

## Update of Major Projects

Over the page is a summary of the Council's Major projects:

### Please note before reviewing the “Large” project information:

- The Summary of “Large” projects will evolve over time as projects progress, are completed and new projects are initiated and is provided to inform the committee in performing its role of risk and assurance of the project management approach.
- Any project that achieves a score of 80 or more out of 160 qualifies as a “Medium/Large” or Major project and is included in this list.
- Executive is responsible for scheme financing/policy and Scrutiny will perform detailed reviews of any relevant project.
- The status (RAG – Red, Amber or Green) is provided as an overview. (RAG description, below, as agreed at the July 2016 A&G committee)

Green	All the elements of delivery are within acceptable parameters with risks managed.
Amber	There are risks/issues with one or more elements of delivery. There is a plan in place to bring the project back within acceptable parameters and it is in the control of the project team.
Red	There are issues with one or more elements of delivery and there is no plan in place to mitigate or there is a plan emerging, but it is out of the control of the project team

**THE COPORATE PROJECTS PORTFOLIO WAS SIGNIFICANTLY AFFECTED BY THE UNPRECEDENTED CHALLENGES OF THE COVID-19 PANDEMIC DURING THIS PERIOD**

<b>Large projects summary</b>	<b>Previous period (RAG)</b>	<b>This period (RAG)</b>	<b>Direction of travel</b>
Older Person's Accommodation Phase 2(ASC)	<b>Green</b>	<b>Green</b>	Same
York Central	<b>Amber</b>	<b>Amber</b>	Same
Castle Gateway	<b>Amber</b>	<b>Amber</b>	Same
Local Plan	<b>Amber</b>	<b>Amber</b>	Same
Guildhall	<b>Amber</b>	<b>Amber</b>	Same
Community Stadium	<b>Green</b>	<b>Green</b>	Same
Outer ring road (A1237)	<b>Amber</b>	<b>Amber</b>	Same
Housing Delivery Programme	<b>Amber</b>	<b>Amber</b>	Same
Provision of School Places 2017-2023	<b>Amber</b>	<b>Amber</b>	Same
Housing ICT Programme	<b>Amber</b>	<b>Amber</b>	Same
Smart Travel Evolution Programme (STEP)	<b>Green</b>	<b>Green</b>	Same
Flood Risk	<b>Green</b>	<b>Green</b>	Same
City Centre Access	<b>Amber</b>	<b>Amber</b>	Same
Parking Review	<b>Amber</b>	<b>Amber</b>	Same
Inclusion Review	<b>Amber</b>	<b>Amber</b>	Same
Procurement of MSA and Strategic Engagement Technology Partner	<b>Green</b>	<b>Green</b>	Same
Hyperhubs	<b>Green</b>	<b>Amber</b>	Worse
Future Library Investment Programme (FLIP)	<b>Green</b>	<b>Green</b>	Same
Mental Health Housing and Support	<b>Green</b>	<b>Green</b>	Same
Council Housing Energy Retrofit Programme		<b>Amber</b>	New

## Detailed Updates

<b>Project title</b>		Older Persons' Accommodation Programme Phase 2							
<b>Reporting period</b>		September 2021							
<b>Description</b>									
<p>To provide, and ensure the provision of, a range of accommodation to address the housing (and care) needs of the city's older residents. The Council's Executive on 30th July 2015 approved the Business Case for the Older Persons' Accommodation Programme in order to prepare the city for a 50% increase in the size of the over 75 population. This will:</p> <ul style="list-style-type: none"> <li>• Deliver a 10 unit extension and refurbishment of Lincoln Court Independent living scheme</li> <li>• Build a 29 unit extension to the Extra Care scheme at Marjorie Waite Court, plus provide 4 bungalows on the site</li> <li>• Carry out community and stakeholder engagement to establish the demand for specialist older person's housing and the issues facility residents of the city in relation to age related housing.</li> <li>• Complete procurement of a new residential care facility as part of the wider Health and Wellbeing Campus at Burnholme; and</li> <li>• Encourage the development of additional residential care capacity, extra care and age related housing, supporting older people to continue to live independently in their own home.</li> <li>• Complete the transfer of Haxby Hall care home to a care provider who will extend and enhance the provision on site.</li> <li>• Review the Council's Independent Living stock to ensure it meets the needs of existing and new tenants and to seek opportunities to increase its capacity.</li> </ul>									
<b>Overall status this period (Sep)</b>					<b>Overall status previous period (Aug)</b>				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
<b>Sep</b>									
<b>Aug</b>									
<b>Resources Status Explanation</b>		<ul style="list-style-type: none"> <li>• The staffing structures required to create a flexible responsive extra care service at Marjorie Waite Court is not yet in place.</li> <li>• There are delays and shortages in the supply of a number of materials to complete the MWC scheme.</li> </ul>							
<b>Financial Status Explanation</b>		Work is being carried out to ensure that the operating model for Marjorie Waite court offers value for money for Adult Social Care and housing customers. The model is currently being costed and will build up as the properties become occupied.							

## **Current status**

1. The construction of apartments, bungalows and a community hall at Marjorie Waite Court is now complete.
2. PSS the Council's in house care team are now getting the building and service ready to receive new housing tenants.
3. CYC staff have been trained in the operation of the plant and equipment on site.
4. Promotional material for the accommodation at MWC has been produced.
5. Choose2Youth are now ready to begin operating the community hall and cafe.
6. The procurement of a contractor to refurbish the existing building has now been launched and this work is due to be carried out in the autumn.
7. Fire safety works have also now been commissioned. This work will also be managed by the programme in parallel with the refurbishment works.

## **Lincoln Court**

1. Minor snagging is continuing to be addressed. Sewell have now produced a schedule of the outstanding works and Sewell Facilities Management are managing the snagging programme.

## **Lowfield Green Extra Care Development**

1. A proposal for how to develop a viable scheme on the site with independent living accommodation with on site care and support is being developed for consideration by executive.

## **New Independent Sector Provision**

1. Interest in developing older person's accommodation remains high. A number of developers have made contact to discuss projects across the city and to get an insight into the provision and accommodation mix in the city. The team have provided information from our research and supply and demand analysis.
2. Work is continuing on site at the Abbeyfields Society York's Regency mews extra care development on Tadcaster Rd. This will provide an additional 25 extra care apartments for residents living with dementia and/ or other care and support needs.
3. Planning applications for extra care accommodation on Bishopthorpe Rd and Cherry Lane are being evaluated by the Council's planning department. These would provide 134 commercial extra care properties in the city.

<p>4. Work is ongoing to ensure that affordable housing contributions are secured from sites to invest in affordable accommodation elsewhere in the city.</p>	
<p><b>Future outlook</b></p> <ul style="list-style-type: none"> <li>• During the next month tenants will visit Marjorie Waite Court and arrangements will be made for the first of them to move into apartments.</li> <li>• There will be publicity for the completion of the Marjorie Waite Court development.</li> <li>• The cafe and community hall will begin to operate and community events will be advertised.</li> <li>• The procurement of a refurbishment contractor will be completed.</li> </ul>	
<b>Reports to</b>	Executive, CMT, Project Board, DMT
<b>Exec member</b>	Cllr. Carol Runciman and Cllr Denise Craghill
<b>Director responsible</b>	Tracey Carter - Director Economy, Regeneration and Housing
<b>Dependencies</b>	Burnholme Health & Wellbeing Campus Capital Programme
<b>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</b>	<p>Executive July 2015  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=8840&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=8840&amp;Ver=4</a></p> <p>Executive October 2015 - Grove House and Oakhaven Older Persons' Homes  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=8842&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=8842&amp;Ver=4</a></p> <p>Executive May 2016 - Delivery of Community Facilities at the Burnholme Health &amp; Wellbeing Campus  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=8884&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=8884&amp;Ver=4</a></p> <p>Executive July 2016 Demonstrating Progress on the Older Persons Accommodation Programme  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=9303&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=9303&amp;Ver=4</a></p> <p>Executive November 2016 (Willow house OPH)  <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=9307&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=9307&amp;Ver=4</a></p> <p>Executive December 2016 - Older Persons' Accommodation Programme Update / Burnholme Health &amp; Wellbeing Campus: Key Decisions to further</p>

	<p>progress this development / Lowfield Green Development: Moving forward to deliver a care home, health facility and housing / Haxby Hall Older Persons' Home: A Sustainable Future  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9308&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9308&amp;Ver=4</a></p> <p>Executive Feb 2017 - Sale of Land at Fordlands Road as Part of the Older Persons' Accommodation Programme  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9310&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9310&amp;Ver=4</a></p> <p>Executive March 2017 - Oakhaven Extra Care Facility: the sale of land to facilitate the development  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4</a></p> <p>Executive March 2017 - Burnholme: the sale of land to facilitate the development of a Care Home; agreement to management arrangements for the Community &amp; Library facilities; disposal of the Tang Hall Library site  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4</a></p> <p>Executive August 2017 - Investment in New Extra Care Accommodation for Older People at Marjorie Waite Court Following the Closure of Burton Stone Lane Community Centre  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10190&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10190&amp;Ver=4</a></p> <p>Executive August 2017 - A Further Phase of the Older Persons' Accommodation Programme Deciding the Future of Woolnough House Older Persons' Home .  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10190&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10190&amp;Ver=4</a></p> <p>Executive September 2017 - Demonstrating Delivery of the Older Persons' Accommodation Programme  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10191&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10191&amp;Ver=4</a></p> <p>Executive October 2017 - Disposal of Willow House, Walmgate, York  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10192&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10192&amp;Ver=4</a></p>
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<p>Executive December 2017 - A Further Phase of the Older Persons' Accommodation Programme: Deciding the Future of Windsor House Older Persons' Home <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10194&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10194&amp;Ver=4</a></p> <p>Executive January 2018 - Securing a Sustainable Future for Haxby Hall Older Persons' Home <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10195&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10195&amp;Ver=4</a></p> <p>Executive February 2018 – Disposal of Willow House <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10196&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10196&amp;Ver=4</a></p> <p>Executive March 2018 - Investment at Lincoln Court to Create an Independent Living with Support Facility <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10189&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10189&amp;Ver=4</a></p> <p>Executive April 2018 - Deciding the Future of Morrell House Older Persons Home <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10197&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10197&amp;Ver=4</a></p> <p>Executive July 2018 – Delivering Improved Sports and Active Leisure Facilities at Burnholme <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10470&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10470&amp;Ver=4</a></p> <p>Executive September 2018 - Demonstrating Delivery of the Older Persons' Accommodation Programme and Preparing for Further Action <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10472&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10472&amp;Ver=4</a></p> <p>Executive November 2018 – A Further Phase <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10474&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10474&amp;Ver=4</a></p> <p>Executive March 2019 – Investment in the Redevelopment of Lincoln Independent Living Scheme <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11469&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11469&amp;Ver=4</a></p>
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	<p>Executive January 2020 – The Transfer and Transformation of Haxby Hall Care Home (by way of long lease) and associated land transactions. <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11115&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11115&amp;Ver=4</a></p> <p>Executive March 2020 - Lowfield Green: Responding to Older Persons' Accommodation Needs. <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11117&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11117&amp;Ver=4</a></p>
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<b>Project title</b>	York Central								
<b>Reporting period</b>	September 2021								
<b>Description</b>									
<p>York Central is a key strategic development site for economic growth and housing delivery for the city. The majority of the land is in the ownership of Network Rail and Homes England. CYC have a role to play in de-risking the site and accelerating delivery with public sector partners. In recent months, the site and the opportunity it presents have been positioned at all levels of Government as a priority site for support to enable delivery of locally-led regeneration and development schemes. The capacity for the site to contribute to the achievement of the local plan housing targets is also a key consideration.</p>									
<b>Overall status this period (Sep)</b>					<b>Overall status previous period (Aug)</b>				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
<b>Sept</b>									
<b>Aug</b>									
<b>Tasks &amp; Milestones Status Explanation</b>		<ul style="list-style-type: none"> <li>The programme is driven by partner organisational delivery imperatives and funding availability. The programme indicates that milestones are achievable but there is very little float/ scope for slippage and the project is complex with many communities of interest.</li> <li>The project remains on target to deliver infrastructure works to funding deadlines and housing/economic benefits to City.</li> <li>City of York Council and WYCA have released additional development funding in 2020. The MHCLG funding awarded to Landowners in 2020. CYC supported scheme off plot infrastructure detailed design and Reserved Matters Planning Approval and IP1 Infrastructure.</li> <li>Delivery by HE/NR currently undertaking Due Diligence and programme update awaited from them.</li> <li>Reimbursement Agreement signed between CYC and HE/NR in 2021 for IP1</li> <li>IP1 Works completing September 2021</li> </ul>							
<b>Risks Status Explanation</b>		Risks associated with the project are complex and interdependent. Active risk management is ongoing.							
<b>Issues Status Explanation</b>		<ul style="list-style-type: none"> <li>Pricing submission for IP2 by Contractor November 2020, pricing review completed February 2021 and passed to Landowners.</li> <li>Landowners carrying out due diligence on the project.</li> </ul>							
<b>Current status</b>									
<ul style="list-style-type: none"> <li>Millennium Green works continue</li> <li>Unipart and Concrete Works and Wagon Repair Depot buildings demolished, the material to be retained on site has been crushed and stockpiled for storage</li> </ul>									

