

FANNY CHAPMAN BOARD OF MANAGERS

MINUTES OF THE MEETING

February 26th, 2018

I. Call to order

Chairman Robert O'Reilly called to order the regular meeting of the Fanny Chapman Board, at 7:01pm on February 26, 2018 at Doylestown Borough Hall.

II. Roll call

In attendance were: Joyce Plummer, Ed Walsh, Jim Foster (pool mgr.), Gary Mincieli, Ken Haas, Christine Harrison, Tom Kane and Swim team parent Heather Yim. Also present was Borough Liaison; Caroline Brinker.

Approval of minutes from last meeting

Robert O'Reilly read the minutes from the last meeting. The minutes were approved as read. Ed Walsh (1st) Joyce Plummer. (2nd)

III. Finance: Approval of Invoices as submitted and reviewed. Approval by Christine Harrison and Joyce Plummer, respectively.

IV. Operations: Operational discussion centered around repairing and or replacing the HVAC system at FC Pool apartment as well as adding a soft water system for the main buildings alone. Board considered split HVAC unit which would replace radiator system (it exploded from extreme cold in December) or replace with a new radiator altogether. Cost approximately the same install /replace, but concern over ability of split units to properly heat apartment was presented as well as cost of upgrading the electrical box to handle this new split system. 3 or 4 board members will visit apartment this week and inspect and a vote taken (electronically) on their suggestions.

IV1: Soft water system considered as preventative for calcium build up in pipes for radiator system install. It would also benefit the shower water in both locker rooms.

V. Programs: Status Quo per Tom K. and Christine H.

VI. Personnel:

1. Staffing needs moving along with no issues or shortage of candidates.
2. Grass cutting and yard maintenance to be handled by contracted firm.
3. More to follow.

VII. **Publicity and Marketing:** a) Clipper magazine advertising began on March 1st as well as digital subscriptions. b) Board has unanimously voted to participate in Doylestown Boro Memorial Day Parade, the oldest of its kind in the U.S.

VIII. **Long Range Planning:**

a) Previous long-term planning suggestions asked about the viability of constructing roofs over storage areas next to locker rooms. Boro Engineering firm (Gilmore) looked at project and estimated a cost the FC board thought was too expensive at this time for the benefit that would be derived. Plan has been tabled.

b) Regarding HVAC discussed at January meeting, please see Operation.

IX. **Membership / Rules: nothing new to report.**

X. **Pool Managers report:** Please see attached

XI. **Swim Team Parents report:** (Heather Yim): Board almost full and reported to be in good shape with season start.

XII. **New business** Correspondence and donation update. Request for donations of FC gifts basket were approved as follows: Gift basket for St. Jude's HSA "Spring Fling" was approved notice will be sent by Caroline Brinker. Someone from St. Jude's will pick up the basket. Motion to approve (Bob O, Joyce and Ed 1st, 2nd one dissent)

XIII. **Old Business:** A) Holicong Middle School Day approved for June 14th with free admittance for 9th grade students. N/B: Upper Pool & Children's Pool to stay open during this event for Holicong (Gary 1st, Ed 2nd)

B) Heating system along with Soft water system approved (Tom 1st, Ken 2nd) unanimous vote taken via email

C) per LRP, construction of storage area roofs has been declined due to cost

D) Per Borough Council approval, FC Board is to welcome two new members at next meeting in March. They are: Ms. Emily Heaps and Mr. Robert Shaffer.

XIV. **Public comment:** no comment

XV. **Adjournment (Joyce 1st, Tom, Ed, Ken 2nd)**

Robert O'Reilly adjourned the meeting at 8:19pm.

Minutes submitted by: Robert O'Reilly

Minutes approved by: