

**FANNY CHAPMAN BOARD OF MANAGERS**  
**MINUTES OF THE MEETING**

May 20th, 2019

**I. Call to order**

Robert O'Reilly called to order the regular meeting of the Fanny Chapman Board, at 7:04pm on May 20, 2019 at Fanny Chapman Pool KP pavilion.

**II. Roll call**

In attendance: Kevin McCann, Joyce Plummer, Bob Shaffer, Ed Walsh, Gary Mincieli, Jim Foster (pool mgr.). Also present was Borough Liaison Caroline Brinker. and swim team parent liaison, Heather Yim (absent: Christine Harrison, Emily Heaps, Tom Kane)

Board reviewed the minutes from the April 22, 2019 meeting. The minutes were approved as read. Ed Walsh (1<sup>st</sup>) Joyce Plummer (2<sup>nd</sup>)

**III. COMMITTEE REPORTS**

1) **Finance:** Approval of Invoices as submitted and reviewed. Approval of expenditures: Joyce Plummer and Ed Walsh, respectively.

2) Budget in line with expectations YTD

**Operations:** Holicong Freshman Day request, approved at a fixed cost of \$1,000 for approx. 300+ students who will use the pool (except for Upper) on June 13<sup>th</sup>. Board is conceding a lower cost this year with the expectation that we charge \$5.00 per student next year. Holicong representative has been made aware of this in order to plan accordingly. Motion approved: 1<sup>st</sup> by Bob Shaffer 2<sup>nd</sup> by Ed Walsh

3) **PROGRAMS:** Nothing to Report

4) **PERSONNEL:** Nothing to Report

- 5) **Publicity and Marketing:** 30% increase in internet traffic to our site YOY. With a 'click through' rate of 25% which leads to membership sign up. One last print ad will be in the **Observer** on 5/28.
- 6) **Long Range Planning:** Contractor(s) will be visiting the pool in coming weeks to asses plan to add family changing room next to boys locker where access to plumbing is optimal.  
-texting service within our software program has been tested and seems to work fine.
- 7) **Membership / Rules:** NTR
- 8) **Pool Managers report:** Jim Foster presented update on registrations and staffing. Pools are filled and systems running as expected. FC will be participating in the upcoming Memorial Day parade in Doylestown on May 27<sup>th</sup> 2019.  
  
**Nb:** The only issue reported was that a new leak (from renovations in 2018) from the upstairs apartment has been discovered and is being addressed and repaired. See attached Pool Manager's Report.
- 9) **Swim Team Parents:** NTR other than evaluations are commencing for swim team and diving.
- 10) **New business:** NTR
- 11) **Old Business:** NTR
- 12) **Public comment:** no comment
- 13) **Adjournment (Joyce Plummer 1st, Ed Walsh 2nd,)**

Adjourned meeting at 8:19pm.

Minutes respectfully submitted by: Robert O'Reilly

Minutes approved by: