

Update of Major Projects

Over the page is a summary of the Council's Major projects:

Please note before reviewing the “Large” project information:

- The Summary of “Large” projects will evolve over time as projects progress, are completed and new projects are initiated and is provided to inform the committee in performing its role of risk and assurance of the project management approach.
- Any project that achieves a score of 80 or more out of 160 qualifies as a “Medium/Large” or Major project and is included in this list.
- Executive is responsible for scheme financing/policy and Scrutiny will perform detailed reviews of any relevant project.
- The status (RAG – Red, Amber or Green) is provided as an overview. (RAG description, below, as agreed at the July 2016 A&G committee)

Green	All the elements of delivery are within acceptable parameters with risks managed.
Amber	There are risks/issues with one or more elements of delivery. There is a plan in place to bring the project back within acceptable parameters and it is in the control of the project team.
Red	There are issues with one or more elements of delivery and there is no plan in place to mitigate or there is a plan emerging, but it is out of the control of the project team

THE COPORATE PROJECTS PORTFOLIO WAS SIGNIFICANTLY AFFECTED BY THE UNPRECEDENTED CHALLENGES OF THE COVID-19 PANDEMIC DURING THIS PERIOD

Large projects summary	Previous period (RAG)	This period (RAG)	Direction of travel
Older Person's Accommodation Phase 2(ASC)	Green	Green	Same
York Central	Amber	Amber	Same
Castle Gateway	Amber	Amber	Same
Local Plan	Amber	Amber	Same
Guildhall	Amber	Amber	Same
Community Stadium	Green	Green	Same
Outer ring road (A1237)	Amber	Amber	Same
Housing Delivery Programme	Amber	Amber	Same
Provision of School Places 2017-2023	Amber	Amber	Same
Housing ICT Programme	Red	Red	Same
Smart Travel Evolution Programme (STEP)	Amber	Amber	Same
Flood Risk	Green	Green	Same
City Centre Access Project	Amber	Amber	Same
Parking Review	Amber	Amber	Same
Inclusion Review	Amber	Amber	Same
Be Independent	Green	Green	Same
Procurement of MSA and Strategic Engagement Technology Partner	Amber	Amber	Same
Hyperhubs	Green	Green	Same
Future Library Investment Programme (FLIP)	Green	Green	Same
Pay on Exit	Amber	Green	Better
Mental Health Housing and Support	Green	Green	Same

Detailed Updates

Project title		Older Persons' Accommodation Programme Phase 2							
Reporting period		February 2021							
Description									
<p>To provide, and ensure the provision of, a range of accommodation to address the housing (and care) needs of the city's older residents. The Council's Executive on 30th July 2015 approved the Business Case for the Older Persons' Accommodation Programme in order to prepare the city for a 50% increase in the size of the over 75 population. This will:</p> <ul style="list-style-type: none"> • Deliver a 10 unit extension and refurbishment of Lincoln Court Independent living scheme • Build a 29 unit extension to the Extra Care scheme at Marjorie Waite Court, plus provide 4 bungalows on the site • Carry out community and stakeholder engagement to establish the demand for specialist older person's housing and the issues facility residents of the city in relation to age related housing. • Complete procurement of a new residential care facility as part of the wider Health and Wellbeing Campus at Burnholme; and • Encourage the development of additional residential care capacity, extra care and age related housing, supporting older people to continue to live independently in their own home. • Complete the transfer of Haxby Hall care home to a care provider who will extend and enhance the provision on site. • Review the Council's Independent Living stock to ensure it meets the needs of existing and new tenants and to seek opportunities to increase its capacity. 									
Overall status this period (Mar)					Overall status previous period (Feb)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
Costs Status Explanation		<ul style="list-style-type: none"> - Lincoln Court final project costs are still to be completed. Additional costs have been incurred due to the pandemic, asbestos works and diverted drainage. - All other projects are operating within agreed budgets. 							
Resources Status Explanation		<ul style="list-style-type: none"> - Despite having received approval to advertise externally the Housing Development Manager post, we have not yet been able to appoint to it. - The staffing structures required to create a flexible responsive extra care service at Marjorie Waite Court when the extension work is completed in July is not yet in place. 							

Financial Status Explanation	<ul style="list-style-type: none"> - Work is continuing to ensure that costs of CYC extra care are in line with other extra care schemes. Work is being carried out to ensure that the operating model for Marjorie Waite court offers value for money for Adult Social Care and customers. - The ongoing operation of Haxby Hall care home due to the delayed transfer continues to put pressure on the programme's financial benefits. The financial benefits should be realised from the start of the 21/22 financial year.
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Current status

Older Persons Housing

1. There has been strong interest in the shared ownership and market sale bungalows in the first phase of Lowfield Green. Apartments specifically for residents aged 55+ are in the second phase of development. Work is underway to agree sales procedures and local lettings initiatives for the social rented properties.
2. The Housing delivery programme is working to include intergenerational accommodation on future development sites. 2 of these site will be considered by planning committee in the spring.

Marjorie Waite Court Extra Care Scheme

1. Work on the extension building is progressing well, apartment kitchens have been fitted, bathrooms installed and 2nd fix in some areas is almost complete. The project is scheduled for completion in early July 2021.
2. Discussions about the operation of extra care on the site are progressing, to ensure that residents get the support they need to live well independently.
3. A draft Lease and catering and community hall operation contract has been written as well as procurement documents to enable a community operator to manage and run a community cafe and the hall space. Residents have been consulted about their thoughts on menus and pricing.
4. A specification for the refurbishment of the existing MWC buildings is being drawn up to ensure that there is consistency between the 2 buildings. A fire safety audit of the existing building has now been completed.

Lincoln Court

1. Minor snagging is continuing to be addressed. Sewell have now produced a schedule of the outstanding works and Sewell Facilities Management are managing the snagging programme.

Haxby Hall

1. Yorkare homes have now received planning approval for their plans for the redevelopment of Haxby Hall. This was one of the conditions of the transfer of the care home.
2. Yorkare Homes and the Council are working towards a transfer date of 31 March 2021.

Lowfield Green Extra Care Development

1. The first stage of the procurement of an operator and developer of extra care accommodation on Lowfield Green ended on 22 February. The successful bidders have now been invited to work up their full plans and operating model as part of the second stage of the procurement.

New Independent Sector Provision

1. Interest in developing older person's accommodation in the city remains high. New developers continue to come forward to discuss the demand for accommodation. A planning application has been submitted by a commercial developer for an extra care development on Bishopthorpe Rd. Further developers are considering speculative applications on open land on the edge of the city.

Future outlook

- Over the coming month, the transfer of Haxby Hall to Yorkare homes will be completed. Thereafter they will begin their redevelopment of the site.
- The procurement of a community sector operator to manage the community cafe and community hall at Marjorie Waite Court will be launched.
- The procurement for the refurbishment of the existing wing of Marjorie Waite Court will be launched.
- Plans for the care and support services at MWC will be progressed.

Reports to	Executive, CMT, Project Board, DMT
Exec member	Cllr. Carol Runciman and Cllr Denise Craghill
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Burnholme Health & Wellbeing Campus Capital Programme
Link to paper if it has been to another member meeting (e.g.	Executive July 2015 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8840&Ver=4

<p>executive, council, a scrutiny committee)</p>	<p>Executive October 2015 - Grove House and Oakhaven Older Persons' Homes https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8842&Ver=4</p> <p>Executive May 2016 - Delivery of Community Facilities at the Burnholme Health & Wellbeing Campus http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8884&Ver=4</p> <p>Executive July 2016 Demonstrating Progress on the Older Persons Accommodation Programme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9303&Ver=4</p> <p>Executive November 2016 (Willow house OPH) http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9307&Ver=4</p> <p>Executive December 2016 - Older Persons' Accommodation Programme Update / Burnholme Health & Wellbeing Campus: Key Decisions to further progress this development / Lowfield Green Development: Moving forward to deliver a care home, health facility and housing / Haxby Hall Older Persons' Home: A Sustainable Future https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9308&Ver=4</p> <p>Executive Feb 2017 - Sale of Land at Fordlands Road as Part of the Older Persons' Accommodation Programme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9310&Ver=4</p> <p>Executive March 2017 - Oakhaven Extra Care Facility: the sale of land to facilitate the development https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p> <p>Executive March 2017 - Burnholme: the sale of land to facilitate the development of a Care Home; agreement to management arrangements for the Community & Library facilities; disposal of the Tang Hall Library site https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p>
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Executive August 2017 - Investment in New Extra Care Accommodation for Older People at Marjorie Waite Court Following the Closure of Burton Stone Lane Community Centre

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10190&Ver=4>

Executive August 2017 - A Further Phase of the Older Persons' Accommodation Programme Deciding the Future of Woolnough House Older Persons' Home .

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10190&Ver=4>

Executive September 2017 - Demonstrating Delivery of the Older Persons' Accommodation Programme

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10191&Ver=4>

Executive October 2017 - Disposal of Willow House, Walmgate, York

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10192&Ver=4>

Executive December 2017 - A Further Phase of the Older Persons' Accommodation Programme: Deciding the Future of Windsor House Older Persons' Home

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10194&Ver=4>

Executive January 2018 - Securing a Sustainable Future for Haxby Hall Older Persons' Home

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10195&Ver=4>

Executive February 2018 – Disposal of Willow House

<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10196&Ver=4>

Executive March 2018 - Investment at Lincoln Court to Create an Independent Living with Support Facility

