

*Approved*

**Borough of Doylestown  
Shade Tree Commission  
Meeting Minutes**

**Meeting Date:** Tuesday January 14, 2020

**Location and Time:** Borough Hall Conference Room 6:30 PM

**Meeting Attendance:**

- *Shade Tree Commission:* Chris May, Judith Stratton, Baldev Lamba, Jim Resek
- *Borough Arborist:* Bob McMullin
- *Borough Staff Liaison to STC:* Dave Burger
- *Director of Building and Zoning:* Karyn Hyland
- *Landscape Development Applicants:* Kevin Kester & Brendan Duffey for 333 N. Broad Street — Caulkins Investment Company
- *Permit Applicants:*
  - #4 112 Mary Street - Mike Calhoun
  - #3 23 Sandy Ridge Drive - Sandy Ridge Twins - Christine Shebert - neighboring property owner
- *Others:* Mayor Ron Strouse

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**Meeting Discussions:**

**Approval of Meeting Minutes:** The minutes of the November 12, 2019 meeting were approved.

**Subdivision Land Development:**

333 N. Broad Street (site of former Intel offices)– Caulkins Investment Company

The former Intelligencer site is a seven acre property that is being developed with apartments and retail space. There will be several multiple story buildings with 244 apartments and 10,000 square feet of retail space. The development will include street trees, trees on internal streets and a one acre forest fragment on the eastern corner of the site will remain. The forest fragment will include a walking path and will be maintained as a forested area.

The Shade Tree Commission approved a motion that the development plan will be modified to address the following points:

1. The species of the street trees on Broad Street and Atkinson Drive will be revised to include trees to be suggested by the Shade Tree Commission. Examples that were mentioned included: Hornbeam, Bald Cypress, and American Linden.
2. The plan will be modified to parking area on Atkinson Drive and interior streets with shrubs and trees.
3. Restoration of the forested area will be used as an opportunity to recapture some of the replacement trees.
4. A maintenance plan will be developed and implemented for the forested area.
5. Tree protection and other protection necessary to protect forested area and other trees will be added to the development plans.

## *Approved*

**Tree Removal Permit Applications:** Shade Tree Commission voted without a quorum to approve the following permit applications:

1. 123 McConnell Avenue–Nancy & Craig Eaton, Property Owners
  - One Pin Oak. *Approved.*
  
2. 711 N. Chubb Drive–Linda Scotto, Property Owner
  - Two Norway Maples and two Black Cherries. *Approved.*
  
3. 23 Sandy Ridge Drive–Sandy Ridge Twins Association, Property Owner
  - Five White Pines. *Approved.*
  
4. 112 Mary Street–Mike Calhoun, Property Owner
  - Ash Tree #1 is *Approved.* Ash Tree #2 (closer to house) is contingent on approval of building permit.
  
5. 185 W.Court Street–Franklin Court Condo Assoc.
  - Permit request was unclear. Tree service proposal shows four Maple trees to be removed.
  - Several trees have already been removed prior to issue of permit.
  - Removals *Approved contingent on review and inspection by Borough.*

## *Approved*

### **Old/New Business and Reports:**

1. Tree Planting: Dave reported the 2020 budget for street trees & new grates is \$9,000. The locations for this years new street trees have not yet be determined.
2. Arbor Day Trees: Dave reported there is \$3,000 in the budget for purchasing trees for the Arbor Day tree planting giveaway. Some of the past trees included Eastern Redbud, Cornus Florida (flowering dogwood). Serviceberry trees, maples, and several others. For the February 11th meeting, Dave will obtain a list of trees that available from local nurseries. The Shade Tree Commission members will make selections from the list.
3. Environmental Advisory Council Meeting-Ten Days of Trees: The next EAC meeting will be Tuesday January 21st at 7:30 PM. The Ten Days of Trees event being planned with Doylestown Township's EAC will be discussed. The Shade Tree Commission is invited to the meeting.
4. Forest Fragment Initiative Plan: Chris led the discussion on the Forest Fragment Initiative. In the past the Shade Tree Commission had discussed applying for an environmental education grant from Pennsylvania. Chris suggested we change the focus to develop a partnership with the Borough and owners of forest fragment property in the Borough.  
  
For the next meeting, Chris will draft a plan which will include: (1) Mission Statement - Goals and (2) Five or six proposed initiatives. The plan will be reviewed and revised by members of the STC at the next meeting.
5. Mercer Woods Maintenance: In past meetings we discussed the need for maintenance of Mercer Woods, which is a significant Forest Fragment. Mercer Woods is owned by the Bucks County and is in Doylestown Township. Dave reported that the Bucks County Historical Society will be doing maintenance of Mercer Woods.

**Adjournment:** The meeting was adjourned at 7:55PM

Respectfully Submitted,  
Jim Resek , Secretary