

December 16, 2019
7:00 p.m.

The regular meeting of Doylestown Borough Council was held on the above date and time in Council Chambers, with the following members present: Council President Jack O'Brien, Vice President Noni West, and Council Members Ben Bell, Don Berk, Tim Brennan, Joe Flood, Joe Frederick, and Wendy Margolis. Also present were Mayor Ron Strouse, Borough Manager John Davis, Borough Solicitor Jordan Yeager, Central Bucks Regional Police Department Police Chief Karl Knott, Borough Engineer Jim Dougherty, Planning/Public Works Director/Deputy Borough Manager Phil Ehlinger, Karyn L. Hyland, Director of Building and Zoning, Water Director Chris Norris, and Finance Director Caroline Brinker. Junior Councilperson Alec Maraska was absent.

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS

1. **Mayor's Stewardship Award.** Mayor Strouse invited the Kremser family of 278 West Oakland Avenue to join him on the floor.

Mayor Strouse said that the Borough is home to a lot of proud property owners in terms of how they take care of their homes, as well as their businesses. He said it's a project of the Economic Development Advisory Board to once a year acknowledge the outstanding stewardship of dedicated property owners through a presentation of the Mayor's Stewardship Award. He said this year, the award is presented to the Kremser family. There was a visual aid of a vintage photograph of 278 West Oakland, which looks a lot like it does today, but not quite. He said it is a historic home, but in some ways, it's not as historic as some of the other homes in the town. Mayor Strouse said it was known as the William F. Miller house built around 1925, from the stones quarried on location that had been used in the Doylestown English and Classical Seminary that was erected in 1867. He said the Kremser family is only the fourth owner of the house, moving into it in 2016. At that time, the exterior had been overgrown and was a bit weathered looking, but since then, they have restored the entire house, renovating it inside and out, taking into account in a sensitive way the historic status of the home. The Mayor said there is an original large, beautiful iron urn on the west side of the house which was gifted to the Kremser family by the granddaughter of the original owners. Mayor Strouse thanked the Kremser family for adding to the physical beauty of our town and contributing to our living history.

Emily Kremser, on behalf of her father, who was unable to attend the meeting, read a note of thanks:

Thank you very much for this award. We are very honored and humbled. When we were fortunate enough to purchase our house, we understood that there was a level of responsibility that came with owning an historic home in Doylestown. Our location on West Oakland Avenue and the historic nature of the stone that made our house old have always instilled a sense of pride in our home. Although it is nice to receive this award and have others acknowledge our hard work, what we have done is what we feel we should do being a part of this proud community. Again, thank you very much."

2. **Central Bucks Regional Police Recognition for Medication Take Back Days.**

Mayor Strouse invited Chief Knott to join him on the floor. Melanie Swanson, Prevention Specialist at the Council of Southeast Pennsylvania, and co-chair of the Bucks County Medication Take Back Committee made this presentation.

Ms. Swanson said they have been working since September 2010 on these medication collections, which are done twice a year. They just completed their nineteenth collection. She said they wanted to take this opportunity to thank and recognize the Central Bucks Regional Police Department for their participation from the very outset of this program. She said they have done a fabulous job and their support is really appreciated.

Ms. Swanson commented that as a result of these efforts, they've actually seen prescription drug misuse by youth go down. She said every year, they conduct a Pennsylvania Youth Survey and that data has reflected that, so they know this is making a difference. She said we're helping to keep our water and environment clean, and also reduce or prevent misuse of the medications.

Ms. Swanson again thanked the Police Department for their work and said this would be impossible to do this without the partnership of law enforcement. She also thanked them for the dropbox and she knew Mayor Strouse has worked hard to get a permanent collection box in Borough Hall. She said they have collected over 59 tons of medications, with the last event in October collecting 11,006 pounds, which is the highest yet.

