

Update of Major Projects

Over the page is a summary of the Council's Major projects:

Please note before reviewing the “Large” project information:

- The Summary of “Large” projects will evolve over time as projects progress, are completed and new projects are initiated and is provided to inform the committee in performing its role of risk and assurance of the project management approach.
- Any project that achieves a score of 106 or more out of 160 qualifies as a “Large” or Major project and is included in this list.
- Executive is responsible for scheme financing/policy and Scrutiny will perform detailed reviews of any relevant project.
- The status (RAG – Red, Amber or Green) is provided as an overview. (RAG description, below, as agreed at the July 2016 A&G committee)

Green	All the elements of delivery are within acceptable parameters with risks managed.
Amber	There are risks/issues with one or more elements of delivery. There is a plan in place to bring the project back within acceptable parameters and it is in the control of the project team.
Red	There are issues with one or more elements of delivery and there is no plan in place to mitigate or there is a plan emerging, but it is out of the control of the project team

Large projects summary	Previous period (RAG)	This period (RAG)	Direction of travel
Older Person's Accommodation Phase 2(ASC)	Green	Green	Same
York Central	Amber	Amber	Same
Castle Gateway	Amber	Amber	Same
Local Plan	Amber	Amber	Same
Guildhall	Green	Green	Same
Community Stadium	Green	Green	Same
Adult Social Care – Future Focus	Green	Green	Same
Outer ring road (A1237)	Amber	Amber	Same
Housing Delivery Programme	Amber	Amber	Same
Centre of Excellence	Green	Green	Same
Provision of School Places 2017-2023	Amber	Amber	Same
Housing ICT Programme	Amber	Amber	Same
Smart Travel Evolution Programme (STEP)	Amber	Amber	Same
Flood Risk	Green	Green	Same
City Centre Access Project	Amber	Amber	Same
Parking Review	Green	Green	Same
Children in Care Residential Commissioning	Amber	Amber	Same
Inclusion Review	Green	Green	Same
Be Independent	Amber	Amber	Same
Procurement of MSA and Strategic Engagement Technology Partner	Green	Green	Same
Hyperhubs		Amber	

Detailed Updates

Project title		Older Persons' Accommodation Programme Phase 2							
Reporting period		February 2020							
Description									
<p>To provide, and ensure the provision of, a range of accommodation to address the housing (and care) needs of the city's older residents. The Council's Executive on 30th July 2015 approved the Business Case for the Older Persons' Accommodation Programme in order to prepare the city for a 50% increase in the size of the over 75 population. This will:</p> <ul style="list-style-type: none"> • Deliver a 10 unit extension and refurbishment of Lincoln Court Independent living scheme • Build a 29 unit extension to the Extra Care scheme at Marjorie Waite Court, plus provide 4 bungalows on the site • Carry out community and stakeholder engagement to establish the demand for specialist older person's housing and the issues facility residents of the city in relation to age related housing. • Complete procurement of a new residential care facility as part of the wider Health and Wellbeing Campus at Burnholme; and • Encourage the development of additional residential care capacity, extra care and age related housing, supporting older people to continue to live independently in their own home. • Complete the transfer of Haxby Hall care home to a care provider who will extend and enhance the provision on site. • Review the Council's Independent Living stock to ensure it meets the needs of existing and new tenants and to seek opportunities to increase its capacity. 									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Tasks & Milestones		<ul style="list-style-type: none"> - The date for the transfer of Haxby Hall has now been agreed and the transfer is now scheduled for early in the coming financial year. - The Oakhaven scheme has not progressed since the initial procurement. Work is now being undertaken to establish how to ensure the delivery of older person's accommodation through an alternative route. 							

Status Explanation	<ul style="list-style-type: none"> - Lowfield care home procurement did not secure a developer. Work is now underway to establish how the site can best deliver Older Person's Accommodation. - All other elements of the programme are on schedule.
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Current status

Programme Wide

1. A process for selling the first plots on Lowfield Green which will include the bungalows has been agreed. This will enable us to target older people for the first period of marketing, support them to view the properties and where appropriate sell their existing home.
2. Work is underway to strengthen the shared approach to the ambition to make independent living a genuine option for all of our older residents. The programme is working with internal and external colleagues to refresh and clarify the role and operation of our extra care accommodation to ensure that it meets the needs of the city's residents.
3. Initial options for the city wide older person's directory have been shared with the Older Person's Accommodation Stakeholder group.
4. Plans are being developed by the Housing delivery programme for properties on Burnholme, Ordanance Lane and Duncombe Barracks. The Older Person's Accommodation Programme has been involved in determining the design, layout and home numbers to enable Older people to live well in each of these developments.

Burnholme Health & Wellbeing Campus

1. Care home construction progressing well.
2. The sports centre is operating well, with initial membership numbers exceeding first month targets.
3. Bollards have been installed at the ends of the cycle path and it is now fully open for pedestrian and cycle access.
4. The pitches are establishing well and will be ready for use in September 2020.

Marjorie Waite Court extra Care scheme.

1. The switch over of the power supply has been completed. Both the existing and the new parts of the building are now connected to the new plant room.
2. Bathroom and communal space detail has been agreed to support those living with dementia and cognitive impairments to live well independently.

- Residents continue to be kept informed of the work programme, and have been supported throughout the power and heating switch over.

Lincoln Court

- Work is progressing well on site.
- The connection to the electricity sub station has now been scheduled.
- Internal design and layout work is being finalised to ensure that the building supports residents independence and quality of life. Consultation with colleagues has determined that all properties will be fitted with accessible showers.

Haxby Hall

- The executive have agreed to acquire properties on York Rd and lease these and Haxby Hall to Yorkare Homes.
- Legal negotiations with Yorkare Homes are progressing well.
- A programme of meetings with staff and residents has begun.
- Operational arrangements are being put in place for the hand over to Yorkare in the Spring.

Future outlook

- The Burnholme care home topping out ceremony is scheduled for 11 June. The executive member for Adult Social Care and Health has been invited.
- Demolition work on the former gym building and plant room at Marjorie Waite Court will begin.
- Legal Documents for the transfer of Haxby Hall care home to Yorkare will be progressed.
- Staff engagement in relation to the transfer of Haxby Hall care home will continue.
- Proposals will be drawn up for the Lowfield Green Older Person's Accommodation site and the former Oakhaven care home site.

Reports to	Executive, CMT, Project Board, DMT
Exec member	Cllr. Carol Runciman and Cllr Denise Craghill
Director responsible	Corporate Director of Health, Housing and Adult Social Care: Sharon Houlden
Dependencies	Burnholme Health & Wellbeing Campus Capital Programme
Link to paper if it has been to another member	Executive July 2015 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8840&Ver=4

<p>meeting (e.g. executive, council, a scrutiny committee)</p>	<p>Executive October 2015 - Grove House and Oakhaven Older Persons' Homes https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8842&Ver=4</p> <p>Executive May 2016 - Delivery of Community Facilities at the Burnholme Health & Wellbeing Campus http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8884&Ver=4</p> <p>Executive July 2016 Demonstrating Progress on the Older Persons Accommodation Programme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9303&Ver=4</p> <p>Executive November 2016 (Willow house OPH) http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9307&Ver=4</p> <p>Executive December 2016 - Older Persons' Accommodation Programme Update / Burnholme Health & Wellbeing Campus: Key Decisions to further progress this development / Lowfield Green Development: Moving forward to deliver a care home, health facility and housing / Haxby Hall Older Persons' Home: A Sustainable Future https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9308&Ver=4</p> <p>Executive Feb 2017 - Sale of Land at Fordlands Road as Part of the Older Persons' Accommodation Programme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9310&Ver=4</p> <p>Executive March 2017 - Oakhaven Extra Care Facility: the sale of land to facilitate the development https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p> <p>Executive March 2017 - Burnholme: the sale of land to facilitate the development of a Care Home; agreement to management arrangements for the Community & Library facilities; disposal of the Tang Hall Library site https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p>
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Executive August 2017 - Investment in New Extra Care Accommodation for Older People at Marjorie Waite Court Following the Closure of Burton Stone Lane Community Centre

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10190&Ver=4>

Executive August 2017 - A Further Phase of the Older Persons' Accommodation Programme Deciding the Future of Woolnough House Older Persons' Home .

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10190&Ver=4>

Executive September 2017 - Demonstrating Delivery of the Older Persons' Accommodation Programme

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10191&Ver=4>

Executive October 2017 - Disposal of Willow House, Walmgate, York

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10192&Ver=4>

Executive December 2017 - A Further Phase of the Older Persons' Accommodation Programme: Deciding the Future of Windsor House Older Persons' Home

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10194&Ver=4>

Executive January 2018 - Securing a Sustainable Future for Haxby Hall Older Persons' Home

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10195&Ver=4>

Executive February 2018 – Disposal of Willow House

<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10196&Ver=4>

Executive March 2018 - Investment at Lincoln Court to Create an Independent Living with Support Facility

