

**Borough of Doylestown  
Shade Tree Commission  
Meeting Minutes**

**Meeting Date:** Wednesday January 17, 2018

**Location and Time:** Borough Hall Conference Room 6:30 PM

**Meeting Attendance:**

- *Shade Tree Commission:* Chris May, Carter van Dyke, Jim Resek
- *Borough Arborist:* Bob McMullin
- *Borough Staff Liaison to STC:* Dave Burger
- *Director of Building and Zoning:* Karyn Hyland
- *Landscape Development Applicants:* none
- *Permit Applicants:* Karen Coigne (Property owner for 72 N. Hamilton)
- *Others:*
  - Ron Strouse (Mayor)

**Meeting Discussions:**

**1. Review and Approval of Meeting Minutes:**

- The December 20, 2017 Minutes were approved by a voice vote of all STC members present.

**2. Subdivision Plans and Land Development Waiver Applications:**

- 320 E. Swamp Road (Doylestown United Methodist Church (Land Development Waiver)
  - The plans were discussed, and Chris's draft memorandum was reviewed. He will revise it to include meeting comments and send it to Karyn.

**3. Tree Removal Permit Applications:**

(1) 449 Linden Avenue

- Ken & Laurel Cavalluzzo, Property Owner
- Three Maples. **Approved** to remove one of the Maples and keep the other two for re-evaluation in the spring, by a voice vote of all STC members present. This approval is conditional based on receipt of a letter from the neighbor agreeing to let the tree on the property line be removed. (Post meeting note: the letter was received,)

(2) 72 N. Hamilton Street

- Karen Coigne, Property Owner
- One Pin Oak. Approved by a voice vote of all STC members present.

**4. Old Business**

(1) Street Tree Planting:

- Dave reported that he is creating a document (data base) that will keep track of Shade Tree Planting status. The document will be organized by Borough Leaf Collection Zones. All streets will be listed by zone. Street addresses will show where new trees are proposed. The recommended tree species

- may also be shown.
- At a future meeting we will discuss how the Shade Tree Commission members will help select site for proposed new trees.

(2) Tree Containers:

- Ron asked about what is planned for the tree containers that have been discussed at past meetings.
- It was agreed that tree containers can be discussed at next month's meeting and Joe Frederick (Borough Council) will be asked to participate in the discussion.

**5. New Business**

(1) Doylestown Township Bicentennial:

- Ron reported that the Township is getting ready to celebrate their Bicentennial and would like to plant a tree in the Borough to commemorate the event.
- Ron will follow-up with the township to learn how they would like to proceed.

(2) Barnes Court Tree:

- Dave reported that PECO and Asplundh will be removing a large Ash tree at Barnes Court.

(3) Web site renovations:

- Dave reported they will be discussed at a future meeting.

6. The meeting was adjourned at 7:51 PM.

Respectfully Submitted,

J. Resek, Secretary