<ul style="list-style-type: none"> <li>• Track lifting complete</li> <li>• GI works which from part of IP1 complete</li> </ul>	
<b>Future outlook</b> <ul style="list-style-type: none"> <li>• Millennium Green works to complete by the end of September 2021 due to delays treating Japanese Knotweed</li> <li>• Back-snagging to be completed prior to end of contract October 2021</li> <li>• Site to be handed back to Network Rail and Homes England</li> </ul>	
<b>Reports to</b>	York Central governance structures and Executive.
<b>Exec member</b>	Cllr Keith Aspden
<b>Director responsible</b>	Neil Ferris - Corporate Director of Place
<b>Dependencies</b>	Local Plan Policy, Economic Strategy, City Transport Policy and external funding bids.
<b>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</b>	<p>Executive December 2015 – York Central and Access Project  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8844&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8844&amp;Ver=4</a></p> <p>Executive July 2016 – York Central  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9303&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9303&amp;Ver=4</a></p> <p>Executive November 2016 - Consultation on access options / Third party acquisitions  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9307&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9307&amp;Ver=4</a></p> <p>Executive July 2017: Project and Partnership Update  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10188&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10188&amp;Ver=4</a></p> <p>Executive November 2017 - Preferred Access Route and Preparation for Planning  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10193&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10193&amp;Ver=4</a></p> <p>Executive March 2018 - York Central Access Construction  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10189&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10189&amp;Ver=4</a></p> <p>Executive June 2018 – Masterplan and Partnership Agreement</p>

	<p><a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10469&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10469&amp;Ver=4</a></p> <p>Decision Session August 2018 – York Central Design Guidelines  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=875&amp;MId=10847#A149619">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=875&amp;MId=10847#A149619</a></p> <p>Executive August 2018  York Central Update – Western Access  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10471&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10471&amp;Ver=4</a></p> <p>Executive November 2018 – York Central Enterprise Zone investment Case  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10474&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10474&amp;Ver=4</a></p> <p>Executive January 2019  York Central Partnership Legal Agreement  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10476&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10476&amp;Ver=4</a></p> <p>Executive July 2019 - York Central Partnership Update  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11107&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11107&amp;Ver=4</a></p> <p>Executive October 2019 – Update  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11111&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11111&amp;Ver=4</a></p> <p>Executive July 2020 – Update  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=12295&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=12295&amp;Ver=4</a></p> <p>Executive April 2021 – York Central &amp; York Station Gateway Update  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=12510&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=12510&amp;Ver=4</a></p>
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<b>Project title</b>	Castle Gateway								
<b>Reporting period</b>	September 2021								
<b>Description</b>									
<p>City of York Council (CYC) is one of the principal land owners in the area around Piccadilly, the Eye of York, St George's Field and the Foss Basin. This area is being referred to as the Castle Gateway and many parts of the area are underused, semi derelict or of poor quality. Many of the properties are for sale or owned by investors and there is a risk that the area will continue to be blighted or that important sites will be developed in a piecemeal manner. The area is urgently in need of a fresh vision to improve the locality and create a socially and economically sustainable future. As the principal landowner, CYC will be instrumental in delivering a joined-up regeneration of the area which will maximise social and economic benefits for the City.</p>									
<b>Overall status this period (Sep)</b>					<b>Overall status previous period (Aug)</b>				
	<b>Scope</b>	<b>Quality</b>	<b>Costs</b>	<b>Resources</b>	<b>Financial Benefits</b>	<b>Non Financial Benefits</b>	<b>Tasks &amp; Milestones</b>	<b>Risks</b>	<b>Issues</b>
<b>Sept</b>									
<b>Aug</b>									
<b>Costs Status Explanation</b>		<p>The Executive approved a further budget of £2.15m to take the project through to the next decision point in Autumn 2021. The project remains within budget, in terms of future required delivery budgets there is still uncertainty as to the impact of COVID-19 on elements of the project affecting the cost of delivery, including the timescales and build costs. This is being mitigated through ongoing assessment of market conditions. The Executive will only be asked to make a decision to proceed with construction phase once actual tender prices have been received.</p>							
<b>Financial Benefits Status Explanation</b>		<ul style="list-style-type: none"> <li>• A GVA assessment of the proposed masterplan has been undertaken by WYCA. They assess the GVA benefits of the proposals to be £360m for the Leeds City Region. However, realising these benefits is dependent on the successful delivery of the whole masterplan which will require significant investment from the council and other public bodies.</li> <li>• A levelling up funding bid has been submitted which included an economic business case assessment which identified the benefit cost ratio of funding sought to be 2.7, however these benefits being achieved are dependent on external funding.</li> <li>• The sales values of the apartments at Castle Mills will provide a profit which will be reinvested in to the wider public benefits of the masterplan.</li> </ul>							
<b>Risks Status Explanation</b>		<p>This is a complex project to deliver an ambitious masterplan, and as such it has significant risks to its delivery. Whilst mitigation and monitoring of risks is being undertaken, the project is likely to remain at risk throughout delivery. As the different projects that make up the masterplan move in to delivery, each has its own dedicated risk register which feeds in to the</p>							

	programme level risk register. The key headline risks reported here are taken from the programme risk register.
<b>Issues Status Explanation</b>	The programme issues remain under review and are managed by the project team.
<b>Current status</b>	
<p><b>Castle Mills</b> – The detailed design of the Castle Mills scheme continues, led by Wates, the contractor appointed to deliver the Castle Mills scheme, working with BDP who were the council appointed architects from the start of the Castle Gateway Masterplan now novated to the Wates as part of the construction contract to produce the detailed design. BDP and Wates will carry out the detailed design for the scheme and provide a price for the construction stage, with a final decision to proceed currently expected to be taken by the Executive in Autumn 2021.</p> <p><b>St George's Field</b> – As agreed by Executive a strategic review of city centre access and parking is being undertaken. The scope and methodology of this review was approved by the Executive Member for Transport on the 13th April, and work continues on the engagement and gathering together of the evidence base required.</p> <p><b>Castle and Eye of York</b> – RIBA stage 3 designs are advancing well. Additional engagement has been necessary to help shape the Eye of York area, particularly in respect to the central tree, which has impacted the programme slightly. Focused stakeholder discussions with key operators and Historic England are taking place to refine this area and the designs. Technical elements of the scheme are being progressed to aid the submissions of the pre application and cost analysis. A number of necessary site investigation works continue to understand the site and any potential constraints that may impact the design.</p> <p><b>West Yorkshire Transport Fund</b> – Outline business case for the West Yorkshire Transport Funding has been submitted to the West Yorkshire Combined Authority, with the outcome of this expected in the autumn.</p>	
<b>Future outlook</b>	
<p><b>Castle Mills</b> – Wates and BDP continue to develop the detailed design for the Castle Mills scheme. On completion of the detailed design Wates will provide a fixed price for the construction phase, which will be taken to Executive in the Autumn/winter for approval to proceed with construction. This design process will include working with internal officers and key stakeholders, and will also include discharging the relevant planning conditions.</p>	

**St George's Field** – Review of city centre access and parking in the city centre is due to conclude with a report to the Executive in November 2021, thus informing a decision on the St George's Field car park.

**Castle and Eye of York** – Stage 3 Designs and supporting information to be finalised ready for pre-application submissions in Autumn 2021, prior to submitting the formal planning application later in 2021

**West Yorkshire Transport Fund** – Officers will continue to respond to any questions relating to the Outline Business Case submission ahead of the funding decision in autumn 2021. This is to ensure that certainty of securing the funding can be given as part of the Executive committing to the next stage of delivery of the masterplan.

**Reports to**

The Executive sponsor for the Castle Gateway is the Leader of the Council in his remit as Executive Member for Finance and Performance. The Executive have approved a whole series of recommendations over the last three years to advance the project, with delivery of these being the responsibility of the Castle Gateway Working Group. This working group was established in January 2017 and serves as the project board and meets on a monthly basis. It is chaired by the Director for Economy and Place, and the wider interests of the council are represented by the Assistant Directors for Regeneration and Asset Management; Planning and Sustainable Development; and Transport, Highways and the Environment. The group also has Heads of Service for legal, finance and property.

The working group is the key interface point with wider stakeholders, with the project manager and Assistant Director for Regeneration and Asset Management chairing the Castle Gateway Advisory Group (which consists of key stakeholders and principal custodians of the city) and the My Castle Gateway public engagement partnership. The interests of the formal partnership with York Museums Trust will also be represented by the same individuals and outcomes and decisions fed back in to the working group.

The Castle Gateway project manager has defined expenditure levels under the Council's Contract Procedure Rules. Any decisions that are outside the

	remit of previous recommendations from the Executive are taken to the appropriate decision making route as set out by the council's governance and decision making framework. Dependent on the nature and scope of the issue this may be an officer decision, Executive Member decision, or require a full Executive decision.
<b>Exec member</b>	Cllr Nigel Ayre
<b>Director responsible</b>	Tracey Carter - Director Economy, Regeneration and Housing
<b>Dependencies</b>	Local Plan Policy, City Transport Policy
<b>Link to paper if it has been to another member meeting</b>	<p>Executive October 2015 - York's Southern Gateway  <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8842&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8842&amp;Ver=4</a></p> <p>Executive November 2016 - Land Assets on Piccadilly  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9307&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9307&amp;Ver=4</a></p> <p>Executive January 2017 – Update York Castle Gateway  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9309&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9309&amp;Ver=4</a></p> <p>Executive August 2017 - Proposed Temporary Use of Part of Castle Car Park  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10190&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10190&amp;Ver=4</a></p> <p>Executive April 2018 - Castle Gateway Masterplan  <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10197&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10197&amp;Ver=4</a></p> <p>Executive October 2018 - Proposed Temporary Uses of Part of Castle Car Park  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10473&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10473&amp;Ver=4</a></p> <p>Executive October 2019 – Update  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11111&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11111&amp;Ver=4</a></p> <p>Executive January 2020 –Phase One Delivery Strategy  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11115&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11115&amp;Ver=4</a></p> <p>Executive October 2020 – Update and Business Case Review  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=12297&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=12297&amp;Ver=4</a></p>

<b>Project title</b>	Local Plan								
<b>Reporting period</b>	September 2021								
<b>Description</b>									
<p>The 'Local Plan' is a citywide plan which sets the overall planning vision and the spatial land use strategy for the city. It provides a portfolio of both housing and employments sites for at least a 15 year period and will set the Green Belt boundaries for York. In addition it incorporates both policies and approaches to set the context for development management decisions. Effectively, it sets out the opportunities and policies on what will or will not be permitted and where, including new homes and businesses.</p> <p>The Local Plan must be accompanied by an infrastructure delivery plan setting out the Council's approach to strategic infrastructure and its funding. All housing and employments sites included must be viable and deliverable this is directly linked to future approaches to planning gain i.e. CiL and S106.</p> <p>In response to both the Council resolution in autumn 2014, and the changed national and local context, officers have initiated or a series of work streams to inform the next stages of plan production. This relates to housing need, economic growth and the related need for employment land, and detailed site assessments.</p> <p>The production of the plan has to be in accordance with statute and national guidance. This includes a legal requirement to work with neighbouring authorities. It also means that the plan must be subject to Sustainability and Environmental Assessments. It will also ultimately be subject to an independent examination by a government inspector.</p>									
<b>Overall status this period (Sep)</b>					<b>Overall status previous period (Aug)</b>				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
<b>Sept</b>									
<b>Aug</b>									
<b>Scope Status Explanation</b>		Take the Local Plan through examination in public (EIP) and to adoption as statutory development plan for York. This includes completion of additional work requested by the Inspectors or required to inform the Examination as well as public consultation, when required.							
<b>Costs Status Explanation</b>		Cost associated with EIP, modifications consultation and adoption. Staffing costs to ensure timely delivery and adequately resourced EIP as well as consultancy support. Additional information requested by Inspectors can incur additional costs.							
		The Forward Planning Team has reduced in size following the loss of members of staff. Resourcing needs to be sufficient to ensure the timely completion of work for submission to the Inspectors and to enable							



<b>Resources Status Explanation</b>	preparation for phase 2 hearing matters in detail. Additional funding has been awarded in the short term to help fast-track evidence base and support for consultation. Consultant services have also been procured to support the preparation for next phases.
<b>Tasks &amp; Milestones Status Explanation</b>	<ul style="list-style-type: none"> <li>Proposed Modifications and evidence base consultation to commence for 6 weeks on 25 May 2021. This is a focussed consultation on the proposed modifications to the Local Plan and the revised supporting evidence base.</li> <li>Representation received through consultation submitted to Inspectors in August 2021 followed by a consultation statement in early September.</li> <li>Further hearing sessions will follow to discuss matters; the timetable and matters for discussion will be set by the Planning Inspectors. Next sessions likely autumn 2021.</li> </ul>
<b>Risks Status Explanation</b>	Risks associated with examination of Local Plan by Planning Inspectorate. Delay to examination process as a result of resourcing.

