

FANNY CHAPMAN BOARD OF MANAGERS

MINUTES OF THE MEETING

July 27, 2020

I Call to order

The Board of Managers meeting was called to order by Bob Shaffer at 7:10pm on July 27, 2020 at Fanny Chapman Pool Complex.

II Roll Call

In attendance were Tom Kane, Joyce Plummer, Kevin McCann, Bob Shaffer, Christine Harrison, Emily Heaps, Robert Purdy, Al Krach, Pool Manager Jim Foster, Borough Liaison Caroline Brinker, Absent Jim McLaughlin and Swim Team Parent Liaison Mike Pertrakis. .

III Approval of Minutes

The Board reviewed the minutes from the last meeting and they were approved as read. Rob Purdy(1st) Christine Harrison (2nd).

IV COMMITTEE REPORTS

Covid 19 Steering Committee: Bob Shaffer, Robert Purdy, Pool Manager Jim Foster and Borough Liaison Caroline Brinker.

Members registering for 3 times per week is working well. They can also come additional times if there are openings, either by calling or coming in and seeing if space is available.

Staff is using a paper check off list at gates to insure registered members are admitted. Jim Foster will look into issue with WIFI system that doesn't allow the staff to use computers at gates.

Only issue has been that the 11am to 2pm groups have to wait until the Swim Team has left, which is often after 11am which affects those who have an 11am Lap reservation and shortens their full hour of lap swimming. Jim F. will speak with Tanya Barone, Swim Team Coach to insure that the deck is cleared on time.

Finance: Kevin, Al, Robert and Jim M.

Invoices were reviewed and approved. Al(1st) Christine(2nd)

Caroline Brinker, Borough Liaison, presented the projected Year End Budget. Presently we anticipate a loss of (\$177,873). Covid expenses will be submitted to Fema. Due to this deficit it is anticipated that we will have a beginning year balance of \$100,000.

Operations: Kevin, Al, Rob and Jim M.

There will a DVT Risk Control visit on 7/30/2020.

Programs: Tom, Christine, Emily and Jim M.

The Swim Team program has been successful with 190 swimmers and 27 divers. Jim F. stated that the Swim Team seniors will be presented with their bricks on Saturday, August 1, 2020 with a drive-by at the pool at 9:30am.

Personnel: Tom, Christine and Rob. NTR

Publicity and Marketing: Bob S. and Joyce. NTR

Long Range Planning: Joyce and Bob S.

Joe Phillips and Greg Forbes from Phillips & Donovan Architects presented bids for the Family Changing Room. There were 2 Bids (\$88,320 & \$172,791). Contractors concerns were excavating down to meet the existing building and the logistics of getting their equipment in/out. The low estimate is about 20% higher than the Board had anticipated. However, after a discussion between the Board and Caroline Brinker, the Borough Liaison, the Board voted unanimously to approve the Bid to Premier Builders, Inc, for \$88,320. Caroline will notify Borough Council. It is anticipated that they will approve the project at their August 17, 2020 meeting. Caroline will also notify Phillips & Donovan Architects who will notify Premier Builders. Work can begin after Labor Day.

Membership/Rules: Joyce and Christine

Jim F. sent out an e-mail to members reminding them of the changes.

V Pool Managers Report: Jim F. reported:

- 100% review from Health Department.
- As of August 10th, we will start losing staff returning to college. We have 12 high school guards to assist. When CBSD opens, we will

have a limited number of guards and this may change the hours will be open.

Fanny

VI Swim Team Parents Report: NTR

VII Old Business: NTR

VIII New Business:

Kathy Brown presented her request for the Fido swim. This would be the Saturday following the pool closure. Only expense to Fanny is for several guards. Caroline, Jim F. and Kathy will meet with Karen Sweeney from Parks & Recreation to discuss the feasibility due to Covid 19.

IX Correspondence: Caroline presented 2 requests for membership. One was for an additional discount and one was for hardship. The Board approved the hardship request and denied the additional discount request.

X Public Comment: NTR

XI Executive Session: NTR

Adjournment: Al Krach (1st) Christine Harrison (2nd). All in favor. The meeting was adjourned at 8:45pm. The next meeting is August 24, 2020 at 7pm, site to be determined.

Respectfully Submitted,

Joyce Plummer