

# **FANNY CHAPMAN BOARD OF MANAGERS**

## **MINUTES OF THE MEETING**

*September 23, 2019*

### **I. Call to order**

Robert O'Reilly called to order the regular meeting of the Fanny Chapman Board at 7:02 pm on September 23, 2019 at Fanny Chapman pools.

### **II. Roll call**

In attendance: Emily Heaps, Christine Harrison, Joyce Plummer, Tom Kane, Rob O'Reilly, Kevin McCann. Also present: Borough Council Liaison Caroline Brinker, Pool Manager Jim foster, Swim team Parent Liaison Mike Petrakis.

(absent Bob Schafer, Ed Walsh Gary Mincieli)

Board reviewed the minutes from the last meeting. The minutes were approved as read, Christine Harrison (1<sup>st</sup>), Joyce Plummer (2<sup>nd</sup>).

### **III. COMMITTEE REPORTS**

**1. Finance:** Approval of expenditures. Christine Harrison (1<sup>st</sup>), Joyce Plummer (2<sup>nd</sup>). Budget in line with expectations YTD. Reviewed preliminary budget for 2020.

**2. Operations:** Per the insurance company Risk Control visit, reviewing estimates to incorporate into the 2020 budget based on the following recommendations; 1) Heavier weighted umbrella bases, 2) Pave the driveway to the chemical storage garage to support the delivery of CO<sub>2</sub> gas, 3) parking lot improvements.

**3. Programs:** NTR

**4. Personnel:** Current Swim Lesson Coordinators will not be returning next season. Currently reviewing candidates for Assistant General

Manager and Swim Coordinator to ensure selections made by November meeting.

**5. Publicity/Marketing: NTR**

**6. Long Range Planning:** Agreed to move forward to build procedure for construction. (Tom Kane (1<sup>st</sup>), Joyce Plummer (2<sup>nd</sup>))

**7. Membership/Rules: NTR**

- IV. **Pool Manager's Report:** Jim Foster provided identification of areas that will need to be accounted for in 2020 budget; 1) improve concrete areas in sections of the pool area, 2) new umbrellas /chairs 3) new umbrella bases, 4) new backstroke flags
- V. **Swim team parents:** Welcomed the new Swim Team Parent liaison, Mike Petrakis. Fanny Champion won the League Championships. Parent meet coordinator and dive representative have been identified. Looking to continue fundraiser programs that can give back to the Swim/local community (Food bank, Breast Cancer, etc).
- VI. **New Business: NTR**
- VII. **Old Business: NTR**
- VIII. **Correspondence:** Request for additional information to assess request for refund of lesson payment.
- IX. **Public Comment: None**
- X. **Executive Session:** Approved Manager Salary increase of 3%. Christine Harrison (1<sup>st</sup>), Joyce Plummer (2<sup>nd</sup>)
- XI. **Adjournment:** Emily Heaps (1<sup>st</sup>) Kevin McCann (2<sup>nd</sup>). All in favor.  
Adjourned meeting at 8:24 pm.  
Next meeting is October 21, 2019 at 7:00PM at the Borough Hall.

Respectfully submitted  
Emily Heaps, Vice Chair