

Update of Major Projects

Over the page is a summary of the Council's Major projects:

Please note before reviewing the "Large" project information:

- The Summary of "Large" projects will evolve over time as projects progress, are completed and new projects are initiated and is provided to inform the committee in performing its role of risk and assurance of the project management approach.
- Any project that achieves a score of 80 or more out of 160 qualifies as a "Medium/Large" or Major project and is included in this list.
- Executive is responsible for scheme financing/policy and Scrutiny will perform detailed reviews of any relevant project.
- The status (RAG – Red, Amber or Green) is provided as an overview. (RAG description, below, as agreed at the July 2016 A&G committee)

Green	All the elements of delivery are within acceptable parameters with risks managed.
Amber	There are risks/issues with one or more elements of delivery. There is a plan in place to bring the project back within acceptable parameters and it is in the control of the project team.
Red	There are issues with one or more elements of delivery and there is no plan in place to mitigate or there is a plan emerging, but it is out of the control of the project team

THE COPORATE PROJECTS PORTFOLIO WAS SIGNIFICANTLY AFFECTED BY THE UNPRECEDENTED CHALLENGES OF THE COVID-19 PANDEMIC DURING THIS PERIOD

Highlight Report

Large Projects Summary	Last Period (RAG)	This Period (RAG)	Direction of travel
Older Person's Accommodation Programme Phase 2	Green	Green	Same
York Central	Amber	Amber	Same
Castle Gateway	Amber	Amber	Same
Local Plan	Amber	Amber	Same
The Guildhall	Amber	Amber	Same
Community Stadium	Green	Green	Same
Parking Review - Parking back office system implementation project	Amber	Amber	Same
Outer Ring Road	Amber	Amber	Same
Housing ICT Programme	Green	Green	Same
Housing Delivery Programme	Amber	Amber	Same
Provision of School Places	Amber	Amber	Same
City Centre Access Project	Amber	Amber	Same
Flood risk - York 5 year plan	Green	Green	Same
STEP – Smart Travel Evolution Programme	Green	Green	Same
Hyperhubs	Green	Green	Same
Inclusion Review	Amber	Amber	Same
Procurement of MSA and Strategic Engagement Technology Partner	Amber	Amber	Same
Mental Health Housing and Support	Green	Green	Same
Future Library Investment Programme (FLIP)	Green	Green	Same

Highlight Report: Older Person's Accommodation Programme Phase 2



Reporting Period | June 2021

Description

To provide, and ensure the provision of, a range of accommodation to address the housing (and care) needs of the city's older residents. The Council's Executive on 30th July 2015 approved the Business Case for the Older Persons' Accommodation Programme in order to prepare the city for a 50% increase in the size of the over 75 population. This will:

- Deliver a 10 unit extension and refurbishment of Lincoln Court Independent living scheme
- Build a 29 unit extension to the Extra Care scheme at Marjorie Waite Court, plus provide 4 bungalows on the site
- Carry out community and stakeholder engagement to establish the demand for specialist older person's housing and the issues facility residents of the city in relation to age related housing.
- Complete procurement of a new residential care facility as part of the wider Health and Wellbeing Campus at Burnholme; and
- Encourage the development of additional residential care capacity, extra care and age related housing, supporting older people to continue to live independently in their own home.
- Complete the transfer of Haxby Hall care home to a care provider who will extend and enhance the provision on site.
- Review the Council's Independent Living stock to ensure it meets the needs of existing and new tenants and to seek opportunities to increase its capacity.

Project Status Summaries

Overall status this period (June)				Overall status previous period (May)					
Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
Jun									
May									
Resources Status Explanation			<ul style="list-style-type: none"> • Both the permanent Housing Delivery Manager and the temporary Capital Project manager post within the team are now vacant. The team are working hard to cover all elements of the remaining projects in the programme. • The staffing structures required to create a flexible responsive extra care service at Marjorie Waite Court when the extension work is completed in July, is not yet in place. 						
Tasks & Milestones Status Explanation			Procurement of an extra care development on the Lowfield Green site has been delayed. Alternative delivery options are now being considered.						

Current Status

Marjorie Waite Court Extra Care Scheme

1. Work on the Marjorie Waite Court extension is progressing well. The project is still on schedule to be completed in July.
2. Carpeting and decorating on lower floors is now underway.
3. Furniture for the communal areas is now on order.
4. There are some concerns about delays in the supply chain of materials, it is anticipated that some items may not be delivered until after the anticipated completion date.
5. Discussions about the operation of extra care on the site are progressing, to ensure that residents get the support they need to live well independently.
6. The evaluation of the bids to operate the cafe and community hall is now nearing completion and we expect to announce the preferred bidder next week.
7. The procurement of a contractor to refurbish the existing building has now been launched and this work is due to be carried out in the autumn.
8. Fire safety works have also now been commissioned. This work will also be managed by the programme in parallel with the refurbishment works.

Lincoln Court

1. Minor snagging is continuing to be addressed. Sewell have now produced a schedule of the outstanding works and Sewell Facilities Management are managing the snagging programme.
2. The post project evaluation has now been completed and will be shared with partners and colleagues to feed in to future projects.

Lowfield Green Extra Care Development

1. A proposal for how to develop a viable scheme on the site with independent living accommodation with on site care and support is being developed for consideration by executive.

New Independent Sector Provision

1. Interest in developing older person's accommodation remains high. A number of developers have made contact to discuss projects across the city and to get an insight into the provision and accommodation mix in the city. The team have provided information from our research and supply and demand analysis.
2. Work has begun on site at the Abbeyfields Society York's Regency mews extra care development on Tadcaster Rd. This will provide an additional 25 extra care apartments for residents living with dementia and/ or other care and support needs.
3. Planning applications for extra care accommodation on Bishopthorpe Rd and Cherry Lane are being evaluated by the Council's planning department. These would provide 134 commercial extra care properties in the city.
4. Work is ongoing to ensure that affordable housing contributions are secured from sites to invest in affordable accommodation elsewhere in the city.

Future Outlook

- In the next period the cafe operator at MWC will be announced and work will begin on the set up for their operation.
- Kitchen fit out at MWC will be completed.
- The refurbishment of the communal lounge and dining area will be completed.
- Landscaping and garden works will start on site.

- Decoration of the apartments at MWC will be completed.
- Promotional material for the apartments at MWC will be published including photos and 360 degree imaging will be available to potential tenants.
- Some of the planning applications for independent extra care developments will be considered by planning committee.
- Feasibility work for development of extra care and supported accommodation on Lowfield Green will continue, with proposals prepared for discussion.

Reports To	Executive, CMT, Project Board, DMT
Executive Member	Cllr Carol Runciman, Cllr Helen Douglas
Responsible Director	Tracey Carter - Director Economy, Regeneration and Housing
Dependencies	Burnholme Health & Wellbeing Campus Capital Programme
Papers from other public meetings (e.g. executive, council, scrutiny committee)	<p>Executive July 2015 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8840&Ver=4</p> <p>Executive October 2015 - Grove House and Oakhaven Older Persons' Homes https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8842&Ver=4</p> <p>Executive May 2016 - Delivery of Community Facilities at the Burnholme Health & Wellbeing Campus http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8884&Ver=4</p> <p>Executive July 2016 Demonstrating Progress on the Older Persons Accommodation Programme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9303&Ver=4</p> <p>Executive November 2016 (Willow house OPH) http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9307&Ver=4</p> <p>Executive December 2016 - Older Persons' Accommodation Programme Update / Burnholme Health & Wellbeing Campus: Key Decisions to further progress this development / Lowfield Green Development: Moving forward to deliver a care home, health facility and housing / Haxby Hall Older Persons' Home: A Sustainable Future https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9308&Ver=4</p> <p>Executive Feb 2017 - Sale of Land at Fordlands Road as Part of the Older Persons' Accommodation Programme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9310&Ver=4</p> <p>Executive March 2017 - Oakhaven Extra Care Facility: the sale of land to facilitate the development https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p> <p>Executive March 2017 - Burnholme: the sale of land to facilitate the development of a Care Home; agreement to management</p>

arrangements for the Community & Library facilities; disposal of the Tang Hall Library site

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4>

Executive August 2017 - Investment in New Extra Care Accommodation for Older People at Marjorie Waite Court Following the Closure of Burton Stone Lane Community Centre

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10190&Ver=4>

Executive August 2017 - A Further Phase of the Older Persons' Accommodation Programme Deciding the Future of Woolnough House Older Persons' Home .

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10190&Ver=4>

Executive September 2017 - Demonstrating Delivery of the Older Persons' Accommodation Programme

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10191&Ver=4>

Executive October 2017 - Disposal of Willow House, Walmgate, York

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10192&Ver=4>

Executive December 2017 - A Further Phase of the Older Persons' Accommodation Programme: Deciding the Future of Windsor House Older Persons' Home

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10194&Ver=4>

Executive January 2018 - Securing a Sustainable Future for Haxby Hall Older Persons' Home

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10195&Ver=4>

Executive February 2018 – Disposal of Willow House

<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10196&Ver=4>

Executive March 2018 - Investment at Lincoln Court to Create an Independent Living with Support Facility

<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10189&Ver=4>

Executive April 2018 - Deciding the Future of Morrell House Older Persons Home

<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10197&Ver=4>

Executive July 2018 – Delivering Improved Sports and Active Leisure Facilities at Burnholme

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10470&Ver=4>

Executive September 2018 - Demonstrating Delivery of the Older Persons' Accommodation Programme and Preparing for Further Action

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4>

Executive November 2018 – A Further Phase

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10474&Ver=4>

Executive March 2019 – Investment in the Redevelopment of Lincoln Independent Living Scheme

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11469&Ver=4>

Executive January 2020 – The Transfer and Transformation of Haxby Hall Care Home (by way of long lease) and associated land transactions.

