



**TOWN OF MIDDLEBURG
HISTORIC DISTRICT REVIEW COMMITTEE
REGULAR MEETING MINUTES**



Monday, June 8, 2020

PENDING APPROVAL

The regular meeting of the Historic District Review Committee was held as a remote meeting on Monday, June 8, 2020. Chairman Turnure called the meeting to order at 5:30 p.m. Town Clerk North called the roll.

PRESENT: William Turnure, Chair
Punkin Lee, Vice Chair
William Anderson
Tim Clites
Virginia Jenkins
Margaret Littleton
Linda Wright
Cindy C. Pearson, Council Representative (arrived late)

STAFF: William M. Moore, Deputy Town Administrator
Rhonda S. North, MMC, Town Clerk
Estee Laclare, Project & Planning Associate

Chairman Turnure explained that it was the HDRC’s responsibility to conduct essential public business despite the COVID-19 pandemic. He advised that the Committee recognized the need to do so safely for its members, the staff and the public. Mr. Turnure advised that to that end, the Committee would hold its meetings remotely in accordance with the Resolution Confirming the Declaration of an Emergency and the Ordinance to Implement Emergency Procedures & Effectuate Temporary Changes to Address the Continuity of Government Operations During COVID-19 as adopted by the Middleburg Town Council, until such time as the Governor rescinded his emergency orders prohibiting the gathering of more than ten individuals and mandating social distancing. He noted that the meetings would continue to be live streamed on the Town’s website and copies of the agendas would be available on it as well. Mr. Turnure reviewed the procedures for the Committee members, applicants and public to participate in the remote meetings.

Approval of Minutes

Committee Member Jenkins moved, seconded by Vice Chair Lee, that the Historic District Review Committee approve the May 7, 2020 regular meeting minutes as presented.

Vote: Yes – Committee Members Lee, Anderson, Clites, Jenkins, Littleton and Wright

No – N/A

Abstain – N/A

Absent – Councilmember Pearson

(Chairman Turnure only votes in the case of a tie.) (by roll call vote)

New Business

COA 20-08 (S 20-04): Projecting Sign & Repaint Building – Knead Wine – 5 W. Washington Street

Jared Slipp, applicant, and John Ralph, of Quail Run Signs, were present to represent the application. Mr. Slipp noted that while the application showed the sign as being placed over the door, he would like to center it over the window so it would be higher.

The Committee agreed they liked the sign. They further agreed the proposed color was appropriate for the building and blended with the streetscape.

Vice Chair Lee moved, seconded by Committee Member Wright, that the Historic District Review Committee approve COA 20-08 (S 20-04), a request of Jarad Slipp for a projecting sign and repainting of building at 5 West Washington Street.

Committee Member Clites offered a friendly amendment to clarify that the approval included the sign being centered over the window.

Vote: Yes – Committee Members Lee, Anderson, Clites, Jenkins, Littleton and Wright

No – N/A

Abstain – N/A

Absent – Councilmember Pearson

(Chairman Turnure only votes in the case of a tie.) (on motion as amended) (by roll call vote)

COA 20-09: Alterations to façade of original structure – Chat Hughey - 300 E. Washington Street

Chat Hughey, the applicant, advised the Committee that the proposed shutters would be constructed of water-proof wood and would contain traditional iron hardware.

The Committee agreed the window shutters would be an improvement to the building and that the railing would finish off the entrance. They noted that the original building contained shutters on the front door as well and questioned whether those would also be installed. The Committee questioned whether shutters would be installed on the windows on the rear of the house.

Mr. Hughey advised that he had not planned to install shutters on the front doors. He suggested the Committee approve them as an option and advised that he would install them if they were not too expensive. Mr. Hughey noted that as to shutters on the rear windows, he only intended to install them in the locations where they previously existed.

The Committee inquired as to the type of wood that would be used for the shutters. Mr. Hughey reported that it would either be Western Cedar or Sapele, both of which had a water-proof quality.

The Committee noted that Mr. Hughey was proposing a raised panel shutter as opposed to a louvered one. Mr. Hughey explained that this was because the raised panel shutters would last longer. (Councilmember Pearson joined the meeting at 6:00 p.m.)

