

We would like to invite you to take part in a short survey about proposals to dual the York Outer Ring Road between the A19 to Little Hopgrove.

At City of York Council (CYC) we regularly review our privacy notices and this privacy notice was completed in September 2020.

When we use your personal data, CYC complies with data protection legislation and is the registered 'Controller'. Our data protection notification is registered with the Information Commissioner's Office (ICO) – reference **Z5809563**.

Why are we asking for your information

We are collecting information from you to inform the final scheme which will be considered along with the responses to this consultation by the executive member for transport and planning.

Participation in this survey is voluntary and we will only use the information you give us with your explicit and informed consent for the purposes described in this Privacy Notice.

You can opt out of this or withdraw your consent at any time by contacting YORR@york.gov.uk

What information are we collecting

We will ask you :

- For your thoughts and opinions about the proposals
- Some information about you

Your participation is voluntary and you can choose to not answer some of the survey questions.

What will we do with your information

The information we collect will be included in presentations, reports and the Statement of Community Involvement for the planning submission.

Any information for publication or use outside of the authorised council staff and officers will be anonymised and will not identify any individuals. Reports containing anonymous information may also be shared with the general public and other organisations.

We never use your name or any other personal identifiable information in any presentations or reports, as personal information will be anonymised.

We will process responses using SurveyMonkey. To find out how they use your information, please go to http://www.surveymonkey.com/mp/legal/privacy-policy/?ut_source=footer

We may be required or permitted, under Data Protection legislation, to disclose your information without your explicit consent, e.g. if we have a legal obligation to do so, such as law enforcement, fraud investigations, regulation and licensing, criminal prosecutions and Court proceedings.

Storage of information

We will keep the information you give us in the council's secure network and make sure it can only be accessed by authorised staff.

If you have completed a paper survey, once you complete and return it to us, we will transfer the information you have given us onto council's secure network and then destroy the paper copy.

How long will we keep your information

We will keep the information you give us for three years and then will securely and confidentially destroy it.

Where required or appropriate to, at the end of the retention period, we will pass onto the City Archives any relevant information

Further processing

If we wish to use your personal information for a new purpose, not covered by this Privacy Notice, we will provide you with a new notice explaining the purpose prior to commencing the processing and the processing conditions. Where and whenever necessary, we will seek your consent prior to the new processing.

Your rights

To find out about your rights under Data Protection law, you can go to the Information Commissioners Office (ICO) <https://ico.org.uk/for-the-public/>

You can also find information about your rights at <https://www.york.gov.uk/privacy>

If you have any questions about this Privacy Notice, want to exercise your rights, or if you have a complaint about how your information has been used, please contact us at foi@york.gov.uk or 01904 554145, or write to the:

Data Protection Officer

City of York Council

West Offices

Station Rise

York

YO1 6GA