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11115&Ver=4>

Executive March 2020 - Lowfield Green: Responding to Older Persons' Accommodation Needs.

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11117&Ver=4>

Highlight Report: York Central



Reporting Period | June 2021

Description

York Central is a key strategic development site for economic growth and housing delivery for the city. The majority of the land is in the ownership of Network Rail and Homes England. CYC have a role to play in de-risking the site and accelerating delivery with public sector partners. In recent months, the site and the opportunity it presents have been positioned at all levels of Government as a priority site for support to enable delivery of locally-led regeneration and development schemes. The capacity for the site to contribute to the achievement of the local plan housing targets is also a key consideration.

Project Status Summaries

Overall status this period (June)					Overall status previous period (May)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Jun									
May									

Tasks & Milestones Status Explanation	<ul style="list-style-type: none"> The programme is driven by partner organisational delivery imperatives and funding availability. The programme indicates that milestones are achievable but there is very little float/ scope for slippage and the project is complex with many communities of interest. The project remains on target to deliver infrastructure works to funding deadlines and housing/economic benefits to City. City of York Council and WYCA have released additional development funding in 2020. The MHCLG funding awarded to Landowners in 2020. CYC supported scheme off plot infrastructure detailed design and Reserved Matters Planning Approval and IP1 Infrastructure. Delivery by HE/NR currently undertaking Due Diligence and programme update awaited from them. Reimbursement Agreement signed between CYC and HE/NR in 2021 for IP1
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Risk Status Explanation	Risks associated with the project are complex and interdependent. Active risk management is ongoing.
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Issues Status Explanation	<ul style="list-style-type: none"> Planning RMA Application for Phase 1 Infrastructure approved November 2020. Partnership Agreement signed. S106 signed. MHCLG funding awarded to Homes England / Network Rail - Joint Venture. IP1 project on site with enabling works. Pricing submission for IP2 by Contractor November 2020, pricing review completed February 2021 and passed to Landowners. Landowners carrying out due diligence on the project.
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Current Status

- Communication/Update with local residents undertaken.
- Millennium Green works design commenced.

- Unipart and Concrete Works buildings demolished.
- Lighting Works to NRM car park complete.
- Track Lifting Continues.
- Workshop as part of IP2 Handover undertaken with HE/NR Design Team.

Future Outlook

- All required buildings demolished and crushing of materials underway.
- Track lifting and removal continues.
- Ground investigation works for IP2 commenced.
- Millennium Green works underway.

Reports To

York Central governance structures and Executive.

Executive Member

Cllr Keith Aspden

Responsible Director

Neil Ferris - Corporate Director of Place

Dependencies

Local Plan Policy, Economic Strategy, City Transport Policy and external funding bids.

Papers from other public meetings (e.g. executive, council, scrutiny committee)

Executive December 2015 – York Central and Access Project
<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8844&Ver=4>

Executive July 2016 – York Central
<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9303&Ver=4>

Executive November 2016 - Consultation on access options / Third party acquisitions
<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9307&Ver=4>

Executive July 2017: Project and Partnership Update
<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10188&Ver=4>

Executive November 2017 - Preferred Access Route and Preparation for Planning
<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10193&Ver=4>

Executive March 2018 - York Central Access Construction
<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10189&Ver=4>

Executive June 2018 – Masterplan and Partnership Agreement
<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10469&Ver=4>

Decision Session August 2018 – York Central Design Guidelines
<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=875&MID=10847#AI49619>

Executive August 2018
 York Central Update – Western Access
<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10471&Ver=4>

Executive November 2018 – York Central Enterprise Zone investment Case

<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10474&Ver=4>

Executive January 2019

York Central Partnership Legal Agreement

<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10476&Ver=4>

Executive July 2019 - York Central Partnership Update

<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11107&Ver=4>

Executive October 2019 – Update

<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4>

Executive July 2020 – Update

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12295&Ver=4>

Executive April 2021 – York Central & York Station Gateway
Update

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12510&Ver=4>

Highlight Report: Castle Gateway



Reporting Period | June 2021

Description

City of York Council (CYC) is one of the principal land owners in the area around Piccadilly, the Eye of York, St George’s Field and the Foss Basin. This area is being referred to as the Castle Gateway and many parts of the area are underused, semi derelict or of poor quality. Many of the properties are for sale or owned by investors and there is a risk that the area will continue to be blighted or that important sites will be developed in a piecemeal manner. The area is urgently in need of a fresh vision to improve the locality and create a socially and economically sustainable future. As the principal landowner, CYC will be instrumental in delivering a joined-up regeneration of the area which will maximise social and economic benefits for the City.

Project Status Summaries

Overall status this period (June)				Overall status previous period (May)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Jun									
May									

Costs Status Explanation	The Executive approved a further budget of £2.15m to take the project through to the next decision point in Autumn 2021. The Executive have revised the delivery plan in response to COVID-19, but the new actions remain within the scope of the existing budget and the project remains on target to be delivered within that budget. There is still uncertainty as to the impact of COVID-19 on elements of the project affecting the cost of delivery, including the timescales and build costs.
Financial Benefits Status Explanation	A GVA assessment of the proposed masterplan has been undertaken by WYCA. They assess the GVA benefits of the proposals to be £360m for the Leeds City Region. However, realising these benefits is dependent on the successful delivery of the whole masterplan which will require significant investment from the council and other public bodies.
Risk Status Explanation	This is a complex project to deliver an ambitious masterplan, and as such it has significant risks to its delivery. Whilst mitigation and monitoring of risks is being undertaken, the project is likely to remain at risk throughout delivery.
Issues Status Explanation	Issues remain under review

Current Status

Castle Mills – Wates, the construction contractor, and BDP, the council appointed architect novated to Wates, have commenced the RIBA 4 detailed design for the Castle Mills scheme, including the bridge and the riverside park. A decision to proceed to construction with the design will be taken by the Executive in October. BDP have been the council appointed architects on the Castle Gateway Masterplan

since the inception and have developed the designs on the Castle Mills scheme through to securing planning.

St George's Field – As agreed by Executive, a strategic review of city centre access and parking is being undertaken. The scope and methodology of this review was approved by the Executive Member for Transport on the 13th April. Since then, a survey has been published, and engagement workshops hosted, to understand the views of different groups and individuals accessing the city centre. A report will be taken back to Executive in September containing the findings and recommendations from the review.

Castle and Eye of York – The Stage 2 Concept designs continue to be developed based on the Stage 1 Report and additional survey information received. Engagement workshops have taken place through My Future York. The architects for the scheme, BDP, have held officer design workshops, and have also presented initial thoughts to the City of York Council/York Museum Trust/English Heritage Partnership and the Castle Gateway Advisory Group to shape and test ideas. A number of necessary site investigation works continue to understand the site and any potential constraints that may impact the design.

West Yorkshire Transport Fund - Work continues to progress on the funding bid to outline and full business case stages, led by the council's consultants WSP.

Future Outlook

Castle Mills – Wates and BDP will continue to progress the detailed design for the Castle Mills scheme. This design process will include working with internal officers and key stakeholders, and will also include discharging the relevant planning conditions.

St George's Field –Review of city centre access and parking in the city centre is due to conclude with a report to the Executive in September 2021, thus informing a decision on the St George's Field car park in October 2021.

Castle and Eye of York – Stage 2 Concept designs will continue to be developed based on the Stage 1 Report, additional survey information, Public Engagement, and Officer and Stakeholder input. Concept Designs will be costed to assess against the budget. Officer Design Workshops with BDP continue to be held regularly to shape and test ideas. BDP will presented further concept designs to the CYC/YMT/EH Partnership and the Castle Gateway Advisory Group to test ideas and gain reactions. Further public engagement continues with through My Future York.

A number of necessary legal and site investigation works continue to understand the site and any potential constraints that may impact the design.

West Yorkshire Transport Fund – The final outline business case for the WYTF will be submitted on the 1st July 2021. This is to ensure that certainty of securing the funding can be given prior to the Executive committing to the next stage of delivery of the masterplan in October 2021.

Reports To	<p>The Executive sponsor for the Castle Gateway is the Executive Member for Finance and Performance. The Executive have approved a whole series of recommendations over the last three years to advance the project, with delivery of these being the responsibility of the Castle Gateway Working Group. This working group was established in January 2017 and serves as the project board and meets on a monthly basis. It is chaired by the Director for Economy and Place, and the wider interests of the council are represented by the Assistant Directors for Regeneration and Asset Management; Planning and Sustainable Development; and Transport, Highways and the Environment. The group also has Heads of Service for legal, finance and property.</p> <p>The working group is the key interface point with wider stakeholders, with the project manager and Assistant Director for Regeneration and Asset Management chairing the Castle Gateway Advisory Group (which consists of key stakeholders and principal custodians of the city) and the My Castle Gateway public engagement partnership. The interests of the formal partnership with York Museums Trust will also be represented by the same individuals and outcomes and decisions fed back in to the working group.</p> <p>The Castle Gateway project manager has defined expenditure levels under the Council's Contract Procedure Rules. Any decisions that are outside the remit of previous recommendations from the Executive are taken to the appropriate decision making route as set out by the council's governance and decision making framework. Dependent on the nature and scope of the issue this may be an officer decision, Executive Member decision, or require a full Executive decision.</p>
Executive Member	Cllr Nigel Ayre
Responsible Director	Tracey Carter - Director Economy, Regeneration and Housing
Dependencies	Local Plan Policy, City Transport Policy
Papers from other public meetings (e.g. executive, council, scrutiny committee)	<p>Executive October 2015 - York's Southern Gateway http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8842&Ver=4</p> <p>Executive November 2016 - Land Assets on Piccadilly https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9307&Ver=4</p> <p>Executive January 2017 – Update York Castle Gateway https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9309&Ver=4</p>

Executive August 2017 - Proposed Temporary Use of Part of Castle Car Park

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10190&Ver=4>

Executive April 2018 - Castle Gateway Masterplan

<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10197&Ver=4>

Executive October 2018 - Proposed Temporary Uses of Part of Castle Car Park

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10473&Ver=4>

Executive October 2019 – Update

<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4>

Executive January 2020 –Phase One Delivery Strategy

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11115&Ver=4>

Executive October 2020 – Update and Business Case Review

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12297&Ver=4>

Highlight Report: Local Plan



Reporting Period | June 2021

Description

The 'Local Plan' is a citywide plan which sets the overall planning vision and the spatial land use strategy for the city. It provides a portfolio of both housing and employments sites for at least a 15 year period and will set the Green Belt boundaries for York. In addition it incorporates both policies and approaches to set the context for development management decisions. Effectively, it sets out the opportunities and policies on what will or will not be permitted and where, including new homes and businesses.

