

MARSHALS SAFETY BRIEF – Mach1 Stages9th & 10th July 2022

Dear Marshal

Thank you very much for agreeing to marshal on the Mach1 Stages Rally. Marshals are a key part of our team and the rally couldn't run without you. Your job is to keep yourself and others safe on the stage. Safety at the event, and especially out on the live stages, is our main concern. More experienced marshals will be used in the appropriate places with buddying arrangements in place on the stage for new and less experienced marshals. Experienced marshals may be asked to buddy up with new marshals as part of their training.

To ensure you are covered by MotorsportUK insurance, you are required to sign on. Signing on for Officials & Radio/Radio Marshals will take place on Friday between **16:00 & 19:00** in the Gaydon Hanger. Saturday morning signing on will also take place within the Gaydon Hanger from **07:00 to 08:00** on Saturday morning. Please take this opportunity to check your stage allocations as they may be subject to change. You will be able to collect your Check Sheets, and Judge of Fact Sheets, if they are required for your post.

On Sunday you will not be required to sign on, instead you will go straight to your post, for the allocated time

As there is limited parking outside Rally HQ, please park your car in the Officials' Car Park with your pass displayed clearly.

Don't forget to bring appropriate clothing (for all weathers) and food and drink, as you may be on duty for several hours in extreme weather conditions!

VENUE CATERING ARRANGEMENTS

All in-stage foot and radio marshals will be allocated a number, which will be ticked off by the Catering Team, this number will be viable for Saturday, Saturday night and Sunday.

Saturday's stages will start at 09:00 am with juniors doing 6 stages early on prior to running ahead of the main field. and will continue through to the end of the day

Sunday's stages will start at 8.00 am with no juniors in attendance.

REPORTING TO YOUR POST

When you have received your post allocations please report to your post immediately, there will be no Marshals Briefing, but please familiarise yourself with other documents on Sportity including Competitors Final Instructions & venue maps

Stage	Marshals In Position	1 st Car Due
SS1 Bunkers	08:20	09:00
SS6 Taxiway	10:03	10:43
SS9 Runaround (Sunday)	07:20	08:00

You must allow yourself time to park your car safely and familiarise yourself with your location. Please drive Rally Direction at all times and be alert and aware as set-up vehicles may be active in the stage and competitors may be receiving (walking/cycling) the route. If you have any concerns about your location, you must raise this immediately with Dram Control who will ask the Chief Safety Officer to stop and assist.

The Sweeper Car will pass through the stages, before any changeover takes place, if you wish to stand down to refresh yourself during change overs, you must get a return to post time via your nearest radio car

You should ensure you know:-

Clerk Of the Course	Colin Harkness	07876 754325
Chief Marshal	Keith Cowan	07879 895527
Deputy Chief Marshal	Colin Christie	07786 017734
Stage Commander Bunkers Stage	Kenny Wilson	07752803467
Stage Commander Runway Stage	Wilma Davidson	07824 427593
Stage Commander Sunday	Aaron Ferguson	07979 260505

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PLEASE WEAR YOUR MARSHAL TABARD AT ALL TIMES WHILST OUT ON STAGE AND IN THE SERVICE AREA.

OUT ON STAGE

Two minimum Safety Cars will pass through each new or changed stage prior to the 1st Competing Car. When these cars pass your location, please ensure you are standing at your post with your red flag visible if your post requires one. These cars will be the Stewards and Safety Officer

Job	Identification	Time before FCD
Chief Marshal	Chief Marshal	40 minutes
Stewards	Stewards	25 mins
Safety Officer	Safety Officer	20 mins
Sweeper	Sweeper	After last car

In order to communicate with the Safety Cars, marshals should use the FIA specified gestures below to indicate whether you are satisfied with the safety situation at your location (All OK) or whether you have any problems (Stop I need support). The two gestures are shown below:



ALL OK



STOP I need support

The only persons permitted to be on the stage are Rally Officials, Marshals, and any Level 2 registered photographers.

Nobody, including Spectators, Marshals, Media and Rally Officials, is allowed to stand in Prohibited Areas at any time.

These areas will be shown by MSUK notices B, and/or red & white tape and include box junctions intended as run off areas for cars that fail to make a turn or need to leave the stage in an emergency, and generally on the outside of bends. However, be aware that rally cars can leave the stage at any point so be alert at all times.



If you have any concerns about safety on stage or if spectators/media refuse to move from an unsafe location, make this known to your Stage Commander or Dram Control. A decision will be taken on whether to suspend or stop a stage and you will be supported by the Stage Commander and Clerk of the Course in taking this action as we want to run a good competition, but safety always comes first.

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Marshals are the means of controlling safety on a stage, and will often be in the front line if an incident happens.