The Committee noted that the raised panel shutters would be more formal and elegant. They suggested that if Mr. Hughey was concerned about deterioration, he could install copper flashing on top of them.

Mr. Hughey opined that this would be expensive and noted there were not many people who knew how to work with copper. He suggested the Committee also approve this as an option. Mr. Hughey advised that he planned to treat the shutters with a copper and diesel concentrate to keep them from rotting.

Mr. Hughey advised the Committee that he was thinking of putting a “swirl” on the railing and asked that they include this as an option as well.

Committee Member Anderson moved, seconded by Committee Member Littleton, that COA 20-09, a request of Chat Hughey for alterations of the original structure at 300 East Washington Street be approved as presented, along with the options for the owner to (1) provide shutters adjacent to the front door as originally shown in the photographs, (2) provide shutters on all windows of the house and (3) provide a metal cap on the shutters, preferably a copper cap.

Committee Member Anderson noted that he did not include the swirl in the railing as the Committee did not have the details on it.

Vote: Yes – Committee Members Lee, Anderson, Clites, Jenkins, Littleton and Wright

No – N/A

Abstain – N/A

Absent – N/A

(Chairman Turnure only votes in the case of a tie. Councilmember Pearson is a non-voting member of the Committee) (by roll call vote)

Mr. Hughey expressed concern that the Committee was requiring him to install the optional items. He questioned whether their approval would allow for the swirl in the rail. Deputy Town Administrator Moore confirmed the listed items were optional. He advised Mr. Hughey that the Committee did not approve the swirl on the rail as they did not have a visual example of what was being proposed.

Mr. Hughey asked whether the Chairman could approve the swirl if he provided him with a visual. Deputy Town Administrator Moore explained that the full Committee would have to approve it.

Planning & Project Associate LaClare advised Mr. Hughey that she would follow-up with him later to determine what he decided to do with regard to the optional items.

Discussion Items

Historic District Guideline Updates

Deputy Town Administrator Moore reminded the Committee that the staff submitted a grant application to the State for the Historic District Guideline Update Project that, if received, would cover 70% of the cost. He advised that they expected to hear something by June 15th. Mr. Moore noted that he delayed engaging with the consultant until the staff knew whether the grant would be received.

July Meeting

Chairman Turnure advised that he would not be present for the July 2nd meeting. The remainder of the members confirmed they would.

There being no further business, the meeting was adjourned at 6:08 p.m.

RESPECTFULLY SUBMITTED:

Rhonda S. North, MMC, Town Clerk

HDRC Meeting Transcript – June 8, 2020

(Note: This is a transcript prepared by a Town contractor based on the video of the meeting. It may not be entirely accurate. For greater accuracy, we encourage you to review the video of the meeting that is on the Town's website – www.middleburgva.gov)

Bill Turnure: Good evening, all. I'd like to bring this meeting to order. The first order of business is the roll call.

Rhonda North: Chairman Turnure.

Bill Turnure: Here.

Rhonda North: Vice Chair Lee.

Punkin Lee: Here.

Rhonda North: Committee Member Anderson.

William Anderson: Here.

Rhonda North: Committee Member Clites.

Tim Clites: Here.

Rhonda North: Committee Member Jenkins.

Virginia Jenkins: Here.

Rhonda North: Committee Member Littleton.

Margaret Littleton: Here.

Linda Wright: Committee Member Wright.

Linda Wright: Here.

Rhonda North: And Council Member Pearson is going to be absent.

Bill Turnure: OK. It is the Historic District Reviews Committee responsibility to conduct essential public business despite the COVID 19 pandemic. However, it recognizes the need to do so safely, not only for its membership, but also for the town staff and members of the public. To that end, in accordance with the resolution confirming the declaration of a local emergency and the ordinance to implement emergency procedures and effectuate temporary changes to address continuity of governmental operations during the COVID 19, as adopted by the Middleburg Town Council, the HDRC will hold its meeting via remote access until such time as the governor rescinds his emergency order prohibiting the gathering of more than ten individuals and mandating social distancing. Copies of the previously referenced documents are available on the town's website. For those who wish to view them, the town will continue to live, continue to livestream and record its public meetings, which are available for viewing along with the agenda packet on our Web site at www.MiddleburgVA.gov. Members of the public who wish to participate in the HDRC meeting during the public comment period and or applicants who are speaking on behalf of their application may do so by dialing 540-339-6355. You will be placed