Mayor Strouse commented that he thought this program was the most successful one in the state. Ms. Swanson said it is and actually in this last take back, they collected more in Bucks County than the entire states of Louisiana and Georgia combined. She said it's not because we have more prescriptions or drugs than anybody else, it's because of the collaboration and partnerships, and the DEA recognizes that. She said they are very appreciative of the efforts of our District Attorney and all law enforcement.

APPROVAL OF MINUTES

Mr. O'Brien called for a motion to approve the **November 18, 2019** Council meeting minutes. (West-Margolis) The vote was called and the minutes were unanimously approved.

MAYOR'S REPORT

Mayor Strouse said he had no report, but did have a couple comments. He said the most important comment is that, as everyone knows, there is a sad shadow cast over tonight's meeting as well as the many Borough meetings that we have been having since Sue Gordon's passing on November 29, 2019. He said that we expect to participate in a celebration of her life and her contributions to both this body and also the Borough early in the new year.

The Mayor next reported that tonight will be the last council meeting for Councilperson Don Berk, who has attended 144 or so of these meetings, which is roughly over 12 years. He said we wouldn't be celebrating Don's service tonight because he is on Borough Council until the end of the year, but with we look forward to thanking him at our January meeting.

PUBLIC SAFETY

Ms. Margolis gave the following report:

1. **Consideration of Ordinance No. 2019-5, Establishing a Special Purpose Parking Zone on Church Street.** Ms. Margolis said that the Public Safety Committee, at its November meeting, considered a request to create an on-street handicap parking space on Church Street at the Burpee Park Pavilion for the benefit of Burpee Park users. She said that the Committee recommended that Council authorize the drafting and advertisement of an ordinance creating a special purpose parking zone on the east side of Church Street South of East Oakland Avenue. Ms. Margolis said that Ordinance No. 2019-5, which establishes the handicap parking space, was properly advertised.

Ms. Margolis said the committee is recommending adoption of Ordinance No. 2019-5, and if Council wished to follow the recommendation, it could do so by motion. (Margolis-Flood) With no comments from Council, Staff, or the public, the vote was called. All were in favor and the motion passed unanimously.

2. **Consideration of Ordinance No. 2019-6, Amending Vehicle Towing Rates.** Ms. Margolis said that this ordinance amends the Borough's towing regulations by replacing a long outdated specific cap on towing charges with a provision that limits towers to a charge not in excess of the industry's "usual and customary" charges. The figure is provided annually by the Commonwealth. She said the ordinance had been properly advertised.

Ms. Margolis said that the committee is recommending that Council adopt Ordinance No. 2019-6, and if Council wished to follow the recommendation, it could do so by motion. (Margolis-West) With no comments from Council, Staff, or the public, the vote was called. All were in favor and the motion passed unanimously.

3. **Authorization to Draft and Advertise Ordinance Addressing Parking on South Clinton Street.** Ms. Margolis said that the Public Safety Committee is recommending that Council authorize the drafting and advertising of an ordinance creating a no-parking zone on the east side of South Clinton Street extending 63 feet south from Bridge Street in order to correct a sight distance problem for west bound Bridge Street traffic at South Clinton. The ordinance would result in the elimination of one on-street parking space.

Ms. Margolis said that in order to replace that space, and to add badly needed unrestricted parking on South Clinton Street at the transportation center, the committee is also recommending that Council draft and advertise an ordinance eliminating the two-hour parking restriction on the west side of Clinton for 66 feet south of the bus stops in order to create three unrestricted parking spaces.

Ms. Margolis said that if Council wished to follow the recommendation, it could do so by motion. (Margolis-Flood)

Mr. Frederick thanked Messrs. Davis and Ehlinger for working this out and adding those additional spaces to give long term parking to the folks who take the bus. He said it is a safety issue on Bridge and Clinton, and it's working out pretty well.

With no further comments from Council, Staff, or the public, the vote was called. All were in favor and the motion passed unanimously.

4. **Authorization to Advertise Ordinance Eliminating Parking on East Court Street at Broad Street.** Ms. Margolis said that this ordinance calls for the creation of a no-parking zone on the south side of East Court Street extending 145 feet east from Broad Street. She said that the ordinance is necessitated by the construction of the new Bucks County parking deck with an entrance/exit on East Court Street.