- Remember to bring your whistle to alert others of approaching cars
- Where there are more than one Marshal at a Post, you should try and not stand in a group, instead, spread yourselves around the location
- Ensure Spectators / Service crews remain in designated spectator areas behind the tape at all times
- Take control, and move spectators where you want them to be as they start arriving, BE POLITE BUT FIRM, use peer pressure if someone refuses to cooperate
- Be aware of the arrangements for Media Access
- If there is a delay, or temporary halt, find out what is happening, keep spectators informed, they will less likely move
- Keep everyone off the live stage, remember to use your whistle to alert others of approaching cars
- Always ensure that spectators are in a safe place and kept well back from the edge of the stage

PHOTOGRAPHS

Photography: It is good practice for any marshal to take one or more photographs on arrival at their post so that they may have a reference in the event that they need to reinstate any stage furniture or markers.

Marshals, radio marshals and officials must not take photographs during the event, but should there be a serious incident it would be helpful if a few photographs of the scene are taken for record purposes on mobile phones if it is safe to do so. The Recovery Crew will take photographs on their arrival on scene, and the Event Safety Officer will also take photographs. No incident photographs may be published anywhere including social media sites and they must be passed to be Clerk of the Course or the Event Safety Officer at the close of each day's competition or before, if necessary.

PLEASE DO NOT ABUSE YOUR AUTHORITY AND TAKE VIDEOS WHILST MARSHALLING

MEDIA



The 2022 Motorsport UK Media Tabard is Yellow, with the Motorsport UK logo, year, word 'MEDIA', tabard number, and warning triangle. If anybody is seen at an event in 2022 wearing any other Motorsport UK/MSA Media Tabard, they must not be given any access privileges over and above an ordinary spectator

RED FLAGS

A **RED** flag system will be in operation for this rally. Ensure you know the location of the nearest **RED** flag to you and who will display it if required. The decision will be taken by the Clerk of the Course via Rally Control and communicated to radio locations. Any marshal displaying a **RED** flag must be wearing an orange tabard, and must hold the flag stationary without waving it. On seeing the flag competitive cars are required to slow down to a non-competitive speed and be prepared to stop, if necessary, because a Rescue or other official vehicle may be on the stage. Please record the numbers of any cars that do not comply and also record the numbers of those cars which have been shown a **RED** flag.

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IF AN INCIDENT OCCURS

You should remember the following: -

- ☐ Stay calm and assess the situation
- ☐ Ensure spectators are kept back – where there are several marshals ensure that some remain to control spectators **and guide them to avoid positions of danger**. – your own safety is priority.
- ☐ When an incident occurs a marshal's primary responsibility is to act as a lookout for approaching danger, whilst another marshal assesses the needs of the competitor(s). When replacing stage furniture, use your whistle as a warning to others of approaching cars.
- ☐ If the incident has created a blockage or partial blockage, and there are sufficient marshals, an additional marshal should go further up the stage to warn approaching cars.
- ☐ If an incident has damaged stage furniture that will need time to replace or repair, please immediately inform the nearest radio post, and a decision to hold the stage whilst the damage is repaired may be given by the Clerk of the Course via Dram Control.
- ☐ If the incident involves assisting competitors, ensure that you have a lookout, and you are in a safe position. Ensure that the SOS/OK board which all competitors must carry is being displayed and that their red triangle is displayed approximately **100 metres** before the incident location. The SOS board must only be displayed beside the vehicle if the competitor(s) require medical assistance. Otherwise the OK board should be shown.
- ☐ Report the circumstances as quickly as possible to the nearest radio crew.
- ☐ If the SOS Board is displayed, if safe to do so, stop the next competitor and ask them to report the following at the next radio post.
 - o The car number.
 - o Whether the car is, or is not, blocking the stage.
 - o Whether medical assistance is required. (This is essential if an SOS board is displayed.)
 - o Any other relevant information.
- ☐ On instruction (only) replace any damaged stage furniture and ensure stage is kept clear of unauthorised personnel.

JUDGE of FACTS

Named Judges of Fact will be issued with forms and guidance on the incident reporting and recording procedure. Should you have an incident, please record the fact, then you will be asked to take a photograph of the form and send it to the Clerk of the Course, Colin Harkness, using Whatsapp on 07876754325.

AT THE END OF EACH DAY'S RALLYING

At the end of each day's rallying wait for the **Sweeper Car** and instruction from Dram Control to stand down from your post. Please only drive in rally direction, not wrong direction (WD) unless authorised by Dram Control, as recovery vehicles and clear up vehicles may be traversing the stage. After Saturday's event, please leave the stage furniture in place unless otherwise instructed by the Setup Officer.

On Sunday, after Stage 12, any assistance to strip your location of stage furniture would be very much appreciated.

Above all, please stay safe, stay calm, and enjoy your marshalling.

Dunfermline Car Club is very grateful to all marshals for their assistance and support on the Mach1 Stages. We recognise that costs have shown a significant increase over the past few months and have decided to make a contribution of £30 to each marshal who has registered in advance **and** who has signed on at the event. Our treasurer Diana Baines will be contacting you by email next week, asking for your bank account name, sort code and account number. Look out for an email from bainesdt65@gmail.com.