

**FANNY CHAPMAN BOARD OF MANAGERS
MINUTES OF THE MEETING
November 26, 2018**

I. Call to order

The Board of Managers meeting was called to order by Vice Chair Ken Haas at 7:00pm on November 26, 2018 which was held Borough Hall.

II. Roll Call

In attendance were Christine Harrison, Ken Haas, Emily Heaps, Tom Kane, Gary Minnicielli, Joyce Plummer, Ed Walsh, Pool Manager Jim foster, Borough Liaison Caroline Brinker, and Swim Team President Heather Yim (absent: Robert O'Reilly)

III. Approval of Minutes

Ken Haas reviewed the minutes from the last meeting. The minutes were approved as read. Ed Walsh (1st) and Joyce Plummer (2nd).

IV. COMMITTEE REPORTS

Finance: Invoices totaling \$7546.65 were reviewed and discussed. Most invoices are for routine services & maintenance such as winterizing the pool, sewer, fuel oil, etc. A motion to approve by Joyce Plummer (1st) and Christine Harrison (2nd) and was passed unanimously.

The Board also reviewed the Statement of Revenues and Expenditures. Year to date are proper and within budget. A motion to approve by Joyce Plummer (1st) and Christine Harrison (2nd) and was passed unanimously.

Also reviewed was the Fanny Chapman salary history and budget for 2019. The budget and salaries for 2019 were approved

unanimously on a motion by Tom Kane (1st) and Joyce Plummer (2nd)

Operations: Nothing to report

Programs: Further discussion was held regarding clinic programs for next season.

Personnel: Assistant Manager position will be posted with interviews scheduled for January 2019.

Publicity & Marketing: Gary reported that we will target search for summer positions. We also discussed the text communication system to all membership.

Long Range Planning: Joyce and Jim reported that the split is finished with new pumps and motors. We also discussed caulking around the dive tank. Also completed is the upper pool drain work.

Membership/Rules: all rules remain the same.

POOL MANAGER'S REPORT: Jim Foster distributed the job duties for all positions. The Board thoroughly reviewed each position.

SWIM TEAM REPORT: Heather Yim reported the swim season will be shortened due to the League schedule and end July 27, 2019.

OLD BUSINESS: Nothing to report.

NEW BUSINESS: Nothing to report.

CORRESPONDENCE: None.

PUBLIC COMMENT – No comment

ADJOURNMENT: A motion to adjourn the meeting by Joyce Plummer (1st) and Christine Harrison (2nd) and was passed unanimously. The meeting was adjourned at 8:02pm. Next meeting to be held on January 28, 2019 at 7:00pm at Borough Hall.