Ms. Margolis said that the committee is recommending that Council authorize the advertisement of the ordinance, and if Council wished to follow the recommendation, it could do so by motion. (Margolis-Frederick) With no comments from Council, Staff, or the public, the vote was called. All were in favor and the motion passed unanimously.

5. **Doylestown Fire Co. No. 1 Report,** showed there were 20 incidents requiring the Fire Company's response in November 2019.

PUBLIC WORKS AND ADMINISTRATION - Mr. Frederick

Mr. Frederick stated that he had nothing to report and then called upon Mr. Ehlinger for the **Public Works Department Monthly Reports.** Mr. Ehlinger stated that the monthly Work Order Report and the Fleet Services Report were provided. He said he was pleased to report that they completed leaf collection for 2019 three days ahead of schedule, which included spot pickups. He said if anyone calls saying their leaves weren't picked up, they raked them out after the last collection was done.

COMMUNITY AND GOVERNMENTAL AFFAIRS - Mr. Berk

Mr. Berk stated they did not have a meeting, but wanted to mention some really nice events. He said the greatest time in Doylestown in his mind has been when the community turns out and it's not for the event, it's for the community - a feeling of brotherhood and love. He said there was a holiday lights ride last night where about 100 riders all decked out came and toured the lights through the Borough. He said there was also the annual tree lighting, the menorah lighting, and the Trans Day of Remembrance. Mr. Berk said that when the community turns out like they did, it's really a wonderful feeling of brother and sisterhood.

ZONING AND PLANNING - Mr. Brennan

1. **Application for Land Development Waiver Approval, Elliot Schnur, 300 Spruce Street.** Mr. Brennan stated that 300 Spruce Street Doylestown LLC, owner of the subject property located in the Freestanding Commercial Zoning District, is proposing to demolish an existing two-car garage and expand an existing parking lot to serve the existing medical office. He said the Zoning & Planning Committee reviewed the application on December 9, 2019 and recommended Land Development Waiver approval with the following conditions: (1) that the applicant resolve all outstanding issues in the review letters of the Borough Engineer, Borough Water Engineer, Shade Tree Commission, Director of Water, and Fire Marshal to the satisfaction of staff; (2) that the applicant enter into a Land Development Waiver Agreement in a form satisfactory to the Borough Solicitor; and, (3) that the project comply with all applicable building and environmental regulations including local, state, and federal.

Mr. Brennan said that if Council was in agreement with the Committee's recommendation, it could grant Land Development Waiver approval by carrying a motion to do so.

(Brennan-West) With no comments from Council, Staff, or the public, the vote was called. All were in favor and the motion passed unanimously.

2. Application for Subdivision Approval, Lisa Pavlow, 93 and 95 Wood Street.

Mr. Brennan stated that Lisa Pavlow, owner of the subject property located in the CR Zoning District, is proposing to move a lot line between the two referenced parcels. He said that the lots currently contain twin dwelling units and the proposed lot line change will facilitate conversion of the twin to a single-family detached dwelling and construction of a new detached dwelling unit. Mr. Brennan said that as proposed, the total number of dwelling units will remain the same. He said the Zoning Hearing Board granted dimensional variances associated with the proposed new lots on January 16, 2019.

Mr. Brennan stated that the Zoning & Planning Committee reviewed the application on December 9, 2019 and recommended approval of the application conditional on the following: (1) that the applicant resolve all outstanding issues in the review letters of the Borough Engineer, Borough Water Engineer, Bucks County Conservation District, Shade Tree Commission, Director of Water, and Fire Marshal to the satisfaction of staff; (2) that the plans be updated to reflect adequate protection of the existing wall and fence near the western property line and that the owner of the adjacent property be notified of proposed grading activities; (3) that the applicant plant one shade tree in addition to those proposed on the plan; (4) that the applicant enter into the usual developers, escrow, and operation and maintenance agreements in form satisfactory to the Borough Solicitor; (5) that the project comply with all applicable building and environmental regulations including local, state, and federal.

