

FANNY CHAPMAN BOARD OF MANAGERS

MINUTES OF THE MEETING

JANUARY 24, 2022

The meeting was called to order by Bob Shaffer. In attendance were Christine Harrison, Bob Shaffer, Alan Krach, Amy Parenti, and Robert Purdy. Also present were Doylestown Borough Liaison, Caroline Brinker, Pool Manager, Jim Foster, Swim Team Parents Liaison, Mike Petrakis, student member Will Shandlay, and Co-Pool Manager Carl Corino. Absent unable to join through zoom was Jim McLaughlin.

INTRODUCTION

Bob introduced Carl Corino to the Board, who had been hired by the Board after being interviewed by the Personnel Committee. Carl has been a teacher in the Pennington School District, teaching various subjects including algebra and Health and Physical Education. He has coached little league and lacrosse, and been a member with his family at Fanny Chapman for 11 years.

APPROVAL OF THE MINUTES

The minutes of the November 22, 2021 meeting were reviewed. Christine made a motion to approve the minutes, the motion was seconded by Rob, and the minutes were approved unanimously.

FINANCE - ALAN, & JIM

The Board reviewed invoices totaling \$2,946.52. Alan noted that most expenses were for routine expenses for the pool while it is closed. Christine made a motion to approve the payment of the invoices, Amy seconded the motion, and the motion was approved unanimously.

Rob asked a question in regard to the Board's tenant for the apartment over the office. Caroline stated Will Kinyon is our tenant, he has been a tenant for 3 years and is on a month to month lease.

OPERATIONS - ALAN, ROB & JIM

With the pool shut down for the off season, it was decided to address operations issues, landscaping, WiFi, and concrete, as part of Jim's Pool Manager's Report.

PROGRAMS - TOM & CHRISTINE

Jim reported that the Sterners would return to run the lesson program this summer, and Tonya and Fred would be returning as head swim and dive coaches.

Jim reminded the Board that it needs to coordinate with him final issues regarding the guest policy to make sure all are on the same page, to confirm that members under the age of 16 cannot bring guests to the pool.

PERSONNEL - TOM & CHRISTINE & ROB

Jim reported that he plans to start the interview process for this year's staff soon. Jim indicated he has 6 to 10 applications for various positions. Jim reminded the Board he needs to fill positions as assistant managers, life guards, swim instructions, and

assistant swim coaches.

Rob brought up a recent article he read in the Bucks County Herald which focused on the Upper Makefield Pool which reported that operational costs had increased due largely to the increase hourly pay rate necessary to recruit its life guards for the upcoming season. Jim reminded the Board of his difficulties filling out his staff last year which included he closing pools last summer due to the lack of enough staff to safely open those pools. Jim noted the Board had included a moderate hourly pay rate increase in its most recent budget, and while the Fanny Chapman pay scale is generally on the low side paid by area pools, the Fanny Chapman staff has a long tradition of community, as employees are recruited from its swim team as a usually show loyalty to the pool as the staff progresses together through school and the pool. Rob told the Board that the "Y" pays much more for its life guards per hour than does Fanny Chapman. Jim indicated that Fanny Chapman guards are promised many more hours than the "Y" guards get. Jim reminded the Board he lost a couple of guards to the Doylestown Golf Club last year, and with the competition to recruit guards, the salaries needed to fill out his staff will be something that will have to be monitored. Jim did tell the Board, the Pool runs a life guard certification program, and traditionally he is able to pick up enough new guards from that to fill in his staff.

Alan asked a question in regard to recruiting another co-manager, in addition to Carl, this summer since this is Jim's last season. Bob told the Board that he, Jim and Carl have been in talks with someone to fill the position of co-manager already, and they will have something to report at an upcoming meeting.

PUBLICITY/MARKETING - AMY

Jim indicated that he would contact Gary Minicelli, a former Board member, he has for the last several years completed and updated various internet searches and digital advertising.

Jim said that with the Board's approval he would update last year's Clipper advertisement and run it again this year, the Board had run it the last 5 years or so. The Board gave Jim unanimous approval to proceed with the Clipper advertisement for three months at \$1,827.00.

Amy questioned whether or not the Board should take advantage of the Observer and/or the Cardinal, two local area based informational sources for advertisements. The Board indicated Amy could proceed to inquire what would be necessary to advertise in those papers.

Christine reminded everyone that this will be Fanny Chapman's 95th year of operation, and that information could be included in any upcoming advertising.

LONG RANGE PLANNING - BOB & AL

Al was a bit concerned in committing to any new large projects as long as there is uncertainty as to the total cost which will be needed to address the costs of correcting the concrete issues with the dive pool and the concrete decking.

Jim hoped that the Board would be able to find enough money to construct a swale along the upper pool's fence line, reminding the Board that after the monsoon last year flood waters brought dirt and mulch into the upper pool which made that pool usable for the last 10 days of last summer.