on mute until such time as the public comment is opened or your application application is heard respectively, to ensure trust in the process. The town clerk will do a roll call of the HDRC members at the beginning of the meeting and at least once an hour. In addition, I will ask each member by name if they have any comments or questions related to each item as we proceed. When anyone speaks, he she is asked first to state his or his her name for the benefit of the viewing audience. All voter votes of the HDRC will be taken by roll call. Town clerk will announce the member's name with individual, then stating how they are voting.

Rhonda North: I'm showing we have a phone number 703-447-0813 on the line. Could you please identify yourself?

Chat Hughey: Yeah, my name is Chat Hughey.

Rhonda North: Okay, Mr. Hughey. We will mute you until we get to your agenda item, OK?

Chat Hughey: How long do you think that will be?

Bill Turnure: Hopefully sooner than later, Chat.

Chat Hughey: Ok. Thank you very much.

Bill Turnure: Okay. First order business is the approval of the minutes of our HDRC regular meeting on May 7th, 2020. Everyone had a chance to read the minutes. And is there a motion? Are there any additions or omissions to the minutes?

Virginia Jenkins: This is Virginia Jenkins and I make a motion to approve the minutes as we've read them.

Punkin Lee: Second, this is Punkin.

Rhonda North: Vice Chair Lee.

Punkin Lee: I second the motion.

Rhonda North: Yes. We're now voting.

Punkin Lee: Oh. Oh, sorry. Approved.

Rhonda North: Committee Member Anderson.

William Anderson: Approved.

Rhonda North: Committee Member Clites.

Tim Clites: Approved.

Rhonda North: Committee Member Jenkins.

Virginia Jenkins: Approved.

Rhonda North: Committee Member Littleton.

Margaret Littleton: Approved.

Rhonda North: Committee Member Wright.

Linda Wright: Approved.

Bill Turnure: The motion passes. Moving on to action items. New business action item 5A. COA 20 - 8 S 20 - 04. Request of Jared Slipp for a projecting sign and repainting of building at 5 West Washington Street. Need wine. Welcome, Mr. Slipp.

Jared Slipp: Happy to be here. Thank you.

Bill Turnure: Is there anything that you would like to add to your application?

Jared Slipp: No, I think it's all there. And the only thing that might have been missing was the paint swatches that were gonna be pulled up online so you could see the actual colors.

Bill Turnure: Very good. OK. So comments from our committee, Vice Chair Lee. Any comments from Vice Chair Lee?

Punkin Lee: Can you hear me now?

Bill Turnure: Now I hear you.

Punkin Lee: OK. No, I think it looks good. The colors are nice and I like the sign over the door vs front of the building. So I think it will be a nice improvement.

Jared Slipp: Oh, can I make one mention?

Bill Turnure: Yes. Is this Mr. Slipp?

Jared Slipp: This is Jared again. I think the intention was to instead of placing the sign over the door, place it over the window at a slightly higher height so that it's not blocked by the [inaudible] sign, because they'd be kind of in parallel. So if you're walking down the street, you wouldn't see it until you come directly underneath that.

Punkin Lee: So will the sign be centered over the large window?

Jared Slipp: Yes, correct.

Punkin Lee: Thank you. I'm finished.

Bill Turnure: Committee Member Anderson.

William Anderson: I also like the sign and also do not have a problem relocating the sign center to over the adjacent window. That's my comment.

Bill Turnure: I just want to remind all the committee members that the sign. And there's also the painting of the wall, the front wall on the side. So if you have any comments on that, please add those to your comments. Committee Member Clites.

Tim Clites: This is Committee Member Clites. I agree with the comments so far. I like the sign and I think that color is appropriate. That's all my comments.

Bill Turnure: Committee Member Jenkins.

Virginia Jenkins: I agree with everybody who has said anything so far. I like both the colors and the sign.

Bill Turnure: Committee Member Littleton.

Margaret Littleton: I think I do think it's very attractive and I approve it.

Bill Turnure: Committee Member Wright.

