

Fanny Chapman Pool Board of Managers

Minutes of the Meeting

September 23, 2024

Attending: Brian Lange, Alan Krach, Rob Purdy, Amy Parenti, David Ricci, Lori Howard, Mike Petrakis and Rebecca Masters. Also present were Pool Manager Drew Sterner and Borough Liaison Caroline Brinker

Absent: Student Member James Shandlay

Also in attendance was Sherry Petrakis, Swim and Dive Team, Tanya Barone-Durant, Swim and Dive Team Head Coach

The meeting was called to order at 7:00P.M. by Brian.

Approval of the Minutes

The minutes of the August 26, 2024 meeting were reviewed. Amy noted a change needed for the 100th anniversary video description. Caroline will update the minutes with the change requested. Becki made a motion to approve the minutes, the motion was seconded by Amy, and the minutes were unanimously approved.

Finance – Brian, Alan & Rob

The Board reviewed invoices totaling \$23,467.47. Alan reported the invoices paid were routine expenditures and budgeted costs. He noted one expense of \$17,522 representing the annual workers' compensation fee and property and liability insurance premiums. Lori made a motion to approve payment of the invoices, the motion was seconded by Alan, and the motion to approve payment of the invoices was unanimously approved.

2025 Preliminary Budget

Caroline reported that as of late last week, year to date revenue was \$736,000 compared to a budget of \$635,000 indicating a very successful year. All memberships were over budget, and interest income was healthy as well. Regarding expenditures, the insurance premiums were slightly over budget and engineering costs but yearend expenses are expected to be close to budget. As of now, there is a net surplus of \$215,915 and per policy, any amount over \$100,00 will be transferred to the reserve fund.

Caroline asked the Board for feedback for the development of the preliminary budget pertaining to membership and lesson fees, salary and wage increases, and capital expenditures expected in 2025. Membership fees were not increased in 2024. The Board requested specific increases to the family, individual and couple memberships, and to not increase the student or senior fees. The Board requested no price increase for swim lessons and guest fees. Becki asked the percentage of memberships purchased during the early bird time period up to April 15th and Drew stated it was about 80%. Drew reported he intended to remove the membership number limits as he believes the pool can handle a higher number. He will monitor the results.

Salary and Wages: Rob asked what the Borough is using for the budgeted increase in 2025 and Caroline reported 3%. The Board requested a 3% increase be applied to all salaried positions and Brian asked for the addition of a line item of \$2-\$3,000 to provide the flexibility for additional increases in specific areas.

Mike requested the dive coach positions be reviewed and considered for increases. Drew requested that guard wage rates be increased to \$11 per hour and instructor wage rates to \$10 per hour. During Tanya's swim team presentation, a request for someone else to enter the initial swim and dive team data at the start of the season was made. Sherry said it was approximately 60 hours of work during a 7 day period and the parent board does not have direct access to the data. She recommended moving this task to pool management. The Board asked Caroline to include a Swim Team Registrar position in the 2025 budget.

Capital budget: Drew provided quotes from Don Kelly for off season work including the painting of the pools, the cleaning and acid wash of the pools, changing the Kiddie pool, lower pool and race pool to acid pumps, installation of new stainless filter pipes, etc. Some work to be completed in 2024 and some before the start of the 2025 season. The main sewer line replacement is needed and with the anticipated year end surplus, Brian authorized Drew to move this expenditure to 2024 at a cost of no higher than \$23,500. The estimate for the repair to the lower pool floor from the four-foot area to the shallow end is estimated up to \$200,000. Caroline noted that this project would need to be completed by May 1st and the time line to go out for bids, the bid awarded and the completion of the project leaves a very short window. The Board suggested moving this project to the close of the 2025 season. Drew said he could continue to patch the area through the 2025 season.

Operations – Alan & Rob

Alan said there was nothing to report.

Programs – Lori & Becki

Lori and Becki had nothing to report.

Personnel – Rob and Lori

Rob reported that he would be sending all job descriptions to the Board for review and approval.

Swim Team Season Recap – Tanya Barone-Durant

Tanya reported it was a great season as the team was undefeated! There was a total of 293 swimmers and 28 divers. There was a total of 315 participants as some athletes competed on both the swim and dive teams. Tanya reported the team has 11 graduating seniors and had 49 new swimmers this season, mostly in the 8-9 year group. Tanya stated the addition of hourly coaches this year to assist at the meets along with the volunteers proved to be very helpful. It is expected that three of the six coaches will return next year. Three are leaving to complete internships and other obligations. Tanya said it is difficult to attain older coaches who would be able to serve multiple years. Caroline asked Tanya if she has any needs from the Board. Drew reported that Thompson Networks will be consolidating all networks to one network to improve security and performance and a new Swim Team Pace clock is in the 2025 budget. Tanya asked if a speaker for the other side of the pool could be considered so the swimmers and coaches could hear the starter. Mike suggested a new starter system as the current one is seven years old and failing. Brian asked Drew to get quotes for a new system to include in the 2025 budget.

The request for moving the pre- season data swim and dive team data entry to pool management is in the 2025 Preliminary budget bullet.

Publicity/Marketing – Amy & Dave

Amy and Dave communicated there was nothing to report.

Long Range Planning – Alan

Alan said there was nothing to report.

Membership Rules – Becki

Becki had nothing to report.

100th Anniversary Celebration – Rob, Amy, Becki & Alan

Rob said the committee is active but has nothing to report.

Pool Manager's Report – Drew

Drew covered these items in the 2025 budget review. The Board discussed and requested an 8 x 8 brick be ordered in memory of Ed Walsh. Caroline will be provided the wording for the brick and place the order.

Swim Team Parents' Report

The Parent Board Highlights of the recent Parents Board meeting were provided in the Board packet. For review. Sherry had nothing else to report and there were no questions from the Board.

Correspondence – Review of request for bleacher shading options will be reviewed at a future meeting due to time constraints.

Old/New Business – Board & Commission Brunch 10/20 RSVP due by tomorrow

Adjournment

At 8:03pm, the meeting was adjourned to Executive Session to discuss a Personnel issue. The meeting will not reconvene as there is not expected motion following Executive Session. (Brian/Becki)

Executive Session - Personnel

Respectfully submitted,

Lori Howard