<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10189&Ver=4>

Executive April 2018 - Deciding the Future of Morrell House Older Persons Home

<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10197&Ver=4>

	<p>Executive July 2018 – Delivering Improved Sports and Active Leisure Facilities at Burnholme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10470&Ver=4</p> <p>Executive September 2018 - Demonstrating Delivery of the Older Persons' Accommodation Programme and Preparing for Further Action https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4</p> <p>Executive November 2018 – A Further Phase https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10474&Ver=4</p> <p>Executive March 2019 – Investment in the Redevelopment of Lincoln Independent Living Scheme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11469&Ver=4</p> <p>Executive January 2020 – The Transfer and Transformation of Haxby Hall Care Home (by way of long lease) and associated land transactions. https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11115&Ver=4</p> <p>Executive March 2020 - Lowfield Green: Responding to Older Persons' Accommodation Needs. https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11117&Ver=4</p>
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Project title	York Central								
Reporting period	March 2021								
Description									
<p>York Central is a key strategic development site for economic growth and housing delivery for the city. The majority of the land is in the ownership of Network Rail and Homes England. CYC have a role to play in de-risking the site and accelerating delivery with public sector partners. In recent months, the site and the opportunity it presents have been positioned at all levels of Government as a priority site for support to enable delivery of locally-led regeneration and development schemes. The capacity for the site to contribute to the achievement of the local plan housing targets is also a key consideration.</p>									
Overall status this period (Mar)					Overall status previous period (Feb)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
Tasks & Milestones Status Explanation		<ul style="list-style-type: none"> - The programme is driven by partner organisational delivery imperatives and funding availability. The programme indicates that milestones are achievable but there is very little float/ scope for slippage and the project is complex with many communities of interest. - The project remains on target to deliver infrastructure works to funding deadlines and housing/economic benefits to City. - City of York Council and WYCA have released additional funding which the MHCLG awarded. The conditions on award now awaited. CYC supported scheme off plot infrastructure detailed design and Reserved Matters Planning Application and IP1 Infrastructure. 							
Risks Status Explanation		<ul style="list-style-type: none"> - Risks associated with the project are complex and interdependent. Active risk management is ongoing. 							
Issues Status Explanation		<ul style="list-style-type: none"> - Planning RMA Application Approved by November 2020. - Partnership Agreement signed. - S106 signed. - MHCLG funding award yo HE/NR - JV, conditionally awaited. - Pricing submission by Contractor November 2020, pricing review underway. 							
Current status									
<ul style="list-style-type: none"> • Access licences agreed and contract signed for IP1 • Section 80 Notices issued for demolition • Communication with local residents undertaken • Millennium Green works design commenced with vegetation clearance 									

<ul style="list-style-type: none"> • Infrastructure delivery partner for Phase 1 Infrastructure submitted pricing IP2 packages, the review was finalised at the end February 2021 and passed to Landowners • The WY+TF Full Business Case Conditions submitted, passed PAT IC on 4th March 2021 	
<p>Future outlook</p> <ul style="list-style-type: none"> • Infrastructure Package 1 has commenced on site with the following works on-going: <ul style="list-style-type: none"> • Demolition Concrete Works commenced • Demolition Unipart Building commenced • Millennium Green Works on-going • Lifting of disused track • Drop-in Sessions for residents to be held remotely • Infrastructure Package 2 Pricing Report Issued together with Transition Acton Plan and Notes - confirmation from Landowners awaited with regard to actions from these elements of works. 	
Reports to	York Central government structures and the Executive.
Exec member	Cllr Keith Aspen
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Local Plan Policy, Economic Strategy, City Transport Policy and external funding bids.
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Executive December 2015 – York Central and Access Project http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8844&Ver=4</p> <p>Executive July 2016 – York Central http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9303&Ver=4</p> <p>Executive November 2016 - Consultation on access options / Third party acquisitions http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9307&Ver=4</p> <p>Executive July 2017: Project and Partnership Update http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10188&Ver=4</p> <p>Executive November 2017 - Preferred Access Route and Preparation for Planning</p>

	<p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10193&Ver=4</p> <p>Executive March 2018 - York Central Access Construction</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10189&Ver=4</p> <p>Executive June 2018 – Masterplan and Partnership Agreement</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10469&Ver=4</p> <p>Decision Session August 2018 – York Central Design Guidelines</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=875&MID=10847#A149619</p> <p>Executive August 2018 York Central Update – Western Access</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10471&Ver=4</p> <p>Executive November 2018 – York Central Enterprise Zone investment Case</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10474&Ver=4</p> <p>Executive January 2019 York Central Partnership Legal Agreement</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10476&Ver=4</p> <p>Executive July 2019 - York Central Partnership Update</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11107&Ver=4</p> <p>Executive October 2019 – Update</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4</p> <p>Executive July 2020 – Update</p> <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12295&Ver=4</p>
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Project title	Castle Gateway								
Reporting period	March 2021								
Description									
<p>City of York Council (CYC) is one of the principal land owners in the area around Piccadilly, the Eye of York, St George's Field and the Foss Basin. This area is being referred to as the Castle Gateway and many parts of the area are underused, semi derelict or of poor quality. Many of the properties are for sale or owned by investors and there is a risk that the area will continue to be blighted or that important sites will be developed in a piecemeal manner. The area is urgently in need of a fresh vision to improve the locality and create a socially and economically sustainable future. As the principal landowner, CYC will be instrumental in delivering a joined-up regeneration of the area which will maximise social and economic benefits for the City.</p>									
Overall status this period (Mar)					Overall status previous period (Feb)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
Costs Status Explanation		<p>The Executive approved a further budget of £2.15m to take the project through to the next decision point in Autumn 2021. The Executive have revised the delivery plan in response to COVID-19, but the new actions remain within the scope of the existing budget and the project remains on target to be delivered within that budget. There is still uncertainty as to the impact of COVID-19 on elements of the project affecting the cost of delivery, including the timescales and build costs.</p>							
Financial Benefits Status Explanation		<p>A GVA assessment of the proposed masterplan has been undertaken by WYCA. They assess the GVA benefits of the proposals to be £360m for the Leeds City Region. However, realising these benefits is dependent on the successful delivery of the whole masterplan which will require significant investment from the council and other public bodies.</p>							
Risks Status Explanation		<p>This is a complex project to deliver an ambitious masterplan, and as such it has significant risks to its delivery. Whilst mitigation and monitoring of risks is being undertaken, the project is likely to remain at risk throughout delivery.</p>							
Issues Status Explanation		<p>Issues remain under review.</p>							
Current status									
<p>Castle Mills – Officers continued to respond to clarification requests from contractors as they complete their tender returns. The tender period closed on the 5th March, and officers will assess the bids that have been submitted.</p>									

St George's Field – The scheme remains on pause while a strategic review of parking in the city centre is carried out. Officers will support the work required for this review.

Castle and Eye of York – The design work has continued on the first phase of the Castle and Eye of York scheme, with initial engagement taking place with key stakeholders informing this early design work. This initial design work will identify opportunities for the project which will be the subject of future engagement. The production of an engagement strategy underway with the My Castle Gateway

A number of necessary site investigation works continue to understand the site and any potential constraints that may impact the design.

West Yorkshire Transport Fund - Work continues to progress on the funding bid to outline and full business case stages, led by the council's consultants WSP.

Future outlook

Castle Mills – Officers will assess the bids that have been submitted by contractors. This assessment and evaluation process is due to complete early April, with a contractor appointed by the end of April.

Castle and Eye of York – The first phase of the design work completes, with the Stage 1 report to be reviewed and signed off by officers. This Stage 1 report will be used to commence the public engagement on the initial proposals for the scheme, carried out by CYC through My Castle Gateway. Alongside the engagement work, Stage 2 of the design will commence, which will include the development of the concept designs and costings.

Site investigation works will continue to understand any potential constraints on the site that may impact on the design.

Reports to

The Executive sponsor for the Castle Gateway is the Leader of the Council in his remit as Executive Member for Finance and Performance. The Executive have approved a whole series of recommendations over the last three years to advance the project, with delivery of these being the responsibility of the Castle Gateway Working Group. This working group was established in January 2017 and serves as the project board and meets on a monthly basis. It is chaired by the Director for Economy and Place, and the wider interests of the

	<p>council are represented by the Assistant Directors for Regeneration and Asset Management; Planning and Sustainable Development; and Transport, Highways and the Environment. The group also has Heads of Service for legal, finance and property.</p> <p>The working group is the key interface point with wider stakeholders, with the project manager and Assistant Director for Regeneration and Asset Management chairing the Castle Gateway Advisory Group (which consists of key stakeholders and principal custodians of the city) and the My Castle Gateway public engagement partnership. The interests of the formal partnership with York Museums Trust will also be represented by the same individuals and outcomes and decisions fed back in to the working group.</p> <p>The Castle Gateway project manager has defined expenditure levels under the Council's Contract Procedure Rules. Any decisions that are outside the remit of previous recommendations from the Executive are taken to the appropriate decision making route as set out by the council's governance and decision making framework. Dependent on the nature and scope of the issue this may be an officer decision, Executive Member decision, or require a full Executive decision.</p>
Exec member	Cllr Nigel Ayre
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Local Plan Policy, City Transport Policy
Link to paper if it has been to another member meeting	<p>Executive October 2015 - York's Southern Gateway http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8842&Ver=4</p> <p>Executive November 2016 - Land Assets on Piccadilly https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9307&Ver=4</p> <p>Executive January 2017 – Update York Castle Gateway https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9309&Ver=4</p> <p>Executive August 2017 - Proposed Temporary Use of Part of Castle Car Park</p>

	<p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10190&Ver=4</p> <p>Executive April 2018 - Castle Gateway Masterplan http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10197&Ver=4</p> <p>Executive October 2018 - Proposed Temporary Uses of Part of Castle Car Park https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10473&Ver=4</p> <p>Executive October 2019 – Update http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4</p> <p>Executive January 2020 –Phase One Delivery Strategy https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11115&Ver=4</p> <p>Executive October 2020 – Update and Business Case Review https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12297&Ver=4</p>
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Project title	Local Plan								
Reporting period	March 2021								
Description									
<p>The 'Local Plan' is a citywide plan which sets the overall planning vision and the spatial land use strategy for the city. It provides a portfolio of both housing and employments sites for at least a 15 year period and will set the Green Belt boundaries for York. In addition it incorporates both policies and approaches to set the context for development management decisions. Effectively, it sets out the opportunities and policies on what will or will not be permitted and where, including new homes and businesses.</p> <p>The Local Plan must be accompanied by an infrastructure delivery plan setting out the Council's approach to strategic infrastructure and its funding. All housing and employments sites included must be viable and deliverable this is directly linked to future approaches to planning gain i.e. CiL and S106.</p> <p>In response to both the Council resolution in autumn 2014, and the changed national and local context, officers have initiated or a series of work streams to inform the next stages of plan production. This relates to housing need, economic growth and the related need for employment land, and detailed site assessments.</p> <p>The production of the plan has to be in accordance with statute and national guidance. This includes a legal requirement to work with neighbouring authorities. It also means that the plan must be subject to Sustainability and Environmental Assessments. It will also ultimately be subject to an independent examination by a government inspector.</p>									
Overall status this period (Mar)					Overall status previous period (Feb)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
Scope Status Explanation		Take the Local Plan through examination in public (EIP) and to adoption as statutory development plan for York.							
Costs Status Explanation		Cost associated with EIP, modifications consultation and adoption. Staffing costs to ensure timely delivery and adequately resourced EIP as well as consultancy support.							
Resources Status Explanation		The Forward Planning Team has reduced in size following the loss of members of staff. Resourcing needs to be sufficient to ensure the timely completion of work for submission to the Inspectors and to enable preparation for phase 2 hearing matters in detail. Additional funding has been awarded in the short term to help fast-track evidence base.							

