And Kevin.

**Kevin Daly:** Well, first off, thank you very much for the very detailed and informative presentation. I think our challenge ahead of us is how to handle and control our success so that we can maintain safety of our visitors and of our town residents.

**Beth Erickson:** I agree. And if there's anything that I can do beyond even this conversation and the resources that we've put in place to work with the businesses more closely, I'm happy to do so. But that has been a strong topic that we've had in our webinar series. So I. I cannot agree with you more.

**Bridge Littleton:** Okay, Danny, anything?

**Danny Davis:** Yeah. Mr. Mayor, and Beth, again, I'll reiterate. Thank you for the great presentation. I have a quick question. A lot of this is focused on leisure travel, which is fantastic because we know that that's going to recover, I think, most quickly. Are you doing any or have you received any intel as it relates to corporate travel?

**Beth Erickson:** Yes. So we have as you know, we've got a dedicated sales team that has been working both corporate travel, but also the equal. I think a strong importance, the wedding market. So, you know, we immediately

started rebooking business. So we are seeing that business. If they can be rebooked in the corporate world, sometimes it can't be rebooked. But we have begun. We've put aside a fund to start incentivizing meeting planners to come to Loudoun County to look at Loudoun County as a destination. We actually just won a great bid going up against Indianapolis. So we are dedicating both marketing resources through SEEvents, which is, again, an online platform for meeting planners. And we have a we will have a webinar. I think it's in two weeks. But I'll confirm that with you, Danny, and I'll share it specifically for the meeting market, where we're gonna be sharing some of the data from both meeting planners on what they want, what makes them feel safe to rebook, but also what some of conference direct and SEEvents are saying. So I'll make sure that you have those those resources as well to hear directly from the voice of the professionals at this point until we enter phase three. I think that meetings are going to be a bit of a challenge. However, I will say if phase two rolls out the way that that the governor had explained earlier and the phasing process of groups of up to 50, that is that fits a sweet spot for Middleburg and Loudoun County very well, which would be those corporate retreat of being able to bring people back to chart the course for businesses that have not had a chance to really get together face to face and do some of that planning. So I think retreats are going to come back, but it won't be really until it'll probably phase three when we're gonna be able to see larger groups coming in. But that doesn't mean that they're not booking now. And that's what we're pushing for.

**Bridge Littleton:** Well, unless there's anything else? I think that covers everything again. Beth, thanks so much for your time.

**Beth Erickson:** It is my pleasure. And I will just go ahead and hang up on my end. Correct? All right. Thank you. And please let me know if there's anything else I can do to help and support. Bye bye.

**Bridge Littleton:** Next, we're going to be an update on COVID 19.

**Danny Davis:** Thank you, Mr. Mayor. The information, as provided is generally up to date, but there are definitely a few updates worth reminding council and also reminding the public of primarily the governor did indicate that in northern Virginia is entering into phase one. Beginning at midnight tonight. So tomorrow we've had lots of interest from our restaurants and we'll be talking about that in a few minutes. I know many of the retailers are also planning to reopen as of tomorrow or shortly thereafter. There are still guidelines to be kept. So we continue to encourage the business proprietors to take all those necessary steps. The more important or more impactful announcement in this mayor, I know you have some information about this relates to the governor's order for all members of the public to wear masks when they are indoors in public places. So whether that is visiting the grocery store, retail shop, things of that nature, restaurants to be wearing. Well, restaurants will come down the line indoors. But any time you're indoors to wear a mask and there are a few exceptions and they're available as part of the governor's order. But it is important. And that goes to the safety aspect that Beth was mentioning just now, that we demonstrate that and we take the appropriate steps for our staff and for our purposes, but also encourage that for those who are around us. The enforcement of that does not fall to generally and in most most cases does not fall to our police department. But as a Virginia Department of Health and Health Directive and to the governor's office has laid out the steps for that. But the strong statement from the governor is that this is intended for people to do the right thing, but to follow the order. On that note, we have ordered masks, reusable masks for all of staff that we can use when we are dealing with the public without the appropriate social distancing separation when we were going out into the public or into public locations. And also, we have some of those available that we can provide to Council. They are specifically Middleburg branded masks. Chief has received some for himself with the Middleburg police logo on it. And then we also have masks available here at the town office for members of the public who may come to do business here at the town and may not have their own face covering. And so we will ask anyone who comes in the door to wear a face covering if they don't have one already, briefly, and then we can come back to any other issues on that. We'll talk about the federal funding and a little bit economic development and business support just for your awareness. With the county opening up the second round of the business interruption fund that provided grants to twelve additional businesses here in Middleburg, which is fantastic. And then round three is beginning next week, and that is focusing on businesses that have less than three employees. So between zero and two employees or that have ten ninety nine employees, contract employees. Mr. Gaucher has been reaching out to many of the businesses who didn't qualify for the first round because they didn't have enough employees and encouraging them to apply for this grant. And I know there are many who are potentially interested in that. So as a reminder, anyone with questions on that



should reach out to Mr. Gaucher. There are other grant opportunities continuing throughout various different resources and places as well. Our operations, as shown here, are continuing to be the same. And as a reminder, elections are coming up on Tuesday, June 4th. And then the rest of the information, I believe we'll be covering in separate items. Mr. Mayor, if I may, the probably the one question that council may just want to be thinking about that we can bring up at the next meeting as part of our next update we provided, as you know. Extension of due dates for utility bills, which goes through June 14th, and then also some extension of meals, tax due dates and waiving of those penalties and council may just want to consider at the next meeting whether to continue or extend those any further based on where we stand with reopening of of Virginia.

**Bridge Littleton:** Danny, do you have a specific proposal or a recommendation for that?

**Danny Davis:** I do not have one tonight. What I will bring to you at the next meeting will relate to specifically utility bills, because I think that's the one that's probably the most impactful. But I'm happy to bring that up for council. I just don't have anything for you tonight.

**Bridge Littleton:** Ok, well, I mean, I think the first question is, is it you know, it's just something that people are asking about. Is it is it what the community is looking for? Is it addressing a specific need or specific problem? Or is it are you know, are we kind of shooting in the dark? Is there something else that could be done that would be more help or impact? Well, I think, you know, I'm not saying it's a bad idea, but, you know, is it one that's being specifically requested? Do we know what the impact is or is there other pain people are feeling now that something else might be more meaningful? Be helpful to understand that.

**Cindy Pearson:** Could I ask you, have people been paying their water bills, though? I mean, do you have a lot that have been waiting for the extension?

**Danny Davis:** So we are running that report. I'm not sure if we've run that yet. We have had a fair number of people continuing to pay per normal. A lot of people, of course, didn't have bills due this particular cycle. There were a number of folks, probably more than usual, that didn't pay the last time just because there was an extension of the due date. But I'm not sure if that number is more than normal. We can definitely provide that information to you.

