

Effective Vaccine Management (EVM) – How to develop a Continuous Improvement Plan (cIP)?

Guidance Note Version 1.0 – February 2018

Supplement 3: cIP agenda repository

This cIP agenda repository is under construction.

More agenda examples will be added to this document in the coming weeks.

Thank you for your patience!

Example 1 – cIP kick off meeting for countries used to the process

Selecting Priorities & Strategic Options for the Immunization Supply Chain in [name of country]

cIP Kick off workshop – [Date]

Objectives:

1. Develop the roadmap for iSC improvements
2. Review evidence, constraints and best practices in [name of country]
3. Agree on the vision and key areas of prioritisation

Agenda:

9.00 – 9.30	Plenary: Opening
9.30 – 10.00	Group work: Introduction of participants
10.00 – 10.40	Plenary: Context, System performance and journey ahead
10.40 – 11.00	Tea break
11.00 – 12.00	Group work: Root causes and best practices to address these
12.00 – 14.00	Lunch break
14.00 – 14.45	Group work: Discussion of possible solutions for the continuous Improvement Plan
14.45 – 15.30	Plenary: Synthesis of the vision and prioritization
15.30 – 16.00	Plenary: Next steps and governance of the process
