

# FANNY CHAPMAN BOARD OF MANAGERS

MINUTES OF THE MEETING May 22, 2023

*Prior to the Board meeting, Drew Sterner provided a tour for Board members of the filter room and repair work completed. Don Kelly was in attendance.*

The meeting was called to order by Bob Shaffer, Chair at 7:05 P.M.

Present at the meeting were Bob Shaffer, Ed Walsh, Brian Lange, Lori Howard, Robert Purdy, Becki Masters, Dave Ricci, Amy Parenti, and Alan Krach. Also present was Pool Manager, Drew Sterner. Swim Team Parents Association was represented by Sherry Petrakis.

Excused: Doylestown Borough Liaison, Caroline Brinker.

A quorum was present.

APPROVAL OF MINUTES The minutes of the April 24, 2023 meeting were reviewed, Ed Walsh made a motion to approve the minutes, the motion was seconded by Dave Ricci, and the minutes were approved unanimously.

## **Committee Reports:**

### FINANCE and Review of expenditures - AL & BRIAN

The Board reviewed invoices/vouchers for approval totaling \$14,728.16. A discussion followed regarding these invoices indicating routine expenses for the month. Al Krach made a motion to approve the payment of the invoices, the motion was second by Brian Lange, and the motion was approved unanimously.

### OPERATIONS - AL & ROB

Discussion was on the upper pool regarding the starting blocks to be installed and the concrete foundation to be done. This is a joint project with Fanny Chapman and the Swim/Dive Parents Committee. Completion is scheduled to be completed by opening day. Also discussed was the updated Facility Emergency Action Plan which training occurred with the pool staff mid-May by Drew Sterner, Pool Manager. Painting was contracted and completed through Mike Sohanic. The Dive/Filter Room Pump Motors were checked and cleared for the season.

### PROGRAMS – LORI & BECKI

Discussion took place on the following updates. No current changes. Master swim program is in place and will monitor during the season. No other updates on current programs – swimming lessons including Adaptive Aquatics, Lifeguard Readiness, and Swim and Dive Instructor Training.

## PERSONNEL – ROB & ED

Drew Sterner updated the Board on the hiring and remaining open positions which included the following: Hired assistant manager, coaches, 47 guards, and 47 instructors (not duplicated number). Still looking for a few more lifeguards with offers sent. Implemented the full-time incentive program for the lifeguards. Orientation was held May 6th, 9th, 16<sup>th</sup>. Drew continues to feel comfortable that Fanny Chapman will be fully staffed by opening day.

Financial Assistance Requests - Drew has tabled these requests until the June Board meeting and at that time the Board will make a decision.

## PUBLICITY / MARKETING – AMY & DAVE

Current on marketing with the three outlets used and website. There is an article that is needed for August in the Cardinal newspaper that needs to be completed by July.

## LONG RANGE PLANNING – BOB & AL

Nothing added from prior meetings and kept these reminders in front of our discussion.

*Al reminded us and restated that Long Range Planning is still depended on the following items that were carried over from the February Board meeting. We reviewed the list of possible items that should be considered. We must realize that a major fund-raising effort will be required.*

*Areas to be reviewed and discussed with regard to long range planning:*

- *We may need a possible swale at the top of the upper pool to be constructed to divert run-off from the top of the hill during heavy rains.*
- *Parking lot due to runoff water from storms.*
- *Cement structure of the upper pool.*
- *Resurfacing of the original pool floor.*
- *Replacement of the gutter system around the original pool.*
- *Pool's flagpole needs to be repainted or replaced.*
- *Sewer line which was repaired during the past season may need to be completely replaced. Should have a plumber run a TV camera through the sewer line to check and see how urgent the replacement of the sewer line is required.*
- *Discussion around adding an eighth lane to the upper pool and the items needed to be addressed like the stone retaining wall. Vision a stadium like area for the swim team meets.*
- *Original pool's surface desperately needs resurfacing in certain areas. Those areas need to be thoroughly grounded out to remove all old paint and repainted.*

### MEMBERSHIP/RULES- ED & BECKI

Board was updated that all membership and rules remain unchanged and see no changes prior to the start of the pool season.

### MEMBERSHIP ASSISTANCE - BOARD

The Board has been receiving several requests from the Borough and Pool Manager requesting financial assistance for membership and lessons. The Board decided to wait until this time to address the requests.

The Board decided not to put in place a written plan but to review each year on the requests. Below are some of the decisions discussed:

- Harrison Fund Trust is the financial vehicle used to fund swim lessons at Fanny Chapman
- We should look into providing maybe a solution of 10 day passes vs. full memberships.
- Review requests to granting financial assistance for swim and dive team
- Several of the financial requests were approved for this swim season.

### POOL MANAGER'S REPORT- DREW

Drew provided updates during the meeting on programs and facility usage, staff update, status of repairs and projects, Registration website Information and Advertisement updates. Fanny Chapman is at full family membership capacity (840). Individual memberships are still available. A list supplied on what has been completed and to be done was reviewed and discussed. One trend to watch is the Swim Lesson Registration is currently 561 and last year we were around 700. With less youth in the community over the next several years will impact this number. Bob Shaffer pointed out that there was mud in the family restroom with Drew to investigate.

### SWIM TEAM PARENTS'REPORT – SHERRY

Sherry updated the following to the Board:

- All officers are in place and working
- By-Laws were completed with a motion to approve by Al Krach and second by Becki Masters was unanimously approved by the Board.
- June 3, 2023 is next Parents meeting and Board is invited to attend.
- Tryouts this coming Tuesday / Wednesday for 80 swimmers.
- Dues are due by June 19, 2023
- May 21<sup>st</sup> to focus on the budget with fundraising themes.
- Newsletter has been published and well received.
- Sherry to work with Caroline Brinker on Borough Contributions which will be discussed next Board meeting.

Sherry promises a very organized, active, and well-run program / Board this year.

### CORRESPONDENCE – per CAROLINE's note

The Board did not receive any new correspondence.

OLD/NEW BUSINESS – BOARD

Need to confirm what funds will be listed for the Legacy Program (MBG)

PUBLIC COMMENT - BOARD

No Public Comment provided or given

EXECUTIVE SESSION – BOARD

No Executive session held.

ADJOURNMENT – CHAIR

Al Krach made a motion that the meeting be adjourned, Dave Ricci seconded the motion, the motion was approved unanimously at 8:10 P.M.

**Next Board Meeting – June 26, 2023 @ 7:00 P.M.**

*The minutes are respectfully submitted by Robert Purdy*