Mr. Brennan said that in consideration of the foregoing, the following waivers from the Subdivision and Land Development Ordinance are recommended: (1) §§503, 608 (a) and 609 (b), to waive dedication of additional right-of-way, widening of the cartway, and providing curb and sidewalk along Holbains Alley; (2) §508 (a), to waive the prohibition of alleys within developments of single-family detached dwellings; (3) §516 (f), to waive the prohibition of grading within five feet of the property line; (4) §520.E, to waive the requirement for one of the three required street trees; and (5) §§803(c)(2) and §805(c)(2), to waive the requirements to show certain existing features within 400 feet of the property.

Mr. Brennan said that if Council was in agreement with the Committee's recommendation, it could grant approval by carrying a motion to do so. (Brennan-Bell)

The applicant was present and she said she agreed to the conditions.

With no comments from Council, Staff, or the public, the vote was called. All were in favor and the motion passed unanimously.

Mr. Brennan said congratulations on finally getting that done.

3. Application for Subdivision and Land Development Approval, Worth & Worth, LP, 50 North Main Street. Mr. Brennan said that Worth & Worth, owner of the subject property located in the Office Zoning District, is proposing to consolidate the two parcels and build an addition above the rear portion of the building located at the northwest corner of Main Street and Shewell Avenue. The building will contain approximately 15,000 square feet of retail and office space as well as five dwelling units. He said the proposal also includes demolition of the existing building at 75 Shewell Avenue to accommodate expansion of the parking lot. The applicant has been granted the necessary variances to facilitate the project as well as a certificate of appropriateness for the architecture.

Mr. Brennan said that the application was reviewed by the Zoning & Planning Committee meeting on December 9, 2019, at which time the committee recommended Land Development approval with the following conditions: (1) that the applicant resolve all outstanding issues in the review letters of the Borough Engineer, Borough Water Engineer, Bucks County Conservation District, Shade Tree Commission, Director of Water, and Fire Marshal to the satisfaction of staff; (2) that the Applicant provide a water tapping fee in the amount of \$33,848.56. (3) that the Applicant install directional site signage to the satisfaction of staff; (4) that the Applicant provide a street sign to advise motorists of the residential nature of Shewell Avenue; (5) that the applicant provide two additional trees within the landscape bed along the retaining wall; (6) that the applicant agree to contribute to the installation of a water main extension along Shewell Avenue. (7) that the Applicant provide a voluntary contribution to the Shade Tree Fund in the amount of \$5,400; (8) that the applicant enter into the usual developers, maintenance, escrow, and operation and maintenance agreements in form satisfactory to the Borough Solicitor; and, (9) that the project comply with all applicable building and environmental regulations including local, state, and federal.

Mr. Brennan said that in consideration of the foregoing, the following waivers from the Subdivision and Land Development Ordinance are recommended: (1) §404, to allow concurrent preliminary and final plan approval; (2) §§503, §608(a), and §609(b), to waive the requirement to dedicate additional right-of-way; (3) §509, to allow a driveway grade steeper than four percent stopping area, five percent maximum grade, and to permit curb radii less than 15 feet; (4) §516(f), to permit grading within five feet of the property line; (5) §520.E.3, to partially waive the requirement for number of street trees and to allow trees closer than 15 feet from overhead utility lines; (6) §520.F, to waive the requirement for softening buffer plantings; (7) §520.H.3, to waive the requirement for one landscaped island for every 15 parking spaces; (8) §520.L, to partially waive the requirement for replacement trees; and, (9) §§803(c)(2) and 805(c)(2), to partially waive the requirement to provide existing features within 400 feet of the site.

Mr. Brennan said that if Council was in agreement with the recommendation, it could grant Preliminary and Final Subdivision and Land Development approval by carrying a motion to do so. (Brennan-West)

Mr. O'Brien asked if a representative of the applicant was present. Robert Gundlach, Esquire was present on behalf of the applicant Worth & Worth and Stephen Worth. Mr. Gundlach said the applicant does accept the conditions as described.

