

Update of Major Projects

Over the page is a summary of the Council's Major projects:

Please note before reviewing the “Large” project information:

- The Summary of “Large” projects will evolve over time as projects progress, are completed and new projects are initiated and is provided to inform the committee in performing its role of risk and assurance of the project management approach.
- Any project that achieves a score of 80 or more out of 160 qualifies as a “Medium/Large” or Major project and is included in this list.
- Executive is responsible for scheme financing/policy and Scrutiny will perform detailed reviews of any relevant project.
- The status (RAG – Red, Amber or Green) is provided as an overview. (RAG description, below, as agreed at the July 2016 A&G committee)

Green	All the elements of delivery are within acceptable parameters with risks managed.
Amber	There are risks/issues with one or more elements of delivery. There is a plan in place to bring the project back within acceptable parameters and it is in the control of the project team.
Red	There are issues with one or more elements of delivery and there is no plan in place to mitigate or there is a plan emerging, but it is out of the control of the project team

THE COPORATE PROJECTS PORTFOLIO WAS SIGNIFICANTLY AFFECTED BY THE UNPRECEDENTED CHALLENGES OF THE COVID-19 PANDEMIC DURING THIS PERIOD

Large projects summary	Previous period (RAG)	This period (RAG)	Direction of travel
Older Person's Accommodation Phase 2(ASC)	Amber	Green	Better
York Central	Amber	Amber	Same
Castle Gateway	Amber	Amber	Same
Local Plan	Amber	Amber	Same
Guildhall	Amber	Amber	Same
Community Stadium	Green	Green	Same
Outer ring road (A1237)	Amber	Amber	Same
Housing Delivery Programme	Amber	Amber	Same
Provision of School Places 2017-2023	Amber	Amber	Same
Housing ICT Programme	Red	Red	Same
Smart Travel Evolution Programme (STEP)	Amber	Amber	Same
Flood Risk	Green	Green	Same
City Centre Access Project	Amber	Amber	Same
Parking Review	Amber	Amber	Same
Inclusion Review	Amber	Amber	Same
Be Independent	Amber	Green	Better
Procurement of MSA and Strategic Engagement Technology Partner	Amber	Amber	Same
Hyperhubs	Green	Green	Same
Future Library Investment Programme (FLIP)	Green	Green	Same
Pay on Exit	Amber	Amber	Same
Mental Health Housing and Support	Green	Green	Same

Detailed Updates

Project title		Older Persons' Accommodation Programme Phase 2							
Reporting period		February 2021							
Description									
<p>To provide, and ensure the provision of, a range of accommodation to address the housing (and care) needs of the city's older residents. The Council's Executive on 30th July 2015 approved the Business Case for the Older Persons' Accommodation Programme in order to prepare the city for a 50% increase in the size of the over 75 population. This will:</p> <ul style="list-style-type: none"> • Deliver a 10 unit extension and refurbishment of Lincoln Court Independent living scheme • Build a 29 unit extension to the Extra Care scheme at Marjorie Waite Court, plus provide 4 bungalows on the site • Carry out community and stakeholder engagement to establish the demand for specialist older person's housing and the issues facility residents of the city in relation to age related housing. • Complete procurement of a new residential care facility as part of the wider Health and Wellbeing Campus at Burnholme; and • Encourage the development of additional residential care capacity, extra care and age related housing, supporting older people to continue to live independently in their own home. • Complete the transfer of Haxby Hall care home to a care provider who will extend and enhance the provision on site. • Review the Council's Independent Living stock to ensure it meets the needs of existing and new tenants and to seek opportunities to increase its capacity. 									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Costs Status Explanation		<ul style="list-style-type: none"> - Lincoln Court final project costs are still to be completed. Additional costs have been incurred due to the pandemic, asbestos works and diverted drainage. - All other projects are operating within agreed budgets. 							
Resources Status Explanation		<ul style="list-style-type: none"> - Having received approval to advertise externally the Housing Development Manager, we have now advertised the post on the council website and shared it widely with stakeholder networks. - The staffing structures required to create a flexible responsive extra care service at Marjorie Waite Court when the extension work is completed in July is not yet in place. 							

<p>Financial Status Explanation</p>	<ul style="list-style-type: none"> - Work is continuing to ensure that costs of CYC extra care are in line with other extra care schemes. Work is being carried out to ensure that the operating model for Marjorie Waite court offers value for money for Adult Social Care and customers. - The ongoing operation of Haxby Hall care home due to the delayed transfer continues to put pressure on the programme's financial benefits.
<p>Current status</p> <p>Older Persons Housing</p> <ol style="list-style-type: none"> 1. There has been strong interest in the shared ownership and market sale bungalows in the first phase of Lowfield Green. 2. The Housing delivery programme is working to include intergenerational accommodation on future development sites. <p>Marjorie Waite Court Extra Care Scheme</p> <ol style="list-style-type: none"> 1. Work on the extension building is progressing well, and the project is scheduled for completion in early July 2021. 2. Discussions about the operation of extra care on the site are progressing, to ensure that residents get the support they need to live well independently. 3. Soft market testing has been undertaken to inform the possibility of procuring a catering and community facility operator on the site, ensuring hot nutritious meals for residents and access to community facilities and a programme of activities for residents and the wider community. 4. A specification for the refurbishment of the existing MWC buildings is being drawn up to ensure that there is consistency between the 2 buildings. A fire safety audit of the existing building has now been completed. <p>Lincoln Court</p> <ol style="list-style-type: none"> 1. New tenants are continuing to move into Lincoln Court. 2. Minor snagging is continuing to be addressed. <p>Haxby Hall</p> <ol style="list-style-type: none"> 1. Yorkare homes have now submitted their planning application for the redevelopment of Haxby Hall care home. This has now been validated and is available to view on the council's planning portal. It is expected that this application will be considered by Planning committee on 24 February. 2. Yorkare Homes and the Council are working towards a transfer date of 31 March 2021. <p>Lowfield Green Extra Care Development</p>	

1. The procurement for a developer and operator of extra care accommodation on Lowfield Green is now live. Stage 1 of the process closes on 22 February.

New Independent Sector Provision

1. Interest in developing older person's accommodation in the city remains high. New developers continue to come forward to discuss the demand for accommodation. A planning application has been submitted by a commercial developer for an extra care development on Bishopthorpe Rd.

Future outlook

- Stage 1, SQ of the Lowfield Green extra care procurement will be completed and evaluation of those bids will begin.
- Yorkare Homes planning application for the transformation of Haxby hall care home will be considered by planning committee. Ongoing legal and operational discussions will take place to support the transfer of the home.
- Final costs for Lincoln Court independent living development will be confirmed.
- The specification for the refurbishment of the existing building at Marjorie Waite Court will be completed and the procurement timetable will be confirmed.

Reports to	Executive, CMT, Project Board, DMT
Exec member	Cllr. Carol Runciman and Cllr Denise Craghill
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Burnholme Health & Wellbeing Campus Capital Programme
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	Executive July 2015 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8840&Ver=4 Executive October 2015 - Grove House and Oakhaven Older Persons' Homes https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8842&Ver=4 Executive May 2016 - Delivery of Community Facilities at the Burnholme Health & Wellbeing Campus http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8884&Ver=4

Executive July 2016 Demonstrating Progress on the Older Persons Accommodation Programme
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=9303&Ver=4>

Executive November 2016 (Willow house OPH)
<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=9307&Ver=4>

Executive December 2016 - Older Persons' Accommodation Programme Update / Burnholme Health & Wellbeing Campus: Key Decisions to further progress this development / Lowfield Green Development: Moving forward to deliver a care home, health facility and housing / Haxby Hall Older Persons' Home: A Sustainable Future
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=9308&Ver=4>

Executive Feb 2017 - Sale of Land at Fordlands Road as Part of the Older Persons' Accommodation Programme
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=9310&Ver=4>

Executive March 2017 - Oakhaven Extra Care Facility: the sale of land to facilitate the development
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=9311&Ver=4>

Executive March 2017 - Burnholme: the sale of land to facilitate the development of a Care Home; agreement to management arrangements for the Community & Library facilities; disposal of the Tang Hall Library site
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=9311&Ver=4>

Executive August 2017 - Investment in New Extra Care Accommodation for Older People at Marjorie Waite Court Following the Closure of Burton Stone Lane Community Centre
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10190&Ver=4>

Executive August 2017 - A Further Phase of the Older Persons' Accommodation Programme Deciding the Future of Woolnough House Older Persons' Home .

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10190&Ver=4>

Executive September 2017 - Demonstrating Delivery of the Older Persons' Accommodation Programme

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10191&Ver=4>

Executive October 2017 - Disposal of Willow House, Walmgate, York

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10192&Ver=4>

Executive December 2017 - A Further Phase of the Older Persons' Accommodation Programme: Deciding the Future of Windsor House Older Persons' Home

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10194&Ver=4>

Executive January 2018 - Securing a Sustainable Future for Haxby Hall Older Persons' Home

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10195&Ver=4>

Executive February 2018 – Disposal of Willow House

<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10196&Ver=4>

Executive March 2018 - Investment at Lincoln Court to Create an Independent Living with Support Facility

<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10189&Ver=4>

Executive April 2018 - Deciding the Future of Morrell House Older Persons Home

<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10197&Ver=4>

Executive July 2018 – Delivering Improved Sports and Active Leisure Facilities at Burnholme

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10470&Ver=4>

Executive September 2018 - Demonstrating Delivery of the Older Persons' Accommodation Programme and Preparing for Further Action