<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10189&Ver=4>

Executive April 2018 - Deciding the Future of Morrell House Older Persons Home

<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10197&Ver=4>

	<p>Executive July 2018 – Delivering Improved Sports and Active Leisure Facilities at Burnholme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10470&Ver=4</p> <p>Executive September 2018 - Demonstrating Delivery of the Older Persons' Accommodation Programme and Preparing for Further Action https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4</p> <p>Executive November 2018 – A Further Phase https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10474&Ver=4</p> <p>Executive March 2019 – Investment in the Redevelopment of Lincoln Independent Living Scheme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11469&Ver=4</p> <p>Executive January 2020 – The Transfer and Transformation of Haxby Hall Care Home (by way of long lease) and associated land transactions. https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11115&Ver=4</p>
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Project title	York Central								
Reporting period	February 2020								
Description									
<p>York Central is a key strategic development site for economic growth and housing delivery for the city. The majority of the land is in the ownership of Network Rail and Homes England. CYC have a role to play in de-risking the site and accelerating delivery with public sector partners. In recent months, the site and the opportunity it presents have been positioned at all levels of Government as a priority site for support to enable delivery of locally-led regeneration and development schemes. The capacity for the site to contribute to the achievement of the local plan housing targets is also a key consideration.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Tasks & Milestones Status Explanation		<ul style="list-style-type: none"> - The programme is driven by partner organisational delivery imperatives and funding availability. The programme indicates that milestones are achievable but there is very little float/ scope for slippage and the project is complex with many communities of interest. - The project remains on target to deliver infrastructure works to funding deadlines and housing/economic benefits to City. - City of York Council and WYCA have released additional funding whilst the HIF announcement is awaited, to support scheme off plot infrastructure detailed design and Reserved Matters Planning Application. 							
Risks Status Explanation		Risks associated with the project are complex and interdependent. Active risk management is ongoing.							
Issues Status Explanation		Planning RMA submission March 2020, Partnership Agreement to be signed, S106 to be signed, and HIF funding awaited.							
Current status									
<ul style="list-style-type: none"> • The Outline Planning Application was approved by Planning Committee in March 2019. The Reserved Matters Application for phase 1 off plot infrastructure is being prepared and will be submitted in March 2020. Public Engagement on the RMA will take place in February 2020. 									

- John Sisk Ltd have been appointed as infrastructure delivery partner for Phase 1 Infrastructure, they have reported on Buildability issues and these have been approved by Board for development into the Stage 4 Design.
- The WY+TF Full Business Case has been conditionally approved by WYCA.

Future outlook

- The Reserved Matters Application for phase 1 off plot infrastructure is being prepared and will be submitted in March 2020. Public Engagement on the RMA will take place in February 2020.
- Stage 4 Design Commenced.
- HIF decision awaited.

Reports to	York Central government structures and the Executive.
Exec member	Cllr Keith Aspen
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Local Plan Policy, Economic Strategy, City Transport Policy and external funding bids.
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Executive December 2015 – York Central and Access Project http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8844&Ver=4</p> <p>Executive July 2016 – York Central http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9303&Ver=4</p> <p>Executive November 2016 Consultation on access options / Third party acquisitions http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9307&Ver=4</p> <p>Executive July 2017: Project and Partnership Update http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10188&Ver=4</p> <p>Executive November 2017 - Preferred Access Route and Preparation for Planning http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10193&Ver=4</p> <p>Executive March 2018 - York Central Access Construction</p>

	<p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10189&Ver=4</p> <p>Executive June 2018 – Masterplan and Partnership Agreement http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10469&Ver=4</p> <p>Decision Session August 2018 – York Central Design Guidelines http://modgov.york.gov.uk/ieListDocuments.aspx?CId=875&MID=10847#A149619</p> <p>Executive August 2018 York Central Update – Western Access http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10471&Ver=4</p> <p>Executive November 2018 – York Central Enterprise Zone investment Case http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10474&Ver=4</p> <p>Executive January 2019 York Central Partnership Legal Agreement http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10476&Ver=4</p> <p>Executive July 2019 - York Central Partnership Update http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11107&Ver=4</p> <p>Executive October 2019 – Update http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4</p>
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Project title	Castle Gateway								
Reporting period	February 2020								
Description									
<p>City of York Council (CYC) are one of the principal land owners in the area around Piccadilly, the Eye of York, St George's Field and the Foss Basin. This area is being referred to as the "Castle Gateway" and many parts of the area are underused, semi derelict or of poor quality. Many of the properties are for sale or owned by investors and there is a risk that the area will continue to be blighted or that important sites will be developed in a piecemeal manner. The area is urgently in need of a fresh vision to improve the locality and create a socially and economically sustainable future. As the principal landowner, CYC will be instrumental in delivering a joined-up regeneration of the area which will maximise social and economic benefits for the City.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Financial Benefits Status Explanation	A GVA assessment of the proposed masterplan has been undertaken by WYCA. They assess the GVA benefits of the proposals to be £360m for the Leeds City Region. However, realising these benefits is dependent on the successful delivery of the whole masterplan which will require significant investment from the council and other public bodies.								
Risks Status Explanation	This is a complex project to deliver an ambitious masterplan, and as such it has significant risks to its delivery. A detailed risk workshop was facilitated by Veritau in September and the risk register has been fully overhauled and updated. Whilst mitigation and monitoring of these risks is being undertaken, the project is likely to remain at risk throughout delivery.								
Issues Status Explanation	Issues remain under review.								
Current status									
<p>Delivery strategy – Executive considered the delivery options for the first phase of the Castle Gateway in January. The recommended option, that the council should take the lead and act as developer for the whole of phase one, was approved. Whilst this option requires significant short term borrowing during the construction period, the investment will be largely</p>									

repaid through the sales of the new apartments and income from commercial spaces. This option maximises the financial return to the council to help pay for the wider public benefits, minimising the estimated project viability gap that the council will need to fund to £3.3m

To allow a staged decision making process the approval is to commence procurement of construction contractors to undertake the RIBA stage 4 design of St George's Field and Castle Mills and provide a tender price for the build phase. These tender submissions will then enable the Executive to make an informed decision based on actual costs before drawing down the full budget in late 2020.

