

**COMMUNITY & GOVERNMENTAL AFFAIRS COMMITTEE
MEETING MINUTES**

Monday, February 12, 2018 – 6:00 pm

Present: Chairperson Don Berk, Noni West and Ben Bell. Also present were Council President Jack O'Brien and Finance Director Caroline Brinker.

The Minutes of the November 17, 2017 meeting were approved (West/Bell).

Doylestown Farmers' Market 2018 License Agreement

Kelly Unger of the Doylestown Farmers' Market of the Bucks County Foodshed Alliance provided information to the committee regarding the market operations over the past year. It is requested that the hours of the market change from the current 7:00 am – 12:00 noon to 8:00 am – 1:00 pm. This was the preference of 95% of the vendors and would also help with patronage as well. The committee requested that the surrounding businesses be notified of the possible change.

Bucks County Book Fest

Ellen Green and Colleen Dunn provided information regarding a Book Fest that they would like to hold at the Plaza West parking lot and also the Doylestown Fire House. They are working with Discover Doylestown for the event. This would be a one day event on October 13 from 11:00 am – 5:00 pm and would have activities, book-signings, and panel discussions for adults and children. The event could possibly extend into the evening hours with a "Lit Crawl", a series of readings by guest authors hosted in pubs and restaurants in the downtown area. Ms. Green reported that they are in the midst of fund raising, with a goal of \$30,000 to cover all expenses and enable them to provide Grants to enhance the quality of life in Bucks County.

Memorial Day Parade Update

The application materials have all been updated to reflect the change to Doylestown Borough management by staff and solicitor and were put out last week. These materials were also review and approved by the Borough insurer. Forms are available on our website, have been Dmailed and also put out through Social Media. Chris Sussengueth of the United Veterans agreed to stay on as Parade Marshal. There is a parade meeting for the volunteers on February 27.

County Theater RACP Grant Application

With agreement from Doylestown Borough, the County Theater wishes to make application for a grant in the amount of \$1,000,000 to the PA Redevelopment Assistance Capital program (RACP) for the planned expansion of the County Theater. It is necessary for the host municipality to be the Grantee on the application that is submitted to the Commonwealth of PA, Office of Budget. The County Theater will work closely with the Borough and will coordinate all details and requirements necessary throughout the application, award and application & business plan submission phases of the project. The County Theater will be solely responsible for raising all matching funds regarding this grant. The Committee recommended that Council approve the agreement (West/Bell).

Old/New Business

Ms. West requested more information and a time line for the downtown Kiosk project.

Ms. West requested that Council consider passing a Resolution supporting voter-verified paper ballots (March agenda).

Mr. Bell discussed the issue of a ZHB variance for the property located at Church and Oakland Streets and expressed concerns regarding a large tree that is to be maintained (referred to Zoning & Planning Committee).

Mr. Bell wanted the committee to further discuss the appointment of professionals to the various Boards and Commissions.

Respectfully submitted,

Caroline Brinker
Finance Director