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4>

	<p>Executive November 2018 – A Further Phase https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10474&Ver=4</p> <p>Executive March 2019 – Investment in the Redevelopment of Lincoln Independent Living Scheme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=11469&Ver=4</p> <p>Executive January 2020 – The Transfer and Transformation of Haxby Hall Care Home (by way of long lease) and associated land transactions. https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=11115&Ver=4</p> <p>Executive March 2020 - Lowfield Green: Responding to Older Persons' Accommodation Needs. https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=11117&Ver=4</p>
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Project title	York Central								
Reporting period	February 2021								
Description									
<p>York Central is a key strategic development site for economic growth and housing delivery for the city. The majority of the land is in the ownership of Network Rail and Homes England. CYC have a role to play in de-risking the site and accelerating delivery with public sector partners. In recent months, the site and the opportunity it presents have been positioned at all levels of Government as a priority site for support to enable delivery of locally-led regeneration and development schemes. The capacity for the site to contribute to the achievement of the local plan housing targets is also a key consideration.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Tasks & Milestones Status Explanation		<ul style="list-style-type: none"> - The programme is driven by partner organisational delivery imperatives and funding availability. The programme indicates that milestones are achievable but there is very little float/ scope for slippage and the project is complex with many communities of interest. - The project remains on target to deliver infrastructure works to funding deadlines and housing/economic benefits to City. - City of York Council and WYCA have released additional funding which the MHCLG awarded. The conditions on award now awaited. CYC supported scheme off plot infrastructure detailed design and Reserved Matters Planning Application and IP1 Infrastructure. 							
Risks Status Explanation		<ul style="list-style-type: none"> - Risks associated with the project are complex and interdependent. Active risk management is ongoing. 							
Issues Status Explanation		<ul style="list-style-type: none"> - Planning RMA Application Approved by November 2020. - Partnership Agreement signed. - S106 signed. - MHCLG funding award yo HE/NR - JV, conditionally awaited. - Pricing submission by Contractor November 2020, pricing review underway. 							
Current status									
<ul style="list-style-type: none"> • Access licences agreed and contract signed for IP1 • Section 80 Notices issued for demolition • Communication with residents about start of works • Millennium Green works design complete and priced 									

<ul style="list-style-type: none"> • Infrastructure delivery partner for Phase 1 Infrastructure submitted pricing IP2 packages, review to be finalised end February 2021 • The WY+TF Full Business Case Conditions submitted, passed PAT Approval on 10 February 2021 	
Future outlook <ul style="list-style-type: none"> • IP1 Site Cabin delivered to site, site clearance works commence • IP1 works to Millennium Green commence • IP2 Pricing report completed and reported • WYCA - IC meeting 6th March to signoff FBC conditions 	
Reports to	York Central government structures and the Executive.
Exec member	Cllr Keith Aspen
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Local Plan Policy, Economic Strategy, City Transport Policy and external funding bids.
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Executive December 2015 – York Central and Access Project http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8844&Ver=4</p> <p>Executive July 2016 – York Central http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9303&Ver=4</p> <p>Executive November 2016 - Consultation on access options / Third party acquisitions http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9307&Ver=4</p> <p>Executive July 2017: Project and Partnership Update http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10188&Ver=4</p> <p>Executive November 2017 - Preferred Access Route and Preparation for Planning http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10193&Ver=4</p> <p>Executive March 2018 - York Central Access Construction http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10189&Ver=4</p>

	<p>Executive June 2018 – Masterplan and Partnership Agreement http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10469&Ver=4</p> <p>Decision Session August 2018 – York Central Design Guidelines http://modgov.york.gov.uk/ieListDocuments.aspx?CId=875&MId=10847#A149619</p> <p>Executive August 2018 York Central Update – Western Access http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10471&Ver=4</p> <p>Executive November 2018 – York Central Enterprise Zone investment Case http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10474&Ver=4</p> <p>Executive January 2019 York Central Partnership Legal Agreement http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10476&Ver=4</p> <p>Executive July 2019 - York Central Partnership Update http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11107&Ver=4</p> <p>Executive October 2019 – Update http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4</p> <p>Executive July 2020 – Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12295&Ver=4</p>
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Project title	Castle Gateway								
Reporting period	February 2021								
Description									
<p>City of York Council (CYC) is one of the principal land owners in the area around Piccadilly, the Eye of York, St George's Field and the Foss Basin. This area is being referred to as the Castle Gateway and many parts of the area are underused, semi derelict or of poor quality. Many of the properties are for sale or owned by investors and there is a risk that the area will continue to be blighted or that important sites will be developed in a piecemeal manner. The area is urgently in need of a fresh vision to improve the locality and create a socially and economically sustainable future. As the principal landowner, CYC will be instrumental in delivering a joined-up regeneration of the area which will maximise social and economic benefits for the City.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Costs Status Explanation		The Executive approved a further budget of £2.15m to take the project through to the next decision point in Autumn 2021. The Executive have revised the delivery plan in response to COVID-19, but the new actions remain within the scope of the existing budget and the project remains on target to be delivered within that budget. There is still uncertainty as to the impact of COVID-19 on elements of the project affecting the cost of delivery, including the timescales and build costs.							
Financial Benefits Status Explanation		A GVA assessment of the proposed masterplan has been undertaken by WYCA. They assess the GVA benefits of the proposals to be £360m for the Leeds City Region. However, realising these benefits is dependent on the successful delivery of the whole masterplan which will require significant investment from the council and other public bodies.							
Risks Status Explanation		This is a complex project to deliver an ambitious masterplan, and as such it has significant risks to its delivery. Whilst mitigation and monitoring of risks is being undertaken, the project is likely to remain at risk throughout delivery.							
Issues Status Explanation		Issues remain under review.							
Current status									
<p>Castle Mills – A procurement process to identify a contractor to undertake the RIBA 4 design and provide a price for construction for the Castle Mills scheme went live on the 14th January through an Open Tender process which will invite bids from the whole market. Since going live, officers have responded to clarification requests from contractors as they complete their</p>									

tender returns. The deadline for tenders to be returned was extended by 1 week at the request of contactors through the clarification process. Tenders must be returned by the 5th March. Officers will continue to respond to clarification requests from contractors as they complete their tender returns.

St George's Field – The scheme remains on pause while a strategic review of parking in the city centre is carried out. Officers will support the work required for this review.

Castle and Eye of York –The design work continued on the first phase of the Castle and Eye of York scheme, with initial engagement taking place with key stakeholders informing this early design work. A number of necessary site investigation works commenced to understand the site and any potential constraints that may impact the design.

West Yorkshire Transport Fund - Work continues to progress on the funding bid to outline and full business case stages, led by the council's consultants WSP.

Future outlook

Castle Mills – Officers will continue to respond to clarification requests from contractors as they complete their tender returns. The deadline for tender returns is the 5th March.

Castle and Eye of York – The first phase of the design work completes, with the Stage 1 report expected mid-February. This Stage 1 report will be used to commence the public engagement on the initial proposals for the scheme, which is due to commence in early March and continue discussions with the key stakeholders. Site investigation works will continue to understand any potential constraints on the site that may impact on the design.

Reports to

The Executive sponsor for the Castle Gateway is the Leader of the Council in his remit as Executive Member for Finance and Performance. The Executive have approved a whole series of recommendations over the last three years to advance the project, with delivery of these being the responsibility of the Castle Gateway Working Group. This working group was established in January 2017 and serves as the project board and meets on a monthly basis. It is chaired by the Director for Economy and Place, and the wider interests of the council are represented by the Assistant Directors for

	<p>Regeneration and Asset Management; Planning and Sustainable Development; and Transport, Highways and the Environment. The group also has Heads of Service for legal, finance and property.</p> <p>The working group is the key interface point with wider stakeholders, with the project manager and Assistant Director for Regeneration and Asset Management chairing the Castle Gateway Advisory Group (which consists of key stakeholders and principal custodians of the city) and the My Castle Gateway public engagement partnership. The interests of the formal partnership with York Museums Trust will also be represented by the same individuals and outcomes and decisions fed back in to the working group.</p> <p>The Castle Gateway project manager has defined expenditure levels under the Council's Contract Procedure Rules. Any decisions that are outside the remit of previous recommendations from the Executive are taken to the appropriate decision making route as set out by the council's governance and decision making framework. Dependent on the nature and scope of the issue this may be an officer decision, Executive Member decision, or require a full Executive decision.</p>
Exec member	Cllr Nigel Ayre
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Local Plan Policy, City Transport Policy
Link to paper if it has been to another member meeting	<p>Executive October 2015 - York's Southern Gateway http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8842&Ver=4</p> <p>Executive November 2016 - Land Assets on Piccadilly https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9307&Ver=4</p> <p>Executive January 2017 – Update York Castle Gateway https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9309&Ver=4</p> <p>Executive August 2017 - Proposed Temporary Use of Part of Castle Car Park https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10190&Ver=4</p>

	<p>Executive April 2018 - Castle Gateway Masterplan http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10197&Ver=4</p> <p>Executive October 2018 - Proposed Temporary Uses of Part of Castle Car Park https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10473&Ver=4</p> <p>Executive October 2019 – Update http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4</p> <p>Executive January 2020 –Phase One Delivery Strategy https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11115&Ver=4</p> <p>Executive October 2020 – Update and Business Case Review https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12297&Ver=4</p>
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Project title	Local Plan								
Reporting period	February 2021								
Description									
<p>The 'Local Plan' is a citywide plan which sets the overall planning vision and the spatial land use strategy for the city. It provides a portfolio of both housing and employments sites for at least a 15 year period and will set the Green Belt boundaries for York. In addition it incorporates both policies and approaches to set the context for development management decisions. Effectively, it sets out the opportunities and policies on what will or will not be permitted and where, including new homes and businesses.</p> <p>The Local Plan must be accompanied by an infrastructure delivery plan setting out the Council's approach to strategic infrastructure and its funding. All housing and employments sites included must be viable and deliverable this is directly linked to future approaches to planning gain i.e. CiL and S106.</p> <p>In response to both the Council resolution in autumn 2014, and the changed national and local context, officers have initiated or a series of work streams to inform the next stages of plan production. This relates to housing need, economic growth and the related need for employment land, and detailed site assessments.</p> <p>The production of the plan has to be in accordance with statute and national guidance. This includes a legal requirement to work with neighbouring authorities. It also means that the plan must be subject to Sustainability and Environmental Assessments. It will also ultimately be subject to an independent examination by a government inspector.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Scope Status Explanation		Take the Local Plan through examination in public (EIP) and to adoption as statutory development plan for York.							
Costs Status Explanation		Cost associated with EIP, modifications consultation and adoption. Staffing costs to ensure timely delivery.							
Resources Status Explanation		The Forward Planning Team has reduced in size following the loss of members of staff. Resourcing needs to be sufficient to ensure the timely completion of work for submission to the Inspectors and to enable preparation for phase 2 hearing matters in detail. Additional funding has been awarded in the short term to help fastrack evidence base.							

Tasks & Milestones Status Explanation	<ul style="list-style-type: none"> • Officers responded on 15 January to the Inspectors letter and with the submission of the Green Belt Topic Paper Addendum. • Further phase 2 hearing sessions on the remainder of the Plan will then be requested by the Inspector subject to their conclusions on phase 1 matters.
Risks Status Explanation	Risks associated with examination of Local Plan by Planning Inspectorate. Delay to examination process as a result of resourcing.

Current status

Key milestones achieved for emerging plan:

- Submission May 2018
- Proposed Modifications Consultation June 2019
- Phase 1 Hearing sessions December 2019
- Completion of a schedule of further work resulting from Phase 1 hearing sessions throughout 2020.

The Inspectors wrote to CYC on 12 June 2020 outlining their conclusions in relation to the first phase examination hearing sessions. Focus of the letter was on the Green Belt approach, which was in general conformity with the saved RSS policies. However concerns were raised regarding the GB methodology used to assess the inner boundaries. Officers sent an initial letter on 22 June 2020 welcoming the conclusions thus far and setting out their intention to seek to justify the boundaries through clarification of the evidence base.

Following the release of the 2018 based sub-national Household Projections, the Inspectors wrote to the council on 9 July 2020 asking whether this would lead to a material change in York's proposed housing requirement. The Council commissioned technical advice from consultants and responded on 6 October to confirm that an OAN of 790 dpa and a housing requirement of 822 dpa remain relevant.

The Inspectors wrote to the Council on 18 December asking for an update on progress and to consider the Council's position in relation to the Examination. Officer's sent a letter on 15 January 2021 confirming that, despite difficult logistical circumstances, the Council had completed the outstanding items of further work requested. Officers also submitted the Green belt Topic Paper Addendum as requested and outlined that the detailed annexes were to follow.

More information on the Local Plan EiP progress is available to view at: www.york.gov.uk/localplanexamination

Future outlook	
Submission of the Green Belt topic paper annexes to Inspectors.	
Reports to	Executive, Local Plan Working Group
Exec member	Cllr. Keith Aspden, Cllr Andrew Waller and Cllr Nigel Ayre
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Deliverability of York Central
Link to paper if it has been to another member meeting	<p>Executive July 2015 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8840&Ver=4</p> <p>Executive June 2016 City of York Local Plan – Preferred Sites Consultation http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9191&Ver=4</p> <p>Executive December 2016 – Update on Preferred Sites Consultation and Next Steps https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9308&Ver=4</p> <p>Executive January 2017 - Update on Local plan https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9309&Ver=4</p> <p>Executive July 2017 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10188&Ver=4</p> <p>Local Plan Working Group January 2018 http://democracy.york.gov.uk/documents/s120857/LP%20LPWG%20FINAL%20REPORT.pdf</p> <p>Executive January 2018 - Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10195&Ver=4</p> <p>Executive May 2018 City of York Local Plan – Submission https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10198&Ver=4</p> <p>Executive September 2018</p>

	<p>Supplementary Planning Documents to support the emerging York Local Plan https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4</p> <p>Executive March 2019 - Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10479&Ver=4</p> <p>Local Plan Working Group October 2020 – Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=128&MId=12429&Ver=4</p>
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Project title	Community Stadium								
Reporting period	February 2021								
Description									
<p>The Community Stadium project will deliver a new football and rugby stadium for professional sport and community sport and leisure facilities for the city of York. The project also includes a new athletics facility for use by York Athletic Club as well as many community uses and work with community partners.</p> <p>The core project objectives are to provide a new Community Stadium within a new leisure facility complex on the grounds of the existing Huntington Stadium / Waterworld swimming pool.</p> <p>This project represents an opportunity to create one of the country's most far reaching community stadium complexes.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Costs Status Explanation		<ul style="list-style-type: none"> - Adoption and design issues with the site road and drainage could lead to delay and increased cost. Outcome of any claim for time and delay could result in additional cost. - Commercial land receipt now confirmed as reduced, this has been funded by approval from executive for the c£1.4m. - Covid-19 delays and restrictions may increase costs of facility mothball depending upon the length of time restrictions are in place. This would severely impact revenue budgets for the site. 							
Tasks & Milestone Status Explanation		<ul style="list-style-type: none"> - Build completion and subsequent handover happened December 2020. This is due to a number of build factors as well as the impact of covid and the extent of any claims and damages is still to be fully determined. - Highways and drainage are the final elements due for completion early 2021. These elements do not impact on the operation and opening of the site. - Tenant move ins are now ongoing from January to July 2021. - Sports clubs moved in January 2021. - Games are subject to covid. 							
Risks Status Explanation		<ul style="list-style-type: none"> - Covid-19 restrictions are affecting further progress on site and continue to affect revenue and operation of the site as well as tenant move ins and fit outs. 							
Issues Status Explanation		<ul style="list-style-type: none"> - Issue of the highways and drainage works is significant but is now being progressed to completion. - Covid-19 restrictions are affecting all sites and potential for further disruption depending upon length of time restrictions are in place. This 							

is a current issue affecting site but has further risk implications as captured in the risk log.

Current status

In the last six months of the project, progress has been made as follows:

- Tenants now secured for the lantern unit with legal agreements now executed.
- Additional tenant for the lantern remainder area now being progressed as well as additional hired corporate gym usage.
- Confirmation of full delay and claims is awaited from GLL.
- Sponsorship and naming rights contract complete and approved. Signage complete and in place.
- Cinema complete and open as of December 2019.
- Starbucks restaurant complete and open as of December 2019.
- Bowling and golf open as of August 2020.
- Building control sign off and certification of all buildings September 2020.
- PC achieved December 2020 in line with the above works.
- Site opened to the public December 21 2020.

Future outlook

The next steps for the project are as follows:

- Drainage and highways snagging works to complete by Spring 2021.
- Stage 3 road safety audit work to complete first quarter 2021.
- Stage 4 audit work to complete in c18 months.
- Snagging works for all stadium and leisure areas to complete for formal sign off by March 2021.
- Confirmation of tenants for the commercial unit by April 2021.
- Lantern tenant now signed with additional tenant also now progressing.
- Commercial and community tenants fit out July 2019 to end of July 2021. Some of these contain significant pieces of work.
- Stadium, Leisure and Hub Tenant fit out expected from January 2021 onwards dependent upon covid regulations in place at that time.
- Tenant fit outs will continue throughout 2021.
- Commercial site additional tenants both restaurant and leisure to follow in 2021 due to covid.
- Full handover of stadium and leisure site completed end of 2020. Opened to the public 21 December 2020.
- Contract completion and financial closedown is expected to occur during 2021 following resolution of all claims and damages issues.

- Claims and damages resolution is expected to occur during 2021.

Covid impact remains on the opening and operation of the facilities. Currently closed again due to lockdown restrictions. Ongoing revenue implications of closure whilst having to still staff and operate the facility for sports and tenant fit out.

Hand over completed December 2020 with opening to the public of the leisure estate on the 21 December 2020. Stadium ready to open in January 2021 dependant upon seasons continuing or being cancelled for both clubs due to covid. Tenant fit outs can continue through early 2021 for YAC, both sports clubs, NHS and Little Gym. Opening of these units and operation once complete, will be covid dependant.

Reports to	Project team report to the Director of Finance and prepare reports to the project Board. The project Board Chair updates Exec and Full Council when needed. Subject to Audit and Governance scrutiny.
Exec member	Cllr. Nigel Ayre
Director responsible	Ian Floyd – Chief Operating Officer
Dependencies	Yearsley review. The continued operation of Yearsley is Potentially linked to the DBOM contract proposed.
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Full Council March 2016 http://modgov.york.gov.uk/ieListDocuments.aspx?CId=331&MId=8836&Ver=4</p> <p>Executive December 2016 – Update report http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9308&Ver=4</p> <p>Executive March 2017 http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p> <p>Executive July 2017 - Community Stadium & Leisure Facilities Report http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10406&Ver=4</p> <p>Executive October 2017 - Project Report http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10192&Ver=4</p> <p>Executive September 2018 - Project Update http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472</p>

	<p>&Ver=4</p> <p>Executive December 2020 – New Stadium Leisure Complex Commercial Proposal on Restaurant Units</p> <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12428&Ver=4</p>
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Project title	The Guildhall								
Reporting period	February 2021								
Description									
<p>City of York Council vacated the Guildhall in April 2013, moving to West Offices as part of the Admin Accommodation programme, in order to make approx. £1m pa savings. An evaluation of potential future uses had already been undertaken, and following further feasibility work and review a decision on the Future of the complex was taken by Executive in October 2015. Approval was granted for detailed project development work to secure the future of the Guildhall as a serviced office venue; with virtual office and business club facilities, maximising the benefits of the different spaces within the complex, its heritage appeal, and also ensuring ongoing council use and public access in a mixed use development.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Costs Status Explanation		Further archaeological remains have been discovered in the basement of the retained section of the annexe this has resulted in 5 weeks excavation up to 2 weeks may affect the critical path of the project the contractors flexibility has greatly reduced the full impact.							
Resources Status Explanation		Site is currently advancing as planned however we may face delay in the near future as the contractor is reporting that their supply chain is becoming fragile due to staffing difficulties and forced closures specifically for: <ul style="list-style-type: none"> • Steel erectors labour • Loss of key staff due to living with at risk family members 							
Financial Status Explanation		The business case for delivery was agreed by Executive in February 2019 - where the project costs and the financial benefits were approved by Executive in parallel with the final project costs.							
Tasks & Milestones Status Explanation		<ul style="list-style-type: none"> • The north range superstructure is advancing well. • The glazed arcade design to the slype space has received listed building consent, work can now proceed in this area. 							
Risks Status Explanation		The ongoing risk of river levels rising above 2m above average summer level remain in place until the use of the river declines.							
Issues Status Explanation		<ul style="list-style-type: none"> • Progress has been made with access agreements. • Due to the non engagement of public house owners a redesign has enabled the construction without accessing the pubs beer garden as originally planned. 							
Current status									

Statutory Consents / Approvals

- Executive approval February 2019 to advance to the construction stage.
- Planning and LBC approvals granted 16 Feb 2017.
- Executive approval for scheme delivery 16 Mar 2017.
- Full Council approval of budget requirement 30 Mar 2017.
- Grant Agreement letter signed with WYCA 7 Apr 2017 securing £2.347m of LGF funding from LCR LEP to support project delivery.

Project Progress

- Construction commenced on the 16th of September 2019.
- All piling completed and the ground beams to the north range are under construction.
- The re-roofing of the main hall and the south range are advancing well.
- External stonework repairs have now commenced.