**Bridge Littleton:** Danny, was there anything else on your report before we go to questions?

**Danny Davis:** Not at this time, no sir.

**Bridge Littleton:** Ok, so one thing I did want to mention, it's for everybody. You know, the county has it's about wearing the face masks in town and wearing them in buildings and stuff like that. You know, as Danny mentioned, the there's there's a there's the enforcement of it. Right. So it is a it is a mandate. It is a requirement of the Virginia Department. Well, the reality is. Right. It's gonna be very difficult for the limited amount of health inspectors that are here to go run around and check and all that stuff. So, you know, we're we're trying to figure out there was a call earlier today with all the members of COLT and Chair Randall and Supervisor Kershner to try to figure out, you know, one of the other things that can be done to make sure that, you know, compliance is maintained. And so the county sort of outlined some some guidelines from a policing perspective that I think we should take here in town where we can you know, if there's that there's problem actors that we're able to do something about it and don't have to sort of wait around, hopefully for a health inspector show up. So here's how it would work. If an individual goes into a into a, you know, a store or a restaurant or whatever, and it's there under the guidelines where they are required to be wearing a mask. And we would need to make sure we provide these instructions to all the business owners in town so they understand the framework, how this works. But essentially a business owner would, you know, ask them to wear a mask. If they refuse, you ask them again. If the business owner wants to offer them a mask because they have an extra one, they can offer them one. But then ultimately, at the end of the day, if the if the person in the store refuses to put on a mask, then they can contact, you know, the town and contact the police and ask the person to be removed because of trespassing. So, you know, the business owner has a right to say, hey, you need to be in compliance with the law. And if you're not in compliance with the law, you need to leave my establishment. And so the enforcement there would be that the police would ask the individual to leave because, you

know, the business owner does not want them there when they're not having a mask on. This is totally permissible. It's totally legal and it's totally within the rights and purview of the police officers. So, you know, just want to go around real quickly the room with everybody from a council perspective. I mean, obviously, we want to do community policing and all that kind of stuff. But at the end of the day, there's someone who's being difficult and disagreeable. You know, we do need to look out for the health, safety, welfare of a business owner and other people there. So, AJ, are you on?

**AJ Panebianco:** I am.

**Bridge Littleton:** OK. So let's just go around real quickly and, you know, I'll I'll call your name out. You got any specific questions or concerns or, you know, if you're if you're in favor of it and if you know, is any in, you know, any questions you want to ask AJ as well, we can do that. So, Peter, we'll go to you first.

**Peter Leonard-Morgan:** Thank you, Mr. Mayor. I'm you know, I'm in the real estate business and I've been doing a lot of showings and I have not had issues with people, but I suspect there won't be a big problem. There may be one or two. You know, we've seen on Facebook and seen the reaction to the people without a mask, with one or two, as you said, actors who have to make a statement. And I think that's more behind the computer screen. I can't think it's going to be a huge problem because too many people will be doing the right thing and they will they will call them out anyway. But I'm totally in favor of the solution that you've just outlined, which I think it's private property [inaudible].

**Bridge Littleton:** One thing I would add to Peter is I agree with you. I think, you know, most the vast majority of folks out there, you know, are are going to do the right thing if they don't have a mask. It'll be oh I'm sorry, I'll leave, but, you know, I have actually been surprised within, you know, different places in town because, you know, I've been at I've been, you know, [inaudible] masks or being too close. I've actually said something and said, hey, can you please you know, where I've asked for everybody's protection, whatever. And I've actually been surprised. It's a couple times over the last couple of weeks. I say a couple. I mean, a handful. You know, I've gotten that sort of irrational. You can't tell me to wear a mask. You know, I'll do what I want to do. And they have been people from town and I can tell it's going to be a beautiful weekend. We're gonna be packed, I'm sure. So, you know. It's like it's that old saying, right? It's the one person who screws up everybody. Ok. Next, we'll go to Cindy.

**Cindy Pearson:** What is the consequences for the trespassing, though, when the police come at that point? Is there any. Or what? What? You know, you're going to have a few people that are a little stronger, opinionated. So I guess that's a question that, AJ.

**AJ Panebianco:** Ok. Those type of things, a class one misdemeanor carries a fine and or jail time. It can be released [inaudible] physical arrest, depending on the circumstances. It would work very similar to what Bridge said said. The store owners would have to ask in our presence to leave. We would not ask them to leave the store manager or owners responsibility to say, we're asking you to leave. Will you leave? They say no. Then we can charge them with trespassing. The high likelihood is. That the people who won't wear a mask are simply going to say, I have a medical condition, leave me alone. And that's a waiver. And you can't ask what it is. You can't ask them to explain. And you have to accept it. And so their point they fall under the exemption is don't do it. I've tried to search Facebook postings related to mask wearing, and that seems to be the method that people are going to get around this if they are. And they're spreading it. So that's going to be the likely answer here. Here's here's the situation. We're also planning to have a printed order from the governor to say this is the order requiring you to wear the mask. And if they want to read it, because I had my own Facebook ask about, well, who made the order? We'll give them the document if they want it. Likelihood they won't. And higher likelihood is that they're just going to tell a store owner that they have a medical condition they may like, they may be nice about. They may not say leave me alone. Some of them are going to be legitimate. Someone are not. But we don't have the. We're not permitted to ask about it. And the. And the governor's order actually says so.

**Bridge Littleton:** AJ, quickly, let me let me. You know, putting the legal hat on for a second, I want to show because I want to make sure we're given the exact correct information. I don't think it's accurate to say that if

someone says I have a medical condition, that the owner still can't say yes, but I want you off my property. And if you don't leave, that's trespassing.

**AJ Panebianco:** He can still do that. [inaudible] But it'll end up in Civil Court.

**Bridge Littleton:** Yeah, I mean, the PR problem is irrespective. Right. To me, the point is the person wearing a mask is irrelevant to the trespass.

**AJ Panebianco:** You have a right to serve who you want. But I believe the order says and I'll read it. I think the intent of the order is although they can't discriminate against somebody who has a medical issue. It's just it's an A.D.A type thing. That's that's the health department. Right. And that you have the executive order for wearing the mask, which is independent of a business owner asking you to leave for trespassing.

**AJ Panebianco:** Correct.

**Bridge Littleton:** OK.

**AJ Panebianco:** And in that case, Bridge, I'll be honest, we would probably tell the business owner to go get the warrant. It's a it's a fine line we'd be walking there. And it's probably best to do more detail talking off line.

**Cindy Pearson:** I understand it has to be done. It's sad that it has to be done. We really don't want our businesses to have that perception from people that they're being mean and serving people, but in order to protect people's health. So I hope that, you know, people will get it and understand it. But I'm like, you Bridge. I think people in the Safeway all the time without masks. And there are locals not people from somewhere else. So I'm hoping people will go along with this. It's not going to last forever. So I don't have anything else. Thank you.

**Bridge Littleton:** Thanks, Cindy. Darlene. Darlene, can you hear me?

**Darlene Kirk:** I have some concerns. is this something we can post on maybe signs coming into the town that wearing a mask is required. I know some don't have masks, but I'm concerned. I'd rather our shop owners not be labeled as bad guys by people who are coming here, you know, they will. People are just like that. So we might want to make sure that our businesses do have at least a few extra masks at the entrance to their stores to offer people.

**Danny Davis:** Ms. Vice Mayor. We have talked internally about adding an additional page, if you will, and the message boards as you come into town that says masks required or wear masks indoors or or something. We're just trying to find the right language. But, you know, we want to make sure that we send the right message to remind people what's required now, but also still want them to come and enjoy their time here. So I think between practice social distancing and, you know, wear a mask or masks required in public again. Typically that order is indoors. So we don't want to say something incorrect, but we'll work through that and get messaging up on those signs. As it relates to business owners. We would rely on them to find either their own supply or to provide opportunities for purchasing or having, you know, cheap, disposable masks. But I do think that is a good recommendation for all establishments to have a set on hand that they can provide. If people don't have their own.

