

## FANNY CHAPMAN BOARD OF MANAGERS

### MINUTES OF THE MEETING

*June 24, 2019*

#### I. **Call to order**

Robert O'Reilly called to order the regular meeting of the Fanny Chapman Board at 7:09 pm on June 24, 2019 at Fanny Chapman pools.

#### II. **Roll call**

In attendance, Emily Heaps, Christine Harrison, Ed Walsh, Tom Kane, Bob Shaffer, Gary Mincieli, Joyce Plummer. Also present: Pool Manager Jim foster, Borough Liaison Caroline Brinker and Borough Council President Jack O'Brien.  
(absent Kevin McCann), Swim Team Parent Liaison Heather Yim)

Board reviewed the minutes from the last meeting. The minutes were approved as read, Christine Harrison (1<sup>st</sup>), Joyce Plummer (2<sup>nd</sup>).

#### III. **COMMITTEE REPORTS**

**1. Finance:** Approval of expenditures. Christine Harrison (1<sup>st</sup>), Joyce Plummer (2<sup>nd</sup>). Budget in line with expectations YTD.

**2. Operations:** Agreement has been made with Holicong Junior High that future Freshman Day event will include a \$5/head fee.

**3. Programs:** Addition of Strokes and Turns clinic to the lesson program has been well attended. No additional items to report.

**4. Personnel:** All vacation schedules accounted for and no impact to operations based on these schedules. Current Swim Lesson Coordinators

(Seiden and Varner) will not be returning next season. We are currently exploring possible candidates for these roles for the 2020 season.

**5. Publicity/Marketing:** Marketing related to the search results online will continue through the end of the season. Will leverage marketing budget to advertise vacancy of apartment above the pool complex.

**6. Long Range Planning:** Efforts in place to engage contractor to assess and develop CAD Plans to support the construction of a Family changing room, restroom and shower with handicap accessibility to the pool facility.

**7. Membership/Rules:** No changes to rules. Looking to enhance the financial assistance policy to ensure no claims of arbitration for denial or approval can be identified. Approval will continue to be determined on case-by-case basis if within scope of membership assistance.

IV. **Pool Manager's Report:** Jim Foster provided an update on registrations and guest passes, which are in alignment to last season with swim lesson registration tracking slightly above last year.

FAP Police training, First Aid training, and Transgender and the law training have been conducted for managers.

Emergency lighting that was installed was effective during the May storm and power outage.

Request submitted to put 3 additional changing rooms in Men's bathroom and for Assistant Pool Managers WSI Certification. (Approved: Christine Harrision (1<sup>st</sup>), Tom Kane 2<sup>nd</sup>)

V. **Swim team parents:** NTR

VI. **New Business:** NTR

VII. **Old Business:** NTR

VIII. **Public Comment:** None

IX. **Correspondence:**

Approval for assistance in membership/lessons for Fresh air children that will attend with family members.

Approval to provide membership per financial assistance request.

One request for reduction in price of membership was denied as not to set precedent but advise individual to purchase quest passes, which can then be applied to membership fees.

Refund request of Dariusz & Laura Piszczek – approved.

X. **Adjournment:** Tom Kane (1<sup>st</sup>) Christine Harrison (2<sup>nd</sup>). All in favor.

Adjourned meeting at 8:09 pm.

Next meeting is July 22, 2019 at 7:00PM at the pool complex.

Respectfully submitted

Emily Heaps, Vice Chair