Future outlook

- Awaiting erection of the steel superstructure to the new build north range.
- Internal refurbishment to the existing building going well.

Reports to	The Guildhall board reports to Economy and Place DMT and PM updates Executive member and Executive when required for updates and approvals.
Exec member	Cllr Nigel Ayre
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Local plan
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	Executive October 2015 - The Future of York's Guildhall & Riverside http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8842&Ver=4 Scrutiny – 13 June 2016 http://modgov.york.gov.uk/ieListDocuments.aspx?CId=144&MId=9420&Ver=4 Exec July 2016 - Detailed Designs & Business Case http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9303&Ver=4 Executive March 2017 – The Development of the Guildhall Complex

	<p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p> <p>Executive May 2018: The Development of the Guildhall Complex</p> <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10198&Ver=4</p> <p>Executive February 2019: Redevelopment Tender Evaluation & Project Business Plan Appraisal</p> <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11007&Ver=4</p>
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Project title	Outer Ring Road (A1237)								
Reporting period	February 2021								
Description									
<p>This project combines the previously separate schemes - YORR roundabout upgrades & YORR dualling (phase 1). This project has already delivered an upgrade of the Wetherby Road roundabout in 2018/19 to the new standard 3 lane approaches and 2 lane exits on the A1237. This project will continue by upgrading the stretch of the A1237 to dual carriageway standard between the A19 junction and Little Hopgrove junction, including the upgrade of the 5 roundabouts on this stretch to the standard already set by the Wetherby Road upgrade. This project will increase the capacity of the ring road, particularly of the roundabouts being upgraded, to reduce orbital and radial journey times. The A1237 roundabout at Great North Way will also be improved as part of this project (although this lies outside the stretch which is to be dualled).</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Tasks & Milestones Status Explanation	The pre-planning consultation process has now ended.								
Risk Status Explanation	Risks are being monitored daily.								
Issues Status Explanation	Landowners are not content about the level of improvements proposed for frontage to their site. They are canvassing support to have their case heard.								
Current status									
<ol style="list-style-type: none"> 1. The pre-planning consultation is being reviewed and evaluated. 2. Negotiations continue to attempt to acquire land for the scheme. 3. Ground Investigation work is in progress at various locations in the proximity of the A1237. 4. A new Land Agent has been commissioned to assist with land acquisition. 5. WYCA's Portfolio Assessment Team agreed principles for setting up a single assurance process for governance of the junctions and dualling scheme. 6. Tenders were invited for a Planning Consultant to assist with the submission of a planning application later in 2021. 7. The detailed design commission was awarded. 									

Future outlook	
<ol style="list-style-type: none"> 1. Reviewing tenders for the planning consultant commission. 2. Overseeing the ground investigation contract. 3. Organising start up meetings for the detailed design. 4. Completion of the pre-planning consultation evaluation. 5. Draft report to CYC Executive seeking approval to prepare Compulsory Purchase Order. 6. Review scheme programme and costs. 	
Reports to	Project reports into the Transport board, Project Board and Lead Members Board
Exec member	Cllr Andy D'Agorne
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	LTP4, Local plan
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Executive W Yorkshire Transport Fund – 24 Nov 16 http://democracy.york.gov.uk/documents/s110381/WYTF%20Exec%20Nov%202016%20v5.pdf</p> <p>Executive July 2017 - Proposed York Outer Ring Road Improvements / Approach to Deliver https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10188&Ver=4</p> <p>Executive December 2018 - A1237 Outer Ring Road – Dualling Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10475&Ver=4</p> <p>Executive September 2019 - Improvements Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11109&Ver=4</p> <p>Executive February 2020 – Dualling from A19 Rawcliffe to A64 Hopgrove https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11116&Ver=4</p> <p>Executive June 2020 – Phase 1 Dualling - Procurement Strategy, Approach to Public Engagement and Landscaping https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12293&Ver=4</p>

Project title	Housing Delivery Programme								
Reporting period	February 2021								
Description									
The accelerated delivery of mixed tenure housing across multiple sites in the city.									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Financial Status Explanation	Financial modelling has been undertaken to inform the delivery programme. Risks remain around build costs for the remainder of the programme as well as sales receipts from open market and shared ownership homes. The ongoing pandemic and any impact on the Housing Market is being reviewed with the appointed sales agents.								
Non Financial Status Explanation	The commitment to deliver added social value through the Housing Delivery Programme has been demonstrated through the engagement work to date. This needs to be embedded into all future design and construction work and the sales and lettings process.								
Tasks & Milestones Status Explanation	<ul style="list-style-type: none"> Construction works continue at Lowfield Green - with Show Homes delivered to programme. The completion of some early phase properties is showing slight delay at this time within the overall development programme. Executive approvals are now in place to progress with delivering the Duncombe Barracks and Burnholme schemes. Programme timescales to be reviewed in light of Covid-19. 								
Risks Status Explanation	Detailed risk register has been formulated to identify all key risks, assign responsibilities and determine potential mitigation measures.								
Current status									
<u>Lowfield</u>									
<ul style="list-style-type: none"> Construction work continues - the Show Home properties were completed and handed over in December and are now available for viewing with Ashtons managing remote video viewing as far as possible. The completion of the first market sales and social rented properties in March is being impacted by a number of factors as advised by the contractor - work is in hand to minimise these delays The contract is progressing well with future phases already in build. The Self build plots are also progressing with planning approvals in place for 5 of the 6 plots. 									

Burnholme

- Planning application submitted and under consideration - queries being addressed - determination pending.
- Stage D design work in progress with design team workshops to consider overall specification.
- Procurement strategy and programme in place.

Duncombe Barracks

- Planning application submitted and under consideration - queries being addressed - determination pending.
- Stage D design work in progress with design team workshops to consider overall specification.
- Procurement strategy and programme in place.

Ordnance Lane

- Designs being finalised for planning submission in early 2021.
- Budget proposals being finalised to seek grant funding support

Next Period

- Planning decisions anticipated on the Duncombe and Burnholme schemes.
- Progression of detail design and preparation of procurement information.
- Lowfield scheme progression.

Reports to

Project team consisting of officers at the council who will advise on specialisms such as legal, housing, finance, and procurement. This project team feeds into the Housing Delivery Programme Board, which consists of senior officers and managers. The board guides decisions shaping the programme, setting objectives, scope, and timelines for projects. The board reports into the HCA as part of the partnership arrangement as well as One Public Estate. When milestones are met the programme will report into 'Capital and Asset Board' and 'Health, Housing and Adult Social Care' and 'Employment and Place' Management Teams for co-ordination and major project issues. Decisions taken by the Council Management Team followed by Executive.

Exec member

Cllr. Denise Craghill

Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	None
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>March 2017 Executive Meeting https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p> <p>December 2017 Executive Meeting</p> <ul style="list-style-type: none"> - Delivering Health and Wellbeing facilities for York - Establishing a Delivery Model and the Scope of the Programme - Delivering the Lowfield Scheme <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10194&Ver=4</p> <p>July 2018 Executive Meeting - Proposals https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10470&Ver=4</p> <p>October 2018 Executive Meeting - Duncombe Barracks, Burton Stone Lane https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10473&Ver=4</p> <p>January 2019 Executive Meeting- Building More Homes for York – removal of the HRA borrowing cap https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10476&Ver=4</p> <p>September 2019 Executive Meeting - Housing Delivery Programme Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11109&Ver=4</p> <p>October 2020 Executive Meeting – Phase 2 of the Housing Delivery Programme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12298</p>

Project title	Provision of School Places									
Reporting period	February 2021									
Description										
<p>The need to provide sufficient school places for current and future residents is a key statutory duty of CYC and will build an educational infrastructure for the city by forecasting likely demand and supply of school places over the medium term (until 2022/23).</p> <p>The aims of this project are to identify where and when additional school places will be required, and work with central government and the school community to provide places in good or outstanding schools.</p> <p>CYC is provided with some 'Basic Need' funding from central government for this purpose and will need to ensure that this and other sources of funding are used to best effect in those areas of greatest need, and to ensure that all educational provision is sustainable in the longer term, working with the school community.</p> <p>The project represents a significant priority for City of York council in delivering educational opportunities for residents.</p>										
Overall status this period (Feb)					Overall status previous period (Jan)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
Feb										
Jan										
Cost Status Explanation		<p>Future Basic Need funding is likely to be very limited and housing developer contributions may not meet the expected requirements for educational infrastructure across all sites. This is being addressed through the Local Plan required infrastructure process, but these requirements exceed any current capital for the costs.</p>								
Current status										
Capacity										
<ul style="list-style-type: none"> Work continues this period to ascertain from schools' responses to the Net Capacity Survey, whether any changes have been made to buildings or building use that could impact on the net capacity of schools. Where confirmation is required, information is being sought from the final few CYC schools yet to respond. 										
Communication										
<ul style="list-style-type: none"> There has been continued communication with developers of some proposed and forthcoming housing sites and with those officers 										

overseeing the draft Local Plan and future infrastructure plan for the city, as well as with the impacted MATs.

- Communication is also ongoing to discuss solutions to address the pressures around secondary school place requirements in the south east of the city.
- Communication continues around plans to increase secondary school places in the west of the city. Further discussions have taken place with affected MATs this period, to discuss potential solutions.

Data Modelling

- A workshop to discuss and further inform about the proposed changes to the SCAP 2021 process, took place this period.
- Validation of the SCAP 21 Schools List has now taken place and been returned to the Department for Education.

Forecasting

- Base forecasts for the 2021 forecasts have now been finalised, and the Planning Area Action Plans begun, in preparation for the annual release of the forecasts on York Education.
- Analysis of the changes seen in the primary forecasts has taken place.
- Place requirements for September 2021 have been identified.
- Although outside the scope of this project, and instead part of the parallel Inclusion Review, collaborative work has begun this period to develop forecasts for the SEN team.
- Also outside the scope of this project, discussions to explore the SEND sufficiency planning took place with the Department for Education this period.

Policy

- The content and recommendations made in the admissions consultation have now been reported to Councillor Orrell and the admission arrangements for the 2022/23 school year have been determined.
- Liaison with other admission authorities regarding the now determined admission arrangements for the 2022/23 school year has begun.
- The Capital Programme for 2021/22 has now been reported to the Executive Member.

Future outlook

The main focus of this period:

The main focus of this period:

Capacity

- Continue to reassess the requirement for net capacity assessments and complete net capacity assessments at identified schools.
- Continue to update the Planning Area Action Plans ready for release in 2021.