The Local Plan must be accompanied by an infrastructure delivery plan setting out the Council's approach to strategic infrastructure and its funding. All housing and employments sites included must be viable and deliverable this is directly linked to future approaches to planning gain i.e. CiL and S106.

In response to both the Council resolution in autumn 2014, and the changed national and local context, officers have initiated or a series of work streams to inform the next stages of plan production. This relates to housing need, economic growth and the related need for employment land, and detailed site assessments.

The production of the plan has to be in accordance with statute and national guidance. This includes a legal requirement to work with neighbouring authorities. It also means that the plan must be subject to Sustainability and Environmental Assessments. It will also ultimately be subject to an independent examination by a government inspector.

Project Status Summaries

Overall status this period (June)				Overall status previous period (May)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Jun									
May									

Scope Status Explanation	Take the Local Plan through examination in public (EIP) and to adoption as statutory development plan for York. This includes completion of additional work requested by the Inspectors or required to inform the Examination as well as public consultation, when required.
Costs Status Explanation	Cost associated with EIP, modifications consultation and adoption. Staffing costs to ensure timely delivery and adequately resourced EIP as well as consultancy support. Additional information requested by Inspectors can incur additional costs.
Resources Status Explanation	The Forward Planning Team has reduced in size following the loss of members of staff. Resourcing needs to be sufficient to ensure the timely completion of work for submission to the Inspectors and to enable preparation for phase 2 hearing matters in detail. Additional funding has been awarded in the short term to help fast-track evidence base and support for consultation. Consultant services have also been procured to support the preparation for next phases.

Tasks & Milestones Status Explanation	<ul style="list-style-type: none"> Proposed Modifications and evidence base consultation to commence for 6 weeks on 25 May 2021. This is a focussed consultation on the proposed modifications to the Local Plan and the revised supporting evidence base. Further hearing sessions will follow to discuss matters; the timetable and matters for discussion will be set by the Planning Inspectors. Next sessions likely autumn 2021.
Risk Status Explanation	Risks associated with examination of Local Plan by Planning Inspectorate. Delay to examination process as a result of resourcing.
<p>Current Status</p> <p>Key milestones achieved for emerging plan:</p> <ul style="list-style-type: none"> Submission May 2018 Proposed Modifications Consultation June 2019 Phase 1 Hearing sessions December 2019 Completion of a schedule of further work resulting from Phase 1 hearing sessions throughout 2020 Completion and submission of further request for Housing Needs Update in October 2020 Submission of clarified Green Belt Technical Paper and Annexes in accordance with agreed timetable between January - April 2021 <p>Following completion of the agreed timetable for the completion of the Green Belt Topic Paper Addendum, the appointed Inspectors confirmed the Council should proceed with a citywide consultation on the proposed additional modifications to the local plan and the updated evidence submitted since Phase 1 hearings sessions in December 2019.</p> <p>The Council commenced consultation on 25 May for a period of 6 weeks until 7 July 2021. Further information on the consultation can be found on the dedicated webpage: http://www.york.gov.uk/LocalPlanConsultation.</p> <p>More information on the Local Plan EiP progress is available to view at: www.york.gov.uk/localplanexamination</p>	
<p>Future Outlook</p> <ul style="list-style-type: none"> Consultation will be ongoing until 7 July 2021. During this time and subsequently, officers will be processing the responses and summarising into a Regulation 22 consultation statement to be published in due course. 	
Reports To	Executive, Local Plan Working Group
Executive Member	Cllr Keith Aspden, Cllr Nigel Ayre, Cllr Andrew Waller
Responsible Director	Neil Ferris - Corporate Director of Place
Dependencies	Deliverability of York Central

Papers from other public meetings (e.g. executive, council, scrutiny committee)

Executive July 2015

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8840&Ver=4>

Executive June 2016

City of York Local Plan – Preferred Sites Consultation

<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9191&Ver=4>

Executive December 2016 – Update on Preferred Sites Consultation and Next Steps

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9308&Ver=4>

Executive January 2017 - Update on Local plan

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9309&Ver=4>

Executive July 2017

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10188&Ver=4>

Executive January 2018 - Update

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10195&Ver=4>

Executive May 2018

City of York Local Plan – Submission

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10198&Ver=4>

Executive September 2018

Supplementary Planning Documents to support the emerging York Local Plan

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4>

Executive March 2019 - Update

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10479&Ver=4>

Local Plan Working Group October 2020 – Update

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=128&MId=12429&Ver=4>

Local Plan Working Group, March 2021 – Update

<https://democracy.york.gov.uk/ieListDocuments.aspx?MId=12777>

Highlight Report: The Guildhall



Reporting Period June 2021

Description

City of York Council vacated the Guildhall in April 2013, moving to West Offices as part of the Admin Accommodation programme, in order to make approx £1m pa savings. An evaluation of potential future uses had already been undertaken, and following further feasibility work and review a decision on the Future of the complex was taken by Executive in October 2015. Approval was granted for detailed project development work to secure the future of the Guildhall as a serviced office venue; with virtual office and business club facilities, maximising the benefits of the different spaces within the complex, its heritage appeal, and also ensuring ongoing council use and public access in a mixed use development.

Project Status Summaries

Overall status this period (June)				Overall status previous period (May)					
Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
Jun									
May									

Costs Status Explanation	Further archaeological remains have been discovered in the basement of the retained section of the annexe. This has resulted in 5 weeks excavation, up to 2 weeks may affect the critical path of the project. The contractor's flexibility has greatly reduced the full impact.
Resources Status Explanation	Site is currently advancing as planned however we may face delay in the future as the contractor is reporting that their supply chain is becoming fragile due to Covid 19 causing staffing, material supply difficulties and forced closures specifically for the loss of key staff due to living with at risk family members and for allowing for social distancing for finishing trades.
Financial Benefits Status Explanation	The business case for delivery was agreed by Executive in February 2019 - where the project costs and the financial benefits were approved by Executive in parallel with the final project costs.
Tasks & Milestones Status Explanation	<ul style="list-style-type: none"> The glazed arcade design to the slype space has received listed building consent, and the concrete raft foundation has been completed we expect steel work to arrive in early May. The general internal refurbishment is progressing well and the new entrance from the main hall to the glazed arcade has been formed. The glazed arcade has now been completed.
Risk Status Explanation	The contractor advises difficulty in sourcing materials may arise in the future.
Issues Status Explanation	Due to the non engagement of public house owners a redesign has enabled the construction without accessing the pubs beer garden or carpark as originally planned.

Current Status

Statutory Consents / Approvals

- Executive approval February 2019 to advance to the construction stage.
- Planning and LBC approvals granted 16 Feb 2017.
- Executive approval for scheme delivery 16 Mar 2017.
- Full Council approval of budget requirement 30 Mar 2017.
- Grant Agreement letter signed with WYCA 7 Apr 2017 securing £2.347m of LGF funding from LCR LEP to support project delivery.

Project Progress

- Construction commenced on the 16th of September 2019.
- All piling completed and the ground beams to the north range are under construction.
- The re-roofing of the main hall and the south range are completed.
- External stonework repairs 90% complete.
- The North Range steelwork is completed and the concrete precast floors have been installed giving a good feel of how the restaurant and riverside terraces will look when completed.
- Council Chamber re-roofing completed.
- The glazed arcade roof is also completed.

Future Outlook

- The North Range new build roof structure is completed and the covering has commenced and masonry is well advanced.
- Internal making good after mechanical and electrical first fixing is well advanced with decoration to start shortly.

Reports To	The Guildhall board reports in to Economy and Place DMT and PM updates exec member and Exec when required for updates and approvals.
Executive Member	Cllr Nigel Ayre
Responsible Director	Tracey Carter - Director Economy, Regeneration and Housing
Dependencies	Local plan
Papers from other public meetings (e.g. executive, council, scrutiny committee)	Executive October 2015 - The Future of York's Guildhall & Riverside http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8842&Ver=4 Scrutiny – 13 June 2016 http://modgov.york.gov.uk/ieListDocuments.aspx?CId=144&MId=9420&Ver=4 Exec July 2016 - Detailed Designs & Business Case http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9303&Ver=4 Executive March 2017 – The Development of the Guildhall Complex

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4>

Executive May 2018: The Development of the Guildhall Complex

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10198&Ver=4>

Executive February 2019: Redevelopment Tender Evaluation &
Project Business Plan Appraisal

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11007&Ver=4>

Highlight Report: Community Stadium



Reporting Period | June 2021

Description

The Community Stadium project will deliver a new football and rugby stadium for professional sport and community sport and leisure facilities for the city of York. The project also includes a new athletics facility for use by York Athletic Club as well as many community uses and work with community partners.

The core project objectives are to provide a new Community Stadium within a new leisure facility complex on the grounds of the existing Huntington Stadium / Waterworld swimming pool.

This project represents an opportunity to create one of the country's most far reaching community stadium complexes.

