

BOROUGH OF DOYLESTOWN

Bucks County, Pennsylvania



Schedule of Fees and Charges

Approved February 26, 2024

BOROUGH OF DOYLESTOWN
FEE SCHEDULE - 2024
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BOROUGH OF DOYLESTOWN 2024 Fee Schedule

1. ZONING PERMITS

| | | | |
|--|-------------|------------|----------|
| <u>Patios</u> (Any size) | Residential | (per unit) | \$ 60.00 |
| | Commercial | (per unit) | \$200.00 |
| <u>New Construction</u> | Residential | (per unit) | \$ 40.00 |
| | Commercial | (per unit) | \$150.00 |
| | Industrial | (per unit) | \$200.00 |
| <u>Additions/Alterations/Renovations</u> | Residential | (per unit) | \$ 40.00 |
| | Commercial | (per unit) | \$150.00 |
| | Industrial | (per unit) | \$200.00 |
| <u>Change of Use/New Uses</u> | Residential | (per unit) | \$ 40.00 |
| | Commercial | (per unit) | \$150.00 |
| | Industrial | (per unit) | \$200.00 |

2. SIGN PERMITS

| | |
|--------------------|--|
| 0 - 8 sq. ft. | \$50.00 |
| 9 sq. ft. and over | \$75.00 |
| Temporary signs | \$50.00 (deposit) for each 50 signs or fraction thereof. |

3. BUILDING PERMITS (Applies to all construction)

GREEN POINTS: Applicants for Building Permits for Residential or Commercial new construction, additions, or remodeling may apply for Green Points to reduce the amount of the permit fees in accordance with the Green Building Incentive Program. The burden of demonstrating compliance and qualification for Green Points is the applicant's and all required documentation must be submitted along with the Green Points worksheet. Projects participating in other Doylestown Borough environmental bonus programs or ordinances are not eligible for Green Points permit fee reductions.

Compliance Guarantee Deposit: A \$500 escrow deposit is required for Building Permits. This deposit will be refunded upon issuance of a Certificate of Occupancy conditioned on all required inspections, including Grading Permit inspections, being completed and approved. *Note: If any inspection is missed, covered up, and/or the premises is occupied or used prior to the issuance of an Occupancy Certificate, the Compliance Guarantee deposit shall be automatically forfeited.*

New Construction

One and Two Family Dwellings and Townhouses Not More Than Three Stories: \$2,000 per dwelling unit to 1,500 square feet. \$0.15 per square foot in excess of 1,500 square feet

Non-Residential Buildings, Mixed-Use Buildings, Buildings with Interior Parking, and Multi-Family Dwellings: \$2,500 + \$0.20 per square foot or 1.5% of project cost, whichever is greater.

Area calculations shall be made using outside dimensions of construction for all usable areas including patios and decks, plus garage and basement areas. Crawl spaces and unusable attic spaces shall not be included in area calculations.

Alterations/Renovations - no additional building envelope

Residential: \$75 minimum for the first \$2,000 in construction cost plus \$15 per \$1,000 above.

Non-Residential: \$500 minimum for the first \$2,000 in construction cost plus \$20 for each \$1,000 of construction cost or fraction thereof.

Additions

Residential: \$250 plus \$0.20 per square foot, or 1% of construction cost, whichever is greater

Non-Residential: \$1500 plus \$0.25 per square foot, or 1% of total construction cost, whichever is greater.

4. DECKS

Residential:

| | |
|------------------------------------|---------------------------------------|
| 100 square feet or less | \$ 65.00 |
| 101 square feet to 200 square feet | \$ 85.00 |
| 201 square feet to 500 square feet | \$120.00 |
| Over 500 square feet | Charged at the same rate as additions |

Non-Residential: Charged at same rate as additions.

BUILDING AND/OR PLUMBING REINSPECTION (after first inspection)

Additional fee per inspection \$25.00

PLAN REVIEW FEE (if no permit is issued) 5% of actual permit fee

PENALTY FEE 100% of permit fee

In the event construction is started without first obtaining the required Zoning, Building, Plumbing Permits and/or Occupancy without first obtaining a certificate, the applicable fees will be increased by 100%.