**Darlene Kirk:** My other concern is I don't want, and I know that store owners can call somebody out for not wearing a mask, but I don't want another shopper to do that. And sometimes that can exacerbate the situation. So I just sort of putting that out there as a warning.

**Danny Davis:** Yeah. Understood. That's always a concern. I think that's something where we would look to AJ and his team to help diffuse any situation should anything even get out of control. But, you know, we always encourage our public to treat each other with respect.

**Darlene Kirk:** I understand that. And I've seen the looks some people have given other people without masks in the Safeway. So I'm just concerned, that's all.

**Bridge Littleton:** Chris.

**Chris Bernard:** Ok. So I'm not I'm hoping that nothing crazy is going to happen, but, you know, being working in Warrenton and there's not a lot of mask wearing happening here. Some people are. But a lot of people aren't. And, you know, you get on on Facebook and you look at the news and you see people that are really almost taking a stand on this. Much like their Second Amendment rights. Right. So I think from my perspective, I think it's important that we maybe communicate or reposition our messaging as one of asking people to do the right thing and encouraging people to participate in wearing a mask for everyone and try to avoid any situations where either we're putting out the message or store owners are delivering the message of, hey, this is required. And you have to do this and you're a horrible person if you're not doing it. And and that kind of stuff, because that's what's going to lead to a heightened situation where you get somebody is then going to really take a hard stand and make a scene. That's I think maybe there's something we can do as far as, you know, signs that we can put in every store window. That that is a message of like, you know, community message of, hey, let's please all get together and wear a mask. But that's my thought, is that we're going to get a little further on this with a nice message rather than a demanding one.

**Bridge Littleton:** Yeah, I totally agree. And I think, you know, a standard sign that we can we can get to people they can put in the front door on the front window. You know, it's a great idea. I heard. Was it Fauci was the one who said, you know, hey, I'm wearing a mask to protect you, you know, I'd be great for you to wear a mask to protect me or something like that.

**Chris Bernard:** Something along the lines of like, hey, we're in this together. Like, let's just, you know, do it for however long it is. Because I the one thing that concerns me is the is someone either whether it's a patron another patron or a business owner who gets real snappy or attaches some judgment to whatever they want to say. And then that person is just immediately gonna go right into a defensive position rather than oh, you're asking me nicely to please wear a mask for the five minutes I'm in here. OK. Bye. However, we can push that message. I think that's important.

**Danny Davis:** Yeah. If I may, we Rhonda found a good graphic from VDH's Web site about wearing the mask and the kind of basics of the requirements. That's really great for putting on the front door. And it's it's not a full sheet. So I think maybe what we can do is take that in, maybe add a little text at the bottom of it with some of that more positive, encouraging message that you're talking about. And we'll we'll print a number of those and we'll take those around and encourage businesses to place those in their front doors or wherever they feel appropriate. And we can get that together and ask AJ's to help us share that tomorrow.

**Chris Bernard:** And maybe even something where it's like the messages kind of from businesses like, hey, help keep us safe so that we can continue to stay open.

**Danny Davis:** Right. Yeah, that's a great idea.

**Chris Bernard:** Yeah. People I think they're gonna think twice when they come in and say, like, OK. Me not wearing a mask is going to totally screw up this person's ability to come to work or open their shop or whatever it is. So whatever that message is, I think you just make sure we steer clear of the requirement or judgmental nature of it.

**Bridge Littleton:** Ok, Bud.

**Bud Jacobs:** Well, I agree with everything that has been said. For me. The most important concern really is that we, as Chris suggested, we not inadvertently foster an environment where we encourage we seem to encourage individuals to engage in confrontation over masks. I think we may have the odd person who views not wearing a mask as a political statement. That's unfortunate. And I think we we need to leave it to the business owners to decide how and whether they really want to go all the way down the line to enforce this with somebody who I'm not talking about the customer who just inadvertently forgot to wear a mask, but the kind of person who's tried to make a

political statement. And I hope, Peter, you're right. I hope we don't see a lot of this. And, you know, behavior so far suggests we won't.

**Bridge Littleton:** Kevin.

**Kevin Daly:** I've been giving a lot of thought to this, and I'm very sad to see that our nation has become so divisive that wearing or not wearing a mask becomes a political statement. Wearing a mask is the sign of respect. I don't want you to catch anything that I may have. It protects the other person. It doesn't protect the wearer. And if someone was to come in front of me and purposely cough in my face, I would consider that an assault. By the same token, we need to go softly. And I think the best way of leadership is, is to set the example. Danny, as soon as you have those mask with the logo for our town, I want one because I'm going to walk in the shop wearing the mask and by us, going out and wearing them. We're setting the example. And it's an example to show respect to other people that we want to protect them.

**Danny Davis:** Yes, sir.

**Kevin Daly:** Those are my thoughts.

**Bridge Littleton:** No, absolutely, Kevin. And I think Philip is on now. Philip. Any input?

**Philip Miller:** I think it's all been said. We need to have a come together kind of language and not force the force the conversation to go somewhere that it doesn't need to. It's important that we ask people to wear masks. And I think that respect is the right word. You know, masks are mandatory and, you know, they can be turned down by any of the retailers or any of the stores. That's completely up to the store owner, the proprietor. But if we have a little graphic that you said Rhonda got Danny, I think that and messages at the entrance to town, that that should be all we hopefully have to do and we'll just have to take it as it comes.

**Bridge Littleton:** Okay, next, are quickly, I'm not sure if everybody saw and I don't think AJ is on camera. I don't know if he's watching watching the camera. But hopefully everybody saw this earlier this week. So the one thing I want to point out about is, you know, AJ has always been larger than life when you make a magazine cover like this. Here's what happens to your head. [Laughter].

**AJ Panebianco:** I can sign that for you if you'd like.

**Bridge Littleton:** Well, then it won't be worth anything. Ok. Next item, any reports of town council? Councils or committees. All right. Next is the consent agenda. Does anybody have any item they wish to remove the consent agenda? This is only the minutes. Anybody want to make a motion on this?

**Peter Leonard-Morgan:** I move that we accept the town council approval of 5/14/2020.

**Philip Miller:** Second.

**Peter Leonard-Morgan:** That wasn't very good, was it?

**Bridge Littleton:** No. Because you're actually making a motion for the consent agenda, not the minutes, but it's all good.

**Peter Leonard-Morgan:** I move we accept the consent agenda.

**Philip Miller:** Second.

**Bridge Littleton:** All right, Rhonda. Time for a roll call vote.

**Rhonda North:** Vice Mayor Kirk.

**Darlene Kirk:** Aye.

**Rhonda North:** Council Member Bernard.

**Chris Bernard:** Aye.

**Rhonda North:** Council Member Daly.

**Bridge Littleton:** You broke up Rhonda.

**Rhonda North:** Council Member Daly.

**Kevin Daly:** Aye.

**Rhonda North:** Council Member Jacobs.

**Bud Jacobs:** Aye.

**Rhonda North:** Council Member Leonard-Morgan.

**Peter Leonard-Morgan:** Aye.

**Rhonda North:** Council Member Miller.

**Philip Miller:** Aye.

**Rhonda North:** Council Member Pearson.

**Cindy Pearson:** Aye.

**Bridge Littleton:** Ok. Next item is approval, acceptance of the CARES Act funding from Loudoun County, Virginia. Danny, I'm putting a three minute timer on you.

