

Privacy Notice for CarFlow Trial

This privacy notice was completed in September 2022 and will be regularly reviewed. When we use your personal data, City of York Council (CYC) complies with data protection legislation and is the registered 'Controller'. Our data protection notification is registered with the Information Commissioner's Office (ICO) – reference Z5809563.

You can withdraw your consent at any time through email by contacting STEP@york.gov.uk.

Why is information being collected?

The purpose of collecting information is to give feedback to the Department for Transport on the application of the Green Light Optimisation Speed Advisory (GLOSA), CarFlow.

What information will be collected?

We will collect the following information from you:

- Name
- Your experience of using CarFlow
- Contact details

What will we do with the information?

We will use the information you give us to give feedback to the Department for Transport on the use of the Green Light Optimisation Speed Advisory application, CarFlow. Any information we use in presentations or reports will be anonymised and so will not identify any individuals.

We will not use the data for any other purpose than stated and will not disclose to a third party i.e. other companies or individuals, unless we are required to do so by law for the prevention of crime and detection of fraud, etc.

Storage of information

We will keep the information you give us in CYC's secure network drive and make sure it can only be accessed by authorised staff.

How long will we keep the information?

We will keep the information you give us for up to three years and then will securely and confidentially destroy it.

Where required or appropriate, at the end of the retention period we will pass onto the City Archives any relevant information.

Further processing

If we wish to use your personal information for a new purpose, not covered by this Privacy Notice, we will provide you with a new notice explaining the purpose prior to

commencing the processing and the processing conditions. Where and whenever necessary, we will seek your consent prior to the new processing.

Your rights

To find out about your rights under data protection law, you can go to the Information Commissioners Office (ICO): <https://ico.org.uk/for-the-public/>

You can also find information about your rights at <https://www.york.gov.uk/privacy>

If you have any questions about this privacy notice, want to exercise your rights, or if you have a complaint about how your information has been used, please contact us at information.governance@york.gov.uk on 01904 554145 or write to: Data Protection Officer, City of York Council, West Offices, Station Rise, York YO1 6GA.