

FANNY CHAPMAN BOARD OF MANAGERS
MINUTES OF THE MEETING

February 25th, 2019

I. Call to order

Robert O'Reilly called to order the regular meeting of the Fanny Chapman Board, at 7:01pm on February 25, 2019 at Doylestown Boro Hall.

II. Roll call

We welcome our newest member of the board, Mr. Kevin McCann. Also in attendance: Robert O'Reilly, Emily Heaps, Joyce Plummer, Ed Walsh and Tom Kane. Also present: Pool Manager Jim Foster, Borough Liaison Caroline Brinker and swim team parents representative Heather Yim. (absent: Christine Harrison, Bob Shaffer, and Gary Mincieli)

Board reviewed the minutes from the last meeting. The minutes were approved as read. Emily Heaps (1st) Tom Kane (2nd)

Reorganization: Tom Kane nominated Robert O'Reilly for Chairman, seconded by Ed Walsh. All in favor.

Joyce Plummer nominated Emily Heaps for Vice Chair, seconded by Tom Kane. All in favor.

III. COMMITTEE REPORTS

1) **Finance:** Approval of Invoices as submitted and reviewed. Approval of expenditures Tom Kane and Ed Walsh respectively.

Budget in line with expectations YTD.

2) **Operations:** Facilities Emergency Action Plan (EAP) discussed with possible solutions incorporating unlocking gates every day. Hierarchy of who to call and alert system.

DVPLT has recommended that senior staff be aware of swim attire non-interference protocol for persons with specific social customs.

- 3) **Programs:** Nothing to report
- 4) **Personnel:** Staff personnel selection is complete. Jim Foster reported that he has a candidate for the Assistant General Manager.
- 5) **Publicity and Marketing:** Nothing to report
- 6) **Long Range Planning:** Discussed using texting service ZIPWHIP.com and or the built-in service from our current software provider.
- 7) **Membership / Rules:** Nothing to report

IV. Pool Manager's Report: Jim Foster presented

V. Swim Team Parents: Heather Yim reported that a new PA system has been purchased using proceeds from Fanny Fest.

VI. New business: None

VII. Old Business: None

VIII. Correspondence:

- State Street Players request for raffle basket – approved
- Pine Run Elementary request for raffle basket – approved
- Hepatitis B Foundation request for raffle basket – denied (out of area)
- Cold Spring Elementary request for raffle basket - approved

IX. Public comment: None

X. Adjournment: Joyce Plummer 1st, Emily Heaps 2nd, All in favor.

Adjourned meeting at 8:09pm.

Next meeting March 25, 2019 at 7:00 pm.

Respectfully Submitted,

Robert O'Reilly, Chair