**Danny Davis:** I'll try to take 30 seconds. Essentially, the county is passing through to us seventy four thousand eight hundred twenty four dollars of CARES Act funding. There are multiple items that we could apply towards this funding. My recommendation to you is that we essentially repay the general fund for the business support programs that we have already conducted and paid out to the general fund, which more than cost way more than seventy four thousand dollars. So if we want to talk further, we can, but I think we might as well pay ourselves back for the expenses that we've already incurred. Now I'm happy to answer any questions. It does require approval of the council so we can certify or sign the form and provide certification to the county.

**Bridge Littleton:** Anybody have any comment or question? All right, Cindy, go ahead.

**Cindy Pearson:** I move that the town council approved the certification for receipt of coronavirus relief fund payments as attached, authorize the mayor, town administrator and finance director to sign the certification and use the funds to reimburse the town's general fund for business support programs and grants already distributed.

**Chris Bernard:** Second.

**Bridge Littleton:** Ok. Any further discussion? All right, Rhonda.

**Rhonda North:** Vice Mayor Kirk.

**Darlene Kirk:** Aye.

**Rhonda North:** Council Member Bernard.

**Chris Bernard:** Aye.

**Rhonda North:** Council Member Daly.

**Kevin Daly:** Aye.

**Rhonda North:** Council Member Jacobs.

**Bud Jacobs:** Aye.

**Rhonda North:** Council Member Leonard-Morgan.

**Peter Leonard-Morgan:** Aye.

**Rhonda North:** Council Member Miller.

**Philip Miller:** Aye.

**Rhonda North:** Council Member Pearson.

**Cindy Pearson:** Aye.

**Bridge Littleton:** All right. Motion passes. Next item is ordinance to amend continuity of government continuity of government operations ordinance.

**Danny Davis:** Yeah. Thank you, Mr. Mayor. This is simply an amendment to the continuity of government of government operations ordinance previously passed in looking at the next item, which relates to waiving certain ordinances and enforcement of certain penalties. We realized that that was not in the original continuity of government operations ordinance. So the language is attached would give us the flexibility needed to effectuate the next item and clarify a couple other pieces related to procurement guidelines that are also being waived at this point. This language has been reviewed and approved by the town attorney, and I'm happy to answer any questions you might have.

**Bridge Littleton:** Ok. Anybody have any concerns or questions for Danny before we make a motion? OK. Who would like to make a motion? Peter?

**Peter Leonard-Morgan:** I move the town council of Middleburg adopt the ordinance to amend the emergency procedures and effectuate temporary changes to address continuity of government operations during pandemic disaster COVID 19 dated May 28th, 2020.

**Bridge Littleton:** Is there a second?

**Darlene Kirk:** Second.

**Bridge Littleton:** OK. Any further discussion? All right, Rhonda.

**Rhonda North:** Vice Mayor Kirk.

**Darlene Kirk:** Aye.

**Rhonda North:** Council Member Bernard.

**Chris Bernard:** Aye.

**Rhonda North:** Council Member Daly.

**Kevin Daly:** Aye.

**Rhonda North:** Council Member Jacobs.

**Bud Jacobs:** Aye.

**Rhonda North:** Council Member Leonard-Morgan.

**Peter Leonard-Morgan:** Aye.

**Rhonda North:** Council Member Miller.

**Philip Miller:** Aye.

**Rhonda North:** Council Member Pearson.

**Cindy Pearson:** Aye.

**Bridge Littleton:** Okay, next item is a temporary permit for expansion of outdoor dining areas.

**Danny Davis:** Mr. Mayor, let me briefly introduce this and then Will is on on the line as well to answer any specific questions. In short, with the limitation of restaurants only to have outdoor seating, we wanted to try to give them maximum flexibility to expand their outdoor seating areas. Our initial recommendation is that they focus and use private property for expansion of outdoor seating. So that would be if they have parking areas or if they have side yards or other properties immediately adjacent to their current restaurant and restaurant facilities. There has been conversation about some restaurants that don't have that ability to expand onsite due to the size of their parcel or the limitations of their building. And so the question did arise related to allowing in a limited case basis, certain restaurants to use either public sidewalks or the public right of ways, perhaps something even such as blocking off a parking space or two in a safe manner that would allow restaurants to conduct their dining services in those type of areas. Our main concern there continues to be making sure that they can abide by the guidelines and the executive orders of the governor, as well as other regulations by ABC and the health department. Primarily, the constraint there is distance, which is a six foot separation between patrons at between tables, and that's measured not from table to table, but from the people actually sitting. There has to be six feet, also six feet of separation from passersby on public sidewalks. And so that gets a little challenging on our narrow sidewalks as well. So we have provided to two memos. The first the first one that came from Mr. Moore is specific to operating and doing this on private property. And our recommendation is simply a very simple zoning location permit that would be very quick. Administrative can be turned around very quickly and no fee associated with it. The second memo came from me just earlier today working with Mr. Moore. And that relates to what the council is interested in, giving authority for certain businesses to be able to open or operate on the public right away. There would be an additional motion needed for that. So I'm happy to answer questions or if you want will to provide any more details. We're happy to do that.

**Bridge Littleton:** Ok. So Will was there anything you were going to brief?



**Will Moore:** I don't think so, Mr. Mayor, unless the council had any specific questions. Just to reiterate, the first memo and the second memo have independent motions. So maybe we could if council wanted to discuss the expansion on private property first and then the expansion on the right of way separately at those, both have separate motions.

**Bridge Littleton:** Ok, let's do that. Was covered the private property expansion first. Peter, any questions or input?

**Peter Leonard-Morgan:** I think that if I'm reading it correctly. That's the easier of the two. And I'm fully in favor of not as long as it's safe. And it maintains the distances that we need.

**Philip Miller:** I think it's a no brainer. I mean, I was actually just in Warrenton and I know they don't have the same amount of traffic that we do on 50, but Main Street, they've allowed restaurants to actually take over those parking spots in front. And I'll tell you what, it's working because every single table was full and there was a line of people waiting to try and get in because beautiful weather and people are really itching to get outside and have some of the normal experiences, even though they've changed. So I think this is a great, great idea and I would encourage it to expand this as much as possible.

**Bridge Littleton:** Cindy.

**Cindy Pearson:** Yeah. I mean, we're doing what we can. I understand that some of our restaurants just don't have the property. So one would give them an option if there is one. So we're doing what we can. And once again, I hope it goes quickly.

**Bridge Littleton:** Darlene. You're on mute, Darlene.

**Darlene Kirk:** Private property. Yeah, that's fine. That's their property. And I think we should quickly do that. I'm not so sure about parking spaces, and I really don't know about. Sidewalks are not wide enough to give them too much more room. I'd like to help them if we can. If there's a way I'm willing to help.