Linda Wright: I, too, would agree is a very attractive sign, and I do like the new paint color. I also don't have any problem with moving the sign over the center of the window.

Bill Turnure: I mean, I do want to point out in my my thoughts is that I think the the the selection of the color is much nicer than the white. Somehow I feel that the white is just a little bit more obtrusive, not obtrusive, but it just jumps out a little bit more. I think it blends in with the rest of the streetscape much more nicely. Ok, are we ready for a vote? Any further comments? Oh, that's right. I need a motion. Do I have a motion out there?

Punkin Lee: This is Punkin. I make a motion we approve COA 20 - 08 S 20 - 04 request of Jared Slipp for a projecting sign and repainting of building at 5 West Washington Street. Need wine.

Bill Turnure: Is there a second?

Linda Wright: This is Linda. Second.

Tim Clites: This is Tim Clites clarifying the motion includes the sign centered above the window.

Tim Clites: Very good. Ready for the vote.

Rhonda North: Vice Chair Lee.

Punkin Lee: Approved.

Rhonda North: Committee Member Anderson.

William Anderson: Approved.

Rhonda North: Committee Member Clites.

Tim Clites: Approved.

Rhonda North: Committee Member Jenkins.

Virginia Jenkins: Approved.

Rhonda North: Committee Member Littleton.

Margaret Littleton: Approved.

Rhonda North: Committee Member Wright.

Linda Wright: Approved.

Bill Turnure: The motion passes.

Virginia Jenkins: My dog approves also.

Tim Clites: Thank you, Jared.

Jared Slipp: Thank you so much. We're super excited to be a part of a community.

Bill Turnure: Good luck. Ok, our next action item. New business is action item 5 B COA 20 - 09. Request of Chat Hughey for alterations to the facade of the original structure at 300 East Washington Street. Welcome Chat.

Chat Hughey: How are y'all doing?

Bill Turnure: Doing well. And you?

Chat Hughey: Well, I'm holding down the fort here.

Bill Turnure: Good. Thank you. We have your application before us. Is there anything other than what you've applied here to that you'd like to pass along to the committee members?

Chat Hughey: No, other than to say that the shutters would be made from. And I think it's on the application, the shutters will be made from a waterproof wood such as Western Red Cedar. And, you know, we would use the traditional iron hardware. You know, the dogs and the the hinges. So I think I've sent pictures of the kind of shutters and hinges we propose and dogs.

Bill Turnure: Ok. Open the floor to some comments. Vice Chairman Lee.

Punkin Lee: I think it'll be a nice facelift for that building. And it's nice to see that the shutters will be installed open and the iron railing on the front will be nice for those front steps. Kind of finished the front entrance, I think, and look very nice. Thank you.

Chat Hughey: Yeah, the building the building really looks naked without shutters on it. So I think the shutters will really do a lot for it.

Bill Turnure: Committee Member Anderson.

William Anderson: I agree that I think the black shutters with the real hardware will look terrific as well as the railings. However, I do have two questions. One is a picture of the residence or half the building. It had shutters adjacent to the front door. Will they be included? It just said windows.

Chat Hughey: Right. I didn't intend upon putting shutters on adjacent to the front door. That wasn't that wasn't something I planned on doing.

William Anderson: Ok. The windows and I assume the shutters will be all four sides of the building.

Chat Hughey: No, they won't. They'll be as they were. I'm going to replace the shutters as they were before. And I provide a picture of where the shutters were prior to being removed and they were removed only because they were deteriorating so they will be applied to the front and wherever wherever they were shown before.

William Anderson: So there will not be shutters on the rear. OK.

Chat Hughey: I don't know. Well, well, there may be. Like I said, there there are. I don't have the pictures in front of me. But wherever they were prior to me removing them, that's where they will be. And they'll be all across the front.

Estee LaClare: This is Estee LaClare. And the picture does not show any shutters on the back side of the home. Thank you.

Chat Hughey: I applied to put shutters on. I applied to put shutters on the building. I don't know how many years ago, probably 7 or 8 years ago and they were approved back then. And I never did it because what I wanted to do was replace the windows along with the shutters. But the committee would not allow me to replace the windows, so I chose not to replace the shutters.

Bill Turnure: Anything else, Committee Member Anderson?