Project Status Summaries

Overall status this period (June)				Overall status previous period (May)					
Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
Jun	Green	Green	Orange	Green	Green	Green	Red	Orange	
May	Green	Green	Orange	Green	Green	Green	Red	Orange	

Costs Status Explanation

- Adoption and design issues with the site road and drainage could lead to delay and increased cost. Outcome of any claim for time and delay could result in additional cost.
- Covid-19 delays and restrictions may increase costs of facility depending upon the length of time restrictions are in place.

Tasks & Milestones Status Explanation

- Build completion and subsequent handover happened December 2020. This is due to a number of build factors as well as the impact of covid and the extent of any claims and damages is still to be fully determined.
- Highways and drainage are the final elements due for completion during 2021. These elements do not impact on the operation and opening of the site.
- Tenant move ins are now ongoing from January 2021 to end of 2021.
- Sports clubs moved in January 2021.
- All operation is subject to covid regulations.

Risk Status Explanation

Covid-19 restrictions are affecting site and continue to affect revenue and operation of the site as well as tenant move ins and fit outs.

Issues Status Explanation

- Issue of the highways and drainage works is significant but is now being progressed to completion.
- Covid-19 restrictions are affecting all sites and potential for further disruption depending upon length of time restrictions are in place. This is a current issue affecting site but has further risk implications as captured in the risk log.

Current Status

In the last six months of the project, progress has been made as follows:

- Confirmation of full delay and claims is awaited from GLL.
- Sponsorship and naming rights contract complete and approved. Signage complete and in place.
- Cinema complete and open as of December 2019.
- Starbucks restaurant complete and open as of December 2019.
- Bowling and golf open as of August 2020.
- Building control sign off and certification of all buildings September 2020.
- PC achieved December 2020 in line with the above works.
- Full Site opened to the public December 21 2020.
- Site reopened 12 April 2021.
- NHS outpatients units opened April 2021.
- Little Gym lease finalised and unit opened April 2021.
- York Against Cancer unit complete and open May 2021.
- Library facility complete and open June 2021.
- NHS training department open and fully functioning April 2021.
- YCK offices and club shop complete and fully opened April 2021.
- YCFC offices and club shop almost complete and will open as football season gears up June/ July 2021.
- External graphics complete May 2021.

Hand over completed December 2020 with opening to the public of the leisure estate on the 21 December 2020. Stadium opened in January 2021 with games being held for both clubs in February and March 2021. NHS outpatient's first unit opened March 2021 to the public. Little Gym open April 2021. Further NHS operations to open from April onwards. NHS training department open and fully operational April 2021. YAC shop fitted and open May 2021. YCK offices and club shop open April 2021. YCFC offices and club shop almost complete and will open June/ July 2021 in readiness for the new season. Explore Library complete and open June 2021.

Future Outlook

The next steps for the project are as follows:

- Drainage and highways snagging works to complete by Autumn 2021.
- Stage 3 road safety audit work to complete during 2021.
- Stage 4 audit work to complete in c18 months.
- Snagging and additional landscaping works for all stadium and leisure areas to complete for formal sign off by end of Summer 2021.
- Confirmation of tenants for the commercial unit by end of 2021.
- Lantern tenant now signed with additional tenant also now progressing.
- Commercial and community tenants fit out July 2019 to end of 2021. Some of these contain significant pieces of work.
- Stadium, Leisure and Hub Tenant fit out expected from January 2021 onwards dependent upon covid regulations in place at that time.
- Commercial site additional tenants both restaurant and leisure to follow in 2021/22 due to covid.
- Contract completion and financial closedown is expected to occur during 2021 following resolution of all claims and damages issues.

- Claims and damages resolution is expected to occur during 2021.

Covid impact remains on the opening and operation of the facilities. Reopened 12 April 2021 with current restrictions in place. Ongoing revenue implications of partial closure whilst having to still staff and operate the facility.

Reports To	Project team report to the Deputy Chief Executive & Director of Customer & Corporate Services and prepares reports to the project Board. The project Board Chair updates Exec and Full Council when needed. Subject to Audit and Governance scrutiny.
Executive Member	Cllr Nigel Ayre
Responsible Director	Pauline Stuchfield - Director Customer and Communities
Dependencies	Yearsley review. The continued operation of Yearsley is Potentially linked to the DBOM contract proposed.
Papers from other public meetings (e.g. executive, council, scrutiny committee)	<p>Full Council March 2016 http://modgov.york.gov.uk/ieListDocuments.aspx?CId=331&MId=8836&Ver=4</p> <p>Executive December 2016 – Update report http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9308&Ver=4</p> <p>Executive March 2017 http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p> <p>Executive July 2017 - Community Stadium & Leisure Facilities Report http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10406&Ver=4</p> <p>Executive October 2017 - Project Report http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10192&Ver=4</p> <p>Executive September 2018 - Project Update http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4</p> <p>Executive December 2020 – New Stadium Leisure Complex Commercial Proposal on Restaurant Units https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12428&Ver=4</p>

Highlight Report: Parking Review - Parking back office system implementation project



Reporting Period | June 2021

Description

This project is to research, procure and implement a new parking back office system to replace the current system that is now out of date. In turn this new system will help to bring around a change in how parking is managed and how our customers interact with us by taking forward a customer self service system, such as the purchasing of parking permits and dealing with PCNs (Penalty Charge Notices).

Historically there have been a number of issues relating to the delivery of the Parking Services back office system due to issues with the supplier. Motivation for this approach is also brought about by the fact that more than 25% of footfall in the customer centre is for parking related matters. This has been attributed to complex policy, under performing IT systems and associated processes and lack of available on-line services for customers. There is an opportunity to resolve a number of issues with this change project with the delivery of an ICT back office system to deliver this change and as the catalyst to support the development of a new parking strategy and technological roadmap for the next 10+ years in line with the Local Plan and Local Transport Plan 4.

As part of this project the Council ICT team are looking into how this system could interface with existing CYC systems, such as FMS and CRM but looking forward, how these systems can interface with other systems such as parking machines and the wider Smart City work the Council is taking forward (STEP).

As we progress through UAT there are more and more issues and bugs that need to be fixed with the system before further testing and development work can proceed. As a result it is looking unlikely this will be delivered in May and may be looking at a date later this July.

Project Status Summaries

Overall status this period (June)				Overall status previous period (May)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Jun	Green	Orange	Orange	Green	Green	Green	Orange	Orange	Green
May	Green	Orange	Orange	Orange	Green	Green	Orange	Orange	Green

Quality Status Explanation
 The first UAT stage has raised a number of questions which are being worked through with WSP however we are having to compromise on parts of the system e.g. allocated work flows to Business Support members of staff, which the manager will need to do manually rather than be automated.

Costs Status Explanation
 Changes to some of the configuration of the new system will likely be required, that may attract further costs due to an increasing number of issues staff are picking up on through UAT with WSP and requiring either a WSP work around or what we are increasingly finding - changing the processes and working practices to suit of the system is configured.

Tasks & Milestones Status Explanation	<p>The board, with support from the ICT board has said the system must be delivered by the 15th September 2021. There seems to be no reason not to meet this date so there is a high level of confidence that this date will be met.</p>
Risk Status Explanation	<ul style="list-style-type: none"> • A key member of the team will be returning to their CSR role in June and there is a risk that their replacement may take a while to get up to speed on the new parking system in such a way that they are confident enough to train the remaining CSR's, carry out testing and provide training guides. • TSL are planning to re-build Taranto from scratch to ensure it meets all legal accessibility requirements but also be mobile responsive. At the earliest this would be ready for UAT in June 2022 with a view to go live in September 2022. TSL have said they don't foresee any costs associated with this but cannot be 100% certain at this stage therefore there is a risk that CYC may have to put more money towards this to ensure we have a compliant system.
<p>Current Status</p> <p>Key Progress From May</p> <ul style="list-style-type: none"> • Following the news that we would lose the CSR trainer for the project a member of staff was appointed on 20th May. They will complete a handover in early June and start to test the system soon after. • All the teams annual leave was plotted against the project plan which gave the outcome of the end of August to train all of the staff who will be using Taranto. • The 15th September was signed off as the go live date with no extension. • The issue with Civica remains and they cannot give CYC a date for a fix. This will impact the customer if they want to purchase more than 1 virtual visitor voucher in one transaction. • Bottoming out the changes to customer journeys now that SSO is no longer used. • Received confirmation from the supplier that there will be no additional costs for the new build of Taranto in 2022 to address the legal accessibility issues. • Continuation of working through back office process testing. • New project plan created based on refined dates and staff. • Sign off on the disproportionate burden of proof document which highlights the accessibility issues we have come across along with a roadmap for fixes. • All UAT documents created ready for phase 2 in June and the system to be purged of old test data. 	
<p>Future Outlook</p>	
<p>Key Progress For June</p> <ul style="list-style-type: none"> • New CSR trainer will be fully brought on board. • Remaining CEO S10 handhelds will be enrolled with Taranto. • Continuation of Pay Point barcode creation and testing is taking place. • Supplier will be delivering the new build of Taranto including the fixes to the red development items and key accessibility issues. • UAT round 2 will take place across the full month of June and into early July covering every aspect of permit processing. • Final coms plan will be presented with key dates. 	

- A copy for 'It's coming campaign' will be created as will the copy for the website to help customers understand the changes to parking permits.
- The template used to update all parking permit pages on the CYC website will be signed off.