Communication

- Continued engagement with local schools and academy trusts to gather their views and identify any potential plans about how they could assist in providing for future need.
- Continue to liaise regarding the proposal to address secondary school place requirements in the Secondary Planning Area - South East York.
- Continue to move forward proposals to address the secondary school place requirements in the Secondary Planning Area - West York.

Forecasting

- Continue to monitor school in-year admission requests to explore any changes seen in net migration as a result of the global pandemic.
- Continue analysis of secondary forecasts.
- Continue collaborative work on SEND sufficiency planning with the SEN team.

Policy

- Continue to work with colleagues in other departments to update the Viability Assessment to determine the impact of alternative pupil yields.
- Continue work on the proposal for a SEND pupil yield contribution.
- Continue liaison with other admission authorities on the now determined admissions arrangements for the school year starting September 2022.

Reports to	Project is overseen by Children, Education and Communities Directorate Management Team and Executive Member for Children and Young People as necessary.
Exec member	Cllr Ian Cuthbertson
Director responsible	Amanda Hatton – Corporate Director of People
Dependencies	Local Plan Policy, Economic Strategy, City Transport Policy

<p>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</p>	<p>Executive February 2018 Admission arrangement for the 2019/20 school year https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10196&Ver=4</p> <p>Executive July 2019 The Provision of School Places and Allocation of School Capital Budgets 2019-2023 to Address Secondary Place Pressures https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11107&Ver=4</p> <p>Executive October 2019 Archbishop Holgate's School - Expansion 2020-21 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4</p> <p>Executive May 2020 Fulford School Remodelling Phase 1 & Access Improvements by Highways https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12288&Ver=4</p>
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Project title		Housing ICT Programme							
Reporting period		February 2021							
Description									
<p>The Housing ICT Programme is a major ICT enabled business transformation and culture change programme which will deliver a new operating model and systems for the Housing and Building Services teams within the Housing Services Department. Procurement of a new ICT solution will enable customer centric, holistic services to be delivered with first point of contact resolution at a place, time and manner that suits the customer.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Scope Status Explanation		<ul style="list-style-type: none"> Due to the impact of Covid a re-timed roadmap to deliver the programme has been produced by the Programme Team this was agreed by Programme Board 6th November. This work included a full review of all modules, interfaces and integrations, workloads, resources and business readiness to develop a realistic, measurable and achievable plan to ensure successful delivery. The basis of this timetable has been used to consult with Capita (the supplier) to negotiate on a new timetable agreeable by both parties which was endorsed at Programme Board on 3rd February 2021 and the programme has now been reset. This includes a revised financial and resourcing forecast for various phases of work. Significant progress has been made in implementing new ways of working for data migration. Significant progress has been made to unblock issues with Capita to ensure progress continues with system configuration and interfaces. 							
Quality Status Explanation		<ul style="list-style-type: none"> The programme has identified significant pressure against the current timeline which has resulted in moving certain modules into Phase 2. A full review of the programme timeline has been completed and key risks to successful delivery have been identified, mitigated against or accepted as a managed risk. 							
Cost Status Explanation		<ul style="list-style-type: none"> The financial commitment for the Programme will be re-vised as part of the contractual and scoping review. The financial needs of the programme were presented to and agreed by Board on 3rd February this should now reduce the risk around the remit of work by re-baselining the programme. Work to conclude this with Procurement and Legal is now the priority for the Programme Management Team. 							
		<ul style="list-style-type: none"> Programme now has new Sponsor, Interim Director of Place, backed Interim Assistant Director Housing & Community Safety and the Programme Manager role has now been filled. 							

Resources Status Explanation	<ul style="list-style-type: none"> • The Programme Management Team is now back to full strength and work to complete the 're-contract' work with Capita remains on target. • The return of an additional Business Change Agent has assisted with improving the speed of configuration on the programme. • Options to explore resource gaps on the programme are being investigated including re-allocation of work to Capita and overtime for existing team members.
Tasks & Milestones Explanation	<ul style="list-style-type: none"> • The final timetable and financial position have now been ratified by Programme Board on 3rd February this resets the Programme, setting tight targets and deliverables for the team to produce. This also finalised the exact scope of work in phase one and the work that will be required in later phases of the programme. • Configuration continues on the main modules within the system, with several of these reaching a point of completion, enabling work on further modules to commence. • A dashboard reporting system has been designed and approved by Board to ensure they have a full understanding how the programme is progressing.
Risks Status Explanation	<ul style="list-style-type: none"> • Full risk review is underway. Major risks have all been assessed, mitigated against and controlled.
Issues Status Explanation	<ul style="list-style-type: none"> • A full review of issues has concluded. All issues are recorded centrally in the Programme Control Workbook, Capita JIRA system and/or BI DevOps system. Significant progress has been made to unblock issues to enable improve the speed of configuration.

Current status

Overall configuration work is progressing to the planned timescales set in November 2020 and the adjustment to working in a more focussed module by module way has enabled better management of work.

Significant progress has been made with Capita, having been assigned a new project manager and account manager in order to finalise the contractual position and scope of work. With the output of this work to be presented to the Programme Board on 3rd February 2021.

Future Outlook

- Conclusion of 're-contract'
- Commission of 'additional work'
- Commission of 'mobile working capability'
- Finalisation of Programme Timetable
- Continue configuration and data load / migration activity
- Production of a 'dashboard' to monitor progress
- Increased output and completion of work due to enhanced ways of working to push through issue resolution

Reports to	Programme reports to the Housing ICT Programme Board. This group is chaired by the Assistant Director of Housing with key representatives from the HHASC senior management team. The Programme Manager attends the monthly HHASC Senior Management Team (SMT) and both Housing and Building Services department team meetings to update on the programme.
Exec member	Cllr. Denise Craghill
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Digital Services Programme – for delivery of other inter-dependent projects and technical resources
Link to paper if it has been to another member meeting	N/A

Project title	Smart Travel Evolution Programme – STEP									
Reporting period	February 2021									
Description										
<p>STEP is a programme of delivery that will prepare York for the coming revolution in adoption of connected and autonomous vehicles and managing whole city mobility. The project aims to achieve this by:</p> <ul style="list-style-type: none"> ➤ Improving communications to transport infrastructure and collecting more transport data. ➤ Building a transport data platform to assist the City to meet big data challenges and making more of this data accessible. ➤ Improving transport modelling, that allows us to run City wide models at varying scales, in near real time. This allows us to understand the way the transport network is performing and is expected to improve our transport planning activities. 										
Overall status this period (Feb)					Overall status previous period (Jan)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
Feb										
Jan										
Current status										
<p>In the last reporting period:</p> <ul style="list-style-type: none"> • Data platform procurement tender evaluation Complete. • Real time model test system set up and CoYC officers starting to familiarise with software. • GLOSA supplier continuing work on system build with system testing started. • Systems and data testing started between real time model and prototype data platform continued. • Strategic Transport Base Model Validation approved by CoYC. • Strategic Model - Variable Demand Modelling under way. • Additional traffic signal site upgrade fully commissioned. 										
Future outlook										
<p>In the next reporting period:</p> <ul style="list-style-type: none"> • Data Platform contract to be formally awarded. • GLOSA pre-FAT testing to begin. • Variable Demand Modelling to continue. 										

Reports to	The STEP board reports in to Economy and Place DMT and PM updates executive member and Executive when required for updates and approvals. Key decisions are agreed by the Transport Board before reaching executive member or Executive.
Exec member	Cllr Andy D'Agorne
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	The Transport Capital Programme and TSAR Project
Link to paper if it has been to another member meeting	

Project title	Flood Risk – York 5 Year Plan								
Reporting period	February 2021								
Description									
<p>CYC are working closely with the Environment Agency to deliver a range of localised improvements to the cities flood defences, this work – the York Five Year Plan – has been developed following the floods and is supported by Government investment. In addition to this we are working with the EA on a catchment scale study to identify opportunities for wider interventions across the River Ouse catchment to further reduce future flood risks into the long term.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Costs Status Explanation		<ul style="list-style-type: none"> The 19 flood cells have a range of challenging technical and environmental elements, the speed of delivery of the whole programme further complicates the delivery. Value engineering and robust challenge of all solutions is being carried out across all flood cells but delivery of the core outputs with the available funding will continue to be challenging. Existing cells being taken to planning or where construction has commenced represent value for money and will deliver a robust set of flood risk management interventions, this is reviewed closely by the programme board and assured by the EA Large Project Review Group. The project team are closely monitoring the available funding and its ability to deliver the programme of works across all flood cells. 							
Current status									
<p>Flood events in the city since Christmas have caused disruptions to progress, all aspects of the project are ongoing and working through any issues:</p> <ul style="list-style-type: none"> A number of flood cells have construction complete/almost complete. Further flood cells at planning determination stage. Working with CYC planners to identify the route through Covid restricted planning processes. Installation of property flood resilience measures has progressed. 									
Future outlook									
<ul style="list-style-type: none"> Continued discharge of planning conditions and pre-commencement works and compound development for a number of schemes. 									

- Early summer construction in several locations.

Reports to	The Project board sits within the Environment Agency. The Environment Agency has a formal programme board in compliance with PRINCE2 methodology, CYC are a member of the board. The lead Executive member receives a quarterly report and it is the subject of a bi-annual report to Economy and Place scrutiny committee. This approach to governance has been approved and adopted by Executive.
Exec member	Cllr Andrew Waller
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	None
Link to paper if it has been to another member meeting	Executive February 2017: CYC Response to the Independent Flood Inquiry https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=9310&Ver=4

Project title		City Centre Access							
Reporting period		February 2021							
Description									
<p>Project involves the feasibility and design of static and automated measures to be implemented into the area around Spurriergate, Coney Street, Parliament Street and York Racecourse to provide public protection from potential vehicle attack.</p> <p>The proposals follow firm Police and Counter Terror Unit advice to implement measure to protect areas of high footfall.</p> <p>The automated measures will retain vehicle access outside the footstreets hours and allow emergency and other urgent access during footstreets hours through a system of control by CYC.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Scope Status Explanation		<ul style="list-style-type: none"> Temporary covid-19 transport recovery measures have changed the city centre footstreet operation affecting priorities for delivery of this project. Phase one/Phase three currently under review with a permanent TRO change to be advertised. Design of phase 3 measures to be taken forward. Phase 1 measures may not be progressed other than at Parliament Street and Spurriergate. 							
Costs Status Explanation		<ul style="list-style-type: none"> Funding for the permanent phase 1 measures was approved at the February 2020 Executive meeting but the impact of COVID-19 may increase costs due to on-going market uncertainty and consequent delays. Changing the scope of the project will increase survey and design costs by effectively bringing forward the phase 3 project. Capital costs of phase one and phase three are similar, delivering both would significantly increase costs. 							
Resources Status Explanation		Current lack of CYC engineering support risks progress/increases support costs.							
Tasks & Milestones Status Explanation		<ul style="list-style-type: none"> Work ongoing to refine programme plan - numerous uncertainties relating to the continuing impact of COVID-19 and the scope of the project. Bringing forward the design of the phase 3 measures whilst the permanent footstreets restrictions are finalised saves some time however implementation of hostile vehicle mitigation measures will be delayed to 2022. 							