**Bridge Littleton:** Chris.

**Chris Bernard:** It's private property. Totally good.

**Bridge Littleton:** All right. Bud.

**Bud Jacobs:** Private property, no brainer.

**Bridge Littleton:** And Kevin.

**Kevin Daly:** Well, I concur with the last two. Private property it's a no brainer.

**Bridge Littleton:** A lot of no-brainers here. Ok, let's cover now the one on the, the memo on, you know, parking spots and public spaces. We'll start with Peter again.

**Peter Leonard-Morgan:** So this is more difficult. Clearly, because of safety and potential for something bad to happen, we don't want. But, you know, if there is a way and the other problem is that some restaurants that just don't have even public roads that they could do it on. So that's an issue. So thinking about Federal Street, they've got their own. If there was a way to get a temporary barrier that would ensure rather than just roping off the parking space, maybe that's something you should think about and consider. Because we need to give as many opportunities to the restaurants as we can. But again, safety comes first.

**Danny Davis:** Mr. Mayor, if I may. Part of the conversation that Will and I have yesterday was looking at looking at the restaurants and going through each one, and there are opportunities to be able to expand on on private property

and then looking at the ones where we knew they would likely have constraints and might be requesting the ability to use either expanded sidewalk space or public space. And I think that of our restaurants, there are two primarily that would probably want to take advantage of this. And, you know, we can name names. It doesn't really matter. But one of them would potentially be on South Madison, where we could use our town metal barricades to block off those. And I think, Peter, that Mr. Council Member Leonard-Morgan, that gets to your question about more than just roping it off. Actually are having a little bit more physical barricade there. And that might allow them to have a few extra tables in those parking spaces and then keep the sidewalk open for pedestrians and keeping that appropriate distancing. Again, that's not it's not a perfect solution, but it is something that we tried to map out a little bit yesterday and see if it if it seemed to make sense. And again, it I think it probably fits using that that criteria. The second one is restaurant off Federal street that actually abuts a public alleyway that is a town owned alleyway and that we could safely leave a travel way for vehicles in that alleyway and then rope off. Maybe not have the same kind of barricades. The barricades may not be as pretty to the eye, but give at least space for maybe three or four additional tables in that section along their building on our alleyway. Pretty much everyone else, though, as we went through it, had has either a good bit of parking spaces that could be expanded for tables or are working with adjacent property owners who have side yards that could be used potentially. So everyone else we've heard so far seems to have a lot of options at their disposal.

**Bridge Littleton:** Ok. Philip.

**Philip Miller:** Well, first thing comes to mind is that restaurant that you just mentioned is the second one. What about those three parking spots which are adjacent to the building? I would work with that property owner if I were them before trying to put them in a public alleyway. I support it where it's possible and where it's safe. It is risky, but I think it's the right thing to do to give them every bit of opportunity to have business. And like I said, I just saw it Warrenton this afternoon and it's working. So I hope it does here too.

**Bridge Littleton:** Cindy.

**Cindy Pearson:** Thanks for trying to find some a way for that to work for those restaurants that restaurant. Because they do do a lot of business and we know people are going to want to use it. That's the other fact with that. And they are the only restaurant that has no extra space. So I'm hoping we can do something to help them along through this. And once again, it's not going to be forever. I do. And we all do, are concerned about the drivers. Looking at the same time that they're driving at people. So but, you know, just the safety, of course, is the big concern.

**Bridge Littleton:** Thank you. Darlene.

**Darlene Kirk:** AJ, what are your thoughts on this? AJ still there?

**AJ Panebianco:** Yeah, I'm here. Danny, and I talked about this and everything that he and I talked about, I'm very comfortable with. I can say that. Yes.

**Darlene Kirk:** Ok. I still I'd rather they I'd rather they use properties rather than alleyways and parking spaces. But I'm going to help however we can.

**Bridge Littleton:** Chris.

**Chris Bernard:** So, yeah. Like Phil being in Warrington I've seen, you know, I've seen it every day for two weeks now how it's been working. And it is Main Street here is very different than Washington Street. So I'm in favor of creating any space outside Washington street Route 50. So it's got to be on side streets. I don't think we do anything on Route 50 not that VDOT would let us do anything anyway. And once we're on the side streets, whether it's, you know, Madison or Federal, I don't think we need to go crazy with the barriers the way they did in Warrenton seems to be great. You cannot miss it. It's kind of multicolored. I don't know if we need to go that route. But I think I think it's pretty safe. I don't see any issue with it. So side streets. No Main Street.

**Bridge Littleton:** OK. Bud.

**Bud Jacobs:** I'm all for this. I would call everyone's attention to the. The motion that is as it is drafted, the motion we are authorizing our staff to go ahead and put together implementation procedures. And I trust the staff to do this in a rational and safe fashion. I'm not prepared to put all sorts of caveats on what they may or may not do as they develop these procedures. And I'd like to vote on the on the motion as it is drafted.

**Bridge Littleton:** Ok. Last person is Kevin.

**Kevin Daly:** I see this as being perfectly doable. We're only talking about two restaurants needing the extra space. I do feel it'd be important to use physical barriers that are easily spotted. Somewhat. And you said as an extension of their of their space. But I definitely want to error on the side of caution. Don't want to have a simple rope. I want to have a something physical and easily spotted. I don't know dayglow orange, but I think it's important to try to try to treat all the restaurants and if we're only talking about two restaurants needing the added space. I think. I think it's doable.

**Bridge Littleton:** Right. The only comment. Go ahead, Cindy. Excuse me, Darlene.

**Darlene Kirk:** Close enough. I was going to ask because I know some of our businesses are reopening also this weekend. I know the Fun Shops have something. Is it going to impact any of our businesses, because we want to be fair to our businesses and our restaurants

**Danny Davis:** Ms. Vice Mayor, I don't I don't see any impact of this on them because they're allowed to have up to 50 percent capacity inside. I think most of our retailers would not hit 50 percent capacity on a normal day just because of the amount of people allowed in our retail type shops. I mean, they are they're large in open spaces. So I don't think there's the the need perhaps for any similar type of accommodation for retail shops.

**Darlene Kirk:** Ok. I just want to make sure that we're not. That this is not going to cause any blocking of people trying to get into offices or retail spaces.

**Peter Leonard-Morgan:** Are you thinking about parking Darlene as well?

**Darlene Kirk:** That's what I was thinking about.

**Danny Davis:** And I would say that that's why our intent on this would be in a very limited manner so that we would not lose a significant number of parking spaces. As indicated, I think at most right now, all that we can think of that we might lose would be two spaces. And again, not not doing anything on Washington Street. So that would not impact Washington Street parking.

**Bridge Littleton:** The only comment I would have for for you guys is, you know, whatever parameter you set up for this, it's going to have to be objective. And you're going to do you recognize the fact that, you know, yes, there's one restaurant, King Street Oyster Bar has a limited space in which they can put people and you guys we've been looking at expanding for them. But if other restaurants who have access for their food service decide streets come forward and say, what about me? We're going to have to be willing to do it for them as well. So, you know, make sure you factor that into how you develop your parameters. For example, the Red Fox, you know, they're on North Madison. There's about three or four spaces that parallel their building with the sidewalks. I get it, they have a patio. But, hey, if I could add eight more tables or other capacity and I get 50 percent, that's. It's four more tables. Same thing with Old Ox, right. There's five or six spaces in front of Old Ox. If I can get, you know, four or five more tables to capacity with that, I'll do it.