5. ROOFING

| | |
|--|--|
| <u>Residential:</u> (repair and/or replacement) | \$50.00 |
| <u>Non-Residential</u> (repair and/or replacement) | \$100.00 or 1% of the total construction cost, whichever is greater. |

6. SIDING \$35.00 or 1% of total construction cost, whichever is greater

7. WINDOWS \$10.00 + \$5.00 per Window

8. ACCESSORY BUILDINGS:

| | | |
|----------------|-----------------------|---|
| Storage Sheds: | up to 100 square feet | \$25.00 |
| | 100+ square feet | \$100.00 plus \$0.05 per square foot or 1% of total construction cost, whichever is greater |

9. SWIMMING POOLS In-ground and above ground (Cost of Pool - labor and materials)

| | |
|----------------|------------|
| Up to \$10,000 | \$100 |
| Over \$10,000 | 1% of cost |

10. DEMOLITION PERMITS

| | | |
|---------------------------------|------------------|---------------------|
| Structure under 500 square feet | | \$ 30.00 (per unit) |
| 500 sq. ft. or over: | Residential: | \$250.00 (per unit) |
| | Non Residential: | \$500.00 (per unit) |

11. USE AND OCCUPANCY PERMITS

| | |
|-------------|---------------------|
| Residential | \$ 50.00 (per unit) |
| Commercial | \$ 90.00 (per unit) |
| Industrial | \$125.00 (per unit) |

12. FENCE PERMIT \$50.00

13. GRADING PERMIT

\$100.00

Compliance Guarantee Deposit: A \$500 escrow deposit is required for Grading Permits that are not subject to Building Permit Compliance Guarantee escrow requirement. This deposit will be refunded upon satisfactory completion of all Grading Permit requirements.

14. SANDBLASTING PERMIT

\$45.00

15. SIDEWALK, CURB AND DRIVEWAY PERMIT

| | Non- Refundable Filing Fee | Refundable Escrow |
|------------------------|----------------------------|-------------------|
| Sidewalk, Curb, or | | |
| Minimum Use Driveway | \$ 25.00 | -- |
| Low-Volume Driveway | \$350.00 | \$1,000.00 |
| Medium-Volume Driveway | \$1,500.00 | \$2,000.00 |
| High-Volume Driveway | \$2,500.00 | \$2,000.00 |

Refundable Escrow Amount - The Doylestown Borough Council in the exercise of its responsibilities may call upon the services of consultants for engineering, legal services, as it may deem necessary, incidental for the observation of construction of required public improvements. In the event the refundable escrow amount falls below twenty percent (20%) of the original escrow deposit, the applicant shall provide additional funds for deposit into the escrow account as may be required by the Borough in its sole discretion, up to the amount of the original escrow amount.

16. TREE REMOVAL PERMIT

\$15.00

17. FIRE SUPPRESSION SYSTEMS

| | |
|-----------------|---------------------------------------|
| Ansul System: | \$100.00 |
| NFPA 13 System: | \$500.00 or 1%, whichever is greater. |

18. HVAC

| | |
|--|---------------------|
| Residential | \$ 75.00 (per unit) |
| Commercial | \$150.00 (per unit) |
| Active or Passive solar hot water or hot air systems | FEE WAIVED |
| Convert electric heat to gas heat. | FEE WAIVED |

19. ELECTRICAL PERMITS*

| | |
|-----------------------|---|
| Residential | \$55.00 (per residential unit) |
| Commercial/Industrial | \$105.00 (per unit or floor, whichever is greater) |
| Photovoltaic Systems | FEE WAIVED |

***Note:** Certifications on rough and final electrical work must be inspected by an approved agency. Notification to the Borough of final inspection is required

20. WOOD STOVES Solid fuel burning stoves & inserts \$50.00

21. UST Underground Storage Tanks (per tank) \$100.00

22. LICENSES (Annual)

| | |
|--|-----------------------|
| Video/electronic amusement (per machine) | \$150.00 |
| A-Frame Signs | \$100.00 |
| Sidewalk Dining (Initial Term) | \$100 + \$25 per seat |
| Sidewalk Dining (Annual Renewal) | \$100 + \$25 per seat |
| Platform Dining | |
| License Fee | \$2,000 |
| Refundable Escrow | \$500 |

23. ROAD OPENING PERMITS

Required to perform any work within the right of way of any Borough road or street for any purpose including Electric, Gas, Cable T.V., Water, or Sewer utilities.