Risk Status Explanation	Risks associated with successful and timely implementation.
Issues Status Explanation	Phase one / phase three currently under review.
Current status	
<ul style="list-style-type: none"> • The temporary extension of the city centre footstreets for COVID-19 recovery has been extended until September 2021 and a permanent change to the area will be advertised/consulted on. The extension to the core area coincides with the phase 3 area of the CCA project. • Executive approval has been given to bring forward the design of the HVM measures for the phase 3 area of the project to reduce delays to implementation should the TRO changes be made permanent. Preparation of contract documents to tender the design work nearing completion. • Racecourse project is under construction. • GPR (utilities) survey underway - site work due for completion 12 February. 	
Future outlook	
<ul style="list-style-type: none"> • Tender for design consultant will be live. • Racecourse HVM construction will be substantially completed. • Results of GPR (utilities) surveys to be received. • Work on procedures and protocols to resume. 	
Reports to	Programme reports to the Transport Board and is advised by the York Counter Terrorism Working Group There is a CYC internal working group working on the detail. This group is chaired by the Assistant Director for Transport, Highways and Environment.
Exec member	Cllr Andy D'Agorne
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	None
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny	Executive February 2018: City Transport Access Measures http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10196&Ver=4 Executive September 2018: City Centre Access Update and Priority 1 Proposals http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10472&Ver=4

committee)	<p>Executive August 2019: City Centre Access Experimental Traffic Order Conclusion and Phase 1 Proposals http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11108&Ver=4</p> <p>Executive February 2020: Phase 1 Proposals (Update) https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11116&Ver=4</p>
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Project title	Parking Review								
Reporting period	February 2021								
Description									
<p>This project is to research, procure and implement a new parking back office system to replace the current system that is now out of date. In turn this new system will help to bring around a change in how parking is managed and how our customers interact with us by taking forward a customer self service system, such as the purchasing of parking permits and dealing with PCNs (Penalty Charge Notices).</p> <p>Historically there have been a number of issues relating to the delivery of the Parking Services back office system due to issues with the supplier. Motivation for this approach is also brought about by the fact that more than 25% of footfall in the customer centre is for parking related matters. This has been attributed to complex policy, under performing IT systems and associated processes and lack of available on-line services for customers. There is an opportunity to resolve a number of issues with this change project with the delivery of an ICT back office system to deliver this change and as the catalyst to support the development of a new parking strategy and technological roadmap for the next 10+ years in line with the Local Plan and Local Transport Plan 4.</p> <p>As part of this project the Council ICT team are looking into how this system could interface with existing CYC systems, such as FMS and CRM but looking forward, how these systems can interface with other systems such as parking machines and the wider Smart City work the Council is taking forward (STEP).</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Costs Status Explanation		<ul style="list-style-type: none"> Changes to some of the configuration of the new system will likely be required, that may attract further costs due to an increasing number of issues staff are picking up on through UAT with WSP and requiring either a WSP work around or what we are increasingly finding - changing the processes and working practices to suit of the system is configured. 							
Tasks &		<ul style="list-style-type: none"> There are a number of issues that we are seeing during this 1st UAT stage that are with WSP to look into and correct. Some of these will be able to be corrected, by either have to change the way staff work, agree a compromise, pay for a solution or put it back to the 2nd phase of work. 							

Milestones Status Explanation	<ul style="list-style-type: none"> As a result of the issues picked up in UAT there is a risk of current working practices changing to such an extent to suit the system, due to the systems inflexibility, that it may well risk mistakes being made after go live such as the assigning of tasks and there completion. Following the February board meeting where over the next couple of weeks the RAID log and project plan will be reviewed including the go live date that currently is for May.
Risks Status Explanation	<ul style="list-style-type: none"> There are a number of issues that we are seeing during this 1st UAT stage that are with WSP to look into and correct. Some of these issues will be able to be corrected, by either have to change the way staff work, agree a compromise, pay for a solution or put it back to the 2nd phase of work. As a result of the issues picked up in UAT there is a risk of current working practices changing to such an extent to suit the system, due to the systems inflexibility, that it may well risk mistakes being made after go live such as the assigning of tasks and there completion.
Issues Status Explanation	<ul style="list-style-type: none"> There are a number of issues that we are seeing during this 1st UAT stage that are with WSP to look into and correct. Some of these will be able to be corrected, by either having to change the way staff work, agree a compromise, pay for a solution or put it back to the 2nd phase of work. As a result of the issues picked up in UAT there is a risk of current working practices changing to such an extent to suit the system, due to the systems inflexibility, that it may well risk mistakes being made after go live such as the assigning of tasks and there completion. Following the February board meeting where over the next couple of weeks the RAID log and project plan will be reviewed including the May go live date.

Current status

Key progress from January to February

- At the project board it was agreed that a new go live date would be set for the month of May. This is due to year end work and falling in line with availability of WSP resource.
- As this decision was made on Tuesday the 12th January (now writing this on Thursday the 14th) further work will be needed to update the project plan and RAID log.
- The UAT stage has raised a number of issues, which have contributed to the original delay of the January Go live. Most of these have been fed back to WSP to work on.

Some of these issues are listed below as examples:

- Changes to permits based on 'buy now' and application.
- Further configuration decisions need to be made and follow up meetings are in place.
- Further training required for staff.

4. User Interface issues encountered during UAT linked to Accessibility.
5. Single sign on – first authority using this.

Future outlook

- There are a lot of gaps now to be filled on the plan where we originally had timescales for. This will start to take a better shape once we have worked through some of the outputs from the board meeting.
- The next Verto report will be more up to date but while these delays are disappointing it does provide more time to address the number of testing issues coming up.

Reports to	The project is steered by the Parking working group and reports to the Transport Board
Exec member	Cllr Andy D’Agorne
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	None
Link to paper if it has been to another member meeting.	<p>Executive February 2016: Parking Review https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8846&Ver=4</p> <p>Executive November 2019: Parking Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11112&Ver=4</p>

Project title	Inclusion Review								
Reporting period	February 2021								
Description									
<p>The purpose of the inclusion review will be to ensure that The Local Authority and School Community work together to maximise the opportunity for early intervention and prevention and to improve the outcomes of children and young people with special educational needs and/or disabilities (SEND).</p> <p>The review will examine the current configuration of services and the use of funding to support SEND to ensure that there is greater clarity and accountability around the use and impact of resources. The pressures on the High Needs funding block within the designated schools grant (DSG) means that there are accelerating financial pressures in meeting the needs of children and young people with SEND.</p> <p>A key purpose of the Inclusion Review is ensuring that the pressures on High Needs funding are being managed effectively whilst ensuring that the local authority is able to deliver its statutory duties articulated in the Children and Families Act, 2014 and the SEND code of practice.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Quality Status Explanation	- There remain pressures on provisions for high functioning ASC with SEMH presentation. The cost/benefits of in-city against out of city placement is being scoped to ensure that a sustainable solution is put in place.								
Costs Status Explanation	- The recommendations to reduce in-year deficit have been shared with Schools Forum and are being drafted into a formal consultation document to inform the implementation plan.								
Resource Status Explanation	- Current financial pressures are a constraint. Additional capacity is being added to the SEN co-ordination team through short-term secondments to allow time for a full restructure to take place.								
Financial Status Explanation	- The focus on delivering improved outcomes for children and young people in the longer term will deliver financial benefits.								
Non Financial Status Explanation	- Covid19 has increased the need to focus on inclusive practice in mainstream schools and settings. This will require a period of supported change through focused professional development and collecting and sharing the learning from Covid to development more inclusive environments.								
Risk Status Explanation	- The continued disruption created by Covid remains a key risk as it is continuing to take up officer time.								

Current status

- Phase 3 of the Inclusion Review has started and a steering group appointed. The programme plan will be developed by this group using the recommendations from phase 2 of the review.
- The strategic principles developed in stage 2 have been agreed and shared with the Council's Executive, Schools forum and members of the York Schools and Academies Board.
- Capital works have taken place at Hob Moor Oaks primary special school (August 2018) and capital works have been agreed to support the development of the post 19 local education offer at Blueberry academy and Askham Bryan College.
- Expressions of interest for secondary satellite provision have been received and a project plan is in the early stages of development.
- A feasibility study is taking place with a primary school to support the development of a proposed primary ERP provision.
- Preliminary work to review the Behaviour and Attendance Partnership protocols and processes is underway.
- A steering group has been established to oversee the academy conversion of the Danesgate Community. This will put in place a commissioning agreement with the South Partnership Multi-Academy Trust which will define the future relationship between the local authority and Danesgate when it becomes an alternative provision academy.
- The move to a People directorate is bringing the opportunity to work in a more joined up way and to develop a stronger capacity to commission and review.

Future outlook

- Findings and recommendations from phase 3 of the Inclusion Review were shared with Schools Forum on 5th February. This will form the basis for a formal consultation involving a wide range of stakeholders. The consultation will inform the final implementation phase of the review.