Tasks & Milestones Status Explanation	<ul style="list-style-type: none"> • Officers submitted timetable for GB Evidence base completion on 25 February. • Inspector's letter of 3 March 2021 states content for CYC to proceed to timetable followed by consultation. • Further phase 2 hearing sessions on the remainder of the Plan will then be requested by the Inspector subject to their conclusions on phase 1 matters.
Risks Status Explanation	Risks associated with examination of Local Plan by Planning Inspectorate. Delay to examination process as a result of resourcing.

Current status

Key milestones achieved for emerging plan:

- Submission May 2018
- Proposed Modifications Consultation June 2019
- Phase 1 Hearing sessions December 2019
- Completion of a schedule of further work resulting from Phase 1 hearing sessions throughout 2020.

The Inspectors wrote to CYC on 12 June 2020 outlining their conclusions in relation to the first phase examination hearing sessions. Focus of the letter was on the Green Belt approach, which was in general conformity with the saved RSS policies. However concerns were raised regarding the GB methodology used to assess the inner boundaries. Officers sent an initial letter on 22 June 2020 welcoming the conclusions thus far and setting out their intention to seek to justify the boundaries through clarification of the evidence base.

Following the release of the 2018 based sub-national Household Projections, the Inspectors wrote to the council on 9 July 2020 asking whether this would lead to a material change in York's proposed housing requirement. The Council commissioned technical advice from consultants and responded on 6 October to confirm that an OAN of 790 dpa and a housing requirement of 822 dpa remain relevant.

The Inspectors wrote to the Council on 18 December asking for an update on progress and to consider the Council's position in relation to the Examination. Officer's sent a letter on 15 January 2021 confirming that, despite difficult logistical circumstances, the Council had completed the outstanding items of further work requested. Officers also submitted the Green belt Topic Paper Addendum as requested and outlined that the detailed annexes were to follow.

Letter to Inspectors on 25 February confirmed timetable for Green Belt

Annexes submission. Inspector's letter of 03 March confirmed the timetable was acceptable and that the Council should proceed. Consultation to follow submission for which we must prepare concurrently.

More information on the Local Plan EiP progress is available to view at: www.york.gov.uk/localplanexamination

Future outlook

Officers are working to a timetable for the submission of the Green Belt Topic Paper Annexes in phased submissions by 31 March and 30 April. Concurrently, preparation for citywide consultation and virtual hearing sessions is being undertaken.

Reports to	Executive, Local Plan Working Group
Exec member	Cllr. Keith Aspden, Cllr Andrew Waller and Cllr Nigel Ayre
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Deliverability of York Central
Link to paper if it has been to another member meeting	<p>Executive July 2015 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8840&Ver=4</p> <p>Executive June 2016 City of York Local Plan – Preferred Sites Consultation http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9191&Ver=4</p> <p>Executive December 2016 – Update on Preferred Sites Consultation and Next Steps https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9308&Ver=4</p> <p>Executive January 2017 - Update on Local plan https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9309&Ver=4</p> <p>Executive July 2017 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10188&Ver=4</p> <p>Local Plan Working Group January 2018 http://democracy.york.gov.uk/documents/s120857/LP%20LPWG%20FINAL%20REPORT.pdf</p>

	<p>Executive January 2018 - Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10195&Ver=4</p> <p>Executive May 2018 City of York Local Plan – Submission https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10198&Ver=4</p> <p>Executive September 2018 Supplementary Planning Documents to support the emerging York Local Plan https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4</p> <p>Executive March 2019 - Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10479&Ver=4</p> <p>Local Plan Working Group October 2020 – Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=128&MId=12429&Ver=4</p> <p>Local Plan Working Group, March 2021 – Update https://democracy.york.gov.uk/ieListDocuments.aspx?MId=12777</p>
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Project title	Community Stadium								
Reporting period	March 2021								
Description									
<p>The Community Stadium project will deliver a new football and rugby stadium for professional sport and community sport and leisure facilities for the city of York. The project also includes a new athletics facility for use by York Athletic Club as well as many community uses and work with community partners.</p> <p>The core project objectives are to provide a new Community Stadium within a new leisure facility complex on the grounds of the existing Huntington Stadium / Waterworld swimming pool.</p> <p>This project represents an opportunity to create one of the country's most far reaching community stadium complexes.</p>									
Overall status this period (Mar)					Overall status previous period (Feb)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
Costs Status Explanation	<ul style="list-style-type: none"> - Further Budget approved February 2021 to account for overspend of c£1.2m due to a number of factors documented in the financial report. - Resolution to contractor claims and damages is now the only outstanding financial matter. - This resolution may take some time. 								
Tasks & Milestone Status Explanation	<ul style="list-style-type: none"> - Build completion and subsequent handover happened December 2020. This is due to a number of build factors as well as the impact of covid and the extent of any claims and damages is still to be fully determined. - Highways and drainage are the final elements due for completion early 2021. These elements do not impact on the operation and opening of the site. - Tenant move ins are now ongoing from January to September 2021. - Sports clubs moved in January 2021. - Games and public attendance are subject to covid. 								
Risks Status Explanation	<ul style="list-style-type: none"> - Covid-19 restrictions are affecting revenue and operation of the site as well as tenant move ins and fit outs. 								
Issues Status Explanation	<ul style="list-style-type: none"> - Issue of the highways and drainage works is significant but is now being progressed to completion. - Covid-19 restrictions are affecting all sites and potential for further disruption depending upon length of time restrictions are in place. This is a current issue affecting site but has further risk implications as captured in the risk log. 								
Current status									

In the last twelve months of the project, progress has been made as follows:

- Tenants now secured for the lantern unit with legal agreements now executed.
- Additional tenant for the lantern remainder area now being progressed as well as additional hired corporate gym usage.
- Confirmation of full delay and claims is awaited from GLL.
- Sponsorship and naming rights contract complete and approved. Signage complete and in place.
- Cinema complete and open as of December 2019.
- Starbucks restaurant complete and open as of December 2019.
- Bowling and golf open as of August 2020.
- Building control sign off and certification of all buildings September 2020.
- PC achieved December 2020 in line with the above works.
- Site opened to the public December 21 2020.
- Library explore opened December 2020.
- Tenant fit out progressing in all areas.
- Both sports clubs moved in January 2021.
- NHS unit opened to the public March 2021.
- First football game held February 2021.
- First rugby game held March 2021.

Future outlook

The next steps for the project are as follows:

- Drainage and highways snagging works to complete by spring 2021.
- Stage 3 road safety audit work to complete first quarter 2021.
- Stage 4 audit work to complete in c18 months.
- Snagging works for all stadium and leisure areas to complete for formal sign off by March 2021.
- Confirmation of tenants for the commercial unit by summer 2021.
- Lantern tenant now signed with additional tenant also now progressing.
- Commercial and community tenants fit out July 2019 to end of September 2021. Some of these contain significant pieces of work.
- Stadium, Leisure and Hub Tenant fit out expected from January 2021 onwards dependent upon covid regulations in place at that time.
- Tenant fit outs will continue throughout 2021.
- Commercial site additional tenants both restaurant and leisure to follow in 2021 due to covid.

- Full handover of stadium and leisure site completed end of 2020. Opened to the public 21 December 2020.
- Contract completion and financial closedown is expected to occur during 2021 following resolution of all claims and damages issues.
- Claims and damages resolution is expected to occur during 2021.

Covid impact remains on the opening and operation of the facilities, currently closed again due to lockdown restrictions. Ongoing revenue implications of closure whilst having to still staff and operate the facility for sports and tenant fit out.

Hand over completed December 2020 with opening to the public of the leisure estate on the 21 December 2020. Stadium opened in January 2021 with games being held for both clubs in February and March 2021. Tenant fit outs can continue through early 2021 for YAC, both sports clubs, NHS and Little Gym. Opening of these units and operation once complete, will be covid dependant. NHS first unit opened March 2021 to the public.

Reports to	Project team report to the Director of Finance and prepare reports to the project Board. The project Board Chair updates Exec and Full Council when needed. Subject to Audit and Governance scrutiny.
Exec member	Cllr. Nigel Ayre
Director responsible	Ian Floyd – Chief Operating Officer
Dependencies	Yearsley review. The continued operation of Yearsley is Potentially linked to the DBOM contract proposed.
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Full Council March 2016 http://modgov.york.gov.uk/ieListDocuments.aspx?CId=331&MId=8836&Ver=4</p> <p>Executive December 2016 – Update report http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9308&Ver=4</p> <p>Executive March 2017 http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p> <p>Executive July 2017 - Community Stadium & Leisure Facilities Report http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10406&Ver=4</p> <p>Executive October 2017 - Project Report</p>

	<p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10192&Ver=4</p> <p>Executive September 2018 - Project Update</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4</p> <p>Executive December 2020 – New Stadium Leisure Complex Commercial Proposal on Restaurant Units</p> <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12428&Ver=4</p>
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Project title	The Guildhall								
Reporting period	March 2021								
Description									
<p>City of York Council vacated the Guildhall in April 2013, moving to West Offices as part of the Admin Accommodation programme, in order to make approx. £1m pa savings. An evaluation of potential future uses had already been undertaken, and following further feasibility work and review a decision on the Future of the complex was taken by Executive in October 2015. Approval was granted for detailed project development work to secure the future of the Guildhall as a serviced office venue; with virtual office and business club facilities, maximising the benefits of the different spaces within the complex, its heritage appeal, and also ensuring ongoing council use and public access in a mixed use development.</p>									
Overall status this period (Mar)					Overall status previous period (Feb)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
Costs Status Explanation		Further archaeological remains have been discovered in the basement of the retained section of the annexe. This has resulted in 5 weeks excavation, up to 2 weeks may affect the critical path of the project. The contractors flexibility has greatly reduced the full impact.							
Resources Status Explanation		Site is currently advancing as planned however we may face delay in the near future as the contractor is reporting that their supply chain is becoming fragile due to staffing difficulties and forced closures specifically for: <ul style="list-style-type: none"> • Steel erectors labour • Loss of key staff due to living with at risk family members 							
Financial Status Explanation		The business case for delivery was agreed by Executive in February 2019 - where the project costs and the financial benefits were approved by Executive in parallel with the final project costs.							
Tasks & Milestones Status Explanation		<ul style="list-style-type: none"> • The glazed arcade design to the slype space has received listed building consent, and the concrete raft foundation has been completed. • The general internal refurbishment is progressing well and the new entrance from the main hall to the glazed arcade has been formed. 							
Risks Status Explanation		<ul style="list-style-type: none"> • All roofs have been stripped with no major decay or defects. • The steelwork and precast work have now been completed removing a large degree of river logistical risk as the remaining activities do not rely as heavily on the river for constant supply, with careful management loading the raft in advance of a flood event is now proving to mitigate the flood events due to the large storage capacity of the raft. 							