Utility Companies: \$100 base fee plus \$5 per sq. ft. of improved surface opening

Compliance Guarantee Deposit: A \$500 escrow deposit is required for Road Opening Permits that are not otherwise subject to Compliance Guarantee escrow requirements as part of the overall project scope. This deposit will be refunded upon satisfactory completion of all permit requirements.

24. SPECIAL LAND USE APPLICATIONS

| | Non-refundable <u>Filing Fee</u> | Refundable <u>Escrow</u> |
|-------------------------------|-------------------------------------|-----------------------------|
| CONDITIONAL USE APPLICATIONS | \$ 500.00 | \$1,000.00* |
| CURATIVE AMENDMENT | \$1,000.00 | \$2,000.00* |
| CHANGE IN ZONING APPLICATIONS | \$1,000.00 | \$2,000.00 |

***Note:** Refundable Escrow Amount - Conditional Use Hearings
Escrow Deposit Fee is to cover the cost of publishing required notices and all other expenses incurred by the Borough incidental to the hearing. In the event these costs deplete the escrow fund in excess of 80% of its original amount and costs seem to indicate that additional deposits will be required, the Borough reserves the right to require additional escrow deposits up to the original escrow amount. This additional escrow amount shall be paid prior to the public hearing as set forth in the public notice. If the expenses do not exceed the escrow deposit fee, the balance will be remitted to the applicant. Furthermore, every applicant shall be responsible for any costs incidental to such applications including legal, engineering, and stenographic fees as vouchered to the Borough.

25. ZONING HEARING BOARD

| | | |
|------------------|--------------------|----------------|
| Residential: | \$1,500 Filing Fee | No escrow* |
| Non-Residential: | \$2,250 Filing Fee | \$1,000 Escrow |
| Continuance Fee: | \$300 | |

* In accordance with the Pennsylvania Municipalities Planning Code, the applicant and the municipality shall equally share and split the cost of the required Court Stenographer. This cost shall be invoiced to the applicant, or deducted from Escrow, after the hearing is closed and the decision is rendered, and shall be in addition to the filing fees.

26. PAUCC APPEALS BOARD

| | | |
|---------------------------------|--------------------|---------------|
| International Residential Code: | \$700 Filing Fee | \$800 escrow* |
| International Building Code: | \$1,500 Filing Fee | \$800 escrow* |

In the event that the costs associated with processing the application to the Building Code Board of Appeals shall exceed the escrow amount, the applicant shall be required to deposit an additional sum in escrow to cover the additional costs.

27. SUBDIVISION/LAND DEVELOPMENTS

| <u>SUBMISSION</u> | <u>NON-REFUNDABLE FILING FEE**</u> | <u>ESCROW AMOUNT</u> |
|---|--|----------------------|
| 1. <u>Sketch Plan</u> | | |
| 1 to 9 Units | \$500.00 | \$1,000.00 |
| 10 or more Units | \$750.00 | \$1,500.00 |
| 2. <u>Preliminary Plan:</u> | | |
| <i>Residential:</i> | | |
| 1 or 2 lots or units | \$ 600.00 | \$1,500.00 |
| 3 to 9 lots or units | \$1,000.00 | \$2,000.00 |
| 10+ lots or units | \$2,000.00 | \$3,000.00 |
| <i>Commercial and Office Subdivision and Land Developments:</i> | | |
| 1 or 2 lots or units | \$ 750.00 | \$2,000.00 |
| 3 to 9 lots or units | \$1,000.00 | \$2,500.00 |
| 10+ lots or units | \$2,000.00 | \$3,500.00 |
| <i>Industrial:</i> | \$2,000.00 | \$3,000.00 |
| <i>Shopping Center:</i> | \$2,000.00 | \$3,000.00 |
| 3. <u>Final Plans:</u> | Same as above | Same as above |
| 4. <u>Site Development Plans:</u> | \$500.00 | \$1,000.00 |

| | | |
|--|----------|--|
| 5. <u>Predevelopment and Miscellaneous Matters:</u> | | (involving engineering and legal considerations) |
| | \$0.00 | \$1,000.00 |
| 6. <u>Street Openings and Other Dedicated and Non-dedicated Improvements</u> | \$300.00 | \$2,000.00 |
| 7. <u>Land Development Waiver</u> | \$500.00 | \$2,000.00 |

