Privacy Notice for Age Friendly Network

We will keep this privacy notice under regular review; it was last updated in July 2019. When we use your personal data, City of York Council (CYC) complies with data protection legislation, and is the registered 'Controller'. Our data protection notification is registered with the Information Commissioner's Office (ICO) – reference Z5809563.

Why will information be collected?

Age Friendly York was successfully launched on Wednesday 26th June 2019. This means York is now part of the Age Friendly Network which consists of 33 cities and communities in the UK and 847 across the world.

We have identified how we will look at the World Health Organisation - Age Friendly statements to establish a baseline of where we are at now and what we want to achieve going forward. The areas we will look at are: Your Journey; Your Destination; Your Time; Your Access to Information; Your Home and Your Services.

As part of a consultation into the Your Journey aspect of the project we are conducting this survey to gain feedback on getting around York including public transport, routes and pavements along with general views on aging well in York.

The survey asks for some personal information in order to identify the needs of particular groups.

We are collecting email addresses to create an Age Friendly mailing list which we will use to contact participants on future engagement opportunities.

Participation is voluntary and you can choose not to answer some of the survey questions. You can withdraw your consent at any time, by contacting: *AgeFriendlyYork@york.gov.uk*

What information will be collected?

Our survey collects personal information, thoughts and opinions relating to Journeys and aging well in York. You can opt-out of sharing your personal data.

What will we do with the information?

The information we collect will be included in presentations, reports and performance framework. Any data for publication or use outside of the authorised officers will be anonymised and will not identify any individuals.

We will only use your email address to contact you specifically about Age Friendly York initiatives.

We will not use the data for any other purpose than stated and will not disclose to a third party ie other companies or individuals, unless we are required to do so by law for the prevention of crime and detection of fraud, etc.

Online data will be collected using SurveyMonkey. To find out how they use your information, please click here.

Where will the information be kept

We will keep the information you give us and your personal data in the council's secure network drive and make sure it can only be accessed by authorised staff.

Where you complete a paper copy of a survey we will transfer the information you have given onto the council's secure network drive and then securely destroy the paper copy once the transfer is complete.

How long will we keep the information?

We will keep the information you give us and your personal data for up to three years and then will securely destroy it. Where required or appropriate to, at the end of the retention period, we will pass onto the City Archives any relevant information

Further Processing

If we wish to use your personal data for a new purpose, not covered by this Privacy Notice, we will provide you with a new notice explaining the purpose prior to commencing the processing and the processing conditions. Where and whenever necessary, we will seek your consent prior to the new processing.

Your rights

To find out about your rights under data protection law, you can go to the Information Commissioners Office (ICO) https://ico.org.uk/for-the-public/

You can also find information about your rights at https://www.york.gov.uk/privacy
If you have any questions about this email, want to exercise your rights, or if you have a complaint about how your information has been used, please contact us at foi@york.gov.uk
or on 01904 554145 or write to:
Data Protection Officer
City of York Council
West Offices
Station Rise
York
YO1 6GA