Issues Status Explanation	<ul style="list-style-type: none"> • Progress has been made with access agreements. • Due to the non engagement of public house owners a redesign has enabled the construction without accessing the pubs beer garden as originally planned.
Current status	
Statutory Consents / Approvals	
<ul style="list-style-type: none"> • Executive approval February 2019 to advance to the construction stage. • Planning and LBC approvals granted 16 Feb 2017. • Executive approval for scheme delivery 16 Mar 2017. • Full Council approval of budget requirement 30 Mar 2017. • Grant Agreement letter signed with WYCA 7 Apr 2017 securing £2.347m of LGF funding from LCR LEP to support project delivery. 	
Project Progress	
<ul style="list-style-type: none"> • Construction commenced on the 16th of September 2019. • All piling completed and the ground beams to the north range are under construction. • The re-roofing of the main hall and the south range are advancing well. • External stonework repairs have now commenced. • The North Range steelwork is completed and the concrete precast floors have been installed giving a good feel of how the restaurant and riverside terraces will look when completed. 	
Future outlook	
<ul style="list-style-type: none"> • The foundation to the South Range glazed arcade is completed awaiting the steel structure. • Refurbishment of the existing block continues, with the council chamber roof well on the way to completion. 	
Reports to	The Guildhall board reports to Economy and Place DMT and PM updates Executive member and Executive when required for updates and approvals.
Exec member	Cllr Nigel Ayre
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Local plan
Link to paper if it has been to	Executive October 2015 - The Future of York's Guildhall & Riverside

<p>another member meeting (e.g. executive, council, a scrutiny committee)</p>	<p>http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8842&Ver=4</p> <p>Scrutiny – 13 June 2016 http://modgov.york.gov.uk/ieListDocuments.aspx?CId=144&MId=9420&Ver=4</p> <p>Exec July 2016 - Detailed Designs & Business Case http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9303&Ver=4</p> <p>Executive March 2017 – The Development of the Guildhall Complex https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p> <p>Executive May 2018: The Development of the Guildhall Complex https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10198&Ver=4</p> <p>Executive February 2019: Redevelopment Tender Evaluation & Project Business Plan Appraisal https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11007&Ver=4</p>
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Project title	Outer Ring Road (A1237)								
Reporting period	March 2021								
Description									
<p>This project combines the previously separate schemes - YORR roundabout upgrades & YORR dualling (phase 1). This project has already delivered an upgrade of the Wetherby Road roundabout in 2018/19 to the new standard 3 lane approaches and 2 lane exits on the A1237. This project will continue by upgrading the stretch of the A1237 to dual carriageway standard between the A19 junction and Little Hopgrove junction, including the upgrade of the 5 roundabouts on this stretch to the standard already set by the Wetherby Road upgrade. This project will increase the capacity of the ring road, particularly of the roundabouts being upgraded, to reduce orbital and radial journey times. The A1237 roundabout at Great North Way will also be improved as part of this project (although this lies outside the stretch which is to be dualled).</p>									
Overall status this period (Mar)					Overall status previous period (Feb)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
Tasks & Milestones Status Explanation		The pre-planning consultation process has now ended.							
Risk Status Explanation		Risks are being monitored daily.							
Issues Status Explanation		Landowners are not content about the level of improvements proposed for frontage to their site. They are canvassing support to have their case heard.							
Current status									
<ol style="list-style-type: none"> 1. The pre-planning consultation is being reviewed and evaluated. 2. Negotiations continue to attempt to acquire land for the scheme. 3. Ground Investigation work is in progress at various locations in the proximity of the A1237. 4. A report to CYC Executive seeking an 'in principle' resolution for drafting a Compulsory Purchase Order is being prepared for the March 2021 meeting. 5. The tenders for the planning consultant commission have been received and are being evaluated. 6. A cost review on the scheme has been completed. 									
Future outlook									

<ol style="list-style-type: none"> 1. Completion of the ground investigation and ecological survey work. 2. Review the risk register for the scheme. 3. Plan a team collaboration day for all suppliers. 4. Present a report to CYC Executive seeking an 'in principle' resolution to draft a Compulsory Purchase Order for the acquisition of the necessary land. 5. Continue ongoing negotiations to acquire land. 6. Review the public engagement report for the scheme. 	
Reports to	Project reports into the Transport board, Project Board and Lead Members Board
Exec member	Cllr Andy D'Agorne
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	LTP4, Local plan
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Executive W Yorkshire Transport Fund – 24 Nov 16 http://democracy.york.gov.uk/documents/s110381/WYTF%20Exec%20Nov%202016%20v5.pdf</p> <p>Executive July 2017 - Proposed York Outer Ring Road Improvements / Approach to Deliver https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10188&Ver=4</p> <p>Executive December 2018 - A1237 Outer Ring Road – Dualling Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10475&Ver=4</p> <p>Executive September 2019 - Improvements Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11109&Ver=4</p> <p>Executive February 2020 – Dualling from A19 Rawcliffe to A64 Hopgrove https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11116&Ver=4</p> <p>Executive June 2020 – Phase 1 Dualling - Procurement Strategy, Approach to Public Engagement and Landscaping https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12293&Ver=4</p>

	<p>Executive March 2021 - Phase 1 Dualling - Resolution in principle to promote a Compulsory Purchase Order and associated Side Roads Order https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12509&Ver=4</p>
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Project title	Housing Delivery Programme								
Reporting period	March 2021								
Description									
The accelerated delivery of mixed tenure housing across multiple sites in the city.									
Overall status this period (Mar)					Overall status previous period (Feb)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
Financial Status Explanation	Financial modelling has been undertaken to inform the delivery programme. Risks remain around build costs for the remainder of the programme as well as sales receipts from open market and shared ownership homes. The ongoing pandemic and any impact on the Housing Market is being reviewed with the appointed sales agents.								
Non Financial Status Explanation	The commitment to deliver added social value through the Housing Delivery Programme has been demonstrated through the engagement work to date. This needs to be embedded into all future design and construction work and the sales and lettings process.								
Tasks & Milestones Status Explanation	<ul style="list-style-type: none"> Construction works continue at Lowfield Green - with Show Homes delivered to programme. The completion of some early phase properties is showing slight delay at this time within the overall development programme. Executive approvals are now in place to progress with delivering the Duncombe Barracks and Burnholme schemes. Programme timescales to be reviewed in light of Covid-19. 								
Risks Status Explanation	Detailed risk register has been formulated to identify all key risks, assign responsibilities and determine potential mitigation measures.								
Current status									
<u>Lowfield</u>									
<ul style="list-style-type: none"> Construction work continues - the Show Home properties were completed and handed over in December and are now available for viewing with Ashtons managing remote video viewing as far as possible. The completion and handover of the first market sales and social rented properties in March is being impacted by a number of factors as advised by the contractor - work is in hand to minimise these delays. The contract is progressing well with future phases already in build. The Self build plots are also progressing with planning approvals in place for 5 of the 6 plots. 									

Duncombe Barracks

- Planning application submitted and under consideration - queries being addressed - determination pending expected to be before the end of March
- Stage D design work in progress with design team workshops to consider overall specification.
- Procurement strategy and programme in place.

Burnholme

- Planning application submitted and under consideration - queries being addressed - determination pending.
- Stage D design work in progress with design team workshops to consider overall specification.
- Procurement strategy and programme in place.

Ordnance Lane

- Final Stage C Designs under review to finalise scheme for planning submission.
- Business case being finalised to make case for grant funding support.

Next Period

- Planning decisions on Duncombe / Burnhome schemes.
- Expression of Interest for Duncombe / Burnholme contractor procurement.