In addition, Jim suggested the Board look into the reguttering of the original pool along with the resurfacing of the concrete of that pool which had deteriorated over the last couple of years.

MEMBERSHIP/RULES - CHRISTINE

Jim and Christine discussed the guest pass policy which included that a guest may

not be brought to the pool by somebody under the age of 12 and there should be parent or guardian consent for minors to be permitted into the pool with a non-household member.

POOL MANAGERS REPORT - JIM

Jim reviewed his Important dates 2022 calendar with the Board, noting there was an additional, every other year, forth swim meet this year. The Board gave Jim and Mike permission to offer the use of Fanny Chapman again this year for a "C" championship meet should it wish to use it. Jim also reviewed the updated membership application, he noted he would not be sending out a mailing to last year's members as most applications are completed on line. Jim did indicate he would print up a few membership applications for use by anyone not able to use a computer.

Jim presented a copy of Wynn's Landscaping's proposal for the EP Henry wall along the lower end of the main pool. Jim noted it was slightly higher than his original estimate for the work. It is anticipated that the new wall and associated work will result in a cleaner and more maintenance friendly lower end of the pool.

In reviewing the proposed daily schedule for pool operations, Jim indicated that Tonya has requested the team practice for the 11 and over be changed from 5:00 to 6:30 to 4:00 to 5:30. Christine, in defense of the senior swimmers indicated that change would not be acceptable.

Jim reported that he plans to proceed with the previously approved concrete decking replacement on the upper pool have contracted with Precision Concrete to complete the work. Jim indicated he had ordered about \$11,000.00 of new furniture to replace old and broken furniture. Jim also informed the Board he had completed the cleanout of the garage last November and a new Instructional pool cover had been installed

Jim and Caroline addressed the work to be done for the dive pool. Caroline reviewed Gilmore and Associates, Inc's. January 17, 2022 letter which indicated plans to complete temporary repairs prior to this season, including the temporary shoring up of the dive pool, the work to include the installing (renting) support framing to stabilize the weakened area prior to this season as part of phase I of the project to draw up plans prior to advertising the phase II part of the project consisting of completing permanent repairs prior to the start of the 2023 swim season. Caroline indicated those specifications and the advertising of the work would of necessity need to be completed early this year so the bidding processing can be completed, and construction documents and insurances be approved prior to the start of the work right after the 2022 season ends to insure completion prior to the 2023 season. Caroline informed the Board the Gilmore & Associates fee for the work would be \$17,850.00, and in response to a question from AI indicated that only reflected their billing for the 2022 work.

SWIM TEAM PARENTS ASSOCIATION - MIKE PETRAKIS

Mike indicated there would be 4 scheduled home meets next summer as all teams will be returning in 2022. The Board indicated that it would make the pool available should the league decide to schedule to "C" meet at Fanny Chapman in 2022. Mike indicated the league has yet to make that decision.

Mike reported that progress was being made lining up volunteers for this summer. Mike reported that the league has committed to 75 meet officials coming from both the Bux-Mont and Middle Atlantic swim programs. Mike stated he was disappointed that Jesse would not be back as an assistant coach, but was sure a capable replacement would be found. Mike indicated the team is looking into fund raising through sponsorships.

Mike stated he was working with Jim and anticipates no issues with updating speaker and router issues.

CORRESPONDENCE

There was none.

OLD BUSINESS

There was none..

NEW BUSINESS

Jim indicated he had been approached in regard to an individual making an endowment to the pool, specifically what procedure needs to be followed, and how the Board would want to memorialize anyone making a donation to the pool. Several suggestions were entertained, however nothing was finalized, it is a subject that will be given some thought and addressed at the next Board meeting.

PUBLIC COMMENT

There was none.

ADJOURNMENT

Al made a motion the meeting be adjourned, Rob seconded the motion, and the motion was approved unanimously at 8:04 P.M..

Respectfully submitted

ABK

FANNY CHAPMAN BOARD OF MANAGERS

EXECUTIVE SESSION

November 22, 2021

In attendance Bob Shaffer, Amy Parenti, Al Krach, Robert Purdy, Christine Harrison,
and Caroline Brinker

The meeting was called to order at 8:06 P.M.

The Board discussed an email received from Margie Adamsky. In her email, she inquired about her daughter who is 23 years old and her 2 year old daughter, her daughter is a single mother on government assistance and who has only a part time job. Ms. Adamsky requested her daughter who swam at Fanny Chapman as a youth and her daughter be considered for discounted memberships.

Christine indicated, the Harrison fund had been established for hardship cases to participate in swim lessons, so she favored permitting the daughter to be permitted to participate in any lesson program, perhaps the tadpole instruction. The Board discussed a membership for the daughter and agreed to offer her one.

The motion to adjourn the executive session was made by Christine, the motion was seconded by Bob, and the motion was approved unanimously at 8:10 P.M.

Submitted

Respectfully

ABK