



# 2021 W-2 Information

Trion

## Overview & Purpose

To learn more about 2021 W-2s, watch the overview video on YouTube, [here](#).

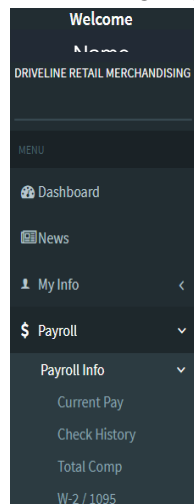
## Printed W-2 Forms

Printed W2 forms will be mailed via the United States Postal Service to the address listed within DNet and will be postmarked on or before January 31, 2022, per IRS requirements. If you have not received your hard copy by February 14, 2022, please contact the Payroll Department via email at [payrollsupport@driveline.com](mailto:payrollsupport@driveline.com).

## Accessing Your W-2 in DNet

As a convenience to employees, W-2s will also be available electronically through DNet as processing allows and at Trion's discretion. To access your W2 online:

1. Navigate to DNet at [payonline.trionworks.com/dnet](http://payonline.trionworks.com/dnet)
  - a. If you have not setup login credentials, please review the Trion DNet New User Guide on the Forms Depot.
2. Select Payroll → Payroll Info → W-2 from the left-hand menu.



3. The following will appear. Click on the red PDF icon to view and save your W2.

Department 007ALL | 007  
Position NONE | None

W-2 / 1095-c

Search Year

Drag a column header and drop it here to group by that column

View 1095C	View 1095B	View W2	Year
			2019
			2018



## Address Changes

If you are a current employee and need to change your address, please follow the current process as detailed in the Forms Depot document titled, "Personal Information Change Request."

If you are a former employee and need to change your address, please email the Payroll Department at [payrollsupport@drivelineretail.com](mailto:payrollsupport@drivelineretail.com) by December 31, 2021, to update your information. If you have missed this deadline, you may request another paper copy be sent to your new address by emailing [W2@trionworks.com](mailto:W2@trionworks.com) or you may access it electronically through DNet.

## Questions?

If you need any additional assistance, please do not hesitate to reach out to the Payroll Department via email at [payrollsupport@drivelineretail.com](mailto:payrollsupport@drivelineretail.com).