

**FANNY CHAPMAN BOARD OF MANAGERS
MINUTES OF THE MEETING**

June 15, 2020

I Call to order

The Board of Managers meeting was called to order by Bob Shaffer at 7:00pm on June 15, 2020 at Fanny Chapman Pool Complex.

II Roll Call

In attendance were Tom Kane, Joyce Plummer, Kevin McCann, Bob Shaffer, Christine Harrison, Robert Purdy, Al Krach, Jim McLaughlin, Pool Manager Jim Foster, Borough Liaison Caroline Brinker, and Swim Team Parent Liaison Mike Pertrakis. Absent, Emily Heaps.

III Approval of Minutes

The Board reviewed the minutes from the last meeting and they were approved as read. Christine Harrison (1st) and Tom Kane (2nd).

IV COMMITTEE REPORTS

Covid 19 Steering Committee: Bob Shaffer, Robert Purdy, Pool Manager Jim Foster and Borough Liaison Caroline Brinker.

Jim presented the Complex Opening Plan for 2020.

- Members must sign up on-line to reserve pool times. Registration will be by pool. New Pool, Main Pool, Toddler Pool and Upper Pool.
- There will be 3 times per day with a half-hour between for staff to clean.
- Pool times will be 11am-2pm, 2:30pm-5:30pm, 6pm-9pm.
- The Lap Pool will have a sign-up for each time period to allow for members to have 1 hour of swimming per person.
- Bucks County Dept of Health says that swimmers may not share lanes.
- Anyone with a reservation will have up to 90 minutes into their 3 hour reservation to arrive. After that time, the on-duty Manager can call the next person on the waitlist and allow them to come in for the remainder of that time.
- If a member can not make their reservation time, they should go on-line prior to the day and time and cancel. This allows the on-duty Manager to fill that opening. For day of reservation cancellation, the member must call the pool office.
- The on-line calendar is a rolling 7 day calendar. A member can only sign-up for 3 days in a 7 day period. At day 8, they can go on-line and sign-up for their next day. Sign-up is on a first come basis.
- There will be no tables or umbrellas this year. There will be no kick boards available to members.
- We will allow the grass areas to be used for the Main Pool.
- Occupancy by Pool per Time Period

New Pool	11 Family Spaces/same household
Main Pool	12 Family Spaces/same household, 10 Singles
Toddler Pool	6 Family Spaces
Upper Pool	25 Single Spaces, 3 Couples/same household

Finance: Kevin, Al, Robert and Jim M.

Invoices were reviewed and approved. Al(1st) Christine(2nd)

Operations: Kevin, Al and Robert

Pools are ready. Borough Council has approved opening as planned.

Opening day will be Saturday, July 27, 2020.

Programs: Tom, Christine, Emily and Jim M.

Although there will not be an official Swim Team league this year, the swim team will be practicing Monday-Friday from 7am-11am. The dive team will be practicing. The Swim Team coaches will present a program to include social distancing.

Jim F. submitted the Pool Proration Schedule based on an 11 week season and 3 days a week/3hrs per day.

- Family Membership	\$296.00
- Guardian/Nanny	\$ 57.00
- Couples(2adults)	\$ 241.00
- Individual Membership	\$162.00
- Individual Students	\$124.00
- Senior (60+) (70+)	\$121.00
- Senior Couple (60+) (70+)	\$227.00
- Senior Swimmer/Diver (15+)	\$ 55.00

These amounts have been rounded up from Jim's original prorated schedule.

Personnel: Tom, Christine and Robert

All guards have been hired. Jim F. stated there are only 3 new hires. All others are returning staff.

There will be 3 Assistant Managers on to allow for coverage at each of the entrances and to monitor the pools.

Publicity and Marketing: Bob S. and Joyce

Bob will check with Gary Mincieli about our search engine before our next meeting and provide the board with statistical information.

Long Range Planning: Joyce and Bob S.

Jim Linske from Phillips & Donovan Architects presented possible changes to the original Family Changing Room plans.

- 1 course of block and then all wood frame
- 8 foot from floor to ceiling
- Title floor and shower areas only
- Vented door
- Interior walls would match men's room
- Interior tile would match men's room
- Previous exterior windows would be replaced with louver ventilation
- Exterior walls would be Hardie Board which is a fiber cement siding.

We requested that the Bid includes both Hardie Board and Stucco for a price comparison. Caroline Brinker stated that Borough Council approved resubmitting the Bid. The plan is to award the contract in August 2020 and for work to start after the pool closes on Labor Day.

Membership/Rules: Joyce and Christine

Changes to both membership types and rules are stated under the Covid 19 opening plan. These are subject to change if needed.

- V Pool Managers Report:** Jim discussed the numerous concerns with opening the pools. All were discussed under Covid 19 plans with the exception of: adjusting pool times in August when we loose staff returning to college and on September 3rd and 4th, when CBSD begins we will only be open from 4pm to 7pm.
- VI Swim Team Parents Report:** As stated above the Swim and Dive team will have practice Monday-Friday from 7am-11am.
- VII Old Business:** NTR
- VIII New Business:** NTR
- IX Correspondence:** Caroline presented 5 requests for hardship membership. Four have been approved and Jim F. will get clarification from the fifth person who is interested in swim lessons which we will not be offering this season.
- X Public Comment:** NTR
- XI Executive Session:** NTR

Adjournment: Al Krach (1st) Christine Harrison (2nd). All in favor. The meeting was adjourned at 8:20pm. The next meeting is July 27, 2020 at 7pm, site to be determined.

Respectfully Submitted,

Joyce Plummer-