

## **FANNY CHAPMAN BOARD OF MANAGERS**

### **MINUTES OF THE MEETING**

**May 24, 2021**

#### **I Call to order**

The Board of Managers meeting was called to order by Bob Shaffer at 7:00pm on May 24, 2021 at Fanny Chapman Pool.

#### **II Roll Call**

In attendance were Joyce Plummer, Bob Shaffer, Robert Purdy, Al Krach, Tom Kane, Amy Parenti, Bill Deeter, Jim McLaughlin, Pool Manager Jim Foster, Borough Liaison Caroline Brinker, Swim Team Parent Liaison Mike Petrakis and Student Member Will Shandlay. Absent Christine Harrison.

#### **III Approval of Minutes**

The Board reviewed the minutes from the last meeting and they were approved as read. Rob (1st) and Al (2nd).

#### **IV COMMITTEE REPORTS**

**Finance:** Al, Robert and Jim M.

Invoices were approved by Al(1st) and Joyce(2nd)

**Operations:** Al, Rob and Jim M.

Jim F. presented the Emergency Action Plan from 2019. Revisions for section 3.1.2 for Covid 19 emergency was added and for section 3.7.3 Lockdown due to a violent or active shooter emergency. Rob suggested adding Cyber under section 2.4 Information Technology Manager.

Caroline informed the Board that there was an opportunity for training from CHOP's gender clinic. The Board requested that this be scheduled. This was presented last year, but there are several new Board members this year.

**Programs:** Tom, Christine.

Jim F. will update in his Pool Manager report.

**Personnel:** Tom, Christine and Rob.

Tom stated that Jim F. provided the committee with a list of all employees for the season. Jim F. will provide an update in his Pool Manager report.

**Publicity and Marketing:** Amy and Joyce. NTR

**Long Range Planning:** Joyce, Bob S. and Al.

The committee, Jim F. and Caroline met with Jim Linske from Phillips and Donovan Architects and Premier Builders to go over Punch List as the Family Changing Room has not been completed. It was stressed that this work must be completed prior to Fanny Chapman opening on May 29, 2021 as no work can be done while the pool is open.

**Membership/Rules:** Joyce, Christine and Bill.

Jim F. presented a revised Guest Liability Waiver to include Covid 19 and the Code of Conduct. The Board approved these changes.

## **V Pool Managers Report:**

As of this date:

Family Memberships	603
Swim Team	191
Swim Team Tryouts	62
Swim Lessons	502

Jim F also states he has added an 11:15-12:00 lesson session for overflow. The pool will then open at 12:30 for general swim.

Jim F. requested the Board look at part-time guard membership benefits. Presently, full-time, who work 200 hours per season, get a free membership. Jim F. request that we look at cumulative hours, that roll forward from a previous year for part-time guards. Bob suggested, earn this year for next year. Jim F. states there is typically a 5 year window for how long a guard remains with Fanny Chapman.

Jim F. stated that Staff orientation was on May 13<sup>th</sup> and 15<sup>th</sup> with 57 in attendance. There are 26 who still need orientation. June 14, 2021, there will be a Life Saving class. Jim F. states there has been good respond for attendance.

Fanny Chapman will participate in the Memorial Day Parade with staff driving the truck and in the bed of the truck.

Jim F. states that all members must have a picture on file. This can be uploaded by each member under their account on the web-site.

## **VI Swim Team Parents Report:**

Mike reported that there will be a full season of meets with all teams participating. There will be 3 home meets with a snack bar of prewrapped snacks. All meets will be streamed at all pools.

Mike stated that they need sponsors for the club and stated they would like to put up banners. The Board approved.

The season will run June 24<sup>th</sup> through July 31<sup>st</sup>, followed by Fanny Fest and the league championships. Fanny Chapman will host the diving championship.

**VII Old Business: NTR**

**VIII New Business: NTR**

**IX Correspondence: NTR**

Holicong was withdrawn their request to use Fanny Chapman for Freshman Day.

OLMC has requested use of Fanny Chapman for their 5<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade classes. The Board requested that Jim F. ask them if they would consider all grades on the same day.

**X Public Comment: NTR**

**XI Executive Session:**

Two requests for membership assistance were reviewed.

The Board discussed the job description and advertising for the Pool Manager position going forward.

**Adjournment:** AI(1<sup>st</sup>) Bill(2<sup>nd</sup>). All in favor. The meeting was adjourned at 8:35pm. The next meeting is June 28, 2021 at 7pm, at the Fanny Chapman Pool complex.

Respectfully Submitted,

Joyce Plummer

