

**DOYLESTOWN BOROUGH  
HISTORIC & ARCHITECTURAL REVIEW BOARD  
MEETING MINUTES  
September 23, 2021**

The regular meeting of the Doylestown Borough Historic and Architectural Review Board was held at 7:30 PM on Thursday, September 23, 2021 at Doylestown Borough Hall, 57 West Court Street. Members of the Doylestown Borough Historic and Architectural Review Board in attendance were: Denise Blasdale, Marie Kovach, Walt Keppler, Andy Happ, Heather Walton, Amy Taylor Popkin, Student Member Jack Swartley, and Karyn Hyland, Director of Building and Zoning.

**CALL TO ORDER:** Ms. Blasdale called the meeting to order at 7:30 PM.

**MINUTES APPROVAL:** On a motion from Mr. Happ, seconded by Ms. Kovach, the August 2021 meeting minutes were approved.

**SIGN APPLICATIONS:** None.

**BUILDING APPLICATIONS:**

271 West Oakland Avenue, Wynne Wister

The applicant attended the meeting, along with Ryan Frank of Renewal by Anderson Windows to discuss the application to screen the back porch and add sliding windows. The Board requested at the previous meeting a list of intended materials, as well as architectural drawings, which the applicant has not provided. Ms. Popkin noted she would prefer to see a different style of windows to replicate the historic look of the home. Mary Kremser, of 272 West Oakland Avenue, attended the meeting to support the project.

On a motion from Ms. Popkin, and seconded by Ms. Walton, the Board agreed to table the application until those items are provided, including schematics for the proposed enclosed porch and specific materials. Mr. Wister agreed to provide the requested documents for distribution to the Board prior to the next meeting.

278 West Oakland Avenue, Kurt & Amy Kremser

Paul Alviggi, contractor, appeared to discuss the application to replace windows. He provided samples of the double-hung, Pella Lifestyle windows for the 17 to be replaced. The style will match those remaining, and include aluminum clad with a painted wood interior. All exterior trim will remain. The current windows, believed to be original to the home, are inoperable.

On a motion from Mr. Keppler, and seconded by Mr. Happ, the Board voted to approve the application as submitted and forward to Borough Council for a Certificate of Appropriateness.

39 West State Street, Colette Bannan

A representative from Bridge Valley Construction presented the application to renovate the front of this property, as it is in disrepair. The property will remain in the existing footprint, and all damaged areas will be repaired.

On a motion from Mr. Hita and seconded by Mr. Happ, the Board voted unanimously to accept the application and to forward it to Borough Council for a Certificate of Appropriateness.

209 Mechanic Street, Joseph & Joanne Stough

Mr. Happ presented this application for his clients, which includes enclosing an existing rear porch to renovate into a first-floor bathroom. The existing roof is proposed to remain as-is, the decorative column will be enclosed into the walls for the bathroom. The existing vinyl siding will be extended onto the enclosure. The window is to be an Anderson 400 Series, encased with a trim to match existing windows. The door proposed is paintable fiberglass with glass.

On a motion from Mr. Keppler, seconded by Ms. Walton, the Board voted unanimously to recommend a Certificate of Appropriateness to Borough Council for the application as submitted, with the note that the lattice be cedar and railing be a composite matte white roof, and two-over-two windows.

**OLD/NEW BUSINESS:** Mr. Keppler discussed the need for materials lists as part of the applications presented; he provided an example checklist to be added to the recommendation form to be completed by the Board during the meeting. The Board will discuss this next month.

Ms. Hyland introduced Mary Kremser of 272 West Oakland Avenue regarding her request for ten replacement windows. She asked the Board to review her application, which was not included as an action item on the agenda. Her windows are painted shut and are in disrepair. She is working with Tom Adams Windows to use Marvin Ultimate Signature, wood-clad, double-hung windows. The Board suggested Ms. Kremser return next month with a sample window and completed, up-to-date application.

Ms. Blasdale discussed a possible protocol regarding abusive applicants or attendees in the future, with the suggestion of immediately tabling an application should that occur. Ms. Hyland noted each situation is different but that the Board does not need to move forward with applications when the applicant's behavior during the meeting poses a threat, and she would reach out to the police if needed.

**ADJOURNMENT:** There being no further business before the Board, on a motion from Ms. Blasdale, and seconded by Ms. Walton, the meeting was adjourned at 8:55 PM.

Respectfully Submitted,

Amy Kramer  
Meeting Minutes Secretary