A further report will also be brought back to Executive in the summer of 2020, setting out the proposed delivery model for 17-21 Piccadilly, and the business case and funding strategy for phase two of the masterplan – the new public realm to replace Castle Car Park.

Castle Mills - The planning application was submitted in November. Due to the proximity of the new riverside park to the flood zone, the Environment Agency have requested further technical information to allow them to formally comment on the application. It is anticipated that the application will be considered at April 2020's planning committee.

St George's Field - The planning application for the multi-storey car park was submitted in mid-September. The majority of issues with the application have now been resolved. However, as the application is to be considered at the same planning committee as Castle Mills it is expected to be determined in April 2020.

Procurement - the tender documents for construction contractors for St George's Field and Castle Mills are currently being prepared. The two sites will be procured separately as St George's Field is a civil engineering project to build a multi-storey car park, and Castle Mills a predominantly residential scheme, which require different specialisms. It is anticipated that we will be out to tender by the end of March, with the contractor appointed by the summer. Should the sites receive planning permission the successful contractors will work up the detailed designs and then provide a final price for construction. At this point a report will be taken back to Executive to commit the full budget.

West Yorkshire Transport Fund - the strategic outline case to the West Yorkshire Transport Fund for the junction improvements and other highway interventions in the Castle Gateway was approved in February. This is a key funding source for the delivery of the Castle Gateway masterplan and

work can now proceed to outline and full business case stages.

Public engagement - The public brief which will shape the new public space at Castle car park has now been published and is open to public comment. This brief is the result of the events that took place in 2019.

Castle Gateway events - The final event funded through the Leeds City Region Business Rates Pool took place in January, where moving images produced by local artists and community groups were projected on to Clifford's Tower.

Future outlook

St George's Field and Castle Mills – Officers will continue to respond to any comments or objections relating to the planning applications and will work with planning officers to resolve any issues to ensure the successful achievement of planning permission.

Phase one delivery – the tender documents will be finalised to allow the procurement of contractors to undertake the detailed design and provide a final price for the construction of St George's Field and Castle Mills.

17-21 Piccadilly – the RIBA stage 2 design work will commence to ascertain the development capacity of the site and allow a decision as to whether the council should proceed with development or dispose to the market to deliver. A proposed 2 year extension of Spark:York's lease – subject to planning – will be considered by the Executive Member for Finance and Performance to allow the site to remain in use until it is ready for redevelopment.

Reports to

The Executive sponsor for the Castle Gateway is the Leader of the Council in his remit as Executive Member for Finance and Performance. The Executive have approved a whole series of recommendations over the last three years to advance the project, with delivery of these being the responsibility of the Castle Gateway Working Group. This working group was established in January 2017 and serves as the project board and meets on a monthly basis. It is chaired by the Director for Economy and Place, and the wider interests of the council are represented by the Assistant Directors for Regeneration and Asset Management; Planning and Sustainable Development; and Transport, Highways

	<p>and the Environment. The group also has Heads of Service for legal, finance and property.</p> <p>The working group is the key interface point with wider stakeholders, with the project manager and Assistant Director for Regeneration and Asset Management chairing the Castle Gateway Advisory Group (which consists of key stakeholders and principal custodians of the city) and the My Castle Gateway public engagement partnership. The interests of the formal partnership with York Museums Trust will also be represented by the same individuals and outcomes and decisions fed back in to the working group.</p> <p>The Castle Gateway project manager has defined expenditure levels under the Council's Contract Procedure Rules. Any decisions that are outside the remit of previous recommendations from the Executive are taken to the appropriate decision making route as set out by the council's governance and decision making framework. Dependent on the nature and scope of the issue this may be an officer decision, Executive Member decision, or require a full Executive decision.</p>
Exec member	Cllr Nigel Ayre
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Local Plan Policy, City Transport Policy
Link to paper if it has been to another member meeting	<p>Executive October 2015 - York's Southern Gateway http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8842&Ver=4</p> <p>Executive November 2016 - Land Assets on Piccadilly https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9307&Ver=4</p> <p>Executive January 2017 – Update York Castle Gateway https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9309&Ver=4</p> <p>Executive August 2017 - Proposed Temporary Use of Part of Castle Car Park https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10190&Ver=4</p> <p>Executive April 2018 - Castle Gateway Masterplan</p>