Reports to	Project team consisting of officers at the council who will advise on specialisms such as legal, housing, finance, and procurement. This project team feeds into the Housing Delivery Programme Board, which consists of senior officers and managers. The board guides decisions shaping the programme, setting objectives, scope, and timelines for projects. The board reports into the HCA as part of the partnership arrangement as well as One Public Estate. When milestones are met the programme will report into 'Capital and Asset Board' and 'Health, Housing and Adult Social Care' and 'Employment and Place' Management Teams for co-ordination and major project issues. Decisions taken by the Council Management Team followed by Executive.
Exec member	Cllr. Denise Craghill
Director responsible	Neil Ferris – Corporate Director of Economy and Place

Dependencies	None
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>March 2017 Executive Meeting https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p> <p>December 2017 Executive Meeting</p> <ul style="list-style-type: none"> - Delivering Health and Wellbeing facilities for York - Establishing a Delivery Model and the Scope of the Programme - Delivering the Lowfield Scheme <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10194&Ver=4</p> <p>July 2018 Executive Meeting - Proposals https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10470&Ver=4</p> <p>October 2018 Executive Meeting - Duncombe Barracks, Burton Stone Lane https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10473&Ver=4</p> <p>January 2019 Executive Meeting- Building More Homes for York – removal of the HRA borrowing cap https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10476&Ver=4</p> <p>September 2019 Executive Meeting - Housing Delivery Programme Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11109&Ver=4</p> <p>October 2020 Executive Meeting – Phase 2 of the Housing Delivery Programme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12298</p>

Project title	Provision of School Places								
Reporting period	March 2021								
Description									
<p>The need to provide sufficient school places for current and future residents is a key statutory duty of CYC and will build an educational infrastructure for the city by forecasting likely demand and supply of school places over the medium term (until 2022/23).</p> <p>The aims of this project are to identify where and when additional school places will be required, and work with central government and the school community to provide places in good or outstanding schools.</p> <p>CYC is provided with some 'Basic Need' funding from central government for this purpose and will need to ensure that this and other sources of funding are used to best effect in those areas of greatest need, and to ensure that all educational provision is sustainable in the longer term, working with the school community.</p> <p>The project represents a significant priority for City of York council in delivering educational opportunities for residents.</p>									
Overall status this period (Mar)				Overall status previous period (Feb)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
Cost Status Explanation		<p>Future Basic Need funding is likely to be very limited and housing developer contributions may not meet the expected requirements for educational infrastructure across all sites. This is being addressed through the Local Plan required infrastructure process, but these requirements exceed any current capital for the costs.</p>							
Current status									
Capacity									
<ul style="list-style-type: none"> Information has now been received from all maintained schools regarding changes that have been made to buildings or building use that could impact on the net capacity. Work has continued this period to ensure the necessary net capacity information is available for SCAP 2021. 									
Communication									
<ul style="list-style-type: none"> There has been continued communication with developers of some proposed and forthcoming housing sites and with those officers 									

overseeing the draft Local Plan and future infrastructure plan for the city, as well as with the impacted MATs and schools.

- Communication is also ongoing to discuss solutions to address the pressures around secondary school place requirements in the south east of the city.
- Communication continues around plans to increase secondary school places in the west of the city. Further discussions have taken place with affected MATs this period, to discuss potential solutions.
- A presentation took place to school business managers of maintained schools this period to explain the forecasting process, give an overview of the changes seen in forecasts and the potential impact of both covid and brexit.

Data Modelling

- Basic need allocations for places required for September 2023 have now been announced and published on the GOV.UK website.

Forecasting

- Base forecasts for the 2021 forecasts and the Planning Area Action Plans have been completed and published on York Education along with associated documentation. These action plans will continue to be updated throughout the year as new information becomes known.
- Although outside the scope of this project, and instead part of the parallel Inclusion Review, collaborative work has continued this period to develop forecasts for the SEN team.

Policy

- Liaison with other admission authorities regarding the now determined admission arrangements for the 2022/23 school year has continued this period.

Future outlook

The main focus of this period:

Capacity

- Continue to update net capacity information in preparation for the SCAP 2021 process.

Communication

- Continued engagement with local schools and academy trusts to gather their views and identify any potential plans about how they could assist in providing for future need.

- Continue to liaise regarding the proposal to address secondary school place requirements in the Secondary Planning Area - South East York.
- Continue to move forward proposals to address the secondary school place requirements in the Secondary Planning Area - West York.

Forecasting

- Continue to monitor school in-year admission requests to explore any changes seen in net migration as a result of the global pandemic.
- Continue analysis of secondary and primary forecasts.
- Continue collaborative work on SEND sufficiency planning with the SEN team.

Policy

- Continue to work with colleagues in other departments to update the Viability Assessment to determine the impact of alternative pupil yields.
- Continue work on the proposal for a SEND pupil yield contribution.
- Continue liaison with other admission authorities on the now determined admissions arrangements for the school year starting September 2022.

Reports to	Project is overseen by Children, Education and Communities Directorate Management Team and Executive Member for Children and Young People as necessary.
Exec member	Cllr Ian Cuthbertson
Director responsible	Amanda Hatton – Corporate Director of People
Dependencies	Local Plan Policy, Economic Strategy, City Transport Policy
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Executive February 2018 Admission arrangement for the 2019/20 school year https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10196&Ver=4</p> <p>Executive July 2019 The Provision of School Places and Allocation of School Capital Budgets 2019-2023 to Address Secondary Place Pressures https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11107&Ver=4</p> <p>Executive October 2019 Archbishop Holgate's School - Expansion 2020-21 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4</p>

	<p>Executive May 2020 Fulford School Remodelling Phase 1 & Access Improvements by Highways https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12288&Ver=4</p>
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Project title	Housing ICT Programme								
Reporting period	March 2021								
Description									
<p>The Housing ICT Programme is a major ICT enabled business transformation and culture change programme which will deliver a new operating model and systems for the Housing and Building Services teams within the Housing Services Department. Procurement of a new ICT solution will enable customer centric, holistic services to be delivered with first point of contact resolution at a place, time and manner that suits the customer.</p>									
Overall status this period (Mar)					Overall status previous period (Feb)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
Scope Status Explanation		<ul style="list-style-type: none"> Due to the impact of Covid a re-timed roadmap to deliver the programme has been produced by the Programme Team, this has included a full review of all modules, interfaces and integrations, workloads, resources and business readiness and has resulted in the development of a realistic, measurable and achievable plan to ensure successful delivery of the Programme. This includes a revised financial and resourcing forecast for various phases of work. This has now been agreed and we are in the process of agreeing a waiver with Capita for the additional functionality and consultancy required to complete the remainder of the Programme and procuring through a KCS framework Capita Mobile Working offer. This work should be completed by the end of March 21. Significant progress has been made in implementing new ways of working for data migration. Significant progress has been made to unblock issues with Capita to ensure progress continues with system configuration and interfaces. 							
Quality Status Explanation		<ul style="list-style-type: none"> The programme has identified significant pressure against the current timeline which has resulted in moving certain modules into Phase 2. A full review of the programme timeline has been completed and key risks to successful delivery have been identified, mitigated against or accepted as a managed risk. 							
Cost Status Explanation		<ul style="list-style-type: none"> The financial commitment for the Programme has been revised as part of the contractual and scoping review and these have been agreed at Board and at CMT in March. Work to conclude the Procurement and Legal re-contracting required is now the priority for the Programme Management Team. 							
Resources Status Explanation		<ul style="list-style-type: none"> Programme now has new Sponsor, Interim Director of Place, backed Interim Assistant Director Housing & Community Safety and the Programme Manager role has now been filled. Options to explore resource gaps on the programme are being investigated including re-allocation of work to Capita and overtime for existing team members. Approval has been obtained at CMT 							

	for additional Client System Support Analyst for 6 months to ensure the configuration and security build in the system is undertaken and fully documented.
Tasks & Milestones Explanation	<ul style="list-style-type: none"> The final timetable and financial position has now been reset, setting tight targets and deliverables for the team to produce. This also finalised the exact scope of work in phase one and the work that will be required in later phases of the programme. Configuration continues on the main modules within the system, with several of these reaching a point of completion, enabling work on further modules to commence. A dashboard reporting system has been designed and approved by Board to ensure they have a full understanding month on month of how the Programme is Progressing.
Risks Status Explanation	<ul style="list-style-type: none"> Full risk review has been completed and the risk log within the Programme Control Workbook updated accordingly this has been ratified by Heads of Service. All major risks have all been assessed, mitigated against and controlled.
Issues Status Explanation	<ul style="list-style-type: none"> A full review of issues has concluded. All issues are recorded centrally in the Programme Control Workbook, Capita JIRA system and/or BI DevOps system. Significant progress has been made to unblock issues to enable improved the speed of configuration.
Current status	
<p>Overall configuration work is progressing to the planned timescales set in November 2020 and the adjustment to working in a more focussed module by module way has enabled better management of work.</p> <p>Significant progress has been made towards re-contracting with Capita this will be concluded by the end of March 2021. The programme has been reset and Go Live scheduled for November 2021.</p>	
Future Outlook	
<ul style="list-style-type: none"> Conclusion of 're-contract' Commission of 'additional work' Commission of 'mobile working capability' Continue configuration and data load / migration activity Development of dev ops recording to support Programme Dashboard Increased output and completion of work utilising enhanced ways of working to ensure issue resolution 	
Reports to	Programme reports to the Housing ICT Programme Board. This group is chaired by the Assistant Director of Housing with key representatives from the HHASC senior management team. The Programme Manager attends the monthly HHASC Senior Management Team (SMT) and both Housing and Building Services

	department team meetings to update on the programme.
Exec member	Cllr. Denise Craghill
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Digital Services Programme – for delivery of other inter-dependent projects and technical resources
Link to paper if it has been to another member meeting	N/A

Project title	Smart Travel Evolution Programme – STEP									
Reporting period	March 2021									
Description										
<p>STEP is a programme of delivery that will prepare York for the coming revolution in adoption of connected and autonomous vehicles and managing whole city mobility. The project aims to achieve this by:</p> <ul style="list-style-type: none"> ➤ Improving communications to transport infrastructure and collecting more transport data. ➤ Building a transport data platform to assist the City to meet big data challenges and making more of this data accessible. ➤ Improving transport modelling, that allows us to run City wide models at varying scales, in near real time. This allows us to understand the way the transport network is performing and is expected to improve our transport planning activities. 										
Overall status this period (Mar)					Overall status previous period (Feb)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
Mar										
Feb										
Current status										
<ul style="list-style-type: none"> • Data platform procurement tender pending authorisation to award. • Real time model test system set up and CoYC officers starting to familiarise with software. • GLOSA supplier continuing work on system build with system testing started. • Strategic Model - Variable Demand Modelling under way. 										
Future outlook										
<p>In the next reporting period:</p> <ul style="list-style-type: none"> • PTV Optima real-time model training to be completed. • Real-time model to go-live by end of March. • Data Platform Tender to be awarded. • GLOSA system testing to continue. 										
Reports to	<p>The STEP board reports in to Economy and Place DMT and PM updates executive member and Executive when required for updates and approvals. Key decisions are agreed by the Transport Board before reaching executive member or Executive.</p>									

Exec member	Cllr Andy D'Agorne
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	The Transport Capital Programme and TSAR Project
Link to paper if it has been to another member meeting	

Project title	Flood Risk – York 5 Year Plan								
Reporting period	March 2021								
Description									
<p>CYC are working closely with the Environment Agency to deliver a range of localised improvements to the cities flood defences, this work – the York Five Year Plan – has been developed following the floods and is supported by Government investment. In addition to this we are working with the EA on a catchment scale study to identify opportunities for wider interventions across the River Ouse catchment to further reduce future flood risks into the long term.</p>									
Overall status this period (Mar)					Overall status previous period (Feb)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
Costs Status Explanation		<ul style="list-style-type: none"> The 19 flood cells have a range of challenging technical and environmental elements, the speed of delivery of the whole programme further complicates the delivery. Value engineering and robust challenge of all solutions is being carried out across all flood cells but delivery of the core outputs with the available funding will continue to be challenging. Existing cells being taken to planning or where construction has commenced represent value for money and will deliver a robust set of flood risk management interventions, this is reviewed closely by the programme board and assured by the EA Large Project Review Group. The project team are closely monitoring the available funding and its ability to deliver the programme of works across all flood cells. 							
Current status									
<p>Flood events in the city since Christmas have caused disruptions to progress, all aspects of the project are ongoing and working through any issues:</p> <ul style="list-style-type: none"> A number of flood cells have construction complete/almost complete. Further flood cells at planning determination stage. Working with CYC planners to identify the route through Covid restricted planning processes. Installation of property flood resilience measures has progressed. 									
Future outlook									
<ul style="list-style-type: none"> Site compound construction has commenced at several sites. 									