William Anderson: Those are my comments.

Bill Turnure: Ok. Committee Member Clites.

Tim Clites: This is Committee Member Clites. I think the shutters will be an improvement, I'm looking at the existing photographs and I think that a prominent street elevation and the elevation that looks like the West elevation, having shutters on it will help the building a lot. Hopefully soon, that's all.

Bill Turnure: Committee Member Jenkins.

Virginia Jenkins: I think it's going to look fine.

Bill Turnure: Is that it, Virginia?

Virginia Jenkins: Oh, yeah. That's it. I'm sorry.

Bill Turnure: Just wanted to make sure you didn't have anything else to say. Committee Member Littleton.

Virginia Jenkins: I think it looks great.

Bill Turnure: Committee Member Littleton.

Margaret Littleton: I think it's going to look wonderful. On the application paragraphs he had Western Red Cedar and sapele. I don't know what sapele is.

Chat Hughey: Sapele is a South American wood that is of similar waterproof quality of Western Red Cedar. But all of these woods are now. They're cutting down younger trees now. So these woods are not this timber is not as waterproof as it used to be, but it's probably the best I could do.

Virginia Jenkins: So. But you're going to use Red Cedar.

Chat Hughey: Well, you either that or I'll use the Sapele. The Sapele is supposed to be of equivalent is equivalent to Western red cedar in terms of the water resistant. You can ask the architect who is on the board that they might have an opinion. But that's what I've heard from the people I buy lumber from.

Virginia Jenkins: So that makes sense. And no, I think it looks wonderful. And I like the iron railing. I wish you put [inaudible] on the door. It really does. It draws attention to it and the beautiful arched window above. Anyway.

Chat Hughey: Well, if you'd like to put that on, I mean, if you'd like to put that on as an option.

Virginia Jenkins: Oh, of course not.

Chat Hughey: You can put it on as an option that you approve. So I don't. If I decided to do that. If you approve, that would be something that I wouldn't have to come back and file an application for it. But I mean, if you do is an option, I'm not required to do it.

Virginia Jenkins: All right. Just a thought. But I think the shutters are going to make a big difference. It's great.

Chat Hughey: Oh, of course I will. That building, that house, not building that house is going to look 100 percent better with shutters on it.

Virginia Jenkins: I love that house. It's a great entrance sort of for us. So thank you.

Bill Turnure: Committee Member Wright.

Linda Wright: Well, I would agree with everyone, too. I think putting the shutters on wall really make that it will be a great improvement. Also, the railings on the front will really help that front. So I would totally approve of all of those.

Bill Turnure: Ok. And my only comment, Chat, is you're going to have these raised panels. And it seems like the original were louvered. Is that my understanding?

Chat Hughey: That's why I came back for for approval, because I'm changing it from a louvered shutter to a raised panel shutter. And I just you know, I think the louvered shutters are, you know, my opinion would be that they just don't last as long as the panel ones and there's more opportunity for them to deteriorate or have problems, but I would. I was just trying to do something that's a little more practical.

Bill Turnure: Yeah. I think my my feelings with the louvered shutters, the paneled shutters is the panels are maybe a little bit more formal, a little bit more elegant.

Chat Hughey: I'm sorry I couldn't quite hear you. The what what what are more formal?

Bill Turnure: The panel shutters are a little bit more formal and elegant, which I like. Other than other than the [inaudible]. But I think in addition, with the spiderweb transom window. I think having the shutters on the door would be if you are going to have the panel shutters would be nice to have the door with the shutters as well. So I'll just throw that out as a very strong recommendation.

Chat Hughey: Ok. Well, if you could approve. I don't I don't want to pull the trigger on that. I mean, if it's a reasonable price for me, you know, it's not I just don't want to have somebody say to me, oh, my God, you want to have them around the door, you know, that'll be ten thousand dollars a piece or something. So if you want to put that in, I will. If I get it, I get a decent price on doing that. I'll try and do that. This is a rental house for me. I don't live there, but I'm trying to make you know, I want to make the house look nice. So if you could put that in as an option that you would approve, I will look in to what it'll cost and everything. And I, I there's a good chance I might do that. If you think. I mean, I respect your opinion, you know, your architect in town and you think that would make this make the house much better. I'd be willing to give it a shot.