	<p>http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10197&Ver=4</p> <p>Executive October 2018 - Proposed Temporary Uses of Part of Castle Car Park</p> <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10473&Ver=4</p> <p>Executive October 2019 – Update</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4</p> <p>Executive January 2020 – Castle Gateway Phase One Delivery Strategy</p> <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11115&Ver=4</p>
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Project title	Local Plan								
Reporting period	February 2020								
Description									
<p>The 'Local Plan' is a citywide plan which sets the overall planning vision and the spatial land use strategy for the city. It provides a portfolio of both housing and employments sites for at least a 15 year period and will set the Green Belt boundaries for York. In addition it incorporates both policies and approaches to set the context for development management decisions. Effectively, it sets out the opportunities and policies on what will or will not be permitted and where, including new homes and businesses.</p> <p>The Local Plan must be accompanied by an infrastructure delivery plan setting out the Council's approach to strategic infrastructure and its funding. All housing and employments sites included must be viable and deliverable this is directly linked to future approaches to planning gain i.e. CiL and S106.</p> <p>In response to both the Council resolution in autumn 2014, and the changed national and local context, officers have initiated or a series of work streams to inform the next stages of plan production. This relates to housing need, economic growth and the related need for employment land, and detailed site assessments.</p> <p>The production of the plan has to be in accordance with statute and national guidance. This includes a legal requirement to work with neighbouring authorities. It also means that the plan must be subject to Sustainability and Environmental Assessments. It will also ultimately be subject to an independent examination by a government inspector.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Scope Status Explanation		Take the Local Plan through examination in public (EIP) and to adoption as statutory development plan for York.							
Costs Status Explanation		Cost associated with EIP, modifications consultation and adoption.							
Tasks & Milestones Status Explanation		Appointed planning inspectors are undertaking an independent examination of York's Local Plan. Initial hearing sessions took place at York Racecourse from 10th to 18th December 2019.							

Risks Status Explanation	Risks associated with examination of Local Plan by Planning Inspectorate.
Current status	
<p>Appointed planning inspectors have completed phase 1 of the examination of York's Local Plan. The initial hearing sessions took place at York Racecourse from 10th to 18th December.</p> <p>More information about the hearings is available to view at: www.york.gov.uk/localplanexamination</p> <p>The Local Plan sets strategic priorities for the whole city and forms the basis for planning decisions; it must be reviewed at regular intervals to be kept up to date. The first phase hearing sessions covered the strategic principal matters identified by the inspectors including:</p> <ul style="list-style-type: none"> • legal compliance • housing need and • the York Green Belt. <p>The inspectors took into account the comments submitted to-date, as far as they related to soundness considerations such as whether the plan is justified, effective and consistent with national policy.</p>	
Future outlook	
<p>Following the submission of the required 'homework' items discussed in the Phase 1 hearing sessions it is anticipated that the Inspector will issue the Council with an interim Inspectors report in February/March 2020.</p> <p>Further phase 2 hearing sessions on the remainder of the Plan will then be requested by the Inspector but the timing of these is dependent on the outcome of the phase 1 Inspectors report.</p>	
Reports to	Executive, Local Plan Working Group
Exec member	Cllr. Keith Aspden, Cllr Andrew Waller and Cllr Nigel Ayre
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Deliverability of York Central
Link to paper if it has been to another member	Executive July 2015 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8840&Ver=4

<p>meeting</p>	<p>Executive June 2016 City of York Local Plan – Preferred Sites Consultation http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=9191&Ver=4</p> <p>Executive December 2016 – Update on Preferred Sites Consultation and Next Steps https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=9308&Ver=4</p> <p>Executive January 2017 - Update on Local plan https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=9309&Ver=4</p> <p>Executive July 2017 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10188&Ver=4</p> <p>Local Plan Working Group January 2018 http://democracy.york.gov.uk/documents/s120857/LP%20LPWG%20FINAL%20REPORT.pdf</p> <p>Executive January 2018 - Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10195&Ver=4</p> <p>Executive May 2018 City of York Local Plan – Submission https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10198&Ver=4</p> <p>Executive September 2018 Supplementary Planning Documents to support the emerging York Local Plan https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10472&Ver=4</p> <p>Executive March 2019 - Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10479&Ver=4</p>
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Project title	The Guildhall									
Reporting period	February 2020									
Description										
<p>City of York Council vacated the Guildhall in April 2013, moving to West Offices as part of the Admin Accommodation programme, in order to make approx. £1m pa savings. An evaluation of potential future uses had already been undertaken, and following further feasibility work and review a decision on the Future of the complex was taken by Executive in October 2015. Approval was granted for detailed project development work to secure the future of the Guildhall as a serviced office venue; with virtual office and business club facilities, maximising the benefits of the different spaces within the complex, its heritage appeal, and also ensuring ongoing council use and public access in a mixed use development.</p>										
Overall status this period (Feb)					Overall status previous period (Jan)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
Feb										
Jan										
Tasks & Milestones Status Explanation		<ul style="list-style-type: none"> Obstacles encountered during the jack piling section of the underpinning have delayed the operation requiring alternative approach to core through the obstructions, initial coring of the three pile locations on the critical path have been successful and jack piling will recommence on the 18th of February. 								
Risks Status Explanation		<ul style="list-style-type: none"> The construction budget is now set. The contract has now moved into the construction phase a collaborative risk workshop has been undertaken, a revised risk register has been agreed. The underpinning of the north range is well advanced and this risk should hopefully be removed by the next reporting date. The river conditions posed a high level of risk for crane erection, the levels are less critical for daily use of the river hence the lowering of the risk to amber. 								
Current status										
Statutory Consents / Approvals										
<ul style="list-style-type: none"> Executive approval February 2019 to advance to the construction stage. Planning and LBC approvals granted 16 Feb 17. Executive approval for scheme delivery 16 Mar 2017. Full Council approval of budget requirement 30 Mar 2017. 										