Reports to	CEC, DMT
Exec member	Cllr Ian Cuthbertson
Director responsible	Amanda Hatton – Corporate Director of People
Dependencies	None
Link to paper if it has been to another member	Executive November 2018: The Inclusion Review and the Special Needs Capital Grant https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10474&Ver=4

meeting (e.g. executive, council, a scrutiny committee)	Executive August 2019: Executive Report Danesgate Land Academy Conversion https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11108&Ver=4 Executive November 2019: Millthorpe School - Enhanced Resource Provision https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11112&Ver=4
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Project title	Be Independent
Reporting period	February 2021
Description	
<p>Be Independent (BI) is the provider of the Council's community alarm and equipment service. This includes a 24 hour response service, assessment and installation of equipment, telecare and assistive technology services. These services play a key role in supporting better outcomes for individuals either in their own homes, supported living or in residential and nursing homes across the City. The aim is to prevent, reduce or delay the need for care, enabling people to be as independent as possible. Previously provided in-house, the service was externalised in 2014 and the Council supported the establishment of a social enterprise in the form of a Community Interest Company (CIC) to deliver the service.</p> <p>In June 2018 the Executive agreed to the transfer of Be Independent service back to the Council and the direct management of Health, Housing & Adult Social Care.</p> <p>All assets and liabilities will be transferred from Be Independent to the City of York Council and staff transfers will be agreed under TUPE.</p> <p>Following the transfer which was completed in August 2018, an operational review of the service has commenced to understand its core functions, purpose, strengths and areas for improvement to ensure that it is sustainable. Whilst the overarching vision for the service will be co-produced in line with the Council's vision, a 3 month IT scoping project has been commissioned to review the systems/processes currently in use as this is a key priority to move the service forward.</p> <p>Be Independent needs to have a robust IT infrastructure in line with CYC protocols to enhance and grow the business, and improve the customer experience of this Community Equipment & Response Service.</p> <p>By utilising the latest technology (GDPR compliant), workers will become agile and customers will have a seamless service from all teams including Business Support, Response, Assessment and Control Teams, where an overburden on paperwork is phased out. IT aims to integrate different software systems used for call handling, stock management and financing linked to a service manager with comprehensive performance reporting tools. Streamlining software systems and providing teams with the appropriate hardware (with internet connection) is a primary focus in order for the teams to perform efficiently and effectively. This will improve the use</p>	

of resources, develop capacity and ensure a strength based approach can be implemented in the future.

Overall status this period (Feb)					Overall status previous period (Jan)				
Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
Feb									
Jan									
Issues Status Explanation	Issues remain under review with mitigating actions to resolve.								

Current status

- Go live of UMO took place on Feb 4 2021. All lifeline calls are coming through to the system, and emergency repairs and staff lines were diverted on Feb 10 2021.
- Any gaps in data on the live version have been addressed or are in progress with the UMO engineers to address.
- Refresher training has been completed for operators, telecare practitioners and responders.
- Laptops have been swapped into the control room operator room, offering a far better resilient option in case of network or connection outages.
- A GSM unit has been sent to Tunstall to investigate the protocol issue and that it will not connect to its own PNC system - awaiting feedback and outcome from Tunstall.
- Another meeting with Tunstall is taking place on Feb 15 to follow up on calls history information and a proposal to extract calls history.
- Operational Handover Policy has been handed over.
- All UMO emergency contact details for support (both during operating hours and outside of operating hours) has been shared with staff.
- Business processes have been communicated to staff by the relevant project champions.

Future outlook

- Ensure all database requests and changes are addressed.
- Plan for duo-factor authentication and staff log ins.
- Plan for Mobile responder app roll out.
- Plan for recycling old Tunstall kit once calls history data is extracted from Tunstall.

Reports to	Head of ICT/Director level/CMT/Executive
Exec member	Cllr Carol Runciman
Director	Amanda Hatton - Corporate Director of People

responsible	
Dependencies	None
Link to paper if it has been to another member meeting	Executive June 2018 - Transfer of Be Independent to the direct management of City of York Council https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10469&Ver=4

Project title	Procurement of MSA and Strategic Engagement Technology Partner									
Reporting period	February 2021									
Description										
<p>To develop a specification, procure and appoint a technology provider to deliver the City of York Council's (CYC) essential managed network services arrangements (MSA) this includes connectivity, voice and data services. CYC's current MSA contract expires following an extension period, on 31 August 2020. The contract is currently worth £2million per year and the new contract is likely to run for at least a minimum of 10 years.</p> <p>The procurement process was approved by Executive in November 2017, and progressed proper in April 2019 after the appointment of commercial procurement partners to support internal capacity, with the view to develop an Invitation to Tender for both CYC and Harrogate Borough Council. The scope of the review then changed in July 2019 to proceed to meet CYC requirements only, due to a change in Harrogate's local circumstances. There is continuing good relationships between the two councils and a shared management team.</p> <p>The new provider will be a strategic technical delivery partner enabling CYC to achieve its strategy for the delivery of digital services to its residents, businesses and partners.</p> <p>Progress of the original project to date includes documenting the requirements of both councils and production of a draft ITT. The changing scope of the procurement has allowed a pause in proceedings to allow for the following:</p> <ul style="list-style-type: none"> • A review of work done to date and a revision of the scope of the project. • Bringing the project in line with Council's All About Projects approach • Addressing of known risk as per independent legal and technical advice commissioned given the time taken to date and learning from recent procurement practice elsewhere. <p>The aim of this revised project is to recommence the procurement with a robust approach and assurance that the Council can secure the best MSA going forward given changed scope and lessons learned.</p>										
Overall status this period (Feb)					Overall status previous period (Jan)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
Feb										

Jan									
Scope Status Explanation	Decision to separate Dark fibre replacement from the MSA. Therefore MSA procured through open process and dark Fibre through CCS DPS.								
Resources Status Explanation	The delay caused by project stoppage due to COVID 19 pandemic means the project timescales and therefore the commitment of resources to this project has been impacted.								
Financial Status Explanation	<ul style="list-style-type: none"> - The market response from the bids suggests that the project may not be able to deliver expected savings. - However separating the Dark Fibre from the MSA procurement may provide the opportunity to deliver savings as the contract lengths could differ. 								
Tasks & Milestones Status Explanation	<ul style="list-style-type: none"> - Change to procurement process has caused some delay. - New Lock down (January 2021) may cause some issues. - Some delay caused by separating Dark Fibre from MSA procurement and the need to stagger these two procurements. 								
Risks Status Explanation	<ul style="list-style-type: none"> - Potential impact of 2nd national lock down (January 2021) on project resources and timeline, also possible impact on potential supplier interest. - Further Project timeline delay likely due to change in procurement process and the need to stagger the Dark Fibre and MSA procurements. 								
Issues Status Explanation	Project timeline delays.								
Current status									
<ul style="list-style-type: none"> • Early market engagement with DPS RM6095 suppliers • Early review of DPS legal schedules and documentation • Procurement, legal and technical meeting to begin the process of planning and drafting the DPS specification and scoring matrix with procurement consultant • Continued review of financial profile of fibre and MSA procurements • Review and subsequent re-draft of financial model template for the MSA procurement • Review of the procurement timelines and update of the project plan 									
Future outlook									
<ul style="list-style-type: none"> • Completed draft of DPS specification and evaluation criteria • Project Board to review progress and agree the posting of the specification on the Crown Commercial DPS 									
Reports to	<ul style="list-style-type: none"> • Project Board chaired by a Project Sponsor and meets on a monthly basis. • Project Steering Group chaired by the Project Manager meets weekly. 								

	<ul style="list-style-type: none"> • Project Sponsor and Project Manager meet weekly. • Legal and Finance/Procurement are represented at both meetings at both strategic and operational levels. • Oversight is provided by the Council's Corporate Project & Programmes' manager. • Independent assurance provided by an external adviser/consultant.
Exec member	Cllr Nigel Ayre
Director responsible	Ian Floyd – Chief Operating Officer
Dependencies	
Link to paper if it has been to another member	<p>Exec Dec 2017 – Procurement of ICT Managed Services</p> <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10194&Ver=4</p>

Project title	Hyperhubs								
Reporting period	February 2021								
Description									
<p>Hyper Hubs are an innovative combination of solar energy harvesting and storage with electric vehicle charging points, reducing the reliance of electric vehicles on the UK electricity grid and reducing greenhouse gas (GHG) emissions. By providing Hyper Hubs at Poppleton and Monks Cross Park and Ride sites, we aim to increase the use of electric vehicles for journeys in and to York, providing eight private vehicle charging points at each site.</p> <p>By providing Hyper Hubs at Poppleton and Monks Cross Park and Ride sites, a solar canopy would be erected over approximately 100 parking spaces, providing space for 1,400 m² of solar panels. This canopy is an elevated structure – essentially a roof below which cars can still park – with solar panels on the top. Adjacent to the canopy, but not on land currently used for parking, there would be an energy storage facility – a battery. At each site there would also be eight charging points for electric vehicles. Electricity generated by the solar panels would be used to hyper charge vehicles plugged in to the charging points. Electricity not used immediately would be stored in the battery. When the battery is full, this electricity could be fed into the national grid.</p> <p>The solar canopies would use the free space immediately above the vehicles to harvest solar energy to the site. Batteries would then store the electricity, providing it either to hyper charge electric vehicles when plugged in, or feeding it into the UK electricity grid.</p> <p>The electric vehicle infrastructure element of the project is to purchase and install the DC ‘hyper’ charging points (faster than current ‘rapid’ charge speed points at 50kW) which will supply the energy to the vehicles. These will be installed in a Hub of eight car bays which can supply up to 150kW power output per car, with a typical charging session taking 10-20 minutes. By way of comparison, a typical home charging point takes around eight hours to charge an electric vehicle.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									