Bill Turnure: I really do. And I hadn't thought about it beginning. I really you know, I like the screen door as well. You know, the Chip and Dale rail.

Chat Hughey: Yeah. Kind of a Chip and Dale screen door. And that's not you know, it's not an older screen door. I think it was bought, purchased probably, you know, 20 years ago. But the front door. Very nice. And we've replaced the threshold there which was 3 inch thick oak that was probably four feet, about four and a half feet across. And I imagine that was probably the original threshold because it was really worn in the center. But let me tell you, owning that house as a rental house has not been a profitable, has not been very profitable because a house that old. You know, once you finish one thing, you're doing something else. It's a great house. I've always liked historic houses. And I guess this is my, you know, my opportunity to lose a lot of money on a rental house. Anyway, it's a great house. I don't need to delve into that, but it's a really nice house. I don't know if any of you have been on the inside of it. But there are, I think, six or eight fireplaces, a really nice English basement. And but I'll tell you, it's a chore to maintain the place.

Bill Turnure: Well, this is a you know, a huge improvement to bringing the building back to some of its original feel and for the town. And so, you know, we appreciate all that you're doing and hope you can just. Keep it up. And if you want to put the shutters on the back too that'd be wonderful.

Chat Hughey: [inaudible]. I'm sorry.

Bill Turnure: I was gonna say putting windows on the back would be wonderful too.

Chat Hughey: Well, I can't remember. I don't have the drawings in front of me. I'm not there technically to have all these different screens. But I you know, if you guys want to approve, that is an option. Give me the option to do it. Now, see what it's going to cost me. We're going to. I have I have a mill worker that's going to make these shutters and make them, you know, paint them and hang them. So if it's if it's not a ton of money, then I'll do it. So if you want to give me an optional approval on some things that you'd like to see done. I will. You know, if it's not going to break my back. I'll try and do it.

Bill Turnure: Ok. Well, thank you. Is there any further discussion? Is there a motion? Did someone have a motion?

Tim Clites: I'm sorry if I missed this. If we talked about it. Chat, one of the things that makes a wood shutter last longer and it's not that difficult a detail is a little piece of metal flashing on the top. I noticed.

Chat Hughey: Yeah. Yeah. Copper. Yes. Yeah. Copper. [inaudible]. And the copper, you know, it can be quite expensive because there's not too many people that know how to work with metal like that anymore. But if you want to put that in as an option, something optional. I'd be happy to try it. You know, the other the other the other option is to cut it. Well, I don't even know if you can do that. I was going to say to cut a strip of copper and put it over the top. What we're probably going to do is treated with copper diesel. You know, copper concentrate with diesel in it. And you treat the shutters with that and we'll keep it. Apparently, it'll it'll keep you from rotting a little bit. But to do those like I said, this is a rental house and I'll tell you. I have not made a nickel on this house since I've owned it. And I know it for I don't even know. But I've owned it for quite a while. And, you know, I, I really don't need you know, I can rent the house without putting shutters, but I just think when I every time I drive by the place, look at it without shutters, I think my god, that house needs shutters. If you want to put that on as an optional you know if you approve it. So, I don't have to come back. You know, we re file. I'd be willing to do that. But I have the copper caps that the pictures I took you, that I sent you I'm sorry, are pictures of where I live. And I had copper caps put on those for precisely the reason that you mentioned. But like I said, you know, it's maybe the next guy could put the copper caps on there, you know. Like I said, I'm not going to make any

money by putting the copper shutters on this thing. I can't raise my rent or nobody's going to pay me more money for. I mean, yeah.

Tim Clites: Chat. Sorry to interrupt. This is Tim Clites again. My only reason for mentioning it is I'd be happy to if the rest of the committee agreed to listed as an option. And the only reason that I mentioned it is just to make sure that you understood it. It sounds like you do. It's an inexpensive way to make the shutter last longer, so. I want the rest of the committee to see that and understand it. So if they're going to vote on it and approve it as an option, they understand what they're approving. So that's the end of my comment.

Chat Hughey: You can put whatever you want, whatever additional you want, you can put on there as an option. So I wouldn't have to come back and do it again.