**Danny Davis:** So that is our intent that we would we would develop the criteria. So that is it is an application for those who need it most is how I would put it right.

**Bridge Littleton:** Ok. I mean, yeah, like I said, just you know, I get Main Street because it's route 50 and trucks and all like that. I mean, who the hell would want to sit on route 50, quite honestly, but in a parking spot. But yeah, just just recognize that, you know, if other people qualify for it. We're gonna have to, you know, safety concerns are met. We're gonna have to also do it for them and we should do it for them. So. OK. So who would like to make the first motion on private property expansion?

**Kevin Daly:** I'll do it.

**Bridge Littleton:** Fire away.

**Kevin Daly:** I move that the town council permit encroachments on the town right of way for outdoor seating at restaurants in a limited manner under the following criteria. The restaurant has minimal options for extending current outdoor seating areas on private property. The restaurant will provide evidence of appropriate insurance. The restaurant will indemnify and hold harmless the town for any liability created by using the public right of way. And the town staff has reviewed and approved the permit in accordance with public safety, physical distancing thing and all other appropriate regulation.

**Peter Leonard-Morgan:** Second, Peter Leonard-Morgan.

**Bridge Littleton:** Rhonda do the roll call, please.

**Rhonda North:** Vice Mayor Kirk.

This is for just their property, correct? Because it's confusing.

**Bridge Littleton:** Correct.

**Danny Davis:** Real quick, that was the motion for using public rights of way.

**Bridge Littleton:** OK. All right. This is for the public roads. Right.

**Darlene Kirk:** All right. Aye.

**Rhonda North:** Council Member Bernard.

**Chris Bernard:** Aye.

**Rhonda North:** Council Member Daly.

**Kevin Daly:** Aye.

**Rhonda North:** Council Member Jacobs.

**Bud Jacobs:** Aye.

**Rhonda North:** Council Member Leonard-Morgan.

**Peter Leonard-Morgan:** Aye.

**Rhonda North:** Council Member Miller.

**Philip Miller:** Aye.

**Rhonda North:** Council Member Pearson.

**Cindy Pearson:** Aye.

**Bridge Littleton:** Ok. And now for the first motion for private property expansion, who would like to read that?

**Peter Leonard-Morgan:** I'm happy to. I move that council direct staff to implement procedures to allow for the application for and permitting of temporary expansion of outdoor dining areas on private property until restaurants can open indoor seating at 100 percent capacity or until otherwise rescinded by town council.

**Cindy Pearson:** Second, Cindy Pearson.

**Bridge Littleton:** All right, Rhonda, do you want to make the roll call?

**Rhonda North:** Vice Mayor Kirk.

**Darlene Kirk:** Aye.

**Rhonda North:** Council Member Bernard.

**Chris Bernard:** Aye.

**Rhonda North:** Council Member Daly.

**Kevin Daly:** Aye.

**Rhonda North:** Council Member Jacobs.

**Bud Jacobs:** Aye.

**Rhonda North:** Council Member Leonard-Morgan.

**Peter Leonard-Morgan:** Aye.

**Rhonda North:** Council Member Miller.

**Philip Miller:** Aye.

**Rhonda North:** Council Member Pearson.

**Cindy Pearson:** Aye.

**Bridge Littleton:** All right. The motion passes. Next item for discussion is Fourth of July.

**Danny Davis:** Thank you, Mr. Mayor. Just before I hand it over to Rhonda, I want you to know that we are in receipt of a thousand of these eighteen inch long by 12 inch high wonderful American flags that can be posted by each driveway up and down Washington street in our landscaped areas by our entry signs. They are high quality and I think they'll be very much appreciated by the community.

**Bridge Littleton:** So that's not big enough for the water tower.

**Chris Bernard:** I was going to say who's going to sew all those together?

**Cindy Pearson:** And who is going to put them up in the driveways?

**Danny Davis:** Tim is going to be busy over the next couple weeks. Yeah. I turn it over to Rhonda.

**Rhonda North:** Thank you, Mr. Mayor.

**Darlene Kirk:** Will Rhonda put them all up? [Laughter].

**Rhonda North:** Well, we'll get it done. Believe me. So just to follow up with it, with the council's request that we come up with some ideas that would be geared towards residents as opposed to encouraging visitors and tourists to come into town for the Fourth of July celebration. We tried to identify some things and also some methods for communicating those that that would pretty much keep it. I think the term we're using is exclusive to town residents trying to make it feel like it's something special for our folks to enjoy. So one of the first things that has been recommended is a parade of vehicles through town with AJ leading the parade starting at 12:00 noon with a color guard. Then we would have fire trucks, police vehicles, as well as other personal vehicles that would just travel through the residential streets that that can permit fire trucks on them. I have had some communications with Middleburg, Upperville and Aldie fire departments. They they have expressed an interest in participating. I also spoke with the gentleman from the Old Dominion Historic Fire Society who indicated he thought they could provide between 10 and 20 antique fire trucks that day. The idea is to have students who have graduated on the vehicles, not sure quite how many students we had that fall in that category. So if we don't have enough fire trucks, then we could we could then put some personal vehicles in.

**Danny Davis:** You say seven, Cindy? OK.

**Rhonda North:** Seven? Ok, then we should be good with the fire trucks. We're also proposing to have Uncle Sam and Betsy Ross on the fire trucks and just kind of wave to folks as they drive by. The other thing that we'd like to do in conjunction with that is to distribute a treat to folks who may be in their yards watching. And I talked to Scott at the upper crust and he indicated they would be able to provide us with about 15 hundred or so cow puddles that we would individually package in and hand a few out to each household. And then, as Danny indicated, the idea is to have the 12 by 18 inch flags placed one along each driveway as well as down Washington street. Just a real, you know, show of the of our celebrating the Fourth of July. We've suggested some organized church bell ringing. I think Council Member Daly suggested that during the last meeting. And the mayor has suggested that we ring the bell that was formerly housed in the Asbury Church. I've had a brief conversation with Suzanne Obetts about that. She was excited. She also, by the way, is playing Betsy Ross on our behalf. Have the bells ring about 9:00 p.m. that evening, which is, you know, close to the time that the fireworks display would normally go off. And then the final item is a couple of decorating contests, a front door decorating contest, and then a front porch decorating contest. Give our residents the opportunity to to get involved themselves. They would sign up and and we would have. Who would would look at the entries a few days in advance of the Fourth of July and we can announce the winners first, second, third place for each category. On the Fourth of July was with some prizes, gift certificates for each. What we're suggesting in the form of communicating this is to do a little flier and actually mail that to each household, you know, not push this through social media or or the Web page or are anywhere that that we could get visitors looking at it and coming in. But but really, like I say, keep it exclusive to the residents in something special just for them. So we think we could accomplish all of this for for less than five thousand dollars. Any questions?

**Bridge Littleton:** Ok, let me go around room. Peter.

**Peter Leonard-Morgan:** No questions. Thank you ever so much for putting all the effort into this. It's wonderful.

**Bridge Littleton:** Philip.

**Philip Miller:** No questions. I think this is really well done, and I think hopefully it'll rise the spirit of the town on such an important day. I'm sure Chris will ask the question about the giant flag. So I'll leave that to him.

