

BOROUGH OF DOYLESTOWN
FINANCE AND PENSION COMMITTEE MEETING
THURSDAY, APRIL 8, 2021– 6:00 pm
MINUTES

The meeting of the Finance and Pension Committee was held virtually via Zoom on the above date and time with the following people present:

Committee Members: Chair Noni West, Ben Bell, Tim Brennan, Joe Frederick

Council Members: Council President Jack O'Brien, Mayor Ron Strouse

Staff: John Davis, Caroline Brinker

Approval of Minutes

Minutes of March 11, 2021 committee meeting were approved. (Frederick/Brennan)

PennDOT Status Update

The committee reviewed the March actual expenditures for the PennDOT property versus the estimated expenses. The cash flow projection for the project cannot be updated until a revised cash flow is received from the contractor, PJ Dick. There was discussion about the timing of the RACP and DCNR grants.

2020 Year End Budgets

Ms. Brinker reviewed the 2020 Year End Budgets, noting differences versus the projections.

Parking Fines and Meter Fees Status

Ms. Brinker provided the committee with March revenues for parking meter fines and fees. There was discussion surrounding the number of spaces that are being used for curbside dining and pickup and its impact on revenues. This item will be discussed further at the Community Support Working Group.

Donation Request – Bucks County SPCA

The committee reviewed a letter received from the Bucks County SPCA requesting a \$500 donation. There was discussion about any contributions or donations to other non-profits in Doylestown. Several items were discussed including budgeting, coordinating with New Britain & Chalfont Boroughs since the SPCA services are through the CBRPD, feedback on what other municipalities are contributing, and quantification of what services are being used. Mr. Frederick made a motion to table discussion until the May meeting; there being no second, the motion failed. Mr. Brennan made a motion to donate \$500; there being no second, the motion failed. Mr. Bell made a motion to temporarily suspend any charitable donations until Council agrees on a charitable contribution policy; there being no second, the motion failed.

American Rescue Plan Discussion

Ms. West reviewed the American Rescue Plan Act that was part of a presentation by the National League of Cities. The funds should be received in 2 tranches, one in June 2021 and June 2022. There are 4 eligible expenditures: (1) small business assistance (2) premium pay for essential workers (3) revenue shortfall (4) water, sewer or broadband infrastructure improvements. Ms. Brinker will prepare a 2019 vs 2020 budget comparison to review revenue shortfalls.

The meeting adjourned at 7:30pm.

Respectfully Submitted,
Caroline Brinker
Finance Director