- Grant Agreement letter signed with WYCA 7 Apr 2017 securing £2.347m of LGF funding from LCR LEP to support project delivery.

Project Progress

Construction commenced on the 16th of September 2019.

Future outlook.

- The installation of the tower crane from the river has been successfully completed.
- The underpinning of the north range gable and piling of the south range foundations are progressing well.
- We hope to advance to demolishing the annexe within the month of March.

Reports to	The Guildhall board reports to Economy and Place DMT and PM updates Executive member and Executive when required for updates and approvals.
Exec member	Cllr Nigel Ayre
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	Local plan
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Executive October 2015 - The Future of York's Guildhall & Riverside http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8842&Ver=4</p> <p>Scrutiny – 13 June 2016 http://modgov.york.gov.uk/ieListDocuments.aspx?CId=144&MId=9420&Ver=4</p> <p>Exec July 2016 - Detailed Designs & Business Case http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9303&Ver=4</p> <p>Executive March 2017 – The Development of the Guildhall Complex https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p> <p>Executive May 2018: The Development of the Guildhall Complex https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10198&Ver=4</p>

	<p>Executive February 2019: Redevelopment Tender Evaluation & Project Business Plan Appraisal</p> <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11007&Ver=4</p>
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Project title		Community Stadium							
Reporting period		February 2020							
Description									
<p>The Community Stadium project will deliver a new football and rugby stadium for professional sport and community sport and leisure facilities for the city of York. The project also includes a new athletics facility for use by York Athletic Club as well as many community uses and work with community partners.</p> <p>The core project objectives are to provide a new Community Stadium within a new leisure facility complex on the grounds of the existing Huntington Stadium / Waterworld swimming pool.</p> <p>This project represents an opportunity to create one of the country's most far reaching community stadium complexes.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Costs Status Explanation		<ul style="list-style-type: none"> - Adoption and design issues with the site road and drainage could lead to delay and increased cost. Outcome of any claim for time and delay could result in additional cost. Commercial land receipt awaiting confirmation of further tenants. 							
Tasks & Milestone Status Explanation		<ul style="list-style-type: none"> - Build delay confirmed which moves the Summer 2019 completion and subsequent handover to an early 2020 opening. This is due to a number of build factors and the extent is still to be fully determined. Delay confirmed by the construction company, this means the previously reported Summer 2019 opening can no longer be achieved. Full testing and commissioning programme to be completed early 2020. This is now ongoing. - Licensing, commissioning, testing and certification of the site is ongoing and opening will follow completion of these requirements. 							
Risks		<ul style="list-style-type: none"> - Build completion is behind schedule with mitigation measures and impacts still being assessed by the consortium. Completion and opening is now early 2020. Full extent of the delay is still to be 							

Status Explanation	<p>confirmed. Commissioning and testing period through early 2020 now ongoing and started 6 January 2020.</p> <ul style="list-style-type: none"> - The commercial development has made a number of changes to the build and fit out of the structure. This has meant a re-timed opening for the commercial element from July 2019 to December 2019 onwards with several units opening through 2020.
Issues Status Explanation	<ul style="list-style-type: none"> - Issue of the highways works is significant but is now being progressed to completion. - Site is subject to delay, however, testing and commissioning is now ongoing, started 6 January 2020 with site delivery early 2020. - NHS design and build is progressing to completion.

Current status

In the last six months of the project progress has been made as follows:

- Internal fit outs are ongoing.
- Tenant now secured for the lantern unit with legal agreements ready for execution.
- Additional tenant for the lantern remainder area now being progressed as well as gym usage.
- Build delay now confirmed on the stadium and leisure site with delay currently being notified by the GLL consortium. This is subject to further review and scrutiny. Confirmation of full delay and completion is awaited from GLL.
- Original deadline of May 2019 for build completion has passed.
- Build main structures are all complete, and commissioning and testing started early 2020.
- Pitch construction now complete.
- Floodlights all in and complete.
- All 3 pools complete.
- Seats now complete in all stands.
- Sponsorship and naming rights contract complete and approved.
- Cinema complete and open as of December 2019.
- Starbucks restaurant complete and open as of December 2019.
- External site works to complete early 2020.