### **Current status**

Key milestones achieved for emerging plan:

- Submission May 2018
- Proposed Modifications Consultation June 2019
- Phase 1 Hearing sessions December 2019
- Completion of a schedule of further work resulting from Phase 1 hearing sessions throughout 2020
- Completion and submission of further request for Housing Needs Update in October 2020
- Submission of clarified Green Belt Technical Paper and Annexes in accordance with agreed timetable between January - April 2021

Following completion of the agreed timetable for the completion of the Green Belt Topic Paper Addendum, the appointed Inspectors confirmed the Council should proceed with a citywide consultation on the proposed additional modifications to the local plan and the updated evidence submitted since Phase 1 hearings sessions in December 2019.

The Council commenced consultation on 25 May for a period of 6 weeks until 7 July 2021. Further information on the consultation can be found on the dedicated webpage: <http://www.york.gov.uk/LocalPlanConsultation>.

More information on the Local Plan EiP progress is available to view at: [www.york.gov.uk/localplanexamination](http://www.york.gov.uk/localplanexamination)

<b>Future outlook</b>	
<ul style="list-style-type: none"> <li>Officers are completing analysis of the consultation held and are producing a Consultation Statement and Duty-to-Cooperate Statement for submission.</li> <li>These will be submitted to the Inspectors in due course for consideration as part of the ongoing Examination.</li> </ul>	
<b>Reports to</b>	Executive, Local Plan Working Group
<b>Exec member</b>	Cllr Keith Aspden, Cllr Nigel Ayre, Cllr Andrew Waller
<b>Director responsible</b>	Neil Ferris - Corporate Director of Place
<b>Dependencies</b>	Deliverability of York Central
<b>Link to paper if it has been to another member meeting</b>	<p>Executive July 2015  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8840&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8840&amp;Ver=4</a></p> <p>Executive June 2016  City of York Local Plan – Preferred Sites Consultation  <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9191&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9191&amp;Ver=4</a></p> <p>Executive December 2016 – Update on Preferred Sites Consultation and Next Steps  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9308&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9308&amp;Ver=4</a></p> <p>Executive January 2017 - Update on Local plan  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9309&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9309&amp;Ver=4</a></p> <p>Executive July 2017  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10188&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10188&amp;Ver=4</a></p> <p>Executive January 2018 - Update  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10195&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10195&amp;Ver=4</a></p> <p>Executive May 2018  City of York Local Plan – Submission  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10198&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10198&amp;Ver=4</a></p> <p>Executive September 2018</p>

	<p>Supplementary Planning Documents to support the emerging York Local Plan <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10472&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10472&amp;Ver=4</a></p> <p>Executive March 2019 - Update <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10479&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10479&amp;Ver=4</a></p> <p>Local Plan Working Group October 2020 – Update <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=128&amp;MId=12429&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=128&amp;MId=12429&amp;Ver=4</a></p> <p>Local Plan Working Group, March 2021 – Update <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?MId=12777">https://democracy.york.gov.uk/ieListDocuments.aspx?MId=12777</a></p>
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<b>Project title</b>	The Guildhall								
<b>Reporting period</b>	September 2021								
<b>Description</b>									
<p>City of York Council vacated the Guildhall in April 2013, moving to West Offices as part of the Admin Accommodation programme, in order to make approx. £1m pa savings. An evaluation of potential future uses had already been undertaken, and following further feasibility work and review a decision on the Future of the complex was taken by Executive in October 2015. Approval was granted for detailed project development work to secure the future of the Guildhall as a serviced office venue; with virtual office and business club facilities, maximising the benefits of the different spaces within the complex, its heritage appeal, and also ensuring ongoing council use and public access in a mixed use development.</p>									
<b>Overall status this period (Sep)</b>					<b>Overall status previous period (Aug)</b>				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
<b>Sept</b>									
<b>Aug</b>									
<b>Costs Status Explanation</b>	Removal of the tower crane and river logistics reduces the preliminary costs by 50% for any delay incurred after the 2nd of August 2021.								
<b>Resources Status Explanation</b>	<ul style="list-style-type: none"> <li>Key contractor staff have contracted Covid 19 at different times during the last few months, the contractor has a robust emergency plan in place and no impact has been experienced on site.</li> <li>No covid cases reported in September 2021</li> <li>Materials and subcontractors are becoming harder to source industry wide, the client team are monitoring progress weekly.</li> </ul>								
<b>Financial Status Explanation</b>	The business case for delivery was agreed by Executive in February 2019 - where the project costs and the financial benefits were approved by Executive in parallel with the final project costs.								
<b>Tasks &amp; Milestones Status Explanation</b>	<ul style="list-style-type: none"> <li>The temporary site set up is to be removed early to enable Common Hall Yard repaving to get underway.</li> <li>The north range is now watertight allowing internal works to advance.</li> <li>The riverside logistics are now completed the tower crane has been removed and river levels pose no further risk to the project</li> <li>The external envelope is completed with the exception of the members entrance roof, windows and zinc roof covering to the north range.</li> <li>Work to the external areas has now started in earnest since the majority of scaffolding has been removed from the south range and Victorian building.</li> </ul>								
<b>Risks Status Explanation</b>	<ul style="list-style-type: none"> <li>The contractor advises difficulty in sourcing materials may arise in the future.</li> </ul>								

	<ul style="list-style-type: none"> <li>The removal of the crane ended the river logistical operation on the 2nd of August and removes the risk of supply disruption due to high river levels.</li> </ul>
<b>Issues Status Explanation</b>	<ul style="list-style-type: none"> <li>A redesign has enabled the construction without accessing the pubs beer garden or car park as originally planned.</li> <li>The electrical wayleave between the new Post Office owner and NPG is now signed. All party wall and licence challenges are closed out.</li> </ul>
<p><b>Current status</b></p> <p><b>Statutory Consents / Approvals</b></p> <ul style="list-style-type: none"> <li>Executive approval February 2019 to advance to the construction stage.</li> <li>Planning and LBC approvals granted 16 Feb 2017.</li> <li>Executive approval for scheme delivery 16 Mar 2017.</li> <li>Full Council approval of budget requirement 30 Mar 2017.</li> <li>Grant Agreement letter signed with WYCA 7 Apr 2017 securing £2.347m of LGF funding from LCR LEP to support project delivery.</li> </ul> <p><b>Project Progress</b></p> <ul style="list-style-type: none"> <li>Construction commenced on the 16th of September 2019.</li> <li>All piling completed and the ground beams to the north range are under construction.</li> <li>The re-roofing of the main hall and the south range are completed.</li> <li>External stonework repairs 90% complete.</li> <li>The North Range steelwork is completed and the concrete precast floors have been installed giving a good feel of how the restaurant and riverside terraces will look when completed.</li> <li>Council Chamber re-roofing completed.</li> <li>The glazed arcade roof is also completed.</li> <li>The north range new build is watertight allowing internal works to commence.</li> <li>The tower reconstruction is underway as the last part of the external repairs, scaffold is now being removed from the riverside elevation.</li> <li>Internal repairs are advancing well decoration has commenced following the main of the plastering being completed in the existing buildings.</li> </ul>	
<p><b>Future outlook</b></p> <ul style="list-style-type: none"> <li>South Range completed externally, internal fit out progressing well.</li> <li>Existing building refurbishment at the decoration stage.</li> <li>Main hall stone floor is 20% complete.</li> </ul>	

	<ul style="list-style-type: none"> <li>• New build North Range superstructure completed and temporary waterproofed zinc roofing to shortly commence, internally generally at the first fix stage prior to plastering.</li> <li>• Lift is installed.</li> <li>• With the exception of the members entrance all external envelope works are complete allowing scaffolding removal which is being followed up by the external paving to common hall yard and the alleyways.</li> </ul>
<b>Reports to</b>	The Guildhall board reports in to Economy and Place DMT and PM updates exec member and Exec when required for updates and approvals.
<b>Exec member</b>	Cllr Nigel Ayre
<b>Director responsible</b>	Tracey Carter - Director Economy, Regeneration and Housing
<b>Dependencies</b>	Local plan
<b>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</b>	<p>Executive October 2015 - The Future of York's Guildhall &amp; Riverside  <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8842&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8842&amp;Ver=4</a></p> <p>Scrutiny – 13 June 2016  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=144&amp;MId=9420&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=144&amp;MId=9420&amp;Ver=4</a></p> <p>Exec July 2016 - Detailed Designs &amp; Business Case  <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9303&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9303&amp;Ver=4</a></p> <p>Executive March 2017 – The Development of the Guildhall Complex  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4</a></p> <p>Executive May 2018: The Development of the Guildhall Complex  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10198&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10198&amp;Ver=4</a></p> <p>Executive February 2019: Redevelopment Tender Evaluation &amp; Project Business Plan Appraisal  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11007&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11007&amp;Ver=4</a></p>

<b>Project title</b>	Community Stadium								
<b>Reporting period</b>	September 2021								
<b>Description</b>									
<p>The Community Stadium project will deliver a new football and rugby stadium for professional sport and community sport and leisure facilities for the city of York. The project also includes a new athletics facility for use by York Athletic Club as well as many community uses and work with community partners.</p> <p>The core project objectives are to provide a new Community Stadium within a new leisure facility complex on the grounds of the existing Huntington Stadium / Waterworld swimming pool.</p> <p>This project represents an opportunity to create one of the country's most far reaching community stadium complexes.</p>									
<b>Overall status this period (Sep)</b>					<b>Overall status previous period (Aug)</b>				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
<b>Sept</b>									
<b>Aug</b>									
<b>Costs Status Explanation</b>		<ul style="list-style-type: none"> <li>- Adoption and design issues with the site road and drainage could lead to delay and increased cost. Outcome of any claim for time and delay could result in additional cost.</li> <li>- Covid-19 delays and restrictions may increase costs of facility depending upon the length of time restrictions are in place.</li> </ul>							
<b>Tasks &amp; Milestone Status Explanation</b>		<ul style="list-style-type: none"> <li>- Build completion and subsequent handover happened December 2020. This is due to a number of build factors as well as the impact of covid and the extent of any claims and damages is still to be fully determined.</li> <li>- Highways and drainage are the final elements due for completion during 2021. These elements do not impact on the operation and opening of the site.</li> <li>- Tenant move ins are ongoing throughout 2021 and 2022.</li> <li>- Sports clubs moved in January 2021.</li> <li>- All operation is subject to covid regulations.</li> </ul>							
<b>Risks Status Explanation</b>		<ul style="list-style-type: none"> <li>- Number of risk factors remain as detailed in the risks log. Remaining works and potential further disruption from covid remain the most significant.</li> </ul>							
<b>Issues Status Explanation</b>		<ul style="list-style-type: none"> <li>- Issue of the highways and drainage works is significant but is now being progressed to completion.</li> <li>- Covid-19 impact is affecting all sites and potential for further disruption depending upon length of time the pandemic or restrictions are in place. This is a current issue affecting site but has further risk implications as captured in the risk log.</li> </ul>							

- SMC performance as operator of the stadium is under review and being assessed.

### **Current status**

In the last six months of the project, progress has been made as follows:

- Full Site opened to the public December 21 2020.
- Site reopened 12 April 2021.
- NHS outpatients units opened April 2021.
- Little Gym lease finalised and unit opened April 2021.
- York Against Cancer unit complete and open May 2021.
- Library facility complete and open June 2021.
- NHS training department open and fully functioning April 2021.
- YCK offices and club shop complete and fully opened April 2021.
- YCFC offices and club shop complete and open as of July 2021.
- External graphics complete May 2021.
- Internal graphics complete June 2021.

Hand over completed December 2020 with opening to the public of the leisure estate on the 21 December 2020. Stadium opened in January 2021 with games being held for both clubs in February and March 2021. NHS outpatients first unit opened March 2021 to the public. Little Gym open April 2021. Further NHS operations to open from April onwards. NHS training department open and fully operational April 2021. YAC shop fitted and open May 2021. YCK offices and club shop open April 2021. YCFC offices and club shop complete, open July 2021 in readiness for the new season. Explore Library complete and open June 2021.

Further tenants are in advanced stages and further fit outs are likely during 2021/22.

### **Future outlook**

The next steps for the project are as follows:

- Drainage and highways snagging works to complete by end of 2021.
- Stage 3 road safety audit work to complete during 2021.
- Stage 4 audit work to complete in c18 months.
- Snagging and additional landscaping works for all stadium and leisure areas to complete for formal sign off by Autumn 2021.
- Confirmation of tenants for the commercial unit by end of 2021.
- Lantern tenant now signed with additional tenant also now progressing.
- Commercial and community tenants fit out July 2019 to end of 2021/ start of 2022. Some of these contain significant pieces of work.