With no further comments from Council, Staff, or the public, the vote was called. All were in favor and the motion passed unanimously.

4. Historic & Architectural Review Board (HARB) Recommendations. Mr. Brennan stated that at its regular monthly meeting held November 21, 2019, the At its regular monthly meeting, the HARB recommended the following: Sign Application: 23 S Clinton Street, Sweetah's Gluten Free Bake Shop, business sign as presented for a new larger sign with Borough approved lighting with a bracket to attach to the building; and, Building Applications: 128 E. Ashland Street, Brian and Becky Vaughan, roof and window replacement as presented to renovate the storm damaged barn/garage with a three-tab Fiberglass shingle roof and Pella windows; 61 N. Church Street, Tim Mohan, for a basic carport with a single ply black rubber membrane roof, K gutter system in black, and the finished metal to match the house; 100 Spruce Street, Robert and Char Hills, to convert the garage into a guestroom by replacing the existing garage door with a Marvin slider; 156 E. Oakland Avenue, Alan and Carol Hubing, to rebuild the storm damaged home using

HardiePlank siding on all sides, adding two dormers with 400 Series Anderson windows, and a stainable entry door with flush glazing on three windows; and 255 W. Court Street, Christopher and Helen Round, to replace and match the garage siding, window and door trim to the house, using Boral Dutch Lap siding, Boral trim, one-half round gutters and add a standing seam roof over the door.

Mr. Brennan said that the Zoning & Planning Committee recommends that Council approve the applications in accordance with HARB's recommendations, and if Council wished to follow the Committee's recommendation, it could do so by motion. (Brennan-Berk) With no comments from Council, Staff, or the public, the vote was called. All were in favor and the motion passed unanimously.

5. **Code Enforcement Monthly Activity Report.** Mr. Brennan reported there were 42 residential and five non-residential use and occupancy inspections, 15 complaints were investigated, one recycling/trash inspection, nine sidewalk/paving inspections, no sidewalk/snow inspections, five litter enforcement, zero graffiti, six fire company issues, and two tree removal permits/issues.

6. **Building Inspection Monthly Report.** Mr. Brennan reported there were 40 building inspections and 52 plan and permit reviews. The total cost of permit fees was \$36,472.

ENVIRONMENT AND RECREATION - Ms. Margolis

Resolution No. 2019-13, Supporting Circuit Trails. Ms. Margolis said that the Heritage Conservancy is requesting that Council adopt this resolution in support of the completion of Circuit Trails, a connected system of 500 miles of multi-use trails in the greater Philadelphia region. She said that the committee is recommending adoption of Resolution No. 2019-13, and if Council wished to follow the recommendation, it could do so by motion. (Margolis-Berk) With no comments from Council, Staff, or the public, the vote was called. All were in favor and the motion passed unanimously.

On another matter, Ms. Margolis stated that they have scheduled a public meeting about reducing single-use plastics on March 10, 6:30 p.m., at the County Theater, and they will be showing a film called "Bag It", which is a demonstration of why single use plastics are a problem. She said a discussion will follow. Ms. Margolis said this will be advertised formally fairly soon after the new year.

WATER UTILITY - Mr. Flood

1. **Water Department Monthly Report.** Mr. Flood stated the committee did not meet and then called upon Mr. Norris for the monthly Water Department Report. Mr. Norris reported that there were one water service repair, two water meter repairs, nine well house repairs, 14 SCADA System Alarms, four bulk chemical deliveries, three power outages, and one emergency shutoff. From the front office, he said there were 11 final readings, 22 water leak notices were sent, 162 late payment notices were sent, and 51 shutoff notices were sent.

FINANCE/PENSION - Ms. West

1. **Adoption of 2020 Final Budget.** Ms. West said the 2020 Budget and Budget Schedules had been provided to Council Members. She said the Preliminary Budget was advertised and made available for public inspection at Borough Hall and on the Borough's website for a minimum of 10 days prior to the Final Budget adoption. She noted that 2020 Budget message and Budget Summary, with related charts and graphs, are available for the public and the press.

