

FANNY CHAPMAN BOARD OF MANAGERS
MINUTES OF THE MEETING
April 27, 2020

I. Call to order

The Board of Managers meeting was called to order by Bob Shaffer at 7:00 pm on April 27, 2020 via "Zoom" as we continue with State mandated stay at home orders.

II. Roll Call

In attendance were Tom Kane, Joyce Plummer, Kevin McCann, Bob Shaffer, Christine Harrison, Emily Heaps, Robert Purdy, Al Krach, Pool Manager Jim Foster, Borough Liaison Caroline Brinker. Swim Team Parent Liaison Mike Petrakis, Borough Manager John Davis and Borough Mayor Ron Strouse. (Absent Jim McLaughlin).

III. Approval of Minutes

The Board reviewed the minutes from the last meeting and they were approved as read. Christine Harrison (1st) and Tom Kane (2nd).

Reorganization: Bob Shaffer was elected Chair and Joyce Plummer was elected Vice Chair. The Board still needs to determine committee members to include the three new board members, Al Krach, Robert Purdy and Jim McLaughlin.

IV. COMMITTEE REPORTS

Covid 19 Steering Committee: Bob Shaffer presented a two part Power Point contingency plan for opening Fanny Chapman this season.

Part I: 789 prior members were sent a survey with 505 responding. The survey was based on opening dates of June 1, 2020, July 1, 2020 and August 1, 2020, and prorated by month. There were 3 levels of membership. Membership only, membership with lessons and team, and membership with lessons.

Based on the survey results of delayed until June 1, 2020 or July 1, 2020, 94% would still consider membership. With an August 1, 2020 opening date, membership would drop to 79%.

Membership (66%), were favorable for a shorten lesson season of 5 weeks. However if the Buxmont league suspends the Team season, this drops to 37%.

At this time, Bucks County is in the Red stage. We would need to be in the Green stage to open.

Decisions:

1. Jim will notified staff of the plans for when and if the pools can open and who would still be interested in employment. He will update the staff weekly.
2. Jim will post a Covid 19 statement on the Fanny Chapman website.
3. Al Krach made a motion to prorate weekly. Approved by the Board.
4. Tom Kane made a motion to end discount on planned opening date of May 23, 2020. Approved by the Board.
5. Al Krach made a motion to refund members if no opening, or if opened based on prorated fees. Approved by Board.
6. Christine Harrison made a motion to refund anyone who requests if paid prior to opening day. Approved by Board.
7. Kevin McCann made a motion to cancel the season if not opened by July 24, 2020. Approved by Board.

Finance: Invoices were reviewed and discussed. Most invoices are for routine services & maintenance. Should we use our reserve funds to supplement operations. A decision still needs to be made. A motion to approve expenditures: Al (1st) Joyce (2nd).

Operations: Kevin has researched various companies for a new system for updating members. Kevin recommended tabling until next season.

Programs: NTR

Personnel: Jim stated staff hired, but will depend on opening. He will
Keep staff informed.

Publicity & Marketing: NTR

Long Range Planning: When should we send out new requests for Bids for the Family Changing room? To be discussed.

Membership/Rules: NTR

Pool Manager's Report: Jim stated that the dive pool motor electrical disconnect box needed to be replaced. Approved by Board. Concrete repairs to the upper pool deck and main pool deck have been completed. The main pool floor where the plaster broke away has been water blasted, plastered and painted. Concrete repairs have also been made to the driveway at the garage. All pools have water.

Swim Team Parents: Mike reports that a decision has not been made regarding the upcoming season. If there is no season, the parents still plan to present gifts to the senior swim team members.

Old Business: NTR

New Business: NTR

Correspondence: NTR

Public Comment: NTR

Executive Session: NTR

ADJOURNMENT: Al Krach (1st) and Christine Harrison (2nd). All in favor.
The meeting was adjourned at 9:10pm. The next meeting is May 18, 2020 at
7pm, site to be determined.

Respectfully Submitted
Joyce Plummer