- Stadium, Leisure and Hub Tenant fit out expected from January 2021 onwards dependent upon covid regulations in place at that time.
- Commercial site additional tenants both restaurant and leisure to follow in 2021/22 due to covid.
- Contract completion and financial closedown is expected to occur during 2021 following resolution of all claims and damages issues.
- Claims and damages resolution is expected to occur during 2021.

**Covid impact remains on the operation of the facilities. Ongoing additional costs and measures to enable "normal" operation due to covid. Potential future impact dependent upon winter covid wave and Government regulations.**

<b>Reports to</b>	Project team report to the Deputy Chief Executive & Director of Customer & Corporate Services and prepares reports to the project Board. The project Board Chair updates Exec and Full Council when needed. Subject to Audit and Governance scrutiny.
<b>Exec member</b>	Cllr Nigel Ayre
<b>Director responsible</b>	Pauline Stuchfield - Director Customer and Communities
<b>Dependencies</b>	Yearsley review. The continued operation of Yearsley is Potentially linked to the DBOM contract proposed.
<b>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</b>	<p>Full Council March 2016  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=331&amp;MId=8836&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=331&amp;MId=8836&amp;Ver=4</a></p> <p>Executive December 2016 – Update report  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9308&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9308&amp;Ver=4</a></p> <p>Executive March 2017  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4</a></p> <p>Executive July 2017 - Community Stadium &amp; Leisure Facilities Report  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10406&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10406&amp;Ver=4</a></p> <p>Executive October 2017 - Project Report  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10192&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10192&amp;Ver=4</a></p> <p>Executive September 2018 - Project Update  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10472">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10472</a></p>

[&Ver=4](#)

Executive December 2020 – New Stadium Leisure  
Complex Commercial Proposal on Restaurant Units

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12428&Ver=4>

<b>Project title</b>	Outer Ring Road (A1237)								
<b>Reporting period</b>	September 2021								
<b>Description</b>									
<p>This project combines the previously separate schemes - YORR roundabout upgrades &amp; YORR dualling (phase 1). This project has already delivered an upgrade of the Wetherby Road roundabout in 2018/19 to the new standard 3 lane approaches and 2 lane exits on the A1237. This project will continue by upgrading the stretch of the A1237 to dual carriageway standard between the A19 junction and Little Hopgrove junction, including the upgrade of the 5 roundabouts on this stretch to the standard already set by the Wetherby Road upgrade. This project will increase the capacity of the ring road, particularly of the roundabouts being upgraded, to reduce orbital and radial journey times. The A1237 roundabout at Great North Way will also be improved as part of this project (although this lies outside the stretch which is to be dualled).</p>									
<b>Overall status this period (Sept)</b>					<b>Overall status previous period (Aug)</b>				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
<b>Sept</b>									
<b>Aug</b>									
<b>Costs Status Explanation</b>			<p>The last cost plan was produced in February 2021 showing that the scheme is broadly within the budget but some of the contingency is at risk. A review of land prices and the additional items recommended in the scheme e.g. diverting Bridleway No. 4 have now put that contingency at greater risk. A full cost review will be undertaken in October 2021.</p>						
<b>Tasks &amp; Milestones Status Explanation</b>			<ul style="list-style-type: none"> <li>There has been some slippage on the programme, the main milestone being submission of a planning application. This is now planned for July 2021. The critical milestones are to get planning approval and complete CPO documentation by early 2022.</li> <li>August 2021 - A report to members setting out the results of the consultation and asking for them to accept the design revisions will be presented in late September 2021. A planning application is due for submission in October 2021.</li> </ul>						
<b>Risk Status Explanation</b>			<p>There are a number of risks rated as amber, but the two key risks which are relevant at this stage are getting planning approval and acquiring land. These risks will be relevant for at least the next six – nine months and the project team are working on them continuously.</p>						
<b>Issues Status Explanation</b>			<ul style="list-style-type: none"> <li>Oct 2020 - Landowners of the Clifton Business Park are not content about the level of improvements proposed for frontage to their site at Wigginton Road. They are canvassing support to have their case heard.</li> <li>This issue is still live but the outcome of the consultation has meant that there is a case to provide some mitigating features to present to the landowners at Cliftongate Business Park.</li> </ul>						
<b>Current status</b>									

<ol style="list-style-type: none"> <li>1. Complete report to CYC Executive on the consultation process and proposed scheme revisions.</li> <li>2. Negotiations to purchase land by private agreement continues to be undertaken.</li> <li>3. Continuing to draft Environmental Statement chapters.</li> <li>4. Preparations to compile documents for the planning application.</li> <li>5. Updating key stakeholders on the outcome of the consultation process.</li> <li>6. Review noise modelling.</li> </ol>	
<p><b>Future outlook</b></p> <ol style="list-style-type: none"> <li>1. Continue to update key stakeholders on the consultation process.</li> <li>2. Continue with detailed design.</li> <li>3. Complete outstanding chapters on the Environmental Impact Assessment.</li> <li>4. Report to CYC Executive September meeting on the consultation process and proposed revisions to the scheme.</li> <li>5. Make preparations to assemble documents required for a planning application.</li> <li>6. Undertake a Stage 1 Road Safety Audit.</li> </ol>	
<b>Reports to</b>	Project reports into the Transport board, Project Board and Lead Members Board
<b>Exec member</b>	Cllr Andy D'Agorne
<b>Director responsible</b>	James Gilchrist - Director Environment, Transport and Planning
<b>Dependencies</b>	LTP4, Local plan
<b>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</b>	<p>Executive W Yorkshire Transport Fund – 24 Nov 16  <a href="http://democracy.york.gov.uk/documents/s110381/WYTF%20Exec%20Nov%202016%20v5.pdf">http://democracy.york.gov.uk/documents/s110381/WYTF%20Exec%20Nov%202016%20v5.pdf</a></p> <p>Executive July 2017 - Proposed York Outer Ring Road Improvements / Approach to Deliver  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10188&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10188&amp;Ver=4</a></p> <p>Executive December 2018 - A1237 Outer Ring Road – Dualling Update  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10475&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10475&amp;Ver=4</a></p> <p>Executive September 2019 - Improvements Update  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId</a></p>

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Executive February 2020 – Dualling from A19 Rawcliffe to A64 Hopgrove

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11116&Ver=4>

Executive June 2020 – Phase 1 Dualling - Procurement Strategy, Approach to Public Engagement and Landscaping

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12293&Ver=4>

Executive March 2021 - Phase 1 Dualling - Resolution in principle to promote a Compulsory Purchase Order and associated Side Roads Order

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12509&Ver=4>

Executive Sept 2021 - Phase 1 Dualling – Evaluation of the Consultation Process and Resolution to Submit a Planning Application

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12795&Ver=4>

<b>Project title</b>		Housing Delivery Programme							
<b>Reporting period</b>		September 2021							
<b>Description</b>									
The accelerated delivery of mixed tenure housing across multiple sites in the city.									
<b>Overall status this period (Sep)</b>					<b>Overall status previous period (Aug)</b>				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Sept									
Aug									
<b>Costs Status Explanation</b>		<ul style="list-style-type: none"> <li>The Lowfield scheme remains within the budget approved by Executive.</li> <li>The budget for delivering the Burnholme and Duncombe Barracks schemes was approved by Executive in October 2020. - Detail Design work is being undertaken with final review being undertaken prior to tender - however construction cost inflation, especially in relation to the timber frame elements is now of concern.</li> <li>A review of the business case for the Ordnance Lane scheme has been undertaken to ensure viability</li> </ul>							
<b>Resources Status Explanation</b>		<ul style="list-style-type: none"> <li>Each project has a dedicated PM.</li> <li>A team of external professional advisers is in place to support project delivery including: programme management / cost management and the full architectural / engineering design team.</li> <li>As the Duncombe / Burnholme schemes approach delivery and as further schemes are being developed the resource within the team must be reviewed as part of the housing re-structure to ensure the council's delivery capability remains strong.</li> </ul>							
<b>Financial Status Explanation</b>		Financial modelling has been undertaken to inform the delivery programme. Risks remain around build costs for the remainder of the programme as well as sales receipts from open market and shared ownership homes. The impact of the Covid pandemic on the Housing Market is being reviewed with the appointed sales agents.							
<b>Non Financial Status Explanation</b>		The commitment to deliver added social value through the Housing Delivery Programme has been demonstrated through the engagement work to date. This needs to be embedded into all future design and construction work and the sales and lettings process. Plans to monitor this following completion are being developed - and the resource necessary to ensure effective monitoring will also be reviewed.							
<b>Tasks &amp; Milestones Status Explanation</b>		<ul style="list-style-type: none"> <li>Construction works continue at Lowfield Green - the completion of the section 2 market sales / social rented properties was delayed, within the overall construction programme - but the section is now completed.</li> <li>Executive approvals are now in place to progress with delivering the Duncombe Barracks and Burnholme schemes.</li> </ul>							

	<ul style="list-style-type: none"> <li>• Planning Permission has been achieved on the Duncombe Barracks and Burnholme schemes and the procurement timetable is confirmed.</li> <li>• The Master Programme is being reviewed with respect to the future programme to reflect the revised timescales.</li> </ul>
<b>Risks Status Explanation</b>	Detailed risk register has been formulated to identify all key risks, assign responsibilities and determine potential mitigation measures. Construction cost inflation is now a concern at this time.
<b>Issues Status Explanation</b>	Issues are being managed in accordance with identified risk mitigation measures - resident concerns about construction activity remain difficult to resolve to satisfaction.

## **Current status**

### Lowfield

- Current estimates are that the scheme is within the approved budget.
- Quality is very good, the project is likely to complete in summer 2022 as a result of Covid-19 & s185 / s38 situation and likely impact on staffing and materials.
- Technical approvals are largely in place and planning conditions are discharged to allow occupation.
- Monthly newsletter issued to residents.
- Self build plots now have access to their site and 4 plots have commenced construction.

### Burnholme

- ITT was published in August and has had a good level of interest from bidders. The team are now dealing with clarifications in relation to the tender pack.
- Planning was approved by Committee on September 2<sup>nd</sup>. Due to Sport England objection, the application will now be referred to the Secretary of State to consider whether it is called in for review. This period is generally 6 weeks.
- Embodied Carbon exercise scoped out with Mikhail Riches and T&T and this expected to start next month. This will provide a benchmark for future decisions during VE process and wider programme strategy.
- Meetings held to discuss appointment of a Project Supervisor for the programme (Clerk of Works under JCT).
- Preparation for site visits and Passivhaus training for contractors as part of the Tender.

### Duncombe Barracks

- ITT was published in August and has had a good level of interest from bidders. The team are now dealing with clarifications in relation to the tender pack.
- Meetings held regarding substation location.

- Embodied Carbon exercise scoped out with Mikhail Riches and T&T and this expected to start next month. This will provide a benchmark for future decisions during VE process and wider programme strategy
- Meetings held to discuss appointment of a Project Supervisor for the programme (Clerk of Works under JCT).
- Preparation for site visits and Passivhaus training for contractors as part of the Tender.

#### Ordnance Lane

- Successfully received £2.4M grant under the OPE Brownfield Land Release Fund.
- Decisions included in October Executive report to progress the project through the next stages.

#### Willow House

- Feasibility work is underway in accordance with Executive approval with a successful engagement event undertaken showing significant public support for the redevelopment of this site alongside other potential estate improvements.

#### York Central

- Feasibility work is underway in accordance with Executive approval with a range of options being developed for consideration.

### **Next Period**

#### Lowfield

- Handover of 18 apartments and public open space in section 3.
- Confirmed completion dates for section 4.
- Further starts for self builders.

#### Burnholme

- Meeting to discuss any additional input we can have on Secretary of State decision. Potential to send additional supporting evidence following the committee.
- Continued monitoring of the procurement exercise and responding to tender clarifications.
- Review of current site and access road.
- Development of the service charge strategy.
- Initiation of the embodied carbon assessment.

#### Duncombe Barracks

- Identification of substation location on site.



- Continued monitoring of the procurement exercise and responding to tender clarifications.
- Development of the service charge strategy.
- Initiation of the embodied carbon assessment.
- Discussions with Property team to understand potential for selling the commercial space or renting from HRA.

#### Ordnance Lane

- Working towards planning application in November.
- Developing the business case to take to executive after planning permission is granted.

#### Willow House

- Develop options appraisal and business case to support the best form of redevelopment.

#### York Central

- Undertake public engagement work.