Motion to adopt the proposed 2020 Budget. (West-Berk) With no comments from Council or the public, the vote was called. Hearing one "no" response, Mr. O'Brien asked for a roll call. Mr. Davis said that a "yes" vote was in favor of adoption of the 2020 Final Budget: Mr. Bell: Yes, Mr. Berk: Yes, Mr. Brennan: Yes, Mr. Flood: No, Mr. Frederick: Yes, Ms. Margolis: Yes, Ms. West: Yes, President O'Brien: Yes. The motion carried by a vote of seven to one.

2. **Consideration of Ordinance No. 2019-8, Setting the 2020 Real Estate Tax Rate.** Ms. West stated that in conjunction with the adoption of the 2020 Preliminary Budget, an ordinance is required to set the Tax Rate. She said the General Purpose Tax is 10.165 mills, the Fire Protection Tax is 1.70 mills, the Special Road Fund Tax is 1.50 mills, the Ambulance and Rescue Squad Tax is 0.50 mills, and the Debt Service Tax is 2.134 mills. Ms. West stated that the total millage will be 15.999.

Motion to adopt Ordinance No. 2019-8. (West-Margolis) With no comments from Council or the public, the vote was called. Hearing one "no" response, Mr. O'Brien asked for a roll call. Mr. Davis said that a "yes" vote was in favor of adoption of Ordinance No. 2019-8 setting the 2020 tax rate: Mr. Bell: Yes, Mr. Berk: Yes, Mr. Brennan: Yes, Mr. Flood: No, Mr. Frederick: Yes, Ms. Margolis: Yes, Ms. West: Yes, President O'Brien: Yes. The motion carried by a vote of seven to one.

3. **Consideration of Ordinance No. 2019-7, Providing for the Regulation of Water Service.** Ms. West stated that in conjunction with the adoption of the 2020 Budget, an ordinance setting the water rates is required. Motion to adopt Ordinance No. 2018-7. (West-Margolis) With no comments from Council or the public, Mr. O'Brien called the vote. Hearing one "no" response, Mr. O'Brien asked for a roll call. Mr. Davis said that a "yes" vote was in favor of adopting Ordinance No. 2019-7: Mr. Bell: Yes, Mr. Berk: Yes, Mr. Brennan: Yes, Mr. Flood: No, Mr. Frederick: Yes, Ms. Margolis: Yes, Ms. West: Yes, President O'Brien: Yes. The motion carried by a vote of seven to one.

4. **Consideration of Ordinance No. 2019-9, Authorizing the Incurrence of Nonelectoral, General Obligation Debt.** Ms. West stated that in anticipation of the \$5 million borrowing in 2020 for the construction of the Broad Street Gateway Park, Central Bucks Regional Police Headquarters, and Borough Hall project, Doylestown Borough is required to pass an ordinance authorizing the incurrence of nonelectoral, general obligation debt. [Ordinance was provided.] She said the ordinance was duly advertised in accordance with the Debt Act. Ms. West said that if Council agreed with the proposed Ordinance, then it could be adopted by motion. (West-Frederick) With no comments from Council or the public, Mr. O'Brien called the vote. All were in favor and the motion passed unanimously.

5. **Construction Management Agreement - Doylestown Borough Hall & Central Bucks Regional Police Facility Project.** The Construction Management Agreement between Doylestown Borough and Adams-Bickel Associates, LLC for their construction management

services for the Doylestown Borough Hall and Central Bucks Regional Police Facility Project was provided. Ms. West said that the Finance & Pension Committee reviewed the agreement at their December 12, 2019 meeting and are recommending Council enter into the agreement. She said that if Council agreed with the recommendation, it could do so by motion. (West-Margolis) With no comments from Council or the public, Mr. O'Brien called the vote. All were in favor and the motion passed unanimously.

