

Fanny Chapman Pool Board of Managers

Minutes of the Meeting

November 24, 2025

Attending: Brian Lange (Chair), Alan Krach, Rebecca Masters, Amy Parentis, Rob Purdy, David Ricci and John West. Also present were Pool Manager Drew Sterner, Borough Finance Clerk Beverly Walton, Borough Liaison Caroline Brinker (virtual), and Student Member James Shandlay

Absent: Lori Howard, Mike Petrakis

Also in attendance was Sherry Petrakis, Swim and Dive Team Parents' Association

The meeting was called to order at 7:00P.M. by Brian.

Approval of the Minutes

The minutes of the October 27, 2025 meeting were reviewed. Rob made a motion to approve the minutes, the motion was seconded by John, and the minutes were unanimously approved.

Finance – Brian, Alan, Rob & Mike

The Board reviewed invoices totaling \$1,756.49. Al reported the invoices paid were routine expenditures and budgeted costs. He noted the Gilmore \$409.25. Al made a motion to approve payment of the invoices, the motion was seconded by Becki, and the motion to approve payment of the invoices was unanimously approved.

Caroline presented the 2026 Final Budget. Caroline reported that all the requested changes from the October meeting were included in the final budget; Membership fees are budgeted to stay the same and adjustments needed for the additional week in the season. The salary and wage budget includes 4.75% increases and other changes per the Personnel Committee review including Assistant General Managers at an hourly rate of \$25/hr., and Assistant Manager salaries are budgeted at \$15.00/hr. The new Dive Meet Coordinator position is included in the budget.

The Final 2026 Capital Budget is \$85,100 after the \$7,000 originally listed for staff clothing/rescue supplies was moved to the operational expense budget. 2026 Capital projects also includes \$250,000 for construction costs and \$50,000 for engineering expense for the pool concrete floor project. A reserve fund transfer will be made to cover the project costs.

Brian reported that bonuses were not included in the 2026 budget as they are performance based and are not an expectation.

Caroline stated the budget was submitted to Borough Council for final approval.

Rob presented the updated Fanny Chapman Memorial Legacy Giving Program. He noted the named six levels of giving included with the associated amounts. Rob will make the final adjustments and send the final program report to the group.

Operations – Alan, Rob & John

Al had Nothing to report. Drew reported that depth marker tiles were being put into the concrete.

Programs – Lori, Becki, & Dave

Nothing to report.

Personnel – Rob, Lori & Dave

Rob reported the committee has tried to meet with Sarah but are having scheduling difficulties and hope to connect with her in December. Dave and Rob reported the meeting with Dale went well. It was a good conversation and he was very positive about the 2025 season and developed a good partnership with Sarah. He is looking forward to the 2026 season.

Long Range Planning – Alan, Mike, Brian & John

Alan noted the pool floor repair in the Fall of 2026, and the future roof repairs and/or replacement.

Membership Rules –Becki & Amy

Nothing to report.

100th Anniversary Celebration – Rob, Amy, Becki & Alan

Becki reported the tile selection was finalized and they are proceeding with the tile mold development process. We reserved the right to make minor adjustments but are only tweaking the size of the date area. They established a list of coaches, swim team members, government representatives and people from the community to be interviewed for the video. Amy did email a Harrisburg representative about a historical marker but we would have to prove that Fanny Chapman had a statewide or nationwide impact. Amy did receive a list of manufacturers who could create a marker and will follow up with the specifics and current costs.

Pool Manager's Report – Drew

Drew reported that he will proceed with posting the new Dive Team Administrative/Coordinator position and that Paige is a likely candidate. Brian asked Drew to let Paige know when the position is posted so that she can apply for the position. Drew said he had spoken with Sarah to discuss her additional responsibilities, and she was very positive about the 2025 season and looking forward to the 2026 season. The expected returning coaching staff were happy about the budgeted increases. Some will be leaving the staff for college internship opportunities. Drew is hopeful for a new onboarding processes, and Caroline confirmed that the Borough is working on implementing an updated software. The winterization process has been completed, and Don Kelly has begun working on offseason projects. Drew will start researching costs for the approved capital projects. The bidding process for the pool concrete fall will continue in the New Year. Caroline will reach out to Gilmore to work on the bidding schedule and will have those dates for the January meeting.

Swim Team Parents' Report

Sherry included the BuxMont League (3) 2026 season Schedule Proposals options that was sent out to all Swim and Dive Team coaches to vote. The final vote is in January and expected to be Option #2 that included a one week later start date and provided some flexibility in the schedule.

Sherry said a date for the 2026 Fanny Fest is needed but some other fundraiser options may be considered.

Sherry reported the Borough has contributed \$5,000 annually to be applied to the annual team and coach gifts. (Caroline confirmed that \$5,000 has been the amount for 12 years.) The Parent Board is respectfully requesting an increase in the annual gift amount of \$1,500 to a total contribution of \$6,500. Sherry noted the increase in costs over the years and the size of the team. Brian asked the board for a motion to approve a \$1,500 increase in the Borough's annual contribution toward the Swim team and coach gifts. Rob made a motion to approve payment of the invoices, the motion was seconded by John, and the motion to approve a \$1,500 increase in the Borough's annual contribution toward the Swim team and coach gifts was unanimously approved.

Brian asked for an update about the 4 pool board vacancies for 2026. Sherry said she expected position confirmations by the board will be made in December to be in place for the January meeting. Sherry said she will be submitting By-Law revisions in December that will include links for the job descriptions so they will automatically update with any changes made.

Correspondence – None

Old/New Business - None

Community Aquatics Project Subcommittee

Rob reported that Lori, Drew and John Foff will continue on the committee and work with the Y. John will contact Drew for any facility specs needed. We are waiting for the initial pro forma from the Y.

Public Comment – None

Executive Session – None

Brian and the Board thanked Al and Rob for their years of dedication and service and for all of the work they have done for Fanny Chapman over the years. Both Al and Rob will continue their work on the 100th anniversary celebration committee and in other volunteer opportunities.

Adjournment

Alan made a motion to adjourn the meeting, Rob seconded the motion and the motion to adjourn was unanimously approved at 7:59 PM.

Respectfully submitted,

Lori Howard