Future outlook.

The next steps for the project are as follows:

- Completion of the road and connections early 2020.
- Completion of the commercial build early 2020.

	<ul style="list-style-type: none"> • Snagging for all stadium and leisure areas ongoing through early 2020. • Confirmation of tenants for the commercial unit early 2020. • Lantern tenant now confirmed with additional tenant now progressing. • Stadium and leisure site build completion early 2020. • Commercial tenants fit out July 2019 to June 2020. • Stadium, Leisure and Hub Tenant fit out expected early/ mid 2020. • Stadium and Leisure Site predicted open and operational early 2020. • Commercial site Cinema opened December 2019, rest to follow in 2020.
Reports to	Project team report to the Director of Finance and prepare reports to the project Board. The project Board Chair updates Exec and Full Council when needed. Subject to Audit and Governance scrutiny.
Exec member	Cllr. Nigel Ayre
Director responsible	Ian Floyd – Deputy Chief Executive & Director of Customer & Corporate Services
Dependencies	Yearsley review. The continued operation of Yearsley is Potentially linked to the DBOM contract proposed.
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Full Council March 2016 http://modgov.york.gov.uk/ieListDocuments.aspx?CId=331&MId=8836&Ver=4</p> <p>Executive December 2016 – Update report http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9308&Ver=4</p> <p>Executive March 2017 http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p> <p>Executive July 2017 - Community Stadium & Leisure Facilities Report http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10406&Ver=4</p> <p>Executive October 2017 - Project Report http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10192&Ver=4</p> <p>Executive September 2018 - Project Update http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4</p>

Project Title	ASC - Future Focus
Reporting period	February 2020
Description	
<p>Demand for Adult Social Care rises each year. People are living longer into old age requiring support, there are more people living longer with complex long term conditions and there are increasing numbers of young adults in transition to adult services with complex needs.</p> <p>This increased demand for services coincides with significant financial pressure arising from reduced Local Authority funding, legislative changes driven by the Care Act and an increased public expectation of Adult Social Care and rightly an expectation of high quality, personalised and flexible support for those who are eligible for care.</p> <p>The goal of health and care services is to help older, vulnerable or disabled adults who have ongoing support needs to live well and have a good life. A “good life” means living independently at home wherever possible, with opportunities to spend time with other people and to do things which are meaningful to that individual.</p> <p>Current ways of supporting adults do not consistently result in everyone achieving all of their goals and living well where they want to live. People and families are not always helped enough to look after themselves and each other. Services can be overly paternalistic and lack the choice and control that services users rightly demand.</p> <p>Social care is often a vital part of enabling people to live independent lives but it is far from being the only component to enable people to live fulfilled lives. We must be ready to have different conversations which take full account people’s assets, strengths, knowledge and skills to build and harness the contributions of people, their personal networks, social capital and their local communities. This will support greater wellbeing and independence.</p> <p>The nature and scale of these challenges requires a fundamental shift in how Adult Social Care is delivered to ensure financial sustainability and to help those with social care needs, their families and carers have a better quality of life.</p> <p>There is an emerging consensus that community based models of social work based on Asset Based Conversations that will support a collaborative approach alongside communities, families and carers are the most effective way to approach the challenges outlined above. A review of national best</p>	

practice and emerging evidence to identify the elements of such approaches that are likely to be of key importance for any operating model that seeks achieve both improved lives and financial sustainability for Adult Social Care.

To be successful this will entail:

Changing culture and reducing bureaucracy, with an emphasis on having deeper and more specific conversations based upon what people, their families and carers want in terms of their outcomes;

Focussing on maximising the Assets, Skills Knowledge and Strengths of individuals and their communities in maintaining health, wellbeing and independence and thereby helping people develop and maintain skills that will maximise their independence in the long term;

Reaching people earlier and being more accessible in local communities;

Helping people access community solutions and improve their connections with others to reduce isolation and loneliness;

Emphasising the importance of being highly responsive when people are in crisis and developing a plan that helps them to regain as much independence as possible;

Making the best use of digital and technological solutions to support employees to be more effective and efficient in their work, and help people lead independent lives.

Working closely with Community and Health Partners to make best use of resources and ensure that people receive the right care, in the right place at the right time.

Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Current status									

The project is in the process of finalising the ongoing structure, paperwork and processes to embed and sustain strength based community support.

The area based structure plan, which is coterminous with Primary Care Home sites, a focus on ensuring strength based principles are included in the review and peer / panel processes.

Supporting this change has seen significant changes to the case management systems, the forms and work flows to support staff to work intuitively and efficiently in a strength based manner.