6. **Consideration of Resolution No. 2019-12, 2020 Fee Schedule.** Ms. West said that in conjunction with the adoption of the 2020 Budget, there was the 2020 Fee Schedule. She all changes were highlighted. Ms. West said that if Council agreed with the proposed Resolution and Fee Schedule, then it could be adopted by motion. (West-Margolis) With no comments from Council or the public, Mr. O'Brien called the vote. All were in favor and the motion passed unanimously.

7. **Finance Report.** Ms. West called upon Ms. Brinker who reported that the total of all funds expended was \$786,686.81. Motion to approve the Finance Report. (West-Bell) With no comments from Council, Staff, or the public, the vote was called. All were in favor and the motion passed unanimously.

PERSONNEL - Mr. O'Brien

1. **Consideration of Resolution 2019-14, Filling a Vacancy in the Office of Member of Council.** Mr. O'Brien stated that Resolution 2019-14, to fill the Borough Council vacancy created by the passing of Sue Gordon on November 29, 2019, was provided. He said the Borough's Personnel Committee met on December 10, 2019 to interview seven candidates to fill the vacancy. He said that as a result of the interviews, the Personnel Committee is recommending the appointment of Lawrence Browne to Borough Council to complete the term of Sue Gordon, which expires on December 31, 2021. Mr. O'Brien said that if Council wished to follow the recommendation, it could do so by motion. (O'Brien-Berk) With no comments from Council or the public, Mr. O'Brien called the vote.

Mayor Strouse swore in Lawrence Browne as the new Council Member and Mr. Browne took his seat at the dais.

2. **Reappointments to Boards/Commissions.** Mr. O'Brien stated that at the committee's December 10, 2019 meeting, they also considered the requests of the following board and commission members, whose terms expire as of December 31, 2019, and who expressed a desire to return for another term for: the Economic Development Advisory Board, 3-year term: Patricia Keppler, Richard Lyons, Heather Mahaley, and Otto Mills; the Environmental Advisory Council, 3-year term, Steve Rubenstein; the Fanny Chapman Pool Board of Managers, 3-year term, Christine Harrison; the Historic and Architectural Review Board, 4-year term, Amy Taylor Popkin; the Human Relations Commission, 3-year term, Maxine Katz and Doreen Stratton; the Park and Recreation Board, 5-year term, Patricia Keppler; the Planning Commission, 4-year term, James Lannon; and, the Zoning Hearing Board, 3-year term, F. William Cope, Scott Strasburg, and Brian Vaughan.

Motion to reappoint the foregoing members for the stated terms. (O'Brien-Brennan) With no comments from Council, Staff, or the public, the vote was called. All were in favor and the motion passed unanimously.

3. **Authorization to Advertise Board Vacancies.** Mr. O'Brien stated that at the committee's December 10, 2019 meeting, they also considered the advertisement of the following Borough boards/commission vacancies:

Board/Commission	Term	Replacing
Building and Fire Code Board of Appeals	5 Years	David M. Anderson
Bike & Hike Committee	3 Years	Dick Patterson
Economic Development Advisory Board	3 Years	Currently Vacant
Environmental Advisory Council	3 Years	Michael Moscherosch
Fanny Chapman Pool Board	3 Years	Gary Mincieli, Robert O'Reilly, and Edward Walsh, all of whom met their two consecutive term limit
Historic and Architectural Review Board	12/31/21	Jennifer Jarret, who was newly elected to Council and will be sworn in here in January

Student Board Members for Fanny Chapman Pool Board, the Historic and Architectural Review Board, the Park and Recreation Board, two vacancies, and the Shade Tree Commission, for a term of May 2020-April 2021, as well as for Junior Councilperson, for a September 2020-May 2021 term.

Motion to advertise the vacancies. (O'Brien-Margolis) With no comments from Council, Staff, or the public, the vote was called. All were in favor and the motion passed unanimously.