<b>Reports to</b>	Project team consisting of officers at the council who will advise on specialisms such as legal, housing, finance, and procurement. This project team feeds into the Housing Delivery Programme Board, which consists of senior officers and managers. The board guides decisions shaping the programme, setting objectives, scope, and timelines for projects. The board reports into the HCA as part of the partnership arrangement as well as One Public Estate. When milestones are met the programme will report into 'Capital and Asset Board' and 'Health, Housing and Adult Social Care' and 'Employment and Place' Management Teams for co-ordination and major project issues. Decisions taken by the Council Management Team followed by Executive.
<b>Exec member</b>	Cllr. Denise Craghill
<b>Director responsible</b>	Tracey Carter - Director Economy, Regeneration and Housing
<b>Dependencies</b>	None
<b>Link to paper if it has been to another member meeting (e.g. executive,</b>	<p>March 2017 Executive Meeting  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4</a></p> <p>December 2017 Executive Meeting  - Delivering Health and Wellbeing facilities for York</p>

<p><b>council, a scrutiny committee)</b></p>	<ul style="list-style-type: none"> <li>- Establishing a Delivery Model and the Scope of the Programme</li> <li>- Delivering the Lowfield Scheme</li> </ul> <p><a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10194&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10194&amp;Ver=4</a></p> <p>July 2018 Executive Meeting - Proposals</p> <p><a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10470&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10470&amp;Ver=4</a></p> <p>October 2018 Executive Meeting - Duncombe Barracks, Burton Stone Lane</p> <p><a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10473&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10473&amp;Ver=4</a></p> <p>January 2019 Executive Meeting- Building More Homes for York – removal of the HRA borrowing cap</p> <p><a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10476&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10476&amp;Ver=4</a></p> <p>September 2019 Executive Meeting - Housing Delivery Programme Update</p> <p><a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11109&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11109&amp;Ver=4</a></p> <p>October 2020 Executive Meeting – Phase 2 of the Housing Delivery Programme</p> <p><a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=12298">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=12298</a></p>
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<b>Project title</b>	Provision of School Places								
<b>Reporting period</b>	September 2021								
<b>Description</b>									
<p>The need to provide sufficient school places for current and future residents is a key statutory duty of CYC and will build an educational infrastructure for the city by forecasting likely demand and supply of school places over the medium term (until 2022/23).</p> <p>The aims of this project are to identify where and when additional school places will be required, and work with central government and the school community to provide places in good or outstanding schools.</p> <p>CYC is provided with some 'Basic Need' funding from central government for this purpose and will need to ensure that this and other sources of funding are used to best effect in those areas of greatest need, and to ensure that all educational provision is sustainable in the longer term, working with the school community.</p> <p>The project represents a significant priority for City of York council in delivering educational opportunities for residents.</p>									
<b>Overall status this period (Sep)</b>					<b>Overall status previous period (Aug)</b>				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Sept									
Aug									
<b>Cost Status Explanation</b>		<p>Future Basic Need funding is likely to be very limited and housing developer contributions may not meet the expected requirements for educational infrastructure across all sites. This is being addressed through the Local Plan required infrastructure process, but these requirements exceed any current capital for the costs.</p>							
<b>Current status</b>									
<b>Capacity</b>									
<ul style="list-style-type: none"> <li>• A meeting took place with School Place Planners from other Local Authorities this period to discuss the approaches they are taking to manage emerging primary surplus places and exchange ideas and experience.</li> <li>• Work has taken place this period to explore options to address surplus places in the east of the city.</li> </ul>									
<b>Communication</b>									

- There has been continued communication with developers of some proposed and forthcoming housing sites and with those officers overseeing the draft Local Plan and future infrastructure plan for the city, as well as with the impacted MATs and schools.
- Communication is also ongoing to discuss solutions to address the pressures around secondary school place requirements in the south east of the city.
- Further discussions have taken place with affected MATs in the West of the city, to discuss implementing plans to increase secondary school places in the west of the city.
- Discussions have taken place with other Local Authorities to discuss a proposed housing development that lies outside of the CYC boundary but that would fall within the catchment area for a school that lies within the CYC boundary.

### **Forecasting**

- The forecasting process has continued to be updated this period, with the finalised housing data received from colleagues overseeing the draft Local Plan and future infrastructure plan.

### **Policy**

- Work has now begun on the admissions consultation for the school year beginning in September 2023.
- Work has continued this period to explore updating place cost multipliers.
- Work to explore the inclusion of a transport contribution for developments where the distance to the catchment school is beyond the distance limit set out in the Home to School/College Transport policy, has continued this period.
- Data has also been cleaned and analysed to allow the possibility of a primary and secondary SEND pupil yield to be explored.

### **Future outlook**

The main focus of this period:

#### **Capacity**

- Begin work to establish an agreed approach to surplus places.

#### **Communication**

- Continued engagement with local schools and academy trusts to gather their views and identify any potential plans about how they could assist in providing for future need.
- Continue to liaise regarding the proposal to address secondary school place requirements in the Secondary Planning Area - South East York.
- Continue to move forward proposals to address the secondary school place requirements in the Secondary Planning Area - West York.

### Policy

- Continue work on the admissions consultation for the school year beginning in September 2023.
- Continue work on the proposal for a SEND pupil yield contribution.
- Continue to explore updates to the Education Supplementary Planning Guidance.

<b>Reports to</b>	Project is overseen by Children, Education and Communities Directorate Management Team and Executive Member for Children and Young People as necessary.
<b>Exec member</b>	Cllr Ian Cuthbertson
<b>Director responsible</b>	Amanda Hatton - Corporate Director of People
<b>Dependencies</b>	
<b>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</b>	<p>Executive February 2018 Admission arrangement for the 2019/20 school year <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10196&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10196&amp;Ver=4</a></p> <p>Executive July 2019 - The Provision of School Places and Allocation of School Capital Budgets 2019-2023 to Address Secondary Place Pressures <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11107&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11107&amp;Ver=4</a></p> <p>Executive October 2019 Archbishop Holgate's School - Expansion 2020-21 <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11111&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11111&amp;Ver=4</a></p> <p>Executive May 2020 - Fulford School Remodelling Phase 1 &amp; Access Improvements by Highways <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=12288&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=12288&amp;Ver=4</a></p>

<b>Project title</b>	Housing ICT Programme								
<b>Reporting period</b>	September 2021								
<b>Description</b>									
<p>The Housing ICT Programme is a major ICT enabled business transformation and culture change programme which will deliver a new operating model and systems for the Housing and Building Services teams within the Housing Services Department. Procurement of a new ICT solution will enable customer centric, holistic services to be delivered with first point of contact resolution at a place, time and manner that suits the customer.</p>									
<b>Overall status this period (Sep)</b>					<b>Overall status previous period (Aug)</b>				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
<b>Sept</b>									
<b>Aug</b>									
<b>Scope Status Explanation</b>	<ul style="list-style-type: none"> <li>Capita issues and action logs are reviewed and updated weekly to ensure progress continues with system configuration and interfaces. With focus being on delivering timely business decisions to inform business processes.</li> </ul>								
<b>Quality Status Explanation</b>	<ul style="list-style-type: none"> <li>Post summer programme review is underway which has highlighted significant pressure against the current timeline this is likely to result in more functionality moving into Phase 2 that is not essential for Go Live, focus on minimum viable product to facilitate a November 2021 go live.</li> <li>Key risks to successful delivery have been identified, mitigated against or accepted as a managed risk, new risks are flagged to Programme Board as they arise.</li> </ul>								
<b>Cost Status Explanation</b>	<ul style="list-style-type: none"> <li>The financial commitment for the Programme has been revised as part of the contractual review, the programme is now costed and funded until end of March 2022.</li> <li>Work on identifying finance and resources required for future phases of the programme is underway to ensure further development and support for the system to include delivery of functionality moved into future phases and to cover future consultancy and project management costs from Capita.</li> </ul>								
<b>Resources Status Explanation</b>	<ul style="list-style-type: none"> <li>All Programme roles have contracts extended to 31<sup>st</sup> March 2022. Resource requirements from April 2022 onwards to be confirmed based on results of programme review.</li> </ul>								
<b>Financial Benefits Status Explanation</b>	<ul style="list-style-type: none"> <li>As more modules move into future phases of the programme, the realisation of the financial benefits the programme brings may also be delayed and not realised in the current financial year.</li> </ul>								
<b>Non - Financial Benefits Status Explanation</b>	<ul style="list-style-type: none"> <li>As more modules move into future phases of the programme, the realisation of the non-financial benefits the programme brings may also be delayed this includes some functionality provided by the Customer Portal.</li> </ul>								

<b>Tasks &amp; Milestones Status Explanation</b>	<ul style="list-style-type: none"> <li>• Development of mobile working and Optimise the dynamic scheduling software is well underway this has proven challenging due to the tight timescales and CYC being the first site to implement the optimise solution, so configuration and testing will continue throughout September.</li> <li>• Weekly programme updates are shared with senior stakeholders, Programme Team and Capita.</li> <li>• Transition planning to commence in October with key stakeholders.</li> </ul>
<b>Risks Status Explanation</b>	<ul style="list-style-type: none"> <li>• Risks are reviewed monthly and the risk log within the Programme RAID updated. All major risks have all been assessed, mitigated against and controlled.</li> <li>• New risks identified are flagged to Programme Board as they arise, risks have been added around the ability to complete the development of the interfaces within required timescales due to availability of consultancy from Capita. Risks around surfacing of Asbestos data in Open Housing and take up of training to be logged.</li> </ul>
<b>Issues Status Explanation</b>	<ul style="list-style-type: none"> <li>• All issues are recorded centrally in the Programme RAID, Capita JIRA system and/or DevOps system, it is imperative that issues and decisions are resolved expediently. Currently there are over 70 issues logged with Capita for resolution.</li> <li>• Significant work has been undertaken to unblock business issues and to improve speed of decision making to instruct system build and interface configuration.</li> </ul>

### **Current status**

- The programme continues to progress at pace, concerns over whether November Go Live is still achievable have been documented and presented to Board in Go/No Go briefing and meeting. Review of all outstanding work to take place to plan all activity required to achieve November go live with minimum viable product.
- This will include review of functionality and modules that can be launched after go live, and planning when if not November these can be delivered. Replanning of training to facilitate further testing and issue resolution of key system modules and mobile working.
- Transition planning to BaU is to commence and work to inform finance and resources required for further programme phases to be defined.

### **Future Outlook**

- Replanning of work to define programme roadmap to November Go Live
- Continue testing – issue rectification /data loads / migration / interface development / training activity.
- Continue testing and configuration of mobile working and dynamic scheduling functionality.
- Data cut 5, issues logged and resolved, preparation for data cut 6.

	<ul style="list-style-type: none"> <li>• Review of training plan in conjunction with review of roadmap to November Go Live.</li> <li>• Work with managers across service areas to ensure training bookings increase.</li> <li>• Continued communications to system users and stakeholders on programme progress.</li> </ul>
<b>Reports to</b>	Programme reports to the Housing ICT Programme Board. This group is chaired by the Assistant Director of Housing with key representatives from the HHASC senior management team. The Programme Manager attends the monthly HHASC Senior Management Team (SMT) and both Housing and Building Services department team meetings to update on the programme.
<b>Exec member</b>	Programme reports to the Housing ICT Programme Board. This group is chaired by the Assistant Director of Housing with key representatives from the HHASC senior management team. The Programme Manager attends the monthly HHASC Senior Management Team (SMT) and both Housing and Building Services department team meetings to update on the programme.
<b>Director responsible</b>	Cllr. Denise Craghill
<b>Dependencies</b>	Tracey Carter - Director Economy, Regeneration and Housing
<b>Link to paper if it has been to another member meeting</b>	Digital Services Programme – for delivery of other inter-dependent projects and technical resources



<b>Project title</b>	Smart Travel Evolution Programme – STEP									
<b>Reporting period</b>	September 2021									
<b>Description</b>										
<p>STEP is a programme of delivery that will prepare York for the coming revolution in adoption of connected and autonomous vehicles and managing whole city mobility. The project aims to achieve this by:</p> <ul style="list-style-type: none"> <li>➤ Improving communications to transport infrastructure and collecting more transport data.</li> <li>➤ Building a transport data platform to assist the City to meet big data challenges and making more of this data accessible.</li> <li>➤ Improving transport modelling, that allows us to run City wide models at varying scales, in near real time. This allows us to understand the way the transport network is performing and is expected to improve our transport planning activities.</li> </ul>										
<b>Overall status this period (Sep)</b>					<b>Overall status previous period (Aug)</b>					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
<b>Sept</b>										
<b>Aug</b>										
<b>Resource Status Explanation</b>	Project Manager capacity reduced due to competing projects requiring delivery at the same time. Additional resource is being allocated to support PM.									
<b>Current status</b>										
<p>In the last reporting period:</p> <ul style="list-style-type: none"> <li>• Operatives continue to familiarise with real time-model software.</li> <li>• GLOSA Site Acceptance Testing (SAT) continued.</li> <li>• GLOSA ITF software training completed.</li> <li>• GLOSA SMT training completed.</li> <li>• Procured Data Platform build started.</li> <li>• Project work shared at the European Transport Conference and JCT Symposium.</li> </ul>										
<b>Future outlook</b>										
<p>In the next reporting period:</p> <ul style="list-style-type: none"> <li>• Prototype Data Platform code to be handed over to Data Platform Contractor.</li> <li>• A59 GLOSA to be SATd.</li> <li>• Final Real Time Model training to be booked.</li> </ul>										