<ul style="list-style-type: none"> • Further planning conditions are being discharged ahead of construction phase commencement on further cells. • Construction activity across several parts of the city will begin early summer. 	
Reports to	The Project board sits within the Environment Agency. The Environment Agency has a formal programme board in compliance with PRINCE2 methodology, CYC are a member of the board. The lead Executive member receives a quarterly report and it is the subject of a bi-annual report to Economy and Place scrutiny committee. This approach to governance has been approved and adopted by Executive.
Exec member	Cllr Andrew Waller
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	None
Link to paper if it has been to another member meeting	Executive February 2017: CYC Response to the Independent Flood Inquiry https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=9310&Ver=4

Project title		City Centre Access							
Reporting period		March 2021							
Description									
<p>Project involves the feasibility and design of static and automated measures to be implemented into the area around Spurriergate, Coney Street, Parliament Street and York Racecourse to provide public protection from potential vehicle attack.</p> <p>The proposals follow firm Police and Counter Terror Unit advice to implement measure to protect areas of high footfall.</p> <p>The automated measures will retain vehicle access outside the footstreets hours and allow emergency and other urgent access during footstreets hours through a system of control by CYC.</p>									
Overall status this period (Mar)					Overall status previous period (Feb)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
Scope Status Explanation		<ul style="list-style-type: none"> • Temporary covid-19 transport recovery measures have changed the city centre footstreet operation affecting priorities for delivery of this project. • Phase one/Phase three currently under review with a permanent TRO change to be advertised. • Design of phase 3 measures to be taken forward. • Phase 1 measures may not be progressed other than at Parliament Street and Spurriergate. 							
Costs Status Explanation		<ul style="list-style-type: none"> • Funding for the permanent phase 1 measures was approved at the February 2020 Executive meeting but the impact of COVID-19 may increase costs due to on-going market uncertainty and consequent delays. • Changing the scope of the project will increase survey and design costs by effectively bringing forward the phase 3 project. Capital costs of phase one and phase three are similar, delivering both would significantly increase costs. 							
Resources Status Explanation		Current lack of CYC engineering support risks progress/increases support costs.							
Tasks & Milestones Status Explanation		<ul style="list-style-type: none"> • Work ongoing to refine programme plan - numerous uncertainties relating to the continuing impact of COVID-19 and the scope of the project. • Bringing forward the design of the phase 3 measures whilst the permanent footstreets restrictions are finalised saves some time however implementation of hostile vehicle mitigation measures will be delayed to 2022. 							

Risk Status Explanation	Risks associated with successful and timely implementation.
Issues Status Explanation	Phase one / phase three currently under review.
Current status	
<ul style="list-style-type: none"> • The temporary expansion of the city centre footstreets that have barriers installed, has been extended until September 2021 and a permanent change to the access arrangements will be advertised/consulted on. The extension to the core area coincides with the phase 3 area of the CCA project. • Executive approval has been given to bring forward the design of the HVM measures for the phase 3 area of the project to reduce delays to implementation should the TRO changes be made permanent. The tender for the design work is live. • Racecourse project is nearing completion. 	
Future outlook	
<ul style="list-style-type: none"> • The tender for the design of the phase 3 area is due for return on 8 April. • The results of the utilities survey will be received. • The works at the racecourse to be complete and the stage 3 road safety audit will be arranged. 	
Reports to	Programme reports to the Transport Board and is advised by the York Counter Terrorism Working Group There is a CYC internal working group working on the detail. This group is chaired by the Assistant Director for Transport, Highways and Environment.
Exec member	Cllr Andy D'Agorne
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	None
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Executive February 2018: City Transport Access Measures http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10196&Ver=4</p> <p>Executive September 2018: City Centre Access Update and Priority 1 Proposals http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4</p> <p>Executive August 2019: City Centre Access Experimental Traffic Order Conclusion and Phase 1 Proposals</p>

	<p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11108&Ver=4</p> <p>Executive February 2020: Phase 1 Proposals (Update)</p> <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11116&Ver=4</p>
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Project title	Parking Review								
Reporting period	March 2021								
Description									
<p>This project is to research, procure and implement a new parking back office system to replace the current system that is now out of date. In turn this new system will help to bring around a change in how parking is managed and how our customers interact with us by taking forward a customer self service system, such as the purchasing of parking permits and dealing with PCNs (Penalty Charge Notices).</p> <p>Historically there have been a number of issues relating to the delivery of the Parking Services back office system due to issues with the supplier. Motivation for this approach is also brought about by the fact that more than 25% of footfall in the customer centre is for parking related matters. This has been attributed to complex policy, under performing IT systems and associated processes and lack of available on-line services for customers. There is an opportunity to resolve a number of issues with this change project with the delivery of an ICT back office system to deliver this change and as the catalyst to support the development of a new parking strategy and technological roadmap for the next 10+ years in line with the Local Plan and Local Transport Plan 4.</p> <p>As part of this project the Council ICT team are looking into how this system could interface with existing CYC systems, such as FMS and CRM but looking forward, how these systems can interface with other systems such as parking machines and the wider Smart City work the Council is taking forward (STEP).</p>									
Overall status this period (Mar)					Overall status previous period (Feb)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
Costs Status Explanation		<ul style="list-style-type: none"> Changes to some of the configuration of the new system will likely be required, that may attract further costs due to an increasing number of issues staff are picking up on through UAT with WSP and requiring either a WSP work around or what we are increasingly finding - changing the processes and working practices to suit of the system is configured. 							
Resource Status Explanation		<ul style="list-style-type: none"> Current resource issues are impacting on testing. The lead back office member from Parking Services is now on the project full time. Additional support has been given from Business Support up until the end of March. 							

Tasks & Milestones Status Explanation	<ul style="list-style-type: none"> • March project board next week where a review of the go live date will be done. Looking less likely for a May go live date.
Risks Status Explanation	<ul style="list-style-type: none"> • There are a number of issues that we are seeing during this 1st UAT stage that are with WSP to look into and correct. • Some of these issues will be able to be corrected, by either have to change the way staff work, agree a compromise, pay for a solution or put it back to the 2nd phase of work. • As a result of the issues picked up in UAT there is a risk of current working practices changing to such an extent to suit the system, due to the systems inflexibility, that it may well risk mistakes being made after go live such as the assigning of tasks and their completion.
Issues Status Explanation	<ul style="list-style-type: none"> • The RAID log and project plan under review.

Current status

Key Progress From February

- Risk resolved for the current S5 handhelds. All handhelds now upgraded to OS6 with working email and syncing Rialto.
- Reduced the risk linked to limited resource from Business Support by releasing one member of staff to support the project at 70-80% to work though user acceptance testing and re-mapping of processes. The resource will be reviewed again mid to end of March so this remains a live but reduced risk.
- Signed off on using a declaration process for renewals that has been rubber stamped by Fraud and Audit.
- Provided WSP with all letter templates for customer correspondence.
- Made headway with UAT by sticking to an agreed plan including the use of status reports each week to track if delays were being caused by either a process blocker, system bug, staffing issues or miss estimates of work.
- Progress in UAT includes the testing of:
 - Issuing a permit from the customer portal
 - Issuing a permit from the back office
 - End to end process for off-line customers including taking payment and generating correspondence
 - Checking the right evidence has been applied
- Training documents and mapping documents were updated based on the outcome of UAT.
- Decision was made to lower the priority of the replacement of the parking hotline given the amount of work we have to deliver as part of the project

itself. View is to take a bit of a 'wait and see' approach to this one and continue with the use of the parking hotline for go live.

Future outlook

- Meeting with the web content team to review the feedback from the supplier linked to which of the issues raised for legal accessibility requirements can be addressed.
- Hoping to complete the following areas of UAT by the end of the month
 - Renewals
 - Invoicing
 - Post and Scanning
 - Refunds
 - Re-testing all permits through the customer portal (based on all defects being fixed) including customer correspondence, pricing, terms and conditions and permit detail
- Have all outstanding processes documented and bottomed out including the main issue of how workflow has to be utilised.
- Sign off on costs for set up of data warehouse and provide supplier with a PO to schedule in the work.

Reports to	The project is steered by the Parking working group and reports to the Transport Board
Exec member	Cllr Andy D'Agorne
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	None
Link to paper if it has been to another member meeting.	<p>Executive February 2016: Parking Review https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8846&Ver=4</p> <p>Executive November 2019: Parking Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11112&Ver=4</p>

Project title	Inclusion Review								
Reporting period	March 2021								
Description									
<p>The purpose of the inclusion review will be to ensure that The Local Authority and School Community work together to maximise the opportunity for early intervention and prevention and to improve the outcomes of children and young people with special educational needs and/or disabilities (SEND).</p> <p>The review will examine the current configuration of services and the use of funding to support SEND to ensure that there is greater clarity and accountability around the use and impact of resources. The pressures on the High Needs funding block within the designated schools grant (DSG) means that there are accelerating financial pressures in meeting the needs of children and young people with SEND.</p> <p>A key purpose of the Inclusion Review is ensuring that the pressures on High Needs funding are being managed effectively whilst ensuring that the local authority is able to deliver its statutory duties articulated in the Children and Families Act, 2014 and the SEND code of practice.</p>									
Overall status this period (Mar)					Overall status previous period (Feb)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
Quality Status Explanation	- There remain pressures on provisions for high functioning ASC with SEMH presentation. The cost/benefits of in-city against out of city placement is being scoped to ensure that a sustainable solution is put in place.								
Costs Status Explanation	- Costs of readjusting provision to meet specific needs of ASC are being profiled.								
Resource Status Explanation	- The work on the restructure proposal is being finalised to create an integrated SEND service.								
Financial Status Explanation	- The DSG financial recovery plan is being worked on to reduce the in-year deficit by implementing recommendations from the Inclusion Review.								
Non Financial Status Explanation	- Consultation on sufficiency of types of provision will ensure that the map of provision is constructed to better meet the profile of need.								
Risk Status Explanation	- Officer capacity remains a risk.								