**Chris Bernard:** And I think it got left off my attachment.

**Cindy Pearson:** I need to make a correction on the number seven. It's just that that is graduating seniors. That does not include Hill school or the charter school. But, you know, maybe giving out all those cookies is another thing. I see all the flags having to go out. I'm seeing the cookies having to be delivered. And it's a hot chocolate. Not that people won't appreciate them greatly, but it's just going to be, you know, having to think through how to get those out to that day.

**Rhonda North:** So so we were thinking cow puddles. So no melting chocolate there. And we were thinking about maybe seeing if the Boy Scouts or, you know, an organization like that would want to do a little float in the parade and then just hand those out as they went past households.

**Cindy Pearson:** Oh, great. Thank you. I don't have any more questions.

**Bridge Littleton:** Darlene.

**Darlene Kirk:** I think it's great. Go for it.

**Bridge Littleton:** Chris. Oh wait. Never mind. Go ahead, Chris.

**Chris Bernard:** No, I think it's great. Thank you guys for putting the work in. Yeah. Where's where's my giant flag, Danny.

**Danny Davis:** I'm going to pass this off to Mr. Moore and see where we stand on that.

**Will Moore:** Council Member Bernard. I've been in communication with our utility water tank maintenance company, and we are in the process of coming up with a solution to have a at least 20 foot by 30 foot flag hung from both water towers.

**Chris Bernard:** You see, Danny we'll give the credit now. [inaudible]. I love it. Thank you. I think that's going to really, really cool.

**Bridge Littleton:** Chris, notice, Will didn't say it would be done. He said they're examining how to do it.

**Chris Bernard:** He sounded confident. Danny did not sound confident. Danny ran hiding behind his desk. Exactly.

**Bridge Littleton:** Just, you know, just like a good leader in the military, as Kevin can attest. He's in the back giving commands. That way when you guys turn and run, he's in front.

**Chris Bernard:** Hashtag, not a colonel.

**Bridge Littleton:** And Colonel Daly. [inaudible]. Well, I think we're good to go on that one.

**Danny Davis:** That's great. Well, I will say this. I am grateful that we got through the joint town's trash RFP just in time that I can hand this Ms. North, who is our ultimate party planner and coordinator. So we will begin tackling it first thing tomorrow.

**Rhonda North:** And you all know, that's my birthday, too, by the way. It's really. It's really Fourth of July.

**Kevin Daly:** I knew that.

**Chris Bernard:** All coming together now.

**Bridge Littleton:** Chris? That's the only reason you're getting your flag.

**Chris Bernard:** I don't care why. It doesn't matter.

**Bridge Littleton:** Next up. Information items, the update on the two, the voucher, the support program.

**Danny Davis:** Thank you. Real briefly, a voucher program is going well to date, which I got an update, I believe, this morning. We have seen over 3400 vouchers redeemed at our restaurants. I know the number is higher than that, but that's how many have been turned back so far. So very, very positive response. And it's just continuing to go well, as I think pretty much everybody knows, there is one restaurant in town that was not open when they committed to be open. And I've already issued a formal letter to that restaurant operator invoking the clause to claw back some of those dollars due to them not being open when they committed to. So I do need to continue that conversation and follow up. But that is something I believe is appropriate and owed to the town as well as to the community because of their commitment that they made to be open during certain periods. Other than that, though, the program has been going great and reminder and anyone listening to use those over the next three days because it's over, they expire on the thirty first. If I can, I'll run straight into the retail program, which is also going very, very well. I believe to date that we have received reimbursement requests over seventeen thousand dollars for the retail support program. And as council did extend that for another month to do June 21st. Most all the businesses are continuing that for the additional month. Again, hearing very, very strong and positive response from the retailers who have been participating in that again. The positive other positive benefit for the town is the spreading of our marketing and our new branding. So it's going in a very good direction there. So I'm happy to answer any questions or Mr. Gaucher can answer questions on the retail program. If anyone has questions.

**Bridge Littleton:** Just generally anybody. Anybody have any questions or Danny or Jamie on either of the programs? Ok. Yeah, I think it's great. And I think everyone's very, very happy. So, all right. Next, what we'll do is we have a. Real quickly. Any other information items from anybody on council on any any matter? I'll go around the room. Peter, anything from you?

**Peter Leonard-Morgan:** Nothing Mr. Mayor. Thank you.

**Bridge Littleton:** All right. Phillip.

**Philip Miller:** Nothing.

**Bridge Littleton:** OK. Cindy.

**Cindy Pearson:** Oh, that's backwards. That doesn't work for you all, does it? OK. In Little Blue Ridge Leader today, it has an article on the Board of Supervisors to weight density increase transition policy area. On June 2nd. Can you give us anything on that Bridge?

**Bridge Littleton:** So, yeah, this is about increasing the density and the TPA. It was a big, big contention during the comprehensive plan. The goal is to try to find a way to have density for affordable, affordable housing. I know I've gone through the the the draft information the county has put out there. I personally, they're not going to get what they're asking for. This is not going to achieve affordable housing. You know, this is just going to end up being more density in the transition policy area, in fairness, in the comp plan, they did increase the density the proposed density increase by a total of I want to say about 2000 units when the comp plan went through as opposed to the proposal, got 18000 or whatever it was. I plan on participating in the in the public hearing. It's, you know, laudable public policy goals. We do have to fix the affordable housing, you know, that's a long term thing. And simply adding density is not going to solve the problem. And so, you know, I'm I'm conservative. You know, we talked a lot about it to the comp plan. And what are we doing now? We're just doing the same old thing we've always done. Right. So, you know, from a council perspective, happy to talk to anybody off line about it if you want to go to the hearing as well or not sure how they're going to have the ability to comment in. And, you know, by all means, let me know.



**Cindy Pearson:** Yeah, it says to comment on this, go through the e-mail before. And the other thing is, it's a tiny little article where everything else in their paper was blown up. So it's kind of just under plugged for their next meeting. So you really have to stay on top of their meeting to make sure they're not sliding through.

**Bridge Littleton:** Well, I think it was either Loudoun now or Loudoun Times had an article about it like two weeks ago, and they gave us some good ink. But, you know, again, I mean, like everybody thinks that once the comp plan is done, the fight is over. No. I mean, implementation is the harder part. I mean, if anybody from council, you know, you actually read it. Look at the information. If you feel like writing a letter or submitting some comments, then. Absolutely. Please do. Ok. Any other discussion items or information items from anybody?

**Bud Jacobs:** I've got one, Bridge.

**Bridge Littleton:** Yes, sir. Mr. Jacobs.

**Bud Jacobs:** Some time ago there was discussion about the Planning Commission doing something about the cluster density bonus, specifically removing the bonus. Do you know if there's been any movement on that or where it might stand?