Reports To	This project is steered by the Parking working group and reports to the Transport board.
Executive Member	Cllr Andy D'Agorne
Responsible Director	James Gilchrist - Director Environment, Transport and Planning
Dependencies	None
Papers from other public meetings (e.g. executive, council, scrutiny committee)	<p>Executive February 2016: Parking Review https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=8846&Ver=4</p> <p>Executive November 2019: Parking Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=11112&Ver=4</p>

Highlight Report: Outer Ring Road



Reporting Period | June 2021

Description

This project combines the previously separate schemes - YORR roundabout upgrades & YORR dualling (phase 1). This project has already delivered an upgrade of the Wetherby Road roundabout in 2018/19 to the new standard 3 lane approaches and 2 lane exits on the A1237. This project will continue by upgrading the stretch of the A1237 to dual carriageway standard between the A19 junction and Little Hopgrove junction, including the upgrade of the 5 roundabouts on this stretch to the standard already set by the Wetherby Road upgrade. This project will increase the capacity of the ring road, particularly of the roundabouts being upgraded, to reduce orbital and radial journey times. The A1237 roundabout at Great North Way will also be improved as part of this project (although this lies outside the stretch which is to be dualled).

Project Status Summaries

Overall status this period (June)				Overall status previous period (May)					
Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
June									
May									

Tasks & Milestones Status Explanation | There has been some slippage on the programme, the main milestone being submission of a planning application. This is now planned for July 2021. The critical milestones are to get planning approval and complete CPO documentation by early 2022.

Risk Status Explanation | Risk are being monitored.

Issues Status Explanation | Landowners are not content about the level of improvements proposed for frontage to their site. They are canvassing support to have their case heard.

Current Status

1. The evaluation of the consultation process with potential scheme revisions has been presented to senior Executive Members.
2. Negotiations to purchase land by private agreement continues to be undertaken.
3. A number of Environmental Statement chapters have been drafted.
4. Detailed design work on the highways and structures is in progress.
5. Survey work to establish the location of Yorkshire Water's trunk main has been undertaken.
6. Surveys for Bats have been completed.

Future Outlook

1. Drafting a report to Executive for the proposed scheme to be submitted to planning.
2. Setting up internal technical approval procedures for the detailed design of the scheme.
3. Continue to attempt to acquire land by private agreement.

	<p>4. Preparation for the Compulsory Purchase Order procedures.</p> <p>5. Further Environmental Statement chapters to be drafted.</p> <p>6. A liaison meeting with the Environment Agency about drainage is planned.</p>
Reports To	Project reports into the Transport board, Project Board and Lead Members Board
Executive Member	Cllr Andy D'Agorne
Responsible Director	James Gilchrist - Director Environment, Transport and Planning
Dependencies	LTP4, Local plan
Papers from other public meetings (e.g. executive, council, scrutiny committee)	<p>Executive W Yorkshire Transport Fund – 24 Nov 16 http://democracy.york.gov.uk/documents/s110381/WYTF%20Exec%20Nov%202016%20v5.pdf</p> <p>Executive July 2017 - Proposed York Outer Ring Road Improvements / Approach to Deliver https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10188&Ver=4</p> <p>Executive December 2018 - A1237 Outer Ring Road – Dualling Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10475&Ver=4</p> <p>Executive September 2019 - Improvements Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11109&Ver=4</p> <p>Executive February 2020 – Dualling from A19 Rawcliffe to A64 Hopgrove https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11116&Ver=4</p> <p>Executive June 2020 – Phase 1 Dualling - Procurement Strategy, Approach to Public Engagement and Landscaping https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12293&Ver=4</p> <p>Executive March 2021 - Phase 1 Dualling - Resolution in principle to promote a Compulsory Purchase Order and associated Side Roads Order https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12509&Ver=4</p>

Highlight Report: Housing ICT Programme



Reporting Period June 2021

Description

The Housing ICT Programme is a major ICT enabled business transformation and culture change programme which will deliver a new operating model and systems for the Housing and Building Services teams within the Housing Services Department. Procurement of a new ICT solution will enable customer centric, holistic services to be delivered with first point of contact resolution at a place, time and manner that suits the customer.

Project Status Summaries

Overall status this period (June)					Overall status previous period (May)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Jun									
May									

Current Status

Overall configuration work is progressing to the planned timescales set in November 2020 and the adjustment to working in a more focussed module by module way has enabled better management of work.

The re-contracting with Capita has now been concluded. The programme has been reset and Go Live scheduled for November 2021.

Future Outlook

- Continue configuration /data loads / migration / interface / testing / activity
- Continue implementation of mobile working
- Data cut 3, issues logged and resolved, approach reviewed
- Continued development and updating of all programme dashboards
- Continued issue resolution to inform system build.

Reports To

Programme reports to the Housing ICT Programme Board. This group is chaired by the Assistant Director of Housing with key representatives from the HHASC senior management team. The Programme Manager attends the monthly HHASC Senior Management Team (SMT) and both Housing and Building Services department team meetings to update on the programme.

Executive Member

Cllr. Denise Craghill

Responsible Director

Tracey Carter - Director Economy, Regeneration and Housing

Dependencies	Digital Services Programme – for delivery of other inter-dependent projects and technical resources
Papers from other public meetings (e.g. executive, council, scrutiny committee)	N/A

Highlight Report: Housing Delivery Programme



Reporting Period June 2021

Description

The accelerated delivery of mixed tenure housing across multiple sites in the city

Project Status Summaries

Overall status this period (June)				Overall status previous period (May)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Jun									
May									

Costs Status Explanation

- The Lowfield scheme remains within the budget approved by Executive.
- The budget for delivering the Burnholme and Duncombe Barracks schemes was approved by Executive in October 2020. - Detail Design work is being undertaken with staged cost checks in place prior to tender - however construction cost inflation, especially in relation to the timber frame elements is now of concern.
- The development of the business case for the Ordnance Lane scheme is progressing.

Resources Status Explanation

- Each project has a dedicated PM.
- A team of external professional advisers is in place to support project delivery including: programme management / cost management and the full architectural / engineering design team.
- As the Duncombe / Burnholme schemes approach delivery and as further schemes are being developed the resource within the team must be reviewed as part of the housing re-structure to ensure the council's delivery capability remains strong.

Financial Benefits Status Explanation

Financial modelling has been undertaken to inform the delivery programme. Risks remain around build costs for the remainder of the programme as well as sales receipts from open market and shared ownership homes. The impact of the Covid pandemic on the Housing Market is being reviewed with the appointed sales agents.

Non Financial Benefits Status Explanation

The commitment to deliver added social value through the Housing Delivery Programme has been demonstrated through the engagement work to date. This needs to be embedded into all future design and construction work and the sales and lettings process. Plans to monitor this following completion are being developed - and the resource necessary to ensure effective monitoring will also be reviewed.

Tasks & Milestones Status Explanation

- Construction works continue at Lowfield Green - the completion of the section 2 market sales / social rented properties was delayed, within the overall construction programme - but the section is now completed.
- Executive approvals are now in place to progress with delivering the Duncombe Barracks and Burnholme schemes.
- Planning Permission has been achieved on the Duncombe Barracks and Burnholme schemes and the procurement timetable is confirmed.
- The Master Programme is being reviewed with respect to the future programme to reflect the revised timescales.

Risk Status Explanation	Detailed risk register has been formulated to identify all key risks, assign responsibilities and determine potential mitigation measures. Construction cost inflation is now a concern at this time.
Issues Status Explanation	Issues are being managed in accordance with identified risk mitigation measures - resident concerns about construction activity remain difficult to resolve to satisfaction.

Current Status

Lowfield

- The handover of completed properties in section 2 has continued and further sales have been completed.
- The extended Stamp Duty holiday should see all section 2 properties benefiting.
- Construction work continues on further sections although there is some delay to completion dates on future sections with a number of factors including Covid contributing.
- Sales reservations on the next phase of properties including the apartment block continue to be strong with the key worker priority on shared ownership properties.
- The self build plots are also ready for progressing into the build phase.

Duncombe Barracks

- Planning approval was granted following the Planning Committee on 30 March.
- The Detail design work (RIBA stage 4) is now complete with final checks and co-ordination being undertaken to manage cost pressures prior to the procurement process.
- The procurement strategy and programme is in place.

Burnholme

- Planning committee resolved to grant approval for the scheme at Planning Committee on 21 April.
- The Detail design work (RIBA stage 4) is now complete with final checks and co-ordination being undertaken to manage cost pressures prior to the procurement process.
- The procurement strategy and programme is in place.

Ordnance Lane

- A design and cost review is being undertaken prior to finalising the scheme for planning submission.
- The project business case is being reviewed in parallel to make the case for grant funding support.
- A submission has been made to ONE Public Estate (BLRF) for enabling grant.

Willow House

- Feasibility work is underway in accordance with Exec approval.

York Central

- Feasibility work is underway in accordance with Exec approval.

Future Outlook

- Completions on all Lowfields section 2 Market Sales.
- Lowfields Self Build Plots begin construction.
- Duncombe / Burnhome schemes begin procurement.

Reports To

Project team consisting of officers at the council who will advise on specialisms such as legal, housing, finance, and procurement. This project team feeds into the Housing Delivery Programme Board, which consists of senior officers and managers. The board guides decisions shaping the programme, setting objectives, scope, and timelines for projects. The board reports into the HCA as part of the partnership arrangement as well as One Public Estate. When milestones are met the programme will report into 'Capital and Asset Board' and 'Health, Housing and Adult Social Care' and 'Employment and Place' Management Teams for co-ordination and major project issues. Decisions taken by the Council Management Team followed by Executive.

Executive Member

Cllr. Denise Craghill

Responsible Director

Tracey Carter - Director Economy, Regeneration and Housing

Dependencies

None

Papers from other public meetings (e.g. executive, council, scrutiny committee)

March 2017 Executive Meeting

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=9311&Ver=4>

December 2017 Executive Meeting

- Delivering Health and Wellbeing facilities for York
- Establishing a Delivery Model and the Scope of the Programme
- Delivering the Lowfield Scheme

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10194&Ver=4>

July 2018 Executive Meeting - Proposals

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10470&Ver=4>

October 2018 Executive Meeting - Duncombe Barracks, Burton Stone Lane

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10473&Ver=4>

January 2019 Executive Meeting- Building More Homes for York – removal of the HRA borrowing cap

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10476&Ver=4>

September 2019 Executive Meeting - Housing Delivery Programme Update

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11109&Ver=4>

October 2020 Executive Meeting – Phase 2 of the Housing
Delivery Programme

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12298>

Highlight Report: Provision of School Places



Reporting Period | June 2021

Description

The need to provide sufficient school places for current and future residents is a key statutory duty of CYC and will build an educational infrastructure for the city by forecasting likely demand and supply of school places over the medium term (until 2022/23).