Current status

- Phase 3 of the Inclusion Review has started and a steering group appointed. The programme plan will be developed by this group using the recommendations from phase 2 of the review.
- The strategic principles developed in stage 2 have been agreed and shared with the Council's Executive, Schools forum and members of the York Schools and Academies Board.
- Capital works have taken place at Hob Moor Oaks primary special school (August 2018) and capital works have been agreed to support the development of the post 19 local education offer at Blueberry academy and Askham Bryan College.
- Expressions of interest for secondary satellite provision have been received and a project plan is in the early stages of development.
- A feasibility study is taking place with a primary school to support the development of a proposed primary ERP provision.
- Preliminary work to review the Behaviour and Attendance Partnership protocols and processes is underway.
- A steering group has been established to oversee the academy conversion of the Danesgate Community. This will put in place a commissioning agreement with the South Partnership Multi-Academy Trust which will define the future relationship between the local authority and Danesgate when it becomes an alternative provision academy.
- The move to a People directorate is bringing the opportunity to work in a more joined up way and to develop a stronger capacity to commission and review.

Future outlook

- The draft consultation document has been through CMT and PH/CMT.
- The final version is being worked on and the consultation timeline is being drafted.
- Consultation will close at the end of May.

Reports to	CEC, DMT
Exec member	Cllr Ian Cuthbertson
Director responsible	Amanda Hatton – Corporate Director of People
Dependencies	None
Link to paper if it has been to another member	Executive November 2018: The Inclusion Review and the Special Needs Capital Grant https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10474&Ver=4

meeting (e.g. executive, council, a scrutiny committee)	Executive August 2019: Executive Report Danesgate Land Academy Conversion https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11108&Ver=4 Executive November 2019: Millthorpe School - Enhanced Resource Provision https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11112&Ver=4
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Project title	Be Independent
Reporting period	March 2021
Description	
<p>Be Independent (BI) is the provider of the Council's community alarm and equipment service. This includes a 24 hour response service, assessment and installation of equipment, telecare and assistive technology services. These services play a key role in supporting better outcomes for individuals either in their own homes, supported living or in residential and nursing homes across the City. The aim is to prevent, reduce or delay the need for care, enabling people to be as independent as possible. Previously provided in-house, the service was externalised in 2014 and the Council supported the establishment of a social enterprise in the form of a Community Interest Company (CIC) to deliver the service.</p> <p>In June 2018 the Executive agreed to the transfer of Be Independent service back to the Council and the direct management of Health, Housing & Adult Social Care.</p> <p>All assets and liabilities will be transferred from Be Independent to the City of York Council and staff transfers will be agreed under TUPE.</p> <p>Following the transfer which was completed in August 2018, an operational review of the service has commenced to understand its core functions, purpose, strengths and areas for improvement to ensure that it is sustainable. Whilst the overarching vision for the service will be co-produced in line with the Council's vision, a 3 month IT scoping project has been commissioned to review the systems/processes currently in use as this is a key priority to move the service forward.</p> <p>Be Independent needs to have a robust IT infrastructure in line with CYC protocols to enhance and grow the business, and improve the customer experience of this Community Equipment & Response Service.</p> <p>By utilising the latest technology (GDPR compliant), workers will become agile and customers will have a seamless service from all teams including Business Support, Response, Assessment and Control Teams, where an overburden on paperwork is phased out. IT aims to integrate different software systems used for call handling, stock management and financing linked to a service manager with comprehensive performance reporting tools. Streamlining software systems and providing teams with the appropriate hardware (with internet connection) is a primary focus in order for the teams to perform efficiently and effectively. This will improve the use</p>	

of resources, develop capacity and ensure a strength based approach can be implemented in the future.

Overall status this period (Mar)					Overall status previous period (Feb)				
Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
Mar									
Feb									

Issues Status Explanation	Issues remain under review with mitigating actions to resolve.								
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Current status

- Work is taking place to divert lines from previous line provider to suppliers 3 party supplier with a LOA (letter of authority)
- Continuous work in filling in gaps in data on the live version have been addressed or are in progress with the UMO engineers to resolve
- Data retention schedule has been established by the service area and information governance for 1 year to store archived data before it can be deleted / destroyed
- Work taking place to set up mobile responder app for responders
- Calls arranged for reporting training and duo factor authentication set up with a small test group
- A GSM unit has been sent to Tunstall to investigate the protocol issue and that it will not connect to its own PNC system - awaiting feedback and outcome from Tunstall.

Future outlook

- Close off mobile responder and duo factor authentication work
- Close off reporting email address for auto-reports
- Close of majority of outstanding project issues post go live
- An outcome from Tunstall on GSM unit investigation
- A proposal from Tunstall on the rearrangement of kit for 1 year attached to have 2 workstations attached to 1 server instead of 3.


Reports to	Head of ICT/Director level/CMT/Executive
Exec member	Cllr Carol Runciman
Director responsible	Amanda Hatton - Corporate Director of People
Dependencies	None
Link to papers	Executive June 2018 - Transfer of Be Independent to the direct management of City of York Council https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10469&Ver=4

Project title	Procurement of MSA and Strategic Engagement Technology Partner								
Reporting period	March 2021								
Description									
<p>To develop a specification, procure and appoint a technology provider to deliver the City of York Council's (CYC) essential managed network services arrangements (MSA) this includes connectivity, voice and data services. CYC's current MSA contract expires following an extension period, on 31 August 2020. The contract is currently worth £2million per year and the new contract is likely to run for at least a minimum of 10 years.</p> <p>The procurement process was approved by Executive in November 2017, and progressed proper in April 2019 after the appointment of commercial procurement partners to support internal capacity, with the view to develop an Invitation to Tender for both CYC and Harrogate Borough Council. The scope of the review then changed in July 2019 to proceed to meet CYC requirements only, due to a change in Harrogate's local circumstances. There is continuing good relationships between the two councils and a shared management team.</p> <p>The new provider will be a strategic technical delivery partner enabling CYC to achieve its strategy for the delivery of digital services to its residents, businesses and partners.</p> <p>Progress of the original project to date includes documenting the requirements of both councils and production of a draft ITT. The changing scope of the procurement has allowed a pause in proceedings to allow for the following:</p> <ul style="list-style-type: none"> • A review of work done to date and a revision of the scope of the project. • Bringing the project in line with Council's All About Projects approach • Addressing of known risk as per independent legal and technical advice commissioned given the time taken to date and learning from recent procurement practice elsewhere. <p>The aim of this revised project is to recommence the procurement with a robust approach and assurance that the Council can secure the best MSA going forward given changed scope and lessons learned.</p>									
Overall status this period (Mar)					Overall status previous period (Feb)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									

Feb									
Financial Status Explanation	<ul style="list-style-type: none"> - The market response from the bids suggests that the project may not be able to deliver expected savings. - However separating the Dark Fibre from the MSA procurement may provide the opportunity to deliver savings as the contract lengths could differ. 								
Current status									
<ul style="list-style-type: none"> • DPS specification, contract and schedules completed • Documents uploaded to DPS on 5th March 2021 • Project board 12th March to discuss progress on WAN procurement and the follow up MSA procurement • Continuing review and update of MSA documentation 									
Future outlook									
<ul style="list-style-type: none"> • Clarification questions expected from DPS suppliers • Tender responses due in 30 days - around 5th April 2021 • Amendments to MSA spec including input from procurement consultants 									
Reports to	<ul style="list-style-type: none"> • Project Board chaired by a Project Sponsor and meets on a monthly basis. • Project Steering Group chaired by the Project Manager meets weekly. • Project Sponsor and Project Manager meet weekly. • Legal and Finance/Procurement are represented at both meetings at both strategic and operational levels. • Oversight is provided by the Council's Corporate Project & Programmes' manager. • Independent assurance provided by an external adviser/consultant. 								
Exec member	Cllr Nigel Ayre								
Director responsible	Ian Floyd – Chief Operating Officer								
Dependencies									
Link to paper if it has been to another member	Exec Dec 2017 – Procurement of ICT Managed Services https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10194&Ver=4								

Project title	Hyperhubs								
Reporting period	March 2021								
Description									
<p>Hyper Hubs are an innovative combination of solar energy harvesting and storage with electric vehicle charging points, reducing the reliance of electric vehicles on the UK electricity grid and reducing greenhouse gas (GHG) emissions. By providing Hyper Hubs at Poppleton and Monks Cross Park and Ride sites, we aim to increase the use of electric vehicles for journeys in and to York, providing eight private vehicle charging points at each site.</p> <p>By providing Hyper Hubs at Poppleton and Monks Cross Park and Ride sites, a solar canopy would be erected over approximately 100 parking spaces, providing space for 1,400 m² of solar panels. This canopy is an elevated structure – essentially a roof below which cars can still park – with solar panels on the top. Adjacent to the canopy, but not on land currently used for parking, there would be an energy storage facility – a battery. At each site there would also be eight charging points for electric vehicles. Electricity generated by the solar panels would be used to hyper charge vehicles plugged in to the charging points. Electricity not used immediately would be stored in the battery. When the battery is full, this electricity could be fed into the national grid.</p> <p>The solar canopies would use the free space immediately above the vehicles to harvest solar energy to the site. Batteries would then store the electricity, providing it either to hyper charge electric vehicles when plugged in, or feeding it into the UK electricity grid.</p> <p>The electric vehicle infrastructure element of the project is to purchase and install the DC ‘hyper’ charging points (faster than current ‘rapid’ charge speed points at 50kW) which will supply the energy to the vehicles. These will be installed in a Hub of eight car bays which can supply up to 150kW power output per car, with a typical charging session taking 10-20 minutes. By way of comparison, a typical home charging point takes around eight hours to charge an electric vehicle.</p>									
Overall status this period (Mar)					Overall status previous period (Feb)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
		Previous:							