<ul style="list-style-type: none"> <li>Project work to be shared at TTF event.</li> </ul>	
<b>Reports to</b>	The STEP board reports in to Economy and Place DMT and PM updates executive member and Executive when required for updates and approvals. Key decisions are agreed by the Transport Board before reaching executive member or Executive.
<b>Exec member</b>	Cllr Andy D'Agorne
<b>Director responsible</b>	James Gilchrist - Director Environment, Transport and Planning
<b>Dependencies</b>	The Transport Capital Programme and TSAR Project
<b>Link to paper if it has been to another member meeting</b>	Annex A – Bid documentation for the Smart Transport Evolution Programme funding: <a href="http://www.york.gov.uk/downloads/download/35/smart-travel-evolution-programme-step">www.york.gov.uk/downloads/download/35/smart-travel-evolution-programme-step</a>  Decision Session - Executive Member for Transport - June 2021 <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CIId=738&amp;MIId=12726&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CIId=738&amp;MIId=12726&amp;Ver=4</a>

<b>Project title</b>	Flood Risk – York 5 Year Plan								
<b>Reporting period</b>	September 2021								
<b>Description</b>									
<p>CYC are working closely with the Environment Agency to deliver a range of localised improvements to the cities flood defences, this work – the York Five Year Plan – has been developed following the floods and is supported by Government investment. In addition to this we are working with the EA on a catchment scale study to identify opportunities for wider interventions across the River Ouse catchment to further reduce future flood risks into the long term.</p>									
<b>Overall status this period (Sep)</b>					<b>Overall status previous period (Aug)</b>				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
<b>Sept</b>									
<b>Aug</b>									
<b>Costs Status Explanation</b>		<ul style="list-style-type: none"> <li>The project team have recently identified a number of flood cells where delivery is not economically possible under the current appraisal outcomes, further options are being considered. A review of the programme finances and viability was taken to the May 2021 Executive Member for the Environment and Climate Change Decision Session for steer and endorsement but all financial decisions will be made by the project team and the Environment Agency's governance process.</li> <li>Further appraisal works are underway on flood cells with less viability or lower priority.</li> </ul>							
<b>Current status</b>									
<p>Work continues across a number of flood cells across the city.</p> <ul style="list-style-type: none"> <li>A number of flood cells have construction complete/almost complete.</li> <li>Further flood cells at planning determination stage.</li> <li>Working with CYC planners to identify the route through Covid restricted planning processes.</li> <li>Installation of property flood resilience measures has progressed.</li> </ul> <p>Work has progressed well at four key sites across the city, several sites are still nearing commencement and are due online later in the year.</p>									
<b>Future outlook</b>									
<ul style="list-style-type: none"> <li>The construction phase will continue at Bishopthorpe, Museum Gardens and Clementhorpe, all works are progressing to programme and plan.</li> <li>The delayed works at Lendal Arch will progress towards completion in the next period.</li> </ul>									

<b>Reports to</b>	The Project board sits within the Environment Agency. The Environment Agency has a formal programme board in compliance with PRINCE2 methodology, CYC are a member of the board. The lead Executive member receives a quarterly report and it is the subject of a bi-annual report to Economy and Place scrutiny committee. This approach to governance has been approved and adopted by Executive.
<b>Exec member</b>	Cllr Andrew Waller
<b>Director responsible</b>	James Gilchrist - Director Environment, Transport and Planning
<b>Dependencies</b>	None
<b>Link to paper if it has been to another member meeting</b>	<p>Executive February 2017: CYC Response to the Independent Flood Inquiry  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9310&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9310&amp;Ver=4</a></p> <p>Executive April 2021 – Strategic Flood Risk Assessment Update  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=12510&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=12510&amp;Ver=4</a></p>

<b>Project title</b>	City Centre Access								
<b>Reporting period</b>	September 2021								
<b>Description</b>									
<p>Project involves the feasibility and design of static and automated measures to be implemented into the area around Spurriergate, Coney Street, Parliament Street and York Racecourse to provide public protection from potential vehicle attack.</p> <p>The proposals follow firm Police and Counter Terror Unit advice to implement measure to protect areas of high footfall.</p> <p>The automated measures will retain vehicle access outside the footstreets hours and allow emergency and other urgent access during footstreets hours through a system of control by CYC.</p>									
<b>Overall status this period (Sep)</b>					<b>Overall status previous period (Aug)</b>				
	<b>Scope</b>	<b>Quality</b>	<b>Costs</b>	<b>Resources</b>	<b>Financial Benefits</b>	<b>Non Financial Benefits</b>	<b>Tasks &amp; Milestones</b>	<b>Risks</b>	<b>Issues</b>
<b>Sep</b>									
<b>Aug</b>									
<b>Scope Status Explanation</b>	<ul style="list-style-type: none"> <li>Temporary covid-19 transport recovery measures have changed the city centre footstreet operation affecting priorities for delivery of this project.</li> <li>Phase one/Phase three currently under review with a permanent TRO being advertised.</li> <li>Design of phase 3 measures being taken forward.</li> <li>Phase 1 measures may not be progressed other than at Parliament Street and Spurriergate.</li> </ul>								
<b>Costs Status Explanation</b>	<ul style="list-style-type: none"> <li>Funding for the permanent phase 1 measures was approved at the February 2020 Executive meeting but the impact of COVID-19 may increase costs due to on-going market uncertainty and consequent delays.</li> <li>Changing the scope of the project increases survey and design costs by effectively bringing forward the phase 3 project.</li> <li>Capital costs of phase one and phase three are similar, delivering both would significantly increase costs.</li> </ul>								
<b>Tasks &amp; Milestones Status Explanation</b>	<ul style="list-style-type: none"> <li>Work ongoing to refine programme plan - uncertainties remain relating to the scope of the project.</li> <li>Bringing forward the design of the phase 3 measures whilst the permanent footstreets restrictions are finalised saves some time however implementation of hostile vehicle mitigation measures will be delayed to 2022.</li> </ul>								
<b>Risk Status Explanation</b>	Risks associated with successful and timely implementation.								
<b>Issues Status Explanation</b>	<ul style="list-style-type: none"> <li>Phase one / phase three currently under review.</li> <li>Phase two - Minster area to be clarified.</li> </ul>								
<b>Current status</b>									
<ul style="list-style-type: none"> <li>Preliminary design of phase 3 measures concluded</li> </ul>									

<ul style="list-style-type: none"> <li>• Work on the procedures and protocols has resumed and documents circulated internally for review</li> <li>• Coordination with key city centre projects has been stepped up</li> </ul>	
<b>Future outlook</b> <ul style="list-style-type: none"> <li>• Trial holes and cellar surveys to be commissioned</li> <li>• Detailed design of phase 3 measures to begin</li> <li>• Procedures and protocols will be approaching completion subject to Executive Member review and coordination with other city centre projects</li> </ul>	
<b>Reports to</b>	<p>Programme reports to the Transport Board and is advised by the York Counter Terrorism Working Group</p> <p>There is a CYC internal working group working on the detail. This group is chaired by the Assistant Director for Transport, Highways and Environment.</p>
<b>Exec member</b>	Cllr Andy D'Agorne
<b>Director responsible</b>	James Gilchrist - Director Environment, Transport and Planning
<b>Dependencies</b>	None
<b>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</b>	<p>Executive February 2018: City Transport Access Measures  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10196&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10196&amp;Ver=4</a></p> <p>Executive September 2018: City Centre Access Update and Priority 1 Proposals  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10472&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10472&amp;Ver=4</a></p> <p>Executive August 2019: City Centre Access Experimental Traffic Order Conclusion and Phase 1 Proposals  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11108&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11108&amp;Ver=4</a></p> <p>Executive February 2020: Phase 1 Proposals (Update)  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11116&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11116&amp;Ver=4</a></p>

<b>Project title</b>	Parking Review								
<b>Reporting period</b>	September 2021								
<b>Description</b>									
<p>This project is to research, procure and implement a new parking back office system to replace the current system that is now out of date. In turn this new system will help to bring around a change in how parking is managed and how our customers interact with us by taking forward a customer self service system, such as the purchasing of parking permits and dealing with PCNs (Penalty Charge Notices).</p> <p>Historically there have been a number of issues relating to the delivery of the Parking Services back office system due to issues with the supplier. Motivation for this approach is also brought about by the fact that more than 25% of footfall in the customer centre is for parking related matters. This has been attributed to complex policy, under performing IT systems and associated processes and lack of available on-line services for customers. There is an opportunity to resolve a number of issues with this change project with the delivery of an ICT back office system to deliver this change and as the catalyst to support the development of a new parking strategy and technological roadmap for the next 10+ years in line with the Local Plan and Local Transport Plan 4.</p> <p>As part of this project the Council ICT team are looking into how this system could interface with existing CYC systems, such as FMS and CRM but looking forward, how these systems can interface with other systems such as parking machines and the wider Smart City work the Council is taking forward (STEP).</p>									
<b>Overall status this period (Sep)</b>					<b>Overall status previous period (Aug)</b>				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
<b>Sept</b>									
<b>Aug</b>									
<b>Quality Status Explanation</b>		<ul style="list-style-type: none"> <li>While there remain many issues, any show stoppers should have been fixed prior to go live on the 15th September. Until we go live we do not know what other errors the system will have but any that come up will be addressed as soon as possible. One of the suppliers technicians is supporting us for 2 days from go live so we are hopeful any major issues will be quickly solved.</li> <li>The secondary phase will be used to look at what else we want the system to do and what could not be brought forward in phase 1.</li> </ul>							
<b>Costs Status Explanation</b>		Changes to some of the configuration of the new system will likely be required, that may attract further costs due to an increasing number of issues staff are picking up on through UAT with WSP and requiring either							

	a TSL work around or what we are increasingly finding - changing the processes and working practices to suit of the system is configured.
<b>Resource Status Explanation</b>	Currently the main issue is with our supplier and the amount of resource they can put into the development. As a result the work is having to be further prioritised between the project team and the supplier to see what is achievable and ensure there are no show-stoppers. Post go live the main support team will take over and bring forward the other issues that are required but not essential, to fix.
<b>Financial Benefits Status Explanation</b>	<ul style="list-style-type: none"> <li>Given the number of fixes required it is increasingly unclear if we will get all the benefits promised and what the go live product will look like.</li> <li>Given the number of councils using this system there is some assurance, it is a case of delivering a system with a number of items and fixes not being ready for go live but should be a working system that customer will see significant improvements in compared to the current system.</li> </ul>
<b>Non Financial Benefits Status Explanation</b>	<ul style="list-style-type: none"> <li>Given the number of fixes required it is increasingly unclear if we will get all the benefits promised and what the go live product will look like.</li> <li>Given the number of councils using this system there is some assurance, it is a case of delivering a system with a number of items and fixes not being ready for go live but should be a working system that customer will see significant improvements in compared to the current system.</li> </ul>
<b>Tasks &amp; Milestones Status Explanation</b>	Despite the many issues we are still on track to go live on the 15th September, where we have had to significantly prioritise and compromise on what gets delivered for go-live and what moves to the secondary phase.
<b>Risks Status Explanation</b>	<p><b>RISK:</b> Risk that the City Access comms is going live at the same time as Taranto.</p> <p><b>RISK:</b> There is a general risk that once phase 1 on the project ends and Taranto moves to BAU that there could be gaps in knowledge, gaps in certain skills, uncertainty as to who BAU tasks sit with and how to do these but also risks linked to general admin, document control and system upkeep.</p> <p><b>RISK:</b> Need to ensure sufficient resource is in place as the project transitions to business as usual. Impact on resourcing under review.</p>
<b>Issues Status Explanation</b>	Issues remain under review and are managed by the project team.
<p><b>Current status</b></p> <p><b><u>Key Progress From August</u></b></p> <ul style="list-style-type: none"> <li>Doquex completed the external security testing and found both the PCN and Permit portals to be solid with just a few minor recommendations which will be followed up on post go live.</li> <li>All permit and PCN web pages updated in test with the new template ready for go live.</li> </ul>	



- Meeting took place on the 11th August in preparation for the cut over plan before go live.
- All staff trained in Taranto ready to perform their roles for go live – training will be ongoing throughout the first month of the system being live.
- Continued testing the system and fixing defects.

## **Future outlook**

### **Key Progress For September**

- Both the phase 1 closure and phase 2 planning report will be shared with the Project Board before go live.
- Second round of letters to residents and businesses to inform them of the new system launch will be posted out.
- York Library staff at Acomb, Tang Hall and Explore York to be given a demonstration of the permit portal ready to support residents.
- Customer services set up face to face booking system and update IVR messaging.
- Cut over plan to be executed from the evening of the 13th September to the morning of the 15th September.
- All website updates to go live with relevant comms.
- System go live 15th September!!
- Hyper care with TSL on site for first 2 days of go live.
- Allow system to bed in and report any issues in the live system using Redmine.
- Start to plan addressing the issues that could not be committed to in time for go live including BAU tasks in Policy (all listed in PM's handover document).