The aims of this project are to identify where and when additional school places will be required, and work with central government and the school community to provide places in good or outstanding schools.

CYC is provided with some 'Basic Need' funding from central government for this purpose and will need to ensure that this and other sources of funding are used to best effect in those areas of greatest need, and to ensure that all educational provision is sustainable in the longer term, working with the school community.

The project represents a significant priority for City of York Council in delivering educational opportunities for residents.

Project Status Summaries

Overall status this period (June)				Overall status previous period (May)					
Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
Jun									
May									

Costs Status Explanation Future Basic Need funding is likely to be very limited and housing developer contributions may not meet the expected requirements for educational infrastructure across all sites. This is being addressed through the Local Plan required infrastructure process, but these requirements exceed any current capital for the costs.

Current Status

Capacity

- The decision surrounding the published admission number of a school in the west of the city has now been fed back to them and will be consulted on as part of the 2023/24 admission consultation.
- Work has begun this period to explore options to address surplus places in the north of the city.
- In response to advice from the SCAP team, net capacities have been further updated this period.

Communication

- There has been continued communication with developers of some proposed and forthcoming housing sites and with those officers overseeing the draft Local

Plan and future infrastructure plan for the city, as well as with the impacted MATs and schools.

- Communication is also ongoing to discuss solutions to address the pressures around secondary school place requirements in the south east of the city.
- Communication continues around plans to increase secondary school places in the west of the city. Further discussions have taken place with affected MATs this period, to discuss potential solutions.
- Discussions with colleagues in Planning and with the developer have now been finalised and an agreement reached to make a development in the west of the city viable.
- Communication has taken place with academies in the west of the city to discuss recent admissions allocation data, an analysis of the data for their school and what this means for the future.

Data Modelling

- Forecasts continue to be updated this period in preparation for SCAP.
- SCAP training has been attended this period.

Forecasting

- Forecasts continue to be utilised and adapted to inform decisions across the city.

Policy

- Although outside the scope of this project, work has continued this period to explore the introduction of a SEND pupil yield.
- The project risks were reviewed during this period.

Future Outlook

The main focus of this period:

Capacity

- Continue work to explore the viability of changes to published admission numbers to reduce surplus places in the north of the city in preparation for the 2023/24 admission consultation.
- Work is required to explore a potential reduction in PAN in the east of the city.

Communication

- Continued engagement with local schools and academy trusts to gather their views and identify any potential plans about how they could assist in providing for future need.
- Continue to liaise regarding the proposal to address secondary school place requirements in the Secondary Planning Area - South East York.
- Continue to move forward proposals to address the secondary school place requirements in the Secondary Planning Area - West York.

Forecasting

- Continue to monitor school in-year admission requests to explore any changes seen in net migration as a result of the global pandemic.
- Continue analysis of secondary and primary forecasts in preparation for SCAP.

Data Modelling

- Continue to update forecasts in preparation for SCAP 2021.

Policy

- Continue to work with colleagues in other departments to update the Viability Assessment to determine the impact of alternative pupil yields.
- Continue work on the proposal for a SEND pupil yield contribution.

Reports To	Project is overseen by Children, Education and Communities Directorate Management Team and Executive Member for Children and Young People as necessary.
Executive Member	Cllr Ian Cuthbertson
Responsible Director	Amanda Hatton - Corporate Director of People
Dependencies	Local Plan Policy, Economic Strategy, City Transport Policy
Papers from other public meetings (e.g. executive, council, scrutiny committee)	<p>Executive February 2018</p> <p>Admission arrangement for the 2019/20 school year https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10196&Ver=4</p> <p>Executive July 2019 - The Provision of School Places and Allocation of School Capital Budgets 2019-2023 to Address Secondary Place Pressures https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=11107&Ver=4</p> <p>Executive October 2019</p> <p>Archbishop Holgate's School - Expansion 2020-21 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=11111&Ver=4</p> <p>Executive May 2020 - Fulford School Remodelling Phase 1 & Access Improvements by Highways https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=12288&Ver=4</p>

Highlight Report: City Centre Access Project



Reporting Period | June 2021

Description

Project involves the feasibility and design of static and automated measures to be implemented into the area around Spurriergate, Coney Street, Parliament Street and York Racecourse to provide public protection from potential vehicle attack.

The proposals follow firm Police and Counter Terror Unit advice to implement measures to protect areas of high footfall.

The automated measures will retain vehicle access outside the footstreets hours and allow emergency and other urgent access during footstreets hours through a system of control by CYC.

Project Status Summaries

Overall status this period (June)				Overall status previous period (May)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Jun									
May									

Scope Status Explanation

- Temporary covid-19 transport recovery measures have changed the city centre footstreet operation affecting priorities for delivery of this project.
- Phase one/Phase three currently under review with a permanent TRO change to be advertised.
- Design of phase 3 measures to be taken forward.
- Phase 1 measures may not be progressed other than at Parliament Street and Spurriergate.

Costs Status Explanation

- Funding for the permanent phase 1 measures was approved at the February 2020 Executive meeting but the impact of COVID-19 may increase costs due to on-going market uncertainty and consequent delays.
- Changing the scope of the project increases survey and design costs by effectively bringing forward the phase 3 project.
- Capital costs of phase one and phase three are similar, delivering both would significantly increase costs.

Resources Status Explanation

Current lack of CYC engineering support risks progress/increases support costs.

Tasks & Milestones Status Explanation

- Work ongoing to refine programme plan - numerous uncertainties relating to the continuing impact of COVID-19 and the scope of the project.
- Bringing forward the design of the phase 3 measures whilst the permanent footstreets restrictions are finalised saves some time however implementation of hostile vehicle mitigation measures will be delayed to 2022.

Risk Status Explanation

Risks associated with successful and timely implementation.

Issues Status Explanation	<ul style="list-style-type: none"> Phase one / phase three currently under review. Phase two - Minster area to be clarified.
Current Status <ul style="list-style-type: none"> The temporary expansion of the city centre footstreets (that have barriers installed) has been extended until September 2021 and a permanent change to the access arrangements will be advertised/consulted on as a separate project. The extension to the core area coincides with the phase 3 area of the CCA project. Executive approval has been given to bring forward the design of the HVM measures for the phase 3 area of the project, to reduce delays to implementation should the TRO changes be made permanent. The tender for the design work closed on 8 April and work to engage a consultant is underway. 	
Future Outlook <p>Consultant will be formally appointed and start preliminary design for the Phase 3 area.</p>	
Reports To	<p>Programme reports to the Transport Board and is advised by the York Counter Terrorism Working Group. There is a CYC internal working group working on the detail. This group is chaired by the Assistant Director for Transport, Highways and Environment.</p>
Executive Member	<p>Cllr Andy D'Agorne</p>
Responsible Director	<p>James Gilchrist - Director Environment, Transport and Planning</p>
Dependencies	<p>None</p>
Papers from other public meetings (e.g. executive, council, scrutiny committee)	<p>Executive February 2018: City Transport Access Measures http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10196&Ver=4</p> <p>Executive September 2018: City Centre Access Update and Priority 1 Proposals http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4</p> <p>Executive August 2019: City Centre Access Experimental Traffic Order Conclusion and Phase 1 Proposals http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11108&Ver=4</p> <p>Executive February 2020: Phase 1 Proposals (Update) https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11116&Ver=4</p>

Highlight Report: Flood risk - York 5 year plan



Reporting Period June 2021

Description

CYC are working closely with the Environment Agency to deliver a range of localised improvements to the cities flood defences, this work – the York Five Year Plan – has been developed following the floods and is supported by Government investment. In addition to this we are working with the EA on a catchment scale study to identify opportunities for wider interventions across the River Ouse catchment to further reduce future flood risks into the long term.

Project Status Summaries

Overall status this period (June)				Overall status previous period (May)					
Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
Jun									
May									

Costs Status Explanation

The project team have recently identified a number of flood cells where delivery is not economically possible under the current appraisal outcomes, further options are being considered. A review of the programme finances and viability was taken to the May 2021 Executive Member for the Environment and Climate Change Decision Session for steer and endorsement but all financial decisions will be made by the project team and the Environment Agency's governance process.

Current Status

Work continues across a number of flood cells across the city.

- A number of flood cells have construction complete/almost complete.
- Further flood cells at planning determination stage.
- Working with CYC planners to identify the route through Covid restricted planning processes.
- Installation of property flood resilience measures has progressed.

Future Outlook

- Compound construction at several sites is complete and early construction works will commence, some review and ongoing agreements over road closures and construction phase impacts have required additional works and agreements, additional measures are being implemented where necessary.
- Further review and design is being undertaken on additional schemes in the programme, approvals and planning permissions are expected later in the year.

Reports To

The Project board sits within the Environment Agency. The Environment Agency have a formal programme board in compliance with PRINCE2 methodology, CYC are a member of the board. The lead Executive member receives a quarterly report and it is the subject of a bi-annual report to

	Economy and Place scrutiny committee. This approach to governance has been approved and adopted by Executive.
Executive Member	Cllr Andrew Waller
Responsible Director	James Gilchrist - Director Environment, Transport and Planning
Dependencies	None
Papers from other public meetings (e.g. executive, council, scrutiny committee)	<p>Executive February 2017: CYC Response to the Independent Flood Inquiry https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9310&Ver=4</p> <p>Executive April 2021 – Strategic Flood Risk Assessment Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12510&Ver=4</p>

Highlight Report: STEP – Smart Travel Evolution Programme



Reporting Period June 2021

Description

STEP is a programme of delivery that will prepare York for the coming revolution in adoption of connected and autonomous vehicles and managing whole city mobility. The project aims to achieve this by:

- Improving communications to transport infrastructure and collecting more transport data.
- Building a transport data platform to assist the City to meet big data challenges and making more of this data accessible.
- Improving transport modelling, that allows us to run City wide models at varying scales, in near real time. This allows us to understand the way the transport network is performing and is expected to improve our transport planning activities.