**Bridge Littleton:** There was a lot of very energetic movement at the beginning of the year, especially after the comp the plan. It was actually at a proposed stage by one of the by actually our supervisor. Supervisor Buffington, that for a board member initiative to, you know, remove they don't like calling it bonus density. But I don't care what you call it, you know, a bonus bump or whatever additional density for clustering. He then took a pause on that with some other considerations around, know, clustering or whatnot. So I think what happened, Bud is there was a lot of energy to do it. And then it was almost getting there. And then, you know, there were some other other points of view on density bonus that came to the table. So it pulled back a little bit. But now, you know, in everything I've seen the last month, month and a half, the there are certain people who are giving the depth of analysis, research and understanding into this issue are actually really becoming smart on what all the ins and outs are and going. Well, wait a minute. Yeah. This density bonus thing actually doesn't make much then. You know, there's counter arguments to it and so you listen to the counterarguments and go. Oh well that's an interesting point. OK, let me consider it. And then when you really get into it and really understand the back and forth, the counter arguments, kind of, you know. They are there. But in the grand scheme, they're not actually trying to achieve what needs to be achieved so they get back to the point. Well, it really is making sense to take away the density bonus. So. I think that that is coming back again in in a very in a much more solid, well-thought-out, well-argued manner. It's just taking extra time.

**Bud Jacobs:** OK. Thank you so much.

**Bridge Littleton:** Yep. I will tell you this, Bud, the fight is not over on it. You know, we thought the fight had been won, but, you know, there's now a lot of reconvincing that has to happen. But I think it's happening. I think people are the decision makers are listening and they're understanding the balance.

**Bud Jacobs:** I think there was some confusion over how exactly it might be done, whether they could simply amend their comp plan or whether they also had to do a Ms. voting ordinance. And I I confess, I've lost the bubble on it entirely. I don't I don't know what's going on or what the state of play is.

**Bridge Littleton:** Yeah. You know, getting into the weeds for a second, it would depend on how you would want to do it. Right. It might require CPAM or not. I think you could achieve ninety five percent of removing the density bonus without having to do a CPAM and just doing a zoning update. If you said, look, you don't get, you know, a 200 percent density bonus, you get a three percent density bonus. OK, what's the effect of zero. You know, but but again, you know it's stuff the county staff has to work through as well.

**Bud Jacobs:** Got it. Thank you.

**Bridge Littleton:** OK. Any other input?

**Chris Bernard:** I just want to ask one more quick question. Sorry.

**Bridge Littleton:** Yes. Cindy, go ahead.

**Cindy Pearson:** Are the public restrooms going to be open for tomorrow?

**Danny Davis:** So Council Member Pearson our concern with the public restrooms, continues to be our ability to keep them clean and sanitize at an appropriate level. And so my intent is that they are not going to open yet until we reach phase two, which is when we are likely to see a greater increase of people in town and allows for greater groups together. We'll continue to evaluate that. And I'll work with Mr. Moore on our cleaning contractors as well to see if we have opportunities to get them there more frequently. At this point, though, I think they only typically come once a week or so. So, you know, I have concerns about having a public restroom facilities that aren't being cleaned or sanitized on a regular basis.

**Cindy Pearson:** I understand that, but you also understand that it makes it harder on the businesses because people are going to be asking to use their restroom.

**Danny Davis:** I understand that. And, you know, the businesses that are open do have requirements already on them to maintain proper sanitation and cleaning of frequently touched areas. So that's that's an area where they can just touch in addition to their other public spaces.

**Cindy Pearson:** Thank you.

**Danny Davis:** Mr. Mayor, if I may, real quick, just for everyone's general notice at your last meeting, if you recall, we had a public hearing for SEGRA who's gonna be installing the fiber optic lines in throughout the town. They will likely begin their work next week, and that will require some flagging operations on side streets, not on Washington Street. But I did just want to give awareness there. We will issue a news release once we have more specifics on when that work is expected to occur, because I know sometimes residents are quite sure if if contractors in town are actually supposed to be closing off lanes of traffic. So just wanted you to have an awareness about that.

**Bridge Littleton:** Thanks. All right. Now we will open up the meeting for any public comments, again from the public. If anybody is on, you know, please address the council. All right. We will close the additional public comment session and we will now go into closed session. But before we do that, let's take a quick five minute break. Anybody who's not going to be in the closed session, you guys can go ahead and log off and have yourself a great weekend, everybody else. It is now 8:02. Let's come back at 8:10 and. Well, 8:03. Come back at 8:10. And we will go into closed session. All right. So who wants to read the motion? Peter?

**Peter Leonard-Morgan:** Yes, indeed. I move that council go in to closed session as authorized under section 2.2-3711 of the Code of Virginia for one, that the discussion or consideration of the acquisition of property for the town hall building as allowed subsection A three and two the discussion, consideration or interviews of candidate [inaudible] officers, appointees and employees of a public body as allowed under subsection A1 to discuss appointments to the Middleburg Council. I further move that the council thereafter reconvene in open session for action as appropriate.

**Kevin Daly:** Second.

**Bridge Littleton:** Rhonda, do your magic.

**Rhonda North:** Vice Mayor Kirk.

**Darlene Kirk:** Aye.

**Rhonda North:** Council Member Bernard.

**Chris Bernard:** Aye.

**Rhonda North:** Council Member Daly.

**Kevin Daly:** Aye.

**Rhonda North:** Council Member Jacobs.

**Bud Jacobs:** Aye.

**Rhonda North:** Council Member Leonard-Morgan.

**Peter Leonard-Morgan:** Aye.

**Rhonda North:** Council Member Miller.

**Philip Miller:** Aye.

**Rhonda North:** Council Member Pearson.

**Cindy Pearson:** Aye.

**Rhonda North:** All right. Give us one second. We're going to click off the video.

**Danny Davis:** All right. Give us one second.

**Bridge Littleton:** All right, one second here. All right. I ask that council certify to the best of each members knowledge. One only public business matters lawfully excepted from open meeting requirements under the Virginia Freedom of Information Act. And two only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed in the closed meeting. I would like remind those present in the closed session that any discussion that occurred should be treated as confidential. Yes. Darlene.

**Darlene Kirk:** Yes.

**Bridge Littleton:** Peter.

**Peter Leonard-Morgan:** Yes.

**Bridge Littleton:** Cindy.

**Cindy Pearson:** Yes.

**Bridge Littleton:** Chris.

**Chris Bernard:** Yes.

**Bridge Littleton:** Philip.

**Philip Miller:** Yes.

**Bridge Littleton:** Bud.

**Bud Jacobs:** Yes.

**Bridge Littleton:** John Kevin Daly.

**Kevin Daly:** Affirmative.

**Bridge Littleton:** And does anyone want to make a motion for appointments to the Middleburg Arts Council?

**Cindy Pearson:** I got it. I move. The council will reappoint Deb Cadenas, Maribe Chandler-Gardiner and Ann-Charlotte Robinson to the Middleburg Arts Council for a two year term. said term to expire June 14th, 2022.

**Darlene Kirk:** Second.

**Bridge Littleton:** Rhonda, you're up.

**Rhonda North:** Vice Mayor Kirk.

**Darlene Kirk:** Yes, aye.

**Rhonda North:** Council Member Bernard.

**Chris Bernard:** Aye.

**Rhonda North:** Council Member Daly.

**Kevin Daly:** Aye.

**Rhonda North:** Council Member Jacobs.

**Bud Jacobs:** Aye.

**Rhonda North:** Council Member Leonard-Morgan.

**Peter Leonard-Morgan:** Aye.

**Rhonda North:** Council Member Miller.

**Philip Miller:** Aye.

**Rhonda North:** Council Member Pearson.

**Cindy Pearson:** Aye.

**Bridge Littleton:** Any other items before we close the meeting? Meeting is adjourned.