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FANNY CHAPMAN BOARD OF MANAGERS

MINUTES OF THE MEETING

January 25, 2021

I **Call to order**

The Board of Managers meeting was called to order by Bob Shaffer at 7:13pm on January 25, 2021 via Zoom.

II **Roll Call**

In attendance were Joyce Plummer, Bob Shaffer, Christine Harrison, Robert Purdy, Al Krach, Tom Kane, Amy Parenti, Pool Manager Jim Foster, Borough Liaison Caroline Brinker, and Swim Team Parent Liaison Mike Petrakis. Absent Jim McLaughlin.

Prior to the meeting, Caroline Brinker introduced new Board member, Amy Parenti. Each Board member then introduced themselves with a brief statement of their time and interest in Fanny Chapman. We still have an opening which will be approved at the January Borough Council meeting and that individual will join the Board in February, 2021.

III **Approval of Minutes**

The Board reviewed the minutes from the last meeting and they were approved as read Al (1st) and Rob (2nd).

IV **COMMITTEE REPORTS**

Covid 19 Steering Committee: Bob Shaffer, Robert Purdy, Pool Manager Jim Foster and Borough Liaison Caroline Brinker.

Jim F. stated that he met with the Park and Recreation committee, and area Pool Managers along with the Health Department to discuss guidelines for pools to open. At present, we will be following the same guidelines as last year.

Finance: Al, Robert and Jim M.

Invoices were reviewed. Rob question the expense for Whitetail Disposal. Caroline explained that the additional amount was due to the tenant in the apartment and the construction of the Family Changing Room. Invoices were approved. Joyce (1st) and Al (2nd).

Operations: Al, Rob and Jim M. - NTR

Programs: Tom, Christine, and Jim M.

The committee met in December with Jim Foster to discuss possibilities for both a Swim Lesson program and a Swim Team program. Jim anticipates

450-500 children in the program. Jim will present his plan under the Pool Manager's Report.

Personnel: Tom, Christine and Rob.

Jim F. requested Board approval for 2 hires. Spencer Sterner for Swim Lesson Supervisor and Courtney Sterner Swim Lesson Assistant Supervisor. Motion was made by Tom and seconded by Joyce. All approved.

Jim F. also stated Emily Grill would be a possible fill in for him. She has been an Assistant Manager for 3 years. She could also be fill in with lesson coordination with a combined salary.

Publicity and Marketing: Bob S. and Joyce.

Jim F. provided a sample of last year's Clipper Magazine ad, along with the contract for \$1,116.00 for the ad to run in the March and April distributions. This was approved by the Board. It is estimated that this publication reaches 48,000 homes in our area.

Jim F. also stated we still need someone who can help with our search engine.

Long Range Planning: Joyce and Bob S.

Construction continues on the Family Changing Room. To date they have not been able to complete the outside stucco due to the cold. Jim F. states that none of the fixtures have been installed inside nor have the walls been painted. Inside only has concrete floor.

There was a question concerning the block windows and vents. Bob to contact architects.

Addendum: Architect Jim Linske responded to Bob's e-mail regarding the above. Jim L. stated that the block windows were removed for the re-bid and wall vents provided for air circulation. However, there will not be much daylight.

Membership/Rules: Joyce and Christine NTR

V Pool Managers Report:

Jim F. reports that Tanya Barone will be returning as Swim Team Head Coach. He also stated he has 3 managers returning from last year.

Jim F. presented a tentative plan for Swim Team practice and Swim Lessons. This plan includes 3 lesson sessions Monday thru Friday from 9am to 10:45am. All classes would be coed.

Swim Team practice would be Monday thru Friday, upper pool only in the evening. The Main, Baby, Dive and Instructional pools would be open to the

public in the evening. Dive Team practice would be Monday thru Friday from 7am to 9am.

During Swim Lesson season, the upper pool would have 2, 2 hour by reservation, adult swims, Monday thru Friday. There would be 3, 2 hour by reservation, adult swims on weekends. These hours would be extended once the pool is open until 9pm.

At this time Jim F. has tentatively "plugged-in" Swim meets. It is an unknown at this time if all Swim Teams will be participating this season.

In August, after Swim Lessons and Swim Team seasons are completed, Jim F. is planning on clinics with income going to the Harrison Fund.

Jim F. will be sending a newsletter in February with a snap shot of how the schedules will look and anticipates both websites will be ready.

Open registration will begin March 1, 2021.

VI Swim Team Parents Report:

Mike reported that the league is anticipating a Swim Team session this year, but not sure how many teams will be returning. He will know more at the February meeting. He also stated that they need to raise money for the team due to the lost from last year.

Mike stated that the new scoreboard is in storage at his home.

VII Old Business: NTR

VIII New Business: NTR

IX Correspondence: NTR

X Public Comment: NTR

XI Executive Session: NTR

Adjournment: Al Krach (1st) Tom (2nd). All in favor. The meeting was adjourned at 8:35pm. The next meeting is February 22, 2021 at 7pm, via Zoom.

Respectfully Submitted,

Joyce Plummer