4. **Doylestown Hospital Authority.** Mr. O'Brien said a recommendation was received from the Village Improvement Association, which requests reappointment of Bruce Rutherford to a full term on the Doylestown Hospital Authority. Mr. Rutherford's term will expire December 31, 2024. Mr. O'Brien said the committee considered this request at their December 10, 2019 meeting, and are recommending the reappointment. Motion to reappoint. (O'Brien-Flood) With no comments from Council, Staff, or the public, the vote was called. All were in favor and the motion passed unanimously.

PROFESSIONALS' REPORTS

Engineer's Report - Mr. Dougherty: No report.

Solicitor's Report - Mr. Yeager. No report.

Central Bucks Regional Police Department (CBRPD) Activities Report. Chief Knott stated that the Police Activity Report showed there were 970 incidents in the Borough in November 2019. Year to date, the Department spent \$5,272,414.80 and were at 92.02% of their yearly budget.

PRESIDENT'S REPORT

Mr. O'Brien said that he's been sitting in his seat for two years and during that time, he has had someone sitting next to him who he's come to rely on quite a bit, our Solicitor Jordan Yeager. Mr. O'Brien said Mr. Yeager has been very helpful in answering questions and training him as to what he's supposed to be doing at the meetings. He said to Mr. Yeager that it's been a pleasure working with him, and he congratulated him. Mr. O'Brien presented Mr. Yeager with a card signed by members of Council. Mayor Strouse said that he had something for Mr. Yeager as well, but

wanted to make a comment first. He said that we never review what we expect of a solicitor, so he looked it up today and this is what he found:

The expectations are that the solicitor acts in the best client's best interests, that he be honest and courteous in all his/her dealings, that he deliver legal services competently, diligently and as promptly as is reasonable possible, that he avoid any compromise to integrity or professional independence, that he provide clear and timely advice, that he follow a client's lawful, proper, and competent instructions, that he avoid any conflicts of interest, and that he maintain the client's confidences where appropriate.

Mayor Strouse told Mr. Yeager that he has done all of those things over and over again. He congratulated and thanked Mr. Yeager for his service to Doylestown Borough.

A Mercer tile with the scales of justice was presented to Mr. Yeager. Mr. O'Brien said they thought this to be most appropriate considering where Mr. Yeager is going and where he's at right now.

Mr. Yeager thanked everyone and said it has really been an honor to serve the Borough with all of Council and the Staff. He said that the Borough is really a shining example of local government, not just in Bucks County, but around the state and it is because of the dedication of each member of Council as elected officials and because of the professionalism of the staff. He again thanked everyone.

Mr. O'Brien again thanked Mr. Yeager and wished him the best of luck in his career.

OLD BUSINESS: None.

NEW BUSINESS

Mr. Brennan commented that it was Councilman Berk's last meeting tonight and he wanted to thank him for his 12 years of service. He said Mr. Berk has seen a lot of progress in Doylestown during those years and he thought if you asked him what things he is most proud of and what he has had the most effect at, it's been helping and standing up for people who don't necessarily have a voice and fighting for equality. Mr. Brennan said he's proud, as all Council members are, to have served with him. He said that as everyone knows, Mr. Berk loves riding bikes, so as he "rides off into the sunset", Mr. Brennan presented Mr. Berk with a HRC riding jersey. Mr. Brennan felt that to be a near perfect gift that Mr. Berk could wear as he meanders out, because it incorporates both his love of bikes and it will help him remember the people he served and helped.

Mr. Berk thanked Mr. Brennan.

OPEN PUBLIC COMMENT:

Planning Commission and Park and Recreation Board member, James Lannon, asked that the meeting being adjourned in memory of Sue Gordon. Mr. O'Brien said that was what was planned and thanked Mr. Lannon for bringing it up.

EXECUTIVE SESSION: None.

ADJOURNMENT

At 7:47 p.m., Mr. O'Brien entertained a motion to adjourn in memory of Sue Gordon. (Margolis-Flood) The vote was called and the motion passed unanimously.

Respectfully submitted,

John H. Davis
Borough Manager

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