<b>Reports to</b>	The project is steered by the Parking working group and reports to the Transport Board
<b>Exec member</b>	Cllr Andy D'Agorne
<b>Director responsible</b>	James Gilchrist - Director Environment, Transport and Planning
<b>Dependencies</b>	None
<b>Link to paper if it has been to another member meeting.</b>	Executive February 2016: Parking Review <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8846&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8846&amp;Ver=4</a>  Executive November 2019: Parking Update <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11112&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11112&amp;Ver=4</a>

<b>Project title</b>		Inclusion Review							
<b>Reporting period</b>		September 2021							
<b>Description</b>									
<p>The purpose of the inclusion review will be to ensure that The Local Authority and School Community work together to maximise the opportunity for early intervention and prevention and to improve the outcomes of children and young people with special educational needs and/or disabilities (SEND).</p> <p>The review will examine the current configuration of services and the use of funding to support SEND to ensure that there is greater clarity and accountability around the use and impact of resources. The pressures on the High Needs funding block within the designated schools grant (DSG) means that there are accelerating financial pressures in meeting the needs of children and young people with SEND.</p> <p>A key purpose of the Inclusion Review is ensuring that the pressures on High Needs funding are being managed effectively whilst ensuring that the local authority is able to deliver its statutory duties articulated in the Children and Families Act, 2014 and the SEND code of practice.</p>									
<b>Overall status this period (Sep)</b>					<b>Overall status previous period (Aug)</b>				
	<b>Scope</b>	<b>Quality</b>	<b>Costs</b>	<b>Resources</b>	<b>Financial Benefits</b>	<b>Non Financial Benefits</b>	<b>Tasks &amp; Milestones</b>	<b>Risks</b>	<b>Issues</b>
<b>Sept</b>									
<b>Aug</b>									
<b>Quality Status Explanation</b>		<ul style="list-style-type: none"> <li>The Inclusion Review consultation will inform the final recommendations about in city provision.</li> <li>Work is continuing on the DSG recovery plan.</li> <li>The DSG recovery plan is being finalised.</li> <li>The project implementation plan will focus on addressing sufficiency issues in a cost effective way to manage the pressures in the DSG.</li> </ul>							
<b>Costs Status Explanation</b>		<ul style="list-style-type: none"> <li>The work on the DSG recovery plan is identifying actions to reduce in year pressures on the high needs block.</li> <li>Requests for statutory assessment are continuing to create pressures. Work is taking place to establish more secure forecasting to inform cost control strategies.</li> <li>Work is continuing to establish secure forecasting methodology.</li> <li>SEND transport costs are continuing to be an area of concern and mitigating actions are being put in place, including promoting use of personal transport budgets, robust assessments of eligibility and encouraging independent travel.</li> <li>Further work is taking place to ensure that transport costs are being managed through the reprocurement of transport contracts for 2022. An options appraisal has been undertaken which will inform this work.</li> </ul>							
		<ul style="list-style-type: none"> <li>Work on the restructure continues.</li> </ul>							

<b>Resource Status Explanation</b>	<ul style="list-style-type: none"> <li>• The formal consultation on the integrated SEN service structure will begin in September 2021.</li> <li>• Actions to reduce areas of overspend are being identified and are part of the DSG recovery plan.</li> </ul>
<b>Financial Status Explanation</b>	<ul style="list-style-type: none"> <li>• The draft recovery plan is being finalised. The draft priorities within the plan and the process for finalising the plan has been discussed with schools forum.</li> <li>• Addressing in city sufficiency will require some investment to reduce requests for out of city placements, this will mean that in the medium term there will be a pressure on the DSG.</li> </ul>
<b>Risk Status Explanation</b>	<ul style="list-style-type: none"> <li>• The main risk remains capacity to deliver on the SEND improvement journey and to complete the restructure of the SEND service.</li> <li>• We are also preparing for an Ofsted/CQC re-visit in autumn 2021/Spring 2022. A process of supporting inspection readiness has been put in place.</li> </ul>

### **Current status**

- Capital works have taken place at Hob Moor Oaks primary special school (August 2018) and capital works have been agreed to support the development of the post 19 local education offer at Blueberry academy and Askham Bryan College.
- Expressions of interest for secondary satellite provision have been received and a project plan is in the early stages of development.
- A feasibility study is taking place with a primary school to support the development of a proposed primary ERP provision.
- Preliminary work to review the Behaviour and Attendance Partnership protocols and processes is underway.
- A steering group has been established to oversee the academy conversion of the Danesgate Community. This will put in place a commissioning agreement with the South Partnership Multi-Academy Trust which will define the future relationship between the local authority and Danesgate when it becomes an alternative provision academy.
- The move to a People directorate is bringing the opportunity to work in a more joined up way and to develop a stronger capacity to commission and review.

### **Future outlook**

- A project implementation plan and project implementation group is being put in place following the Inclusion Review consultation.
- This will oversee the actions taken to address the sufficiency issues that have been identified.

<ul style="list-style-type: none"> <li>This will ensure that there is sufficient education provision to support phase transfer in September 2022, which will conclude the Inclusion Review.</li> </ul>	
<b>Reports to</b>	A steering group of stakeholders/partners have been convened to take ownership of the process and outcomes of the review. The outcomes of the review will be reported to both the School's Forum and the York Learning Partnership Board.
<b>Exec member</b>	Cllr Ian Cuthbertson
<b>Director responsible</b>	Amanda Hatton - Corporate Director of People
<b>Dependencies</b>	None
<b>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</b>	<p>Executive November 2018: The Inclusion Review and the Special Needs Capital Grant  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10474&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10474&amp;Ver=4</a></p> <p>Executive August 2019: Executive Report Danesgate Land Academy Conversion  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11108&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11108&amp;Ver=4</a></p> <p>Executive November 2019: Millthorpe School - Enhanced Resource Provision  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11112&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11112&amp;Ver=4</a></p>


<b>Project title</b>	Procurement of MSA and Strategic Engagement Technology Partner								
<b>Reporting period</b>	September 2021								
<b>Description</b>									
<p>To develop a specification, procure and appoint a technology provider to deliver the City of York Council's (CYC) essential managed network services arrangements (MSA) this includes connectivity, voice and data services. CYC's current MSA contract expires following an extension period, on 31 August 2020. The contract is currently worth £2million per year and the new contract is likely to run for at least a minimum of 10 years.</p> <p>The procurement process was approved by Executive in November 2017, and progressed proper in April 2019 after the appointment of commercial procurement partners to support internal capacity, with the view to develop an Invitation to Tender for both CYC and Harrogate Borough Council. The scope of the review then changed in July 2019 to proceed to meet CYC requirements only, due to a change in Harrogate's local circumstances. There is continuing good relationships between the two councils and a shared management team.</p> <p>The new provider will be a strategic technical delivery partner enabling CYC to achieve its strategy for the delivery of digital services to its residents, businesses and partners.</p> <p>Progress of the original project to date includes documenting the requirements of both councils and production of a draft ITT. The changing scope of the procurement has allowed a pause in proceedings to allow for the following:</p> <ul style="list-style-type: none"> <li>• A review of work done to date and a revision of the scope of the project.</li> <li>• Bringing the project in line with Council's All About Projects approach</li> <li>• Addressing of known risk as per independent legal and technical advice commissioned given the time taken to date and learning from recent procurement practice elsewhere.</li> </ul> <p>The aim of this revised project is to recommence the procurement with a robust approach and assurance that the Council can secure the best MSA going forward given changed scope and lessons learned.</p>									
<b>Overall status this period (Sep)</b>					<b>Overall status previous period (Aug)</b>				
	<b>Scope</b>	<b>Quality</b>	<b>Costs</b>	<b>Resources</b>	<b>Financial Benefits</b>	<b>Non Financial Benefits</b>	<b>Tasks &amp; Milestones</b>	<b>Risks</b>	<b>Issues</b>
<b>Sept</b>									

Aug									
<b>Current status</b>									
<ul style="list-style-type: none"> <li>• MSA provider confirmed</li> <li>• Ratified by Executive Members 26th August 2021</li> </ul>									
<b>Future outlook</b>									
<ul style="list-style-type: none"> <li>• Lessons Learned Gateway</li> <li>• Project Close</li> </ul>									
<b>Reports to</b>			<ul style="list-style-type: none"> <li>• Project Board chaired by a Project Sponsor and meets on a monthly basis.</li> <li>• Project Steering Group chaired by the Project Manager meets weekly.</li> <li>• Project Sponsor and Project Manager meet weekly.</li> <li>• Legal and Finance/Procurement are represented at both meetings at both strategic and operational levels.</li> <li>• Oversight is provided by the Council's Corporate Project &amp; Programmes' manager.</li> <li>• Independent assurance provided by an external adviser/consultant.</li> </ul>						
<b>Exec member</b>			Cllr Nigel Ayre						
<b>Director responsible</b>			Pauline Stuchfield - Director Customer and Communities						
<b>Dependencies</b>									
<b>Link to paper if it has been to another member meeting</b>			<p>Exec Dec 2017 – Procurement of ICT Managed Services  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10194&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10194&amp;Ver=4</a></p> <p>Decision Session Finance &amp; Performance Nov 2019 - Approval of change in scope of ICT Managed Service Procurement  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=875&amp;MId=11418&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=875&amp;MId=11418&amp;Ver=4</a></p>						

<b>Project title</b>	Hyperhubs									
<b>Reporting period</b>	September 2021									
<b>Description</b>										
<p>Hyper Hubs are an innovative combination of solar energy harvesting and storage with electric vehicle charging points, reducing the reliance of electric vehicles on the UK electricity grid and reducing greenhouse gas (GHG) emissions. By providing Hyper Hubs at Poppleton and Monks Cross Park and Ride sites, we aim to increase the use of electric vehicles for journeys in and to York, providing eight private vehicle charging points at each site.</p> <p>By providing Hyper Hubs at Poppleton and Monks Cross Park and Ride sites, a solar canopy would be erected over approximately 100 parking spaces, providing space for 1,400 m<sup>2</sup> of solar panels. This canopy is an elevated structure – essentially a roof below which cars can still park – with solar panels on the top. Adjacent to the canopy, but not on land currently used for parking, there would be an energy storage facility – a battery. At each site there would also be eight charging points for electric vehicles. Electricity generated by the solar panels would be used to hyper charge vehicles plugged in to the charging points. Electricity not used immediately would be stored in the battery. When the battery is full, this electricity could be fed into the national grid.</p> <p>The solar canopies would use the free space immediately above the vehicles to harvest solar energy to the site. Batteries would then store the electricity, providing it either to hyper charge electric vehicles when plugged in, or feeding it into the UK electricity grid.</p> <p>The electric vehicle infrastructure element of the project is to purchase and install the DC ‘hyper’ charging points (faster than current ‘rapid’ charge speed points at 50kW) which will supply the energy to the vehicles. These will be installed in a Hub of eight car bays which can supply up to 150kW power output per car, with a typical charging session taking 10-20 minutes. By way of comparison, a typical home charging point takes around eight hours to charge an electric vehicle.</p>										
<b>Overall status this period (Sep)</b>					<b>Overall status previous period (Aug)</b>					
	<b>Scope</b>	<b>Quality</b>	<b>Costs</b>	<b>Resources</b>	<b>Financial Benefits</b>	<b>Non Financial Benefits</b>	<b>Tasks &amp; Milestones</b>	<b>Risks</b>	<b>Issues</b>	
<b>Sept</b>										
<b>Aug</b>										
		<u>Monks Cross</u> <ul style="list-style-type: none"> <li>Construction has been completed, however the connection to the grid has been delayed. We are awaiting a new connection date from</li> </ul>								

<b>Tasks &amp; Milestones Status Explanation</b>	<p>the DNO to allow testing to be completed and site opened to the public.</p> <p><u>Poppleton Bar</u></p> <ul style="list-style-type: none"> <li>• Construction is approximately 2 weeks behind plan.</li> <li>• Increased test centre traffic has limited working times on access road crossings.</li> <li>• Reduced workforce due to self-isolation following NHS COVID app notifications.</li> </ul>
<b>Risks Status Explanation</b>	<p>Open Risks:</p> <ul style="list-style-type: none"> <li>• Covid safe working measures are in place on both sites.</li> <li>• NPG cannot provide firm date for energisation of site.</li> </ul>
<b>Issues Status Explanation</b>	<p>Open Issues:</p> <ul style="list-style-type: none"> <li>• Poppleton Covid-19 test centre continues to have higher than normal visitors due to delta variant. Cable crossings over the access roads have seen minor delays to ensure test centre activities are not disrupted during busy times.</li> <li>• NPG are still unable to provide firm date for making the final grid connection. Charger commissioning has been completed by running site in "island" mode using just solar power and battery.</li> </ul>
<p><b>Current status</b></p> <p>Monks Cross:</p> <ul style="list-style-type: none"> <li>• Construction is complete but NPG are still unable to provide an energisation date and the site remains closed to the public. Work ongoing to resolve.</li> </ul> <p>Poppleton Bar:</p> <ul style="list-style-type: none"> <li>• Chargers installed.</li> <li>• Solar PV installation ongoing.</li> </ul>	
<p><b>Future outlook</b></p> <p>Poppleton:</p> <ul style="list-style-type: none"> <li>• Installation of the Solar PV will be completed.</li> <li>• Switch gear at substation to be changed during 1 week power shut down of P&amp;R site.</li> </ul> <p>Monks Cross:</p> <ul style="list-style-type: none"> <li>• Legal team continue to work on cable easement issues.</li> </ul>	



