

BOROUGH OF DOYLESTOWN
FINANCE AND PENSION COMMITTEE MEETING
WEDNESDAY, APRIL 15, 2026 – 6:00 pm
MINUTES

The above meeting was held on the above date and time with the following people present:

Committee Members: Chair Amy Popkin, Bob Kinney, Connon O’Hanlon

Council Members: President Jack O’Brien

Staff: John Davis, Caroline Brinker

Approval of Minutes

Minutes of February 12, 2026 committee meeting were approved (Kinney/O’Hanlon)

Central Bucks Senior Center Financial Support Request

Mr. Davis reviewed a request received from the Central Bucks Senior Activity Center for funding to support their operations. After review and discussion, the Committee felt there was insufficient information provided to decide. Mr. Davis will reach out to the CBSAC and gather information related to a contribution amount, what the use for the annual contribution will be, home municipalities of Center members served, and if other Central Bucks municipalities are receiving the same request.

Bucks County Tax Claim Bureau

Ms. Brinker reported that she attended a Lunch and Learn by the Bucks County Tax Claim Bureau (TCB) to discuss how the TCB will be "implementing new collection tools and a modernized system designed to improve collections..." Currently, the County withholds a 5% collection fee when making monthly distributions. In 2027 this will change: the property owner/taxpayer will be charged the 5% fee and 100% of the collections will be sent to the municipality. Each municipality must "opt in" by passing an Ordinance by September/October 2026. This only applies to municipalities who use the BC TCB for delinquent tax collections (not a third-party collector). After discussion, it was requested that other Bucks County municipalities be polled to see who is considering the Opt-In.

Verizon Franchise Renewal

In October 2024, Borough Council authorized Cohen Law Group to begin negotiations with Verizon on their franchise renewal. An Executive Summary and the renewal agreement were provided. The renewal term will be for 5 years. The committee recommended Council approve the agreement at their April 20, 2026 meeting (Kinney-O’Hanlon).

Employee Policy

The Committee reviewed a new policy sent by DVT prohibiting texting and use of hand-held cell phones while driving. Due to current changes being made at the State level on hand-held

devices, it was requested that an updated policy be obtained from DVT. This item will be considered at a future meeting.

Reserve Fund – 1st Quarter Review

Ms. Popkin requested that the Committee review the Reserve Fund budget quarterly, with this being the first review. Any questions were answered and the report will be updated for the 2nd quarter report in July.

Old/New Business – None

The meeting adjourned to Executive Session at 6:42pm to discuss Personnel. No action will be taken after the Executive Session.

Respectfully Submitted,
Caroline Brinker
Assistant Manager/Finance Director