Refundable Escrow Amount - The Doylestown Borough Council in the exercise of its responsibilities may call upon the services of consultants for engineering, legal services, site design, traffic design, landscape architecture, and other services as it may deem necessary, incidental for the examination of subdivision, land development, or other application, and observation of construction of required public improvements. In the event the refundable escrow amount falls below twenty percent (20%) of the original escrow deposit, the applicant shall provide additional funds for deposit into the escrow account as may be required by the Borough in its sole discretion, up to the amount of the original escrow amount. This additional escrow amount shall be paid when requested before any further action is taken on the proposed development. In addition, the Borough may, in its sole reasonable discretion, require an applicant to provide additional funds in to the escrow deposit in an amount up to five percent (5%) of the cost of the required public improvements upon applicant entering into a development agreement with the Borough. The Borough shall provide bills to applicant for all such services. To any fees incurred by the Borough, the sum of five percent (5%) shall be added as reimbursement to the Borough to cover administrative, overhead and other costs associated and incurred in processing the application, and for the collection of such fees and their distribution. Any unused portion of the refundable escrow shall be returned to the applicant within eighteen (18) months after completion of the required public improvements and/or the land development process. At the time of each filing, applicant's Planner, Architect, and/or Engineer shall certify that the subdivision/land development application is complete and in a form acceptable for action

Disputes: The Pennsylvania Municipalities Planning Code sets forth specific procedures for the reimbursement of direct municipal costs associated with the review and inspection of land developments and subdivisions. Applicant disputes concerning review and inspection fees shall be resolved in accordance with PA MPC Section 510 (G) which requires applicants to notify the municipality of a disputed bill within 10 working days from the date of billing.

** Filing fees must be paid for land developments regardless of whether a preliminary plan or the entire process is waived.

28. PLUMBING & WATER

Plumber Registration Fees (annual)

| | |
|------------|----------|
| Master | \$100.00 |
| Journeyman | \$ 50.00 |
| Apprentice | \$ 25.00 |

Examination Fee (Master and Journeyman) \$100.00

Permits

| | |
|---|-----------------------------------|
| Single Family Dwelling | \$75.00 plus \$15.00 per fixture |
| Multi-Family Dwelling | \$150.00 plus \$15.00 per fixture |
| Commercial & Industrial | \$200.00 plus \$15.00 per fixture |
| Solar Hot Water systems | FEE WAIVED |
| Geothermal Systems | FEE WAIVED |
| Air to air heat exchanger (heat recovery ventilation) | \$50.00 |

Installation Fees:

| | |
|--|------------|
| Replacement water service to curb (existing) | \$25.00 |
| Replacement Sewer Line to curb (existing) | \$25.00 |
| Yard Drains | \$25.00 |
| Domestic/Commercial Automatic Washers | \$ 5.00 |
| Water Softeners | \$10.00 |
| Replacement water heaters (gas, oil, electric) | \$25.00 |
| Electric water heater to gas water heater. | FEE WAIVED |
| Radiant floor heat. | FEE WAIVED |

TAPPING FEES (WATER)

| | | |
|-----------------|------------------------------------|-------------|
| Residential | -Capacity Component (per unit) | \$ 924.10 |
| | -Distribution Component (per unit) | \$3,888.90 |
| | -Total | \$4,813.00 |
| Non-Residential | -Capacity Component | \$ 7.09/gpd |
| | -Distribution Component | \$29.62/gpd |
| | -Total | \$36.66/gpd |

CONNECTION AND/OR CUSTOMER FACILITIES FEE (WATER)

Connections shall be made by Applicant and paid for by Applicant. If by special arrangement, the Borough performs (or Contracts to perform) a connection on behalf of an Applicant, the cost of that connection will be charged by Borough to Applicant at their cost.