Bill Turnure: Yes, we understand.

Chat Hughey: You know, the other thing the other thing I was thinking about was putting a. And I don't know whether the architects think about this, but you can put a swirl, a circular I don't know what you call it. The architects could probably tell you, but on the railing you can put a swirl of sort of a circular top on it. And I always thought that would look pretty good. But like I said, it was two grand more. So not something that. I will never. In other words, I will never get another I'll not get another penny if I have a swirl top on the rail or a straight top on it. But if you want to put that on as an option, I may consider that.

Bill Turnure: Is there is someone out there with a motion?

William Anderson: So this is a Committee Member Anderson. I'll make a motion. COA 20 - 09 request of Chat Hughey for alterations of the original structure at 300 East Washington Street to approve as presented along with the option for the owner to provide shutters adjacent to the front door, as originally shown in the photograph, be to provide shutters on all windows of the house and three to provide a metal cap on the shutters, preferably a copper cap. I think that covers it. As presented.

Bill Turnure: Ok. Is there a second?

Margaret Littleton: I'll second. Margaret.

Bill Turnure: Thank you. Rhonda, if you would.

Rhonda North: Vice Chair Lee.

Punkin Lee: Approve.

Rhonda North: Committee Member Anderson.

William Anderson: Approve.

Rhonda North: Committee Member Clites.

Tim Clites: Approve.

Rhonda North: Committee Member Jenkins.

Virginia Jenkins: Approve.

Rhonda North: Committee Member Littleton.

Margaret Littleton: Approve.

Rhonda North: Committee Member Wright.

Linda Wright: Approved.

Bill Turnure: The motion passes. Thank you very much, Chat. Thank you.

Chat Hughey: [inaudible].

Will Moore: Mr. Hughey, those were all listed as options for you. So the shutters at the front door, the shutters on the rear of the building, as well as the metal caps, preferably in copper. Those were all optional. OK.

Chat Hughey: Ok. And also the shutters next to the front door. Correct. Those were all option. And could you also add perhaps that I could do a circular circular. I'm sure the architect explain. Where you kind of twirl the railing around on the sides?

Will Moore: They did not include an option with it without without a visual example. They did not include that option. So they simply approved the rail as it was submitted.

Chat Hughey: Ok. OK. But would you be. Would you be willing to allow that to go forward if I would get the approval of the chairman at a later date if he approved of it. Just that one little detail. If I wanted to do that.

Will Moore: That would require the full committee to approve.

Chat Hughey: That's fine. [inaudible]. I appreciate all the work you do. [inaudible].

Estee LaClare: Thank you. Thank you very much, Mr. Hughey. And this is Estee LaClare. I'm going to follow up with you tomorrow in regards to the optional things, just so we have a record of it. And you can be in contact with me and let me know what you decide to do. Ok? Thank you.

Bill Turnure: Thank you, Chat. Okay. Any discussion items from staff? Any discussion items?

Will Moore: Just one thing to bring you up to date on. I think we discussed this briefly last month, but staff located a a possible grant opportunity for helping with the update of our historic district design guidelines. Estee put in all the work and completed and submitted that grant application. We are expecting to hear by June 15th whether or not we were successful on that grant application, and that could cover up to 70 percent of the cost. Excellent. So we we pushed off engaging with the consultant for a month or so just to see if we can secure the grant funds.

Bill Turnure: Very good. Thank you. Appreciate all the hard work you've done for that. What is what's everybody's plan for the Fourth of July weekend, anyone be available on the second of July, or do we need to find an alternative day? I, for one, will not be here. Anybody else not going to be here?

Margaret Littleton: This is Margaret. I think I'll be here.

Linda Wright: This is Linda. I think I will be here.

Punkin Lee: This is Punkin. I'll be here.

Cindy Pearson: Cindy, I chimed in a few minutes ago. I'll be here.

William Anderson: This is Bill. I will be here.

Bill Turnure: Ok. So that should give us a quorum at least. So unless anything changes in the meantime, if it does, please let us know. Otherwise, we will reconvene on the 2nd and hopefully we will be meeting here at the town office. But we'll see. We'll hopefully we can trudge on the best we can. All right. Anything further? Is there a motion? So moved.