Issues Status Explanation	<ul style="list-style-type: none"> • Monks Cross HV Cable route changes due to buried structure and bus requirements which may result in cost increase of approximately £20k • Poppleton Covid-19 test centre sublease likely to be extended for a 3rd time. Though construction will likely be unaffected, the Charging hub will likely be unable to open to the public until the test centre vacates the site. • LV panel delayed by approximately 4 weeks which will impact the iDNO works to provide power to the site. This is reflected in current Milestones.
Current status Monks Cross: <ul style="list-style-type: none"> • Canopy support and charge point posts in place. Poppleton Bar: <ul style="list-style-type: none"> • Test centre has completed its reorganisation and the construction area is now clear for surveys. Both hubs are expected to be completed by end June 2021.	
Future outlook Monks Cross <ul style="list-style-type: none"> • Construction of canopy roof will continue throughout March • Solar PV and Lighting installation starting Early April • Estimated opening date - 14th June Poppleton <ul style="list-style-type: none"> • Construction planned for April 2021. 	
Reports to	The project will report to the Transport board. This is an internal board that is chaired by the Assistant Director for Transport, Highways and Environment. The members also include the Head of Transport, who acts as the City of York Council client for the project and the Head of Programmes, who is responsible for the delivery of projects within the Economy and Place Directorate. The Project Manager will report to the Sustainable Transport Manager (who reports to the Head of Transport) and will be held to account for delivery by the Head of Programmes, who will also provide Project assurance. Finance also are members of the board to provide any technical input.
Exec member	Cllr Andy D'Agorne

Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	
Link to paper if it has been to another member	<p>Executive March 2019 - A Sustainable Future for York with Hyper Hubs https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11469&Ver=4</p> <p>Executive Sept 2019 - Reducing York’s Carbon Footprint with Electric Vehicles https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11109&Ver=4</p> <p>Executive March 2020 - Electric Vehicle Charging Strategy https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11117&Ver=4</p> <p>Decision session Sept 2020: Approval to award the contract for the delivery of Hyper Hubs Project https://democracy.york.gov.uk/mglIssueHistoryHome.aspx?IId=60718&Opt=0</p>
 European Union European Regional Development Fund	

Project title		Future Library Investment Programme (FLIP)							
Reporting period		March 2021							
Description									
To deliver the library vision for Library Learning Centres with investment of over £4m for Acomb and Clifton.									
Overall status this period (Mar)				Overall status previous period (Feb)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
Costs Status Explanation		Early feedback on the first cost estimates done for the Acomb site are indicating development costs of over £3m, so work is underway to reduce this by reducing the size of the development to within a £2m budget. Until both site feasibility studies have been completed this risk is outstanding.							
Current status									
<ul style="list-style-type: none"> • High level feasibility continues at the Acomb site, with a draft site plan, floor layout and cost estimate complete. Partner discussions ongoing and several expressions of interest have been recorded. Draft business case in place. • High level feasibility continues at Clifton, with a draft site plan and floor area plan created to start to review and feedback. Site surveys have been completed and reports to follow. • The programme plan has been updated for both Acomb and Clifton. • A draft consultation plan is in place for Acomb. 									
Future outlook									
<ul style="list-style-type: none"> • The focus over the next period is to complete the high level feasibility for Clifton which will result in a cost estimate for the initial site design. • The outcome of the feasibility will be reported to the working group to assess whether a financial viable option exists on the proposed site. • Partner discussions will continue by Explore to seek partner/tenants to occupy both Acomb and Clifton new libraries and hoping in April the expressions of interest are complete to enable the working group to start considering who would be potential partners. • The business cases for both sites will be updated. • No consultation is planned in this next period. 									
Reports to		A programme board made up from senior officers from both Explore and the Council will lead the Programme,							

	reporting will follow the corporate project management approach.
Exec member	Cllr Darryl Smalley
Director responsible	Amanda Hatton - Corporate Director of People
Dependencies	
Link to paper if it has been to another member	Executive October 2019 - Future Libraries Investment Programme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4

Project title	Pay on Exit								
Reporting period	March 2021								
<p>Working with YorkBID, this project will see the implementation of Pay on Exit technology at Piccadilly Car Park that will allow users to pay upon exiting the car park rather than the traditional pay and display method currently in use. A Pay on Exit system is in place at Marygate, however it frequently suffers major faults; therefore the Pay on Exit systems at Marygate will be reviewed and, if required, replaced.</p> <p>In addition cashless system is desired by both CYC and YorkBID. The feasibility study will review and consider a cashless payment system and, if appropriate, this project will see the implementation such payment system at both Marygate and Piccadilly.</p> <p>Finally, the user experience at Piccadilly is to be enhanced in order to improve user satisfaction and occupancy levels.</p> <p>The £430,000 budget is sourced via: £330k through Corporate (£180k 2019/2020 budget and £150k 2020/2021 budget) and £100k through YorkBID.</p>									
Overall status this period (Mar)					Overall status prev period (Feb)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									
Risks Status Explanation		It is envisaged that this project will deliver against known and agreed risk expectations.							
Current status									
<u>COVID - National Lockdown 3 working environment rules and regulations and travel restrictions in place during this calendar period.</u>									
<u>Marygate</u>									
<ul style="list-style-type: none"> • Installation has completed at Marygate. • Temporary tariff signs have been implemented at Marygate as updated tariff signs are to be installed in April to reflect the changes to the car parking charges. 									
<u>Piccadilly/Coppergate Shopping Centre Car Park</u>									
<ul style="list-style-type: none"> • Installation works at Piccadilly/Coppergate Shopping Centre have now completed 									

- Temporary tariff signs have been implemented at Marygate as updated tariff signs are to be installed in April to reflect the changes to the car parking charges.
- All new external signs are to be installed on or before 12 April 2021.

General

- The whitelist for permit holders has been created. This is a temporary measure until the new Toranto system is launched in February 2021.
- Following discussions with YorkBid and MakeltYork, it was agreed that the retailer discount offer would be placed on hold for 6 months given the current challenging impact of COVID upon the retail community.
- CYC's Comms Team are scheduled for April 12 as part of a wider COVID comms release.
- Training for first line response colleagues, technicians and finance has been continues to be undertaken.

Future outlook

- Installation of new signage at both Coppergate and Marygate.
- Schedule of refurbishment works to be created, and timeframe to be provided.
- Comms release to be issued.
- Amendments to websites to include "how to use guides".

Subject to the above, it is hoped that this project will be taken to the Transport Board to commence project closure processes.

Reports to	The project reports to the Transport Board.
Exec member	Cllr Andy D'Agorne
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Virtual Permit Back Office System
Link to paper if it has been to another member	

Project title	Mental Health Housing and Support
Reporting period	March 2021

The high level aim of the project is to develop an improved housing and support pathway for people with mental ill-health that will enable them to access the right type of accommodation, with the right level of support, at the right time to meet their needs, regardless of diagnosis.

At present in York we often struggle to do this as we do not have the full range of housing and support options we need. As a result, people sometimes stay in hospital longer than they need to, or they are housed in accommodation that doesn't properly meet their needs, or they are placed in accommodation outside of York away from family and friends and support networks, often at significant expense. The biggest gap in our current provision is for people with multiple and complex needs, and this project has a particular focus on addressing this gap.

Working with a wide range of stakeholders, the project has developed some proposals which would deliver almost double the current capacity within the city (from 48 mental health housing places to 90) with a significant proportion of the extra capacity being in new, specialist mental health housing and support - delivered through both supported housing and Housing First.

It is proposed that two supported housing projects (with 24/7 on-site staffing) be developed within the city, each containing 10 places, and each providing support to another 6 satellite flats within a 1-2 mile radius of the project. This represents a total of 32 specialist supported housing placements.

With Housing First the idea is that people are provided with permanent housing with no requirement to prove that they are 'housing ready' and then personalised, intensive 'wrap around' support is provided to help them develop and retain their independence, and maintain a tenancy. The project's proposal is to employ three Housing First support workers each of whom would eventually build up to a caseload of seven cases – that is 21 Housing First places in total.

Overall status this period (Mar)				Overall status prev period (Feb)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Mar									
Feb									

Resources Status Explanation	Project Manager capacity stretched with other competing demands on his time.
<p>Current status</p> <p>Project Board met 24th Feb and received summary of feedback from market engagement exercise (Dec 2020), discussed the key issues raised, and agreed the approach we will take to procurement, pending a second market engagement event planned for 24th March.</p> <p>CYC legal colleagues continue to progress the preparation of a S.75 commissioning agreement with Vale of York CCG.</p> <p>Work continued on preparing tender documentation, including a meeting to discuss the draft service specification on 10th March with Operational Managers from CYC (ASC & Housing) and TEWV, plus NHS Commissioning colleagues.</p>	
<p>Future outlook</p> <ul style="list-style-type: none"> - Continue work with CYC/CCG legal colleagues on putting in place a S.75 joint commissioning agreement ahead of planned procurement exercise. - Continue work on preparing tender documentation. - Second market engagement event with Support Providers and Housing Providers who have registered an interest in the opportunity scheduled for 24th March – to follow-up and feedback on some of the issues/potential areas of concern flagged by providers in the Dec 2020 market engagement exercise. This will enable us to reflect back our current thinking (helped shaped by that exercise), get further feedback on a couple of key issues, and give providers fair warning of likely procurement timelines. 	
<p>Reports to</p>	<p>The Project Board is chaired by the Head of Commissioning - Adult Social Care which reports to Health, Housing and Adult Social Care DMT, and then through to CMT.</p> <p>The project also reports into the York Mental Health Partnership, which is independently chaired. The Partnership has identified delivery of the project as one of its top four priorities. The Partnership is a delivery group of York's Health and Wellbeing Board and is</p>

	charged with delivery of the All Age Mental Health Strategy for York 2018-2023.
Exec member	Cllr Carol Runciman
Director responsible	Amanda Hatton - Corporate Director of People
Dependencies	
Link to paper if it has been to another member	