SMALL PROJECT CONSTRUCTION INSPECTION ESCROW

| | |
|---------|--|
| Escrow: | \$2,000/unit for a 1' service or less. |
| | \$3,000/unit for a service greater than 1" |

*Note: Escrow monies are required to be on a separate check. Applicant is responsible for actual costs, which in the case of concrete surfaced State Highways, or technically difficult taps, may exceed the initial escrow amount. Additional costs, which exceed escrow held, will be billed to the applicant by the Borough. Further, surplus escrow at end of project will be refunded to Applicant.

CONSTRUCTION ESCROW (WATER)

Improvements (construction) Escrow shall be established in accordance with the provisions of the Pennsylvania Municipalities Planning Code, latest revision.

NEW WATER METER FEE

| | |
|--------------------------------|---------|
| New Meter or Replacement Meter | At Cost |
| New or Replaced Transmitter | At Cost |

ADDITIONAL METER CONNECTION FEE

| | |
|--|------------|
| For Each Meter in Excess of One (1) Meter on an Existing Service Line | \$2,500.00 |
|--|------------|

WATER/SEWER CERTIFICATION

| | |
|--|---------|
| Certification of water usage as of specific date | \$50.00 |
| Fee for Certification after missed appointment | \$50.00 |

SPECIAL PURPOSE WATER SYSTEMS

\$15.95 Minimum charge for 3 months (up to 3,000 gallons)
\$3.84 per 1,000 gallons of water usage in excess of 3,000 gallons.

WATER CHARGE FOR NEW CONSTRUCTION

Residential: A charge of \$25 per month per dwelling unit shall be paid at the time of application for Building Permit to cover the cost of water used during the construction period.

Non-Residential: Whenever possible, a meter will be installed for new commercial or industrial projects, but in any event, the following charges will be paid by the builder at the time the Building Permit is applied for. The initial charge shall be for the first monthly period with subsequent monthly payments to be paid in advance. Failure to pay charges when due will result in discontinuance of water services.

| | |
|--------------|------------------------|
| 5/8" meter | \$ 25.00/month minimum |
| 1" meter | \$ 40.00/month minimum |
| 1 1/2" meter | \$ 70.00/month minimum |
| 2" meter | \$ 90.00/month minimum |
| 3" meter | \$150.00/month minimum |
| 4" meter | \$275.00/month minimum |
| 6" meter | \$400.00/month minimum |

| | |
|--------------------------------------|---------|
| PROPERTY POSTING FOR SHUT OFF | \$25.00 |
|--------------------------------------|---------|

| | |
|---|---------|
| WATER TURN ON FEE AFTER SHUT OFF | \$50.00 |
|---|---------|

| | |
|-----------------------------------|--------------------------------------|
| WATER HYDRANT METER RENTAL | \$35.00/base \$4.00/1,000 gallons |
|-----------------------------------|--------------------------------------|

| | |
|-----------------------|----------|
| FIRE FLOW TEST | \$300.00 |
|-----------------------|----------|

STANDBY FIRE PROTECTION (Annual Fee Per Calendar Year)

| |
|--------------------------|
| 1.5" line - \$50.00/year |
| 2" line - \$75.00/year |
| 4" line - \$250.00/year |
| 6" line - \$350.00/year |
| 8" line - \$650.00/year |

29. APPLICATIONS FOR ECONOMIC DEVELOPMENT LIQUOR LICENSES AND INTER-MUNICIPAL TRANSFERS OF LIQUOR LICENSES

| | | |
|---------------------------|----------------|----------------|
| Payable upon Application: | Non-Refundable | Refundable* |
| | Filing Fee | Escrow Account |
| | \$1,000.00 | \$1,000.00 |

*NOTE: Refundable Escrow Amount- Economic Development Liquor Licenses and Intermunicipal Transfers of Liquor Licenses

Escrow: Escrow Deposit is to cover the cost of publishing required notices and all other expenses incurred by the Borough incidental to the Application and hearing, including but not limited to the cost of any legal, engineering or other professional services provided to the Borough. In the event these costs deplete the escrow fund in excess of 80% of its original amount and costs seem to indicate that additional deposits will be required, the Borough reserves the right to require additional escrow deposit up to the original escrow amount. This additional escrow amount shall be paid prior to mailing of final decision. If the expenses do not exceed the escrow deposit or any additional deposit, the balanced will be remitted to the Applicant.

