

# FANNY CHAPMAN BOARD OF MANAGERS

## MINUTES OF THE MEETING

September 28, 2015

The meeting was called to order by Chair Fred Dunn. In attendance were Vice Chair Al Krach, Ed Walsh, Lisa Farnin, Tanya Barone-Durant, Gary Mincieli, KP Jimmink and Jill Unger. Absent was Bob O'Reilly. Also present were Borough Liaison Caroline Brinker, Pool Manager Jim Foster and Swim Team Parents Pres., Laurie Lengel.

### MEETING MINUTES REVIEW

The minutes from the August 24<sup>th</sup> meeting were reviewed by the Board; Ed moved they be approved unchanged, 2<sup>nd</sup> by Al and unanimously approved.

### COMMITTEE REPORTS –FINANCE

Invoices totaling \$12,639.82 were presented and reviewed for payment. Most were for normal operational expenses with several exceptions. Gilmore presented two invoices for Baby Pool engineering totaling \$1,112.25, \$2,417.50 to Don Kelly for a 50% deposit on a cover for the new baby pool, and \$261.75 for swim fins that may be just what the swim coaches have requested. Lisa moved they be approved, Jill 2<sup>nd</sup> and approval was unanimous.

Al had requested a stripped down P & L containing only operating income and expenses and a summary of the baby pool costs to date, Reserve Fund balance, and what is remaining on the contract.

The P & L showed income a little higher than last year. Although not the big rebound we were hoping for, we did rebound, and it was not overcrowded. Expenses are running a bit under budget with some expenses yet to come. Insurance and the crossing guard will total around \$20,000 which will offset the \$20,000 for the Apt. renovation. All in all, we should end the year around \$50,000 in the black not counting the Apt. expense.

The Reserve shows a balance as of 9/24 of \$440,524 after baby pool payments of \$616,545. Added to the original pool construction contract of \$574,790 were additional concrete for the sun shelters of \$14,597.10 and, because of the late completion, sod in the amount of \$4,312.50.

Contingency extras totaling \$53,575 included two sun shelters, new sign at the base of upper pool, electrical, plantings, and pool cover. Still owed, \$29,629.98. Most of this is owed Stoneridge and Caroline informed the

Board that most of the punch list has been addressed but not quite all. We are still arguing over the boy's bathroom damage and the railings have some rough connections.

Caroline presented the Board with the preliminary budget for 2016 and went through it line by line. It lines up pretty closely with the 2015 Budget with little tweaks based on the actuals figures for 2015. The revenues from memberships were based on the same fees structure as last year, to which everyone agreed we should hold the line on membership fees a little longer. Lesson and swim team fees were also not changed. Salaries were mostly subject to the Borough's automatic % increase. Caroline budgeted a modest increase in coaches' salaries but all 3 coordinator positions were held the same.

Jim did not have his Cap. Exp. Request ready but will for the October meeting. Tanya suggested we need a couple more umbrellas at the new baby pool.

#### COMMITTEE REPORTS – OPERATIONS

All quiet now that the dogs have gone home.

The apartment remains unrented and an ad program is in order. Caroline will write the ad and Gary will post it where ever he can online.

#### COMMITTEE REPORTS – PROGRAMS –

First year coaches Ashley and Kevin attended at the Board's request. The Board wanted to congratulate them on such a successful inaugural season, our 7<sup>th</sup> League Championship in a row. We also wanted to thank them for making the transition from Cary and Bill, who were so successful and so universally loved by the entire swim team family, so smoothly, a real credit to their coaching abilities and ability to communicate with not just the swimmers, but parents as well. In addition, while circumstances change, all of their assistants expressed a desire to return next year. A great year!

Asked if they need anything for next season, they both agreed the lane lines are deteriorating and need replacing and more fins. We may have already purchased the fins and all agreed the lane lines are a must for next year.

#### COMMITTEE REPORTS – PERSONNEL

See STP Report below.

#### COMMITTEE REPORTS – PUBLICITY

Gary still intends to create a Membership Survey re: our improvements done and recommended, but sometimes the real job gets in the way! Gary also suggested we look into hiring a ghostwriter to do Fanny Chapman posts on Social Media monthly for a modest fee, around \$100 per month. We would see it before anything went out. The Board liked the idea and asked Gary if he would pursue the idea.

#### COMMITTEE REPORTS – LONG RANGE PLANNING- N/A

#### COMMITTEE REPORTS – MEMBERSHIP

Jim had a request for a Husband/Wife membership category, the committee will take a look. We already have a lot of categories and we do not want an a la carte membership menu.

#### POOL MANAGER’S REPORT

Jim will have the Capital Expenditure Request ready for the October meeting, another real job getting in the way!

#### SWIM TEAM PARENTS ASSOCIATION

Laurie agreed with the coaches, the lane lines are brittle and deteriorating. Laurie also reported that this is Lori Gillick’s final year as Meet Coordinator and Kim Sterner has been recommended for the job. For all of us that know Kim, this was easy! Ed made a motion we hire Kim as M C, Lisa 2<sup>nd</sup> and approval was unanimous.

#### OLD BUSINESS

Dave Hanson from the Dog Park attended the meeting to report on the Fido Float. Despite the poor weather, 64 dogs attended and all are reported to have had a great time. He said about half were dog park members and half were not. Dave said our staff was “awesome, they knew exactly what they were doing.” The Vet staff was not busy and some were there for hours. He thanked the Board and hoped we will approve his request for next year when he presents it. Jill reported she attended and thought it was a great event that built a lot of good will. She would definitely approve it for next year. Jim reports there were no issues with how the Dog Park left the pool.

Little Free Libraries will continue to be championed by Lisa and Jill. Don Kelly has offered to build them at no cost and Lisa found several examples on line. Lisa and Jill will decide on which to have Don build then get our

kids to paint. At this point, we are thinking two, one for kids and one for adults.

#### NEW BUSINESS

With the new baby pool a resounding success, the once very cool mural on the wall is more obviously faded and is there someone on staff who is artistic and would like to freshen up the wall. Jim said he has two kids with the artistic talent to redo the wall and he would contact them to see if they would be interested next Spring.

#### CORRESPONDENCE

Louise Matt requested her Sr. Fee of \$160 be credited for 2016 since an illness prevented her from using it this summer. Unanimously approved.

#### PUBLIC COMMENT-N/A

#### ADJOURNMENT

Jill made a motion the meeting be adjourned, Tanya 2<sup>nd</sup>, unanimous approval, the meeting was adjourned.

Respectfully Submitted  
Fred Dunn