<b>Reports to</b>	The project will report to the Transport board. This is an internal board that is chaired by the Assistant Director for Transport, Highways and Environment. The members also include the Head of Transport, who acts as the City of York Council client for the project and the Head of Programmes, who is responsible for the delivery of projects within the Economy and Place Directorate. The Project Manager will report to the Sustainable Transport Manager (who reports to the Head of Transport) and will be held to account for delivery by the Head of Programmes, who will also provide Project assurance. Finance also are members of the board to provide any technical input.
<b>Exec member</b>	Cllr Andy D'Agorne
<b>Director responsible</b>	James Gilchrist - Director Environment, Transport and Planning
<b>Dependencies</b>	
<b>Link to paper if it has been to another member meeting</b>	<p>Executive March 2019 - A Sustainable Future for York with Hyper Hubs  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11469&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11469&amp;Ver=4</a></p> <p>Executive Sept 2019 - Reducing York's Carbon Footprint with Electric Vehicles  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11109&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11109&amp;Ver=4</a></p> <p>Executive March 2020 - Electric Vehicle Charging Strategy  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11117&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11117&amp;Ver=4</a></p> <p>Decision session Sept 2020: Approval to award the contract for the delivery of Hyper Hubs Project  <a href="https://democracy.york.gov.uk/mgIssueHistoryHome.aspx?IId=60718&amp;Opt=0">https://democracy.york.gov.uk/mgIssueHistoryHome.aspx?IId=60718&amp;Opt=0</a></p>
 <b>European Union</b> European Regional Development Fund	

<b>Project title</b>	Future Library Investment Programme (FLIP)								
<b>Reporting period</b>	September 2021								
<b>Description</b>									
To deliver the library vision for Library Learning Centres with investment of over £4m for Acomb and Clifton.									
<b>Overall status this period (Sept)</b>				<b>Overall status previous period (Aug)</b>					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Sept									
Aug									
<b>Costs Status Explanation</b>	The outline feasibility has resulted in the need to review build costs down to within budget, but this gap has been clearly identified now and a value engineering process in place to look at options to resolve the budget pressure. Work is also progressing on seeking additional funding and is work in progress. The public consultation is also testing the high level requirements of the project.								
<b>Current status</b>									
<ul style="list-style-type: none"> <li>Clifton Library Learning Centre public consultation (Stage 1) was launched on 28 July 2021 and closed in the first week of September with over 200 responses to the questionnaire and all the public drop in sessions being well attended.</li> <li>The private public consultation event for the local neighbours was very well attended and people engaged with a variety of people they could speak to from; <ul style="list-style-type: none"> <li>Explore</li> <li>CYC Housing</li> <li>Parish representative</li> <li>project team including the architect</li> <li>CEO of Hope learning Trust.</li> </ul> </li> </ul>									
<b>Future outlook</b>									
<ul style="list-style-type: none"> <li>The next period will be analysing the questionnaire results and creating a feedback piece back out to residents and stakeholders.</li> <li>The feedback from the consultation will be used to inform the detail design stage as well as workshops to engage staff and potential future tenants and user groups - all this will commence this month.</li> </ul>									
<b>Reports to</b>	A programme board made up from senior officers from both Explore and the Council will lead the Programme,								

	reporting will follow the corporate project management approach.
<b>Exec member</b>	Cllr Darryl Smalley
<b>Director responsible</b>	Pauline Stuchfield - Director Customer and Communities
<b>Dependencies</b>	
<b>Link to paper if it has been to another member meeting</b>	Executive October 2019 - Future Libraries Investment Programme <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11111&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11111&amp;Ver=4</a>

<b>Project title</b>	Mental Health Housing and Support
<b>Reporting period</b>	September 2021

The high level aim of the project is to develop an improved housing and support pathway for people with mental ill-health that will enable them to access the right type of accommodation, with the right level of support, at the right time to meet their needs, regardless of diagnosis.

At present in York we often struggle to do this as we do not have the full range of housing and support options we need. As a result, people sometimes stay in hospital longer than they need to, or they are housed in accommodation that doesn't properly meet their needs, or they are placed in accommodation outside of York away from family and friends and support networks, often at significant expense. The biggest gap in our current provision is for people with multiple and complex needs, and this project has a particular focus on addressing this gap.

Working with a wide range of stakeholders, the project has developed some proposals which would deliver almost double the current capacity within the city (from 48 mental health housing places to 90) with a significant proportion of the extra capacity being in new, specialist mental health housing and support - delivered through both supported housing and Housing First.

It is proposed that two supported housing projects (with 24/7 on-site staffing) be developed within the city, each containing 10 places, and each providing support to another 6 satellite flats within a 1-2 mile radius of the project. This represents a total of 32 specialist supported housing placements.

With Housing First the idea is that people are provided with permanent housing with no requirement to prove that they are 'housing ready' and then personalised, intensive 'wrap around' support is provided to help them develop and retain their independence, and maintain a tenancy. The project's proposal is to employ three Housing First support workers each of whom would eventually build up to a caseload of seven cases – that is 21 Housing First places in total.

Overall status this period (Sept)					Overall status prev period (Aug)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
<b>Sept</b>									
<b>Aug</b>									
<b>Current status</b>									

- Procurement exercise update – it is a 2 stage process: 1. Selection Questionnaire, 2: Invitation to Tender.
- The deadline for the return of Selection Questionnaires (SQ) was Mon 6 September.
- The Procurement Team will now complete the required background finance/reference checks on the Housing Provider/Support Provider partnerships that have submitted SQs, and the Tender Evaluation Panel will be scoring the SQs before inviting a maximum of 3 partnerships to submit full tender bids.
- This second, Invitation to Tender (ITT) stage is scheduled to start on Fri 8<sup>th</sup> October.
- The other key milestone dates for the procurement process, and estimated timelines for the project overall, are set out in the ‘Future outlook’ section below.

### **Future outlook**

Key milestone dates for procurement – 2 stage process: 1. Selection Questionnaire, 2: Invitation to Tender.

- 8<sup>th</sup> Oct - Invitation to Tender
- 3<sup>rd</sup> Dec - Deadline for return of tenders
- 21<sup>st</sup> Jan 2022 - Contract award announced.

The detailed work we have done with Legal and Property colleagues to estimate a realistic project timeline post-procurement (to inform the legal documents within the tender/contract documentation), points to the following likely/target dates:

- Jan 2023 – Planning approval confirmed.
- Apr 2023 – Construction starts on both sites (Crombie House & Woolnough House).
- Mar 2024 – The two specialist supported housing schemes become operational.

### **Reports to**

The Project Board is chaired by the Head of Commissioning - Adult Social Care which reports to Health, Housing and Adult Social Care DMT, and then through to CMT.

The project also reports into the York Mental Health Partnership, which is independently chaired. The Partnership has identified delivery of the project as one

	of its top four priorities. The Partnership is a delivery group of York's Health and Wellbeing Board and is charged with delivery of the All Age Mental Health Strategy for York 2018-2023.
<b>Exec member</b>	Cllr Carol Runciman
<b>Director responsible</b>	Amanda Hatton - Corporate Director of People
<b>Dependencies</b>	
<b>Link to paper if it has been to another member meeting</b>	<p>Executive August 2020 - Mental Health Housing and Support  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=12296&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=12296&amp;Ver=4</a></p> <p>Customer &amp; Corporate Service Scrutiny Management Committee (Calling in), Sept 2020  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=602&amp;MID=12397#A156315">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=602&amp;MID=12397#A156315</a></p>

<b>Project title</b>	Council Housing Energy Retrofit Programme								
<b>Reporting period</b>	September 2021								
<p>To improve the energy performance of our poorer performing council houses and private sector homes, to tackle fuel poverty, address Category 1 Excess Cold Hazards and to support our ambition of York being carbon neutral by 2030. The programme also seeks to support the creation of a pipeline of retrofit work in York which will support skills development and create new green jobs.</p>									
<b>Overall status this period (September)</b>									
	<b>Scope</b>	<b>Quality</b>	<b>Costs</b>	<b>Resources</b>	<b>Financial Benefits</b>	<b>Non Financial Benefits</b>	<b>Tasks &amp; Milestones</b>	<b>Risks</b>	<b>Issues</b>
<b>Sept</b>									
<b>Costs Status Explanation</b>	<ul style="list-style-type: none"> <li>Capital spend is behind programme, but funds are now being committed to applications.</li> <li>Revenue spend is as per the original programme.</li> </ul>								
<b>Financial Benefits Status Explanation</b>	<ul style="list-style-type: none"> <li>Staffing costs are being covered by the grant funding.</li> <li>LAD2 funding is current at risk owing to being behind programme on spend of capital measures.</li> </ul>								
<b>Tasks &amp; Milestones Status Explanation</b>	Customer application for room in roof have been much lower than anticipated, which impacting pipeline of work and capital spending.								
<b>Risks Status Explanation</b>	<p>Top risks affecting the project are:</p> <ul style="list-style-type: none"> <li>Customer take up has been slower and lower over the summer than anticipated, but has been increasing since 23rd August.</li> <li>Contractor performance has been slowing down the application and approval processes.</li> <li>Customer dropout rate is around 35% after qualification.</li> </ul>								
<b>Issues Status Explanation</b>	<ul style="list-style-type: none"> <li>Capital spending of £300k allocated to CYC council homes is very unlikely to be spent.</li> <li>Uptake of private sector measures has been low so LAD2 capital spending is also at risk.</li> <li>Ongoing conversations with Yorkshire Housing to devise a workable project to utilise the funding, possibility that some or all of the £50k will not be spent.</li> </ul>								
<b>Current status</b>									
<b>LAD1B</b>									
<ol style="list-style-type: none"> <li>Capital funds have now been committed worth £40,000.</li> <li>Grant applications are being actively processed and approved.</li> <li>Increase in grant enquiries and customers qualifying off the back of letters and media communications.</li> </ol>									

4. Delivery deadline extended until 31.03.2022, however we are aiming to have capital spend completed by 31st December 2021.
5. Sufficient enquires to fill the funding places available.
6. Installations have commenced as of 06/09/21.
7. We are experiencing a dropout rate of around 35% from enquiry. This is largely due to ineligible income or the property not being suitable for the requested measures.

## **LAD2**

1. Risk sharing agreements now signed by all LA partners.
2. Direct mailing letters going out to households to generate enquires, good response rates from these.
3. Active social media and newsletters articles promoting the scheme.
4. Press adverts going in local papers in September and early October.
5. Specific focus on Craven and Selby in September to increase uptake.
6. Progressing procurement of CYC council homes solar PV project through procurement.
7. Capital grants have been committed worth £11,000.

## **Staffing**

1. Recruitment underway for Home Energy Project Manager.
2. Contract extensions agreed for Technical Support Officers.

## **Future outlook**

### **LAD1B**

1. Continue supporting customers through the application process.
2. Continue application assessment and approvals.
3. Continuation of Room in Roof publicity and door knocking in York to generate further referrals.
4. Monthly BEIS report due end of September.
5. Progress installations, in particular Cavity Wall Insulation and Loft Insulation.

### **LAD2**

1. Progress solar PV procurement to JCT contract negotiation stage.
2. Confirmation from JRHT and Yorkshire Housing of progress with their schemes.
3. Continued direct mailings for CWI, Loft Insulation in Selby and Craven.
4. Press ads going into local papers starting with Selby Times 09.09.21.
5. Door knocking commenced in Selby area for Room in Roof.
6. Harrogate Room in Roof promotion to commence end of September.



7. HUG promotional event at York Environment Week.

**LAD3**

1. Expecting outcome of the bid early October.
2. Legal to review draft JCT agreement for E.ON.
3. Meeting with procurement to discuss framework options.
4. Director level decision on waiver.

<b>Reports to</b>	Project delivery will be overseen by the Housing Energy Efficiency Board. A working group of officers from the consortia of councils are already managing risks within the LAD 1B project. A risk sharing agreement will be signed by the councils. Staffing resources will be flexed to reflect the demand of the delivery of projects.
<b>Exec member</b>	Cllr Denise Craghill, Cllr Paula Widdowson
<b>Director responsible</b>	Tracey Carter - Director Economy, Regeneration and Housing
<b>Dependencies</b>	
<b>Link to paper if it has been to another member meeting</b>	<p>Executive December 2020 - Council Housing Energy Retrofit Programme  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=12428&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=12428&amp;Ver=4</a></p> <p>Decision Session March 2021, Executive Member for Housing and Safer Neighbourhoods - Update on the Housing Energy Retrofit Programme  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=932&amp;MId=12599&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=932&amp;MId=12599&amp;Ver=4</a></p>