30. PARKS & RECREATION PROGRAMS

| | | |
|---|------------------|----------------|
| Summer Arts & Crafts Program at Burpee Park | | |
| | Resident Fee | \$20.00/child |
| | Non-Resident Fee | \$30.00/child |
| Burpee Pavilion Use Rental (4-hour time slot) | | |
| | Resident Fee | \$20.00/4-hour |
| | Non-Resident Fee | \$30.00/4-hour |
| Volleyball Court & Baseball/Softball Field Usage (4-hour time slot) | | |
| | Non-DAA | \$20.00/4-hour |

31. PARKING LOT RENTALS

| | |
|-----------------|---------------|
| Wood Street Lot | \$45.00/month |
|-----------------|---------------|

32. PARKING FEES

| | |
|--|--------------------|
| Hourly rate – short term parking meter (3 hour maximum) | \$1.50/hour |
| Hourly rate – long term parking meter (yellow-banded meter) | \$0.50/hour |
| Special Permit Parking (long term) | \$10/month |
| Credit card transaction fee | \$0.25/transaction |
| Plaza West Pay-n-Display kiosk | \$1.50/hour |
| Contractor Parking Permit | \$5.00/day |

33. OTHER FEES AND CHARGES

| | |
|--|--------------|
| Municipal Designated Wireless Communications Facilities (flat rate) | \$500.00 |
| Construction Escrow | \$8,000.00 |
| Private Wireless Communications Facilities (per provider) | \$2,000.00 |
| Architecturally Integrated Wireless Communications Facilities (per provider) | \$2,000.00 |
| Tent Permits (2 month term) | \$500.00 |
| Dumpster Permits: | |
| Unmetered stall | \$25.00 |
| Metered stall | \$50.00/week |
| <u>CODE BOOKS</u> | |
| International Residential Code | \$75.00 |
| International Building Code | \$75.00 |
| International Plumbing Code | \$45.00 |
| International Fire Code | \$75.00 |
| Certification letters (Flood plain, Zoning, Building, etc.) | \$50.00 |
| Zoning Ordinance Booklet with Zoning map | \$50.00 |
| Design Guidelines (B&W) | \$10.00 |
| Comprehensive Plan | \$50.00 |
| Land Development and Subdivisions Regulations Booklet | \$50.00 |
| Street Map | \$1.00 |
| Zoning Districts Map | \$5.00 |
| Photocopies* (one side per page) | \$0.10 |
| Computer Generated Maps (GIS) (per map/sheet) | \$200.00 |
| Returned check Fee (NSF, etc.) | \$10.00 |

(Resolution 1982-24, 12/20/1982; as amended by Resolution 1985-17, 3/18/1985, 1988-1, 1/18/1988, 1988-21, 12/19/88, 1990-2, 2/19/90, 1992-9, 12/21/92, 1993-7, 4/7/1993, 1995-4, 2/27/95, 1996-7, 3/25/96, 2000-7, 12/18/2000, 2001-13, 11/19/01, 2003-15, 12/15/03, Resolution 2004-7, 6/21/04, Resolution 2004 - 8, 7/19/04, Resolution 2008-8, Resolution 2010-18, 12/20/2010; Resolution 2011-4, 5/16/2011; Resolution 2012-15, 11/19/2012; Resolution 2013-11, 12/16/2013; Resolution 2014-7, 07/21/2014; Resolution 2014-13, 12/15/2014; Resolution 2016-2, 4/18/2016; Resolution 2016-11, 12/19/2016; Resolution 2017-2, 3/20/2017; Resolution 2017-12, 12/18/2017; Resolution 2018-10, 8/20/2018; Resolution 2018-13, 12/17/2018; Resolution 2019-12, 12/16/2019; Resolution 2022-09, 4/18/22; Resolution 2023-10, 12/18/2023; Resolution 2024-2, 2/26/24)

*in accordance with the Doylestown Borough Open Records Policy established 2003.