

**FANNY CHAPMAN BOARD OF MANAGERS
MINUTES OF THE MEETING**

January 27, 2020

I. Call to order

The Board of Managers meeting was called to order by Joyce Plummer at 7:10 pm on January 27, 2020 at the Borough Office.

II. Roll Call

In attendance were Tom Kane, Joyce Plummer, Kevin McCann, Bob Schaffer, Christine Harrison, Pool Manager Jim Foster, Borough Liaison Caroline Brinker.
(Absent Emily Heaps and Swim Team Parent Liaison Mike Petrakis)

III. Approval of Minutes

The Board reviewed the minutes from the last meeting and they were approved as read. Christine Harrison (1st) and Kevin McCann (2nd).

IV. COMMITTEE REPORTS

Finance: Invoices were reviewed and discussed. Most invoices are for routine services & maintenance. The largest expenditures were for Phillips & Donovan Architects, LLC for their work on the proposed plans for the Family Changing Room. A motion to approve by Christine Harrison (1st) and Tom Kane (2nd) was passed unanimously.

The Board also reviewed the Statement of Revenues and Expenditures. Year to date are proper and within budget. A motion to approve by Christine Harrison (1st) and Tom Kane (2nd) was passed unanimously.

Operations: NTR

Programs: Starting this year the Lesson Program will be coed.

Personnel: Jim Foster stated top leadership is in place for this season. Jim also stated that he has sent out notices to last year's staff to reapply for Guard and Instructor positions for this season.

Publicity & Marketing: Bob stated he needs to meet with Gary to discuss the programs that he used. Jim agreed and they will meet with Gary.

Long Range Planning: Phillips & Donovan Architects, LLC submitted plans for the Family Changing Room. Borough Council approved the requests for Bids. Bids must be received by February 21, 2020. Once a contractor is selected, work can begin. It is expected to be completed by May 23, 2020. Memorial Day weekend.