Project Status Summaries

Overall status this period (June)					Overall status previous period (May)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Jun									
May									

Current Status

In the last reporting period:

- Data platform pending authorisation to award, permission is being sought at the June Transport Executive Member Decision Session.
- Operatives familiarise with real time-model software.
- GLOSA supplier continuing work on system build with system testing continuing.
- Variable Demand Modelling CoYC audit started.

Future Outlook

In the next reporting period:

- GLOSA system set up to continue.
- Strategic model VDM to audit to be completed.
- STEP Data Platform contract to be awarded pending Cllr. decision on 22nd June.

Reports To

The STEP board reports in to Economy and Place DMT and PM updates executive member and Executive when required for updates and approvals.

	Key decisions are agreed by the Transport Board before reaching executive member or Executive.
Executive Member	Cllr Andy D'Agorne
Responsible Director	James Gilchrist - Director Environment, Transport and Planning
Dependencies	The Transport Capital Programme and TSAR Project
Papers from other public meetings (e.g. executive, council, scrutiny committee)	

Highlight Report: Hyperhubs



Reporting Period | June 2021

Description

Hyper Hubs are an innovative combination of solar energy harvesting and storage with electric vehicle charging points, reducing the reliance of electric vehicles on the UK electricity grid and reducing greenhouse gas (GHG) emissions. By providing Hyper Hubs at Poppleton and Monks Cross Park and Ride sites, we aim to increase the use of electric vehicles for journeys in and to York, providing eight private vehicle charging points at each site.

By providing Hyper Hubs at Poppleton and Monks Cross Park and Ride sites, a solar canopy would be erected over approximately 100 parking spaces, providing space for 1,400 m² of solar panels. This canopy is an elevated structure – essentially a roof below which cars can still park – with solar panels on the top. Adjacent to the canopy, but not on land currently used for parking, there would be an energy storage facility – a battery. At each site there would also be eight charging points for electric vehicles. Electricity generated by the solar panels would be used to hyper charge vehicles plugged in to the charging points. Electricity not used immediately would be stored in the battery. When the battery is full, this electricity could be fed into the national grid.

The solar canopies would use the free space immediately above the vehicles to harvest solar energy to the site. Batteries would then store the electricity, providing it either to hyper charge electric vehicles when plugged in, or feeding it into the UK electricity grid.

The electric vehicle infrastructure element of the project is to purchase and install the DC ‘hyper’ charging points (faster than current ‘rapid’ charge speed points at 50kW) which will supply the energy to the vehicles. These will be installed in a Hub of eight car bays which can supply up to 150kW power output per car, with a typical charging session taking 10-20 minutes. By way of comparison, a typical home charging point takes around eight hours to charge an electric vehicle.

Project Status Summaries

Overall status this period (June)				Overall status previous period (May)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Jun									
May									

Non Financial Benefits Status Explanation	Usage modelling supports our initial estimates for carbon reduction over the first 5 years of operation, based on solar generation and vehicle charging. However, the following factors may affect the number of vehicles charging at the hubs in the first year of operation which may reduce the overall carbon savings from our usage modelling.
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	<p><u>Covid Test Centre at Poppleton</u> The Covid-19 test centre at Poppleton Bar is expected to be on site until at least December 2021, and may continue into 2022. The charging Hub may not be able to open to the public while the test centre is operational.</p> <p><u>Covid-19 Recovery</u> Restrictions on travel, retail and tourism will reduce the number of vehicles requiring public charging facilities.</p>
<p>Risk Status Explanation</p>	<p>Closed Risks:</p> <ul style="list-style-type: none"> • Contractual changes to P&R lease have been completed. • IDNO have completed HV connection and substation. <p>Open Risks</p> <ul style="list-style-type: none"> • ERDF Change request has been approved. Project is on track to achieve financial completion by end July. • Covid safe working measures are in place on both sites. • NPG cannot provide firm date for energisation of site. <p>New Risks:</p> <ul style="list-style-type: none"> • N-Power meters must be installed to allow site energisation - no firm date provided to get them installed at present.
<p>Current Status</p> <p>Monks Cross:</p> <ul style="list-style-type: none"> • HV cable, transformer and substation have been completed and a new electrical connection to the terminal building has been installed. • Painting of Steel work has been completed. • Earth testing completed. <p>Poppleton Bar:</p> <ul style="list-style-type: none"> • Extension to charging hub area completed. • Work ongoing to install ducting and foundations throughout last period. 	
<p>Future Outlook</p> <p>ERDF Audit</p> <p>Monks Cross:</p> <ul style="list-style-type: none"> • Installation of meters • Energisation of VH connection • Commission chargers • Testing • Bay markings <p>Poppleton Bar:</p> <ul style="list-style-type: none"> • Complete foundations • Begin installation of canopy supports 	
<p>Reports To</p>	<p>The project will report to the Transport board. This is an internal board that is chaired by the Assistant Director for Transport, Highways and Environment. The members also include the Head of Transport, who acts as the City of York</p>

	<p>Council client for the project and the Head of Programmes, who is responsible for the delivery of projects within the Economy and Place Directorate. The Project Manager will report to the Sustainable Transport Manager (who reports to the Head of Transport) and will be held to account for delivery by the Head of Programmes, who will also provide Project assurance. Finance also are members of the board to provide any technical input.</p>
Executive Member	Cllr Andy D'Agorne
Responsible Director	James Gilchrist - Director Environment, Transport and Planning
Dependencies	
Papers from other public meetings (e.g. executive, council, scrutiny committee)	<p>Executive March 2019 - A Sustainable Future for York with Hyper Hubs https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11469&Ver=4</p> <p>Executive Sept 2019 - Reducing York's Carbon Footprint with Electric Vehicles https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11109&Ver=4</p> <p>Executive March 2020 - Electric Vehicle Charging Strategy https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11117&Ver=4</p> <p>Decision session Sept 2020: Approval to award the contract for the delivery of Hyper Hubs Project https://democracy.york.gov.uk/mgIssueHistoryHome.aspx?IId=60718&Opt=0</p>
 European Union European Regional Development Fund	

Highlight Report: Inclusion Review



Reporting Period | June 2021

Description

The purpose of the inclusion review will be to ensure that The Local Authority and School Community work together to maximise the opportunity for early intervention and prevention and to improve the outcomes of children and young people with special educational needs and/or disabilities (SEND).

The review will examine the current configuration of services and the use of funding to support SEND to ensure that there is greater clarity and accountability around the use and impact of resources. The pressures on the High Needs funding block within the designated schools grant (DSG) means that there are accelerating financial pressures in meeting the needs of children and young people with SEND.

A key purpose of the Inclusion Review is ensuring that the pressures on High Needs funding are being managed effectively whilst ensuring that the local authority is able to deliver its statutory duties articulated in the Children and Families Act, 2014 and the SEND code of practice.

Phase 3 of the Inclusion Review is focused on a review of the provision map in York to ensure that there are sufficient places to meet need in mainstream and special schools and that enhanced resource provision is commissioned to meet need.

The consultation phase of the inclusion review is about to start - this will consult on options to resolve identified sufficiency needs in the local area.

Project Status Summaries

Overall status this period (June)				Overall status previous period (May)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Jun									
May									
Quality Status Explanation	<ul style="list-style-type: none"> The Inclusion Review consultation will inform the final recommendations about in city provision. Work is continuing on the DSG recovery plan. 								
Costs Status Explanation	<ul style="list-style-type: none"> Costs of readjusting provision to meet specific needs of ASC are being profiled. The work on the DSG recovery plan is identifying actions to reduce in year pressures on the high needs block. 								
Resources Status Explanation	<ul style="list-style-type: none"> The restructure proposals will involve a phased approach to ensure that the statutory elements of the SEND service are reviewed and stabilised as the first step. The first phase of the restructure will be launched in July and will focus on the statutory core team. 								

Financial Benefits Status Explanation	<ul style="list-style-type: none"> • The DSG financial recovery plan is being worked on to reduce the in-year deficit by implementing recommendations from the Inclusion Review. • The recommendations will need to show how they contribute to the delivery of the DSG recovery plan through focusing on delivering better in-city sufficiency of provision.
Risk Status Explanation	<ul style="list-style-type: none"> • The main risk remains capacity to deliver on the SEND improvement journey and to complete the restructure of the SEND service.
<p>Current Status</p> <ul style="list-style-type: none"> • Capital works have taken place at Hob Moor Oaks primary special school (August 2018) and capital works have been agreed to support the development of the post 19 local education offer at Blueberry academy and Askham Bryan College. • Expressions of interest for secondary satellite provision have been received and a project plan is in the early stages of development. • A feasibility study is taking place with a primary school to support the development of a proposed primary ERP provision. • Preliminary work to review the Behaviour and Attendance Partnership protocols and processes is underway. • A steering group has been established to oversee the academy conversion of the Danesgate Community. This will put in place a commissioning agreement with the South Partnership Multi-Academy Trust which will define the future relationship between the local authority and Danesgate when it becomes an alternative provision academy. • The move to a People directorate is bringing the opportunity to work in a more joined up way and to develop a stronger capacity to commission and review. 	
<p>Future Outlook</p> <p>Work is continuing on the DSG recovery plan which will incorporate actions identified through the Inclusion Review.</p>	
Reports To	<p>A steering group of stakeholders/partners have been convened to take ownership of the process and outcomes of the review. The outcomes of the review will be reported to both the School's Forum and the York Learning Partnership Board. CEC, DMT.</p>
Executive Member	<p>Cllr Ian Cuthbertson</p>
Responsible Director	<p>Amanda Hatton - Corporate Director of People</p>
Dependencies	<p>None</p>
Papers from other public meetings (e.g. executive, council, scrutiny committee)	<p>Executive November 2018: The Inclusion Review and the Special Needs Capital Grant https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10474&Ver=4</p> <p>Executive August 2019: Executive Report Danesgate Land Academy Conversion https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11108&Ver=4</p>

Executive November 2019: Millthorpe School - Enhanced
Resource Provision

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11112&Ver=4>

Highlight Report: Procurement of MSA and Strategic Engagement Technology Partner



Reporting Period | June 2021

Description

To develop a specification, procure and appoint a technology provider to deliver the City of York Council’s (CYC) essential managed network services arrangements (MSA) this includes connectivity, voice and data services. CYC’s current MSA contract expires following an extension period, on 31 August 2020. The contract is currently worth £2million per year and the new contract is likely to run for at least a minimum of 10 years.