Tasks & Milestones Status	<ul style="list-style-type: none"> • Delivery of the LV distribution board has been delayed by 4 weeks. Testing and Commissioning is now expected to begin in Mid-May.
Issues Status Explanation	<p>Previous:</p> <ul style="list-style-type: none"> • Monks Cross HV Cable route changes due to buried structure and bus requirements • Poppleton Covid-19 test centre sublease likely to be extended for a 3rd time. Though construction will likely be unaffected, the Charging hub will likely be unable to open to the public until the test centre vacates the site. <p>New:</p> <p>LV panel delayed by approximately 4 weeks which will impact the iDNO works to provide power to the site.</p>
<p>Current status</p> <p>Monks Cross:</p> <ul style="list-style-type: none"> • Construction is progressing well, despite poor weather conditions. • The foundation for the canopies have been completed and the car port legs have been installed. <p>Poppleton Bar:</p> <ul style="list-style-type: none"> • Test centre has completed its reorganisation and the construction area is now clear for surveys. • Construction planned for April 2021. <p>Both hubs are expected to be completed by end June 2021.</p>	
<p>Future outlook</p> <p>Construction at Monks Cross to continue throughout February. The majority of the work will be focused on ducting and erection of the steel car port frames.</p>	
<p>Reports to</p>	<p>The project will report to the Transport board. This is an internal board that is chaired by the Assistant Director for Transport, Highways and Environment. The members also include the Head of Transport, who acts as the City of York Council client for the project and the Head of Programmes, who is responsible for the delivery of projects within the Economy and Place Directorate. The Project Manager will report to the Sustainable Transport Manager (who reports to the Head of Transport) and will be held to account for delivery by the Head of Programmes, who will also</p>

	provide Project assurance. Finance also are members of the board to provide any technical input.
Exec member	Cllr Andy D'Agorne
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	
Link to paper if it has been to another member	<p>Executive March 2019 - A Sustainable Future for York with Hyper Hubs https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11469&Ver=4</p> <p>Executive Sept 2019 - Reducing York's Carbon Footprint with Electric Vehicles https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11109&Ver=4</p> <p>Executive March 2020 - Electric Vehicle Charging Strategy https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11117&Ver=4</p> <p>Decision session Sept 2020: Approval to award the contract for the delivery of Hyper Hubs Project https://democracy.york.gov.uk/mglIssueHistoryHome.aspx?IId=60718&Opt=0</p>
 European Union European Regional Development Fund	

Project title		Future Library Investment Programme (FLIP)							
Reporting period		February 2021							
Description									
To deliver the library vision for Library Learning Centres with investment of over £4m for Acomb and Clifton.									
Overall status this period (Feb)				Overall status previous period (Jan)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Costs Status Explanation		Early feedback on the first cost estimates done for the Acomb site are indicating development costs of over £3m, so work is underway to reduce this by reducing the size of the development to within a £2m budget.							
Current status									
<p>Work has continued during this month to talk to potential co-location partners about the Explore vision for Acomb with a number of interested partners. This part of the stakeholder engagement will run for a number of months due to building relationships and exploring how the co-locating would work in practise and to identify the perceived benefits.</p> <p>The Acomb library user consultation had to be delayed due to lockdown no.3.</p> <p>The outline business case for Acomb has been worked on and still progressing.</p> <p>The Clifton site has now been assessed with plan A and plan B being identified. A site feasibility is due to be commissioned after agreement was given at the working group.</p>									
Future outlook									
<p>Feasibility study for Clifton site will be commissioned next and work will start from site condition surveys to proposed site plans, floor plans and basic elevation plans. This will result in a high level site plan and cost estimate to develop the site. This will take 3 months.</p> <p>In relation to Acomb, stakeholder engagement will continue with potential co-location partners and this will result in formal 'Expressions of Interest' from various partners interested with working with Explore.</p>									

An alternative public consultation plan will be drawn up to counteract the lockdown position.	
Reports to	A programme board made up from senior officers from both Explore and the Council will lead the Programme, reporting will follow the corporate project management approach.
Exec member	Cllr Darryl Smalley
Director responsible	Amanda Hatton - Corporate Director of People
Dependencies	
Link to paper if it has been to another member	Executive October 2019 - Future Libraries Investment Programme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4

Project title	Pay on Exit									
Reporting period	February 2021									
<p>Working with YorkBID, this project will see the implementation of Pay on Exit technology at Piccadilly Car Park that will allow users to pay upon exiting the car park rather than the traditional pay and display method currently in use. A Pay on Exit system is in place at Marygate, however it frequently suffers major faults; therefore the Pay on Exit systems at Marygate will be reviewed and, if required, replaced.</p> <p>In addition cashless system is desired by both CYC and YorkBID. The feasibility study will review and consider a cashless payment system and, if appropriate, this project will see the implementation such payment system at both Marygate and Piccadilly.</p> <p>Finally, the user experience at Piccadilly is to be enhanced in order to improve user satisfaction and occupancy levels.</p> <p>The £430,000 budget is sourced via: £330k through Corporate (£180k 2019/2020 budget and £150k 2020/2021 budget) and £100k through YorkBID.</p>										
Overall status this period (Feb)					Overall status prev period (Jan)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
Feb										
Jan										
Quality Status Explanation	Due to the uncertainty as to cost, the quality of the project is at risk. However, by delivering this project over two phases, this risk should be reduced.									
Costs Status Explanation	As mentioned previously, there may be a need to deliver this project over two phases, with the second phase concentrating on the redecoration of the Piccadilly/Coppergate site. This will enable clear cost control.									
Resources Status Explanation	A project management team has been created to ensure the delivery of this project. However, due to the nature of COVID resource pressures may be experienced due to unexpected team illness.									
Tasks & Milestones Status Explanation	Milestones may be at risk due to Covid working restrictions and/or any further Covid spike causing further localised/national lock down.									
Risks Status Explanation	Due to Covid lockdowns nationwide, it is now envisaged that completion of the works at Marygate will be in January 2021 and Coppergate/Piccadilly by late February 2021.									
Current status										

COVID - National Lockdown 3 working environment rules and regulations and travel restrictions in place during this calendar period.

Marygate

- Installation has completed at Marygate.
- New shelters have been installed at the site.

Piccadilly/Coppergate Shopping Centre Car Park

- Works at Piccadilly/Coppergate Shopping Centre have commenced, with completion scheduled before 28 February 2021.
- As mentioned in previous reports, there may be a need to complete the works over two phases, with phase 2 seeing the redecoration of the Coppergate site. This will depend upon the final budget remaining following all works during Phase 1 (installation of the tech at both sites).
- Planning permission for all signage at Piccadilly/Coppergate Shopping Centre was granted on 28 January and as such the new signage has been ordered following procurement processes.

General

- The whitelist for permit holders has been created. This is a temporary measure until the new Toranto system is launched in February 2021.
- In addition, the retailer discount offer is being developed and CYC's teams are in discussions with Orbility as to how this will fit within our systems. Once CYC teams are in place, we will launch this offer to retailers/hoteliers.
- CYC's Comms Team are working alongside us and have a timeframe for the launch of comms.
- Training for first line response colleagues, technicians and finance has been scheduled to be undertaken during February.

Future outlook

- The completion of the installation of equipment at Piccadilly/Coppergate Shopping Centre.
- New signage to be installed at Piccadilly/Coppergate Shopping Centre.
- Snag testing and any subsequent remedial works of the systems prior to official opening.
- Training for relevant colleagues and first line response.
- Exploration of E-Services Retail offer with CYC Comms, YorkBid and MakeltYork.
- Finalisation of remaining budget and draft spec for refurbishment works at Piccadilly/Coppergate Shopping Centre.

Reports to

The project reports to the Transport Board.

Exec member	Cllr Andy D'Agorne
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Virtual Permit Back Office System
Link to paper if it has been to another member	

Project title	Mental Health Housing and Support
Reporting period	February 2021

The high level aim of the project is to develop an improved housing and support pathway for people with mental ill-health that will enable them to access the right type of accommodation, with the right level of support, at the right time to meet their needs, regardless of diagnosis.

At present in York we often struggle to do this as we do not have the full range of housing and support options we need. As a result, people sometimes stay in hospital longer than they need to, or they are housed in accommodation that doesn't properly meet their needs, or they are placed in accommodation outside of York away from family and friends and support networks, often at significant expense. The biggest gap in our current provision is for people with multiple and complex needs, and this project has a particular focus on addressing this gap.

Working with a wide range of stakeholders, the project has developed some proposals which would deliver almost double the current capacity within the city (from 48 mental health housing places to 90) with a significant proportion of the extra capacity being in new, specialist mental health housing and support - delivered through both supported housing and Housing First.

It is proposed that two supported housing projects (with 24/7 on-site staffing) be developed within the city, each containing 10 places, and each providing support to another 6 satellite flats within a 1-2 mile radius of the project. This represents a total of 32 specialist supported housing placements.

With Housing First the idea is that people are provided with permanent housing with no requirement to prove that they are 'housing ready' and then personalised, intensive 'wrap around' support is provided to help them develop and retain their independence, and maintain a tenancy. The project's proposal is to employ three Housing First support workers each of whom would eventually build up to a caseload of seven cases – that is 21 Housing First places in total.

Overall status this period (Feb)				Overall status prev period (Jan)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									

Resources Status Explanation	Project Manager capacity stretched with other competing demands on his time.
<p>Current status</p> <p>CYC legal colleagues continue to progress the preparation of a S.75 commissioning agreement with Vale of York CCG.</p> <p>Various discussions with Procurement, Property, Legal, Finance and HR colleagues to (a) reflect on feedback gleaned from Support Providers and Housing Providers during the market engagement exercise in Dec 2020, and (b) plan our procurement approach and prepare the tender documentation.</p> <p>The first Mental Health Housing First Worker started in post with Changing Lives/Making Every Adult Matter (MEAM) on 8th Feb. This post will support the very gradual implementation of extra Housing First places (3-4 places initially).</p> <p>Met with Homes England on 9th Feb to update on our plans and to discuss the potential for Homes England grant support to Housing Providers considering a bid to develop the two specialist mental health supported housing schemes, via the new Affordable Housing Programme (2021-2026).</p>	
<p>Future outlook</p> <ul style="list-style-type: none"> • Project Board scheduled for 24th Feb to receive summary of feedback from market engagement exercise (Dec 2020) and discuss/agree procurement approach. • Continue work with CYC/CCG legal colleagues on putting in place a S.75 joint commissioning agreement ahead of planned procurement exercise. • Continue work on preparing tender documentation. • Second market engagement event planned with Support Providers and Housing Providers who have registered an interest in the opportunity – to follow-up and feedback on some of the issues/potential areas of concern flagged by providers in the Dec 2020 market engagement exercise. This will enable us to reflect back our current thinking (helped shaped by that exercise), get further feedback on a couple of key issues, and give providers fair warning of likely procurement timelines. 	
Reports to	The Project Board is chaired by the Head of Commissioning - Adult Social Care which reports to

	<p>Health, Housing and Adult Social Care DMT, and then through to CMT.</p> <p>The project also reports into the York Mental Health Partnership, which is independently chaired. The Partnership has identified delivery of the project as one of its top four priorities. The Partnership is a delivery group of York's Health and Wellbeing Board and is charged with delivery of the All Age Mental Health Strategy for York 2018-2023.</p>
Exec member	Cllr Carol Runciman
Director responsible	Amanda Hatton - Corporate Director of People
Dependencies	
Link to paper if it has been to another member	