The procurement process was approved by Executive in November 2017, and progressed proper in April 2019 after the appointment of commercial procurement partners to support internal capacity, with the view to develop an Invitation to Tender for both CYC and Harrogate Borough Council. The scope of the review then changed in July 2019 to proceed to meet CYC requirements only, due to a change in Harrogate’s local circumstances. There is continuing good relationships between the two councils and a shared management team.

The new provider will be a strategic technical delivery partner enabling CYC to achieve its strategy for the delivery of digital services to its residents, businesses and partners.

Progress of the original project to date includes documenting the requirements of both councils and production of a draft ITT. The changing scope of the procurement has allowed a pause in proceedings to allow for the following:

- A review of work done to date and a revision of the scope of the project.
- Bringing the project in line with Council’s All About Projects approach
- Addressing of known risk as per independent legal and technical advice commissioned given the time taken to date and learning from recent procurement practice elsewhere.

The aim of this revised project is to recommence the procurement with a robust approach and assurance that the Council can secure the best MSA going forward given changed scope and lessons learned.

Project Status Summaries

Overall status this period (June)				Overall status previous period (May)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Jun									
May									

Current Status

- MSA ITT issued 14th May 2021

- Clarification questions arising from issue of ITT answered
- Gateway review of DF procurement took place 10th June 2021
- Continuing work on completion of contract documents for Dark fibre

Future Outlook

- MSA bids due in 18th June - noon
- Evaluation phase begins as well as any clarification from CYC to bidders

Reports To

The previous project was led by the procurement partner rather than by the Council and so to ensure pace, delivery, focus and compliance with the Council’s project framework the following have been established:

- Project Board chaired by a Project Sponsor and meets on a monthly basis.
- Project Steering Group chaired by the Project Manager meets weekly.
- Project Sponsor and Project Manager meet weekly.
- Legal and Finance/Procurement are represented at both meetings at both strategic and operational levels.
- Oversight is provided by the Council’s Corporate Project & Programmes’ manager.
- Independent assurance provided by an external adviser/consultant.

Executive Member

Cllr Nigel Ayre

Responsible Director

Pauline Stuchfield - Director Customer and Communities

Dependencies

Papers from other public meetings (e.g. executive, council, scrutiny committee)

Exec Dec 2017 – Procurement of ICT Managed Services
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10194&Ver=4>

Decision Session Finance & Performance Nov 2019 - Approval of change in scope of ICT Managed Service Procurement
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=875&MId=11418&Ver=4>

Highlight Report: Mental Health Housing and Support



Reporting Period | June 2021

Description

The high level aim of the project is to develop an improved housing and support pathway for people with mental ill-health that will enable them to access the right type of accommodation, with the right level of support, at the right time to meet their needs, regardless of diagnosis.

At present in York we often struggle to do this as we do not have the full range of housing and support options we need. As a result, people sometimes stay in hospital longer than they need to, or they are housed in accommodation that doesn't properly meet their needs, or they are placed in accommodation outside of York away from family and friends and support networks, often at significant expense. The biggest gap in our current provision is for people with multiple and complex needs, and this project has a particular focus on addressing this gap.

Working with a wide range of stakeholders, the project has developed some proposals which would deliver almost double the current capacity within the city (from 48 mental health housing places to 90) with a significant proportion of the extra capacity being in new, specialist mental health housing and support - delivered through both supported housing and Housing First.

It is proposed that two supported housing projects (with 24/7 on-site staffing) be developed within the city, each containing 10 places, and each providing support to another 6 satellite flats within a 1-2 mile radius of the project. This represents a total of 32 specialist supported housing placements.

With Housing First the idea is that people are provided with permanent housing with no requirement to prove that they are 'housing ready' and then personalised, intensive 'wrap around' support is provided to help them develop and retain their independence, and maintain a tenancy. The project's proposal is to employ three Housing First support workers each of whom would eventually build up to a caseload of seven cases – that is 21 Housing First places in total.

Project Status Summaries

Overall status this period (June)				Overall status previous period (May)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Jun									
May									
Resources Status Explanation		Project Manager capacity stretched with other competing demands on his time. Recent appointment of full-time Community Mental Health Project Manager will help free up capacity.							

**Tasks &
Milestones
Status
Explanation**

The high level timeline in the Executive report (27/08/20) suggested that the new specialist supported housing schemes could open in May 2023. For a number of reasons the preparation work building up to the procurement exercise has taken longer than we originally anticipated. These reasons include:

- competing demands which impacted on the Project Manager's capacity to drive this work forward;
- the impact of the second Covid-19 wave in early 2021 on key project team members'
- capacity to feed into the drafting of tender documentation;
- provider feedback during the market engagement process which prompted some re-shaping of our planned procurement approach.

As explained in the 'Future outlook' section, an upshot of this delay is that our current best estimate for the new specialist supported housing schemes becoming operational is now Jan 2024. There are no financial impacts to the capital programme or revenue projections as a consequence of this delay.

Current Status

- Final stages of discussion with CYC/CCG legal colleagues putting in place a S.75 joint commissioning agreement ahead of planned procurement exercise.
- Final stages of discussion with Operational, Finance, Legal, NHS, Property and Procurement colleagues to finalise the tender/contract documentation. Our target date for publishing the Contract Notice and starting the tender exercise is currently 17th June.
- Briefing updates with Trade Union reps on 8th/9th June ahead of updates to CYC staff at 22 The Avenue – team meeting (15th June) and letters to staff.

Future Outlook

Key milestone dates for procurement – 2 stage process: 1. Selection Questionnaire, 2: Invitation to Tender.

- 17th Jun – Publish Contract Notice/Invitation to Tender (ITT) Pack
- 29th Jul - Deadline for return of Selection Questionnaire
- 19th Aug - Invitation to Tender
- 14th Oct - Deadline for return of tenders
- 2nd Dec - Contract award announced.

The detailed work we have recently done with Legal and Property colleagues to estimate a realistic project timeline post-procurement (to inform the legal documents within the tender/contract documentation), now points to the following likely/target dates:

- Late Oct 2022 – Planning approval confirmed.
- Feb 2023 – Construction starts on both sites (Crombie House & Woolnough House).
- Jan 2024 – The two specialist supported housing schemes become operational.

Reports To	<p>The Project Board is chaired by the Head of Commissioning - Adult Social Care which reports to Health, Housing and Adult Social Care DMT, and then through to CMT.</p> <p>The project also reports into the York Mental Health Partnership, which is independently chaired. The Partnership has identified delivery of the project as one of its top four priorities. The Partnership is a delivery group of York's Health and Wellbeing Board and is charged with delivery of the All Age Mental Health Strategy for York 2018-2023.</p>
Executive Member	<p>Cllr Carol Runciman</p>
Responsible Director	<p>Amanda Hatton - Corporate Director of People</p>
Dependencies	
Papers from other public meetings (e.g. executive, council, scrutiny committee)	<p>Executive August 2020 - Mental Health Housing and Support https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12296&Ver=4</p> <p>Customer & Corporate Service Scrutiny Management Committee (Calling in), Sept 2020 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=602&MID=12397#A156315</p>

Highlight Report: Future Library Investment Programme (FLIP)



Reporting Period June 2021

Description

To deliver the library vision for Library Learning Centres with investment of over £4m for Acomb and Clifton.

Project Status Summaries

Overall status this period (June)					Overall status previous period (May)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Jun									
May									

Costs Status Explanation The outline feasibility has resulted in the need to review build costs down to within budget, but this gap has been clearly identified now and a value engineering process in place to look at options to resolve the budget pressure. It is hoped by the next report this can move back to on target.

Current Status

- The project has reached a key milestone with a conclusion to the outline feasibility studies for both Acomb and Clifton sites.
- Reporting the findings to all internal stakeholders and decision makers has taken place.
- A revision to the outline feasibility is underway to reduce cost and a value engineering exercise had started.
- A public consultation plan has also been discussed with the lead member to ensure a two stage approach and work has commenced to plan the consultation.

Future Outlook

- Focus is to complete the value engineering options and update the outline feasibility with the revised costs. The revised outline feasibility results will then need communicating and seek internal approvals.
- Consultation materials to be produced for both Acomb and Clifton ready for launch in July.
- Pre-consultation stakeholder meetings will also take place to ensure everyone is briefed ahead of the public consultation process.

Reports To A programme board made up from senior officers from both Explore and the Council will lead the Programme, reporting will follow the corporate project management approach.

Executive Member Cllr Darryl Smalley

Responsible Director Pauline Stuchfield - Director Customer and Communities

Dependencies

Papers from other public meetings (e.g. executive, council, scrutiny committee)

Executive October 2019 - Future Libraries Investment Programme

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4>