Future outlook

Products being returned to the business prior to April 1st are next phase structural plans, improvement plans and paperwork and strength based practice.

Reports to	The Programme uses existing Management Structures in the HHASC Directorate and uses DMT as its Programme Board.
Exec member	Cllr. Carol Runciman
Director responsible	Sharon Houlden: Corporate Director of Health, Housing and Adult Social Care
Dependencies	Market development, Comprehensive Information, Advice and Guidance for ASC
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Executive Sept 2016 - Progress toward a new Operating Model for Adult Social Care http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9305&Ver=4</p> <p>Additional Adult Social care Support and Resources Executive May 2018 http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10198&Ver=4</p>

Project title	Outer Ring Road (A1237)								
Reporting period	February 2020								
Description									
This project increases the capacity of 7 roundabouts on the ring road to reduce orbital and radial journey times. Upgrades would be to a similar standard to the A59 and A19 roundabouts with 3 lane approaches and 2 lane exits on the A1237. The enhancements will be designed to accommodate future dualling where possible.									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Tasks & Milestones Status Explanation	The project is now in the process of being amalgamated with the recently announced dualling scheme. A programme review is being undertaken.								
Risk Status Explanation	Risks are being monitored daily.								
Issues Status Explanation	The project is to be amalgamated with the proposals for dualling the A1237. This issue means that the most efficient manner of joining the two schemes is being considered.								
Current status									
<ol style="list-style-type: none"> 1. Drafting report to CYC Executive about the proposal to combine the dualling funding with the Junction Improvement Scheme. 2. Review the impact of combining the proposed dualling on the existing Junction improvements in order map the future programme. 3. Review the impact of QC advice that the scheme has to be considered as one entity for the purposes of environmental impact. 4. Continue negotiations with landowners to attempt to purchase land. 5. As a consequence of 3 above, the enabling works programme at Clifton Moor and invitation to tender is suspended. 									
Future outlook									
Planned activity in February 2020:									
<ol style="list-style-type: none"> 1. Present report to CYC Executive proposing the amalgamation of the junction improvements and dualling scheme. 									

<ol style="list-style-type: none"> 2. Developing the plan to amalgamate the schemes and co-ordinate the two funding streams. 3. Developing a procurement strategy which acknowledges that the scheme is now of a larger magnitude and can be undertaken by a single delivery partner. 4. Continue negotiations with landowners. 5. Host a meeting with the funders (Department for Transport and WYCA) to discuss progress and co-ordination of the schemes. 6. Commence drafting a new communications and engagement strategy. 7. Hold a meeting with specialists to consider the overarching design issues such as speed limits, drainage, lay bys and public rights of way. 8. Commence early discussions with the Planning Authority to enable preparation of relevant documents. 	
Reports to	Project reports into the Transport board, Project Board and Lead Members Board
Exec member	Cllr Andy D'Agorne
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	LTP4, Local plan
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Executive West Yorkshire Transport Fund – 24 November 2016 http://democracy.york.gov.uk/documents/s110381/WYTF%20Exec%20Nov%202016%20v5.pdf</p> <p>Executive July 2017 - Proposed York Outer Ring Road Improvements / Approach to Deliver https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10188&Ver=4</p> <p>Executive December 2018 A1237 Outer Ring Road – Dualling Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10475&Ver=4</p> <p>Executive September 2019 York Outer Ring Road Improvements Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11109&Ver=4</p> <p>Executive February 2020 – Dualling from A19 Rawcliffe to A64 Hopgrove https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11116&Ver=4</p>

Project title	Housing Delivery Programme								
Reporting period	February 2020								
Description									
The accelerated delivery of mixed tenure housing across multiple sites in the city.									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Financial Status Explanation	High level financial modelling has been undertaken to inform the delivery programme. Risks remain around build costs for the remainder of the programme as well as sales receipts from open market and shared ownership homes.								
Non Financial Status Explanation	Commitment to deliver added social value through the Housing Delivery Programme. This needs to be embedded into all design and construction work and the sales and lettings process.								
Risks Status Explanation	Detailed risk register has been formulated to identify all key risks, assign responsibilities and determine potential mitigation measures.								
Current status									
<ul style="list-style-type: none"> • Construction work continues at Lowfield. The site set-up is complete and initial infrastructure work and housing foundation works are underway. • Early stage design work has continued at Burnholme, Duncombe Barracks and the Ordnance Lane sites following the first rounds of public engagement. The next set of engagement work for the Ordnance Lane site has been arranged - these events will take place during the day of Saturday 22nd Feb and on the evening of Tuesday 3rd March. The events have been widely promoted through leaflet drops in the area and council social media. 									
Future outlook									
<ul style="list-style-type: none"> • Construction work will continue at Lowfield - with housing foundations continuing to be formed and the construction on the first homes superstructures commencing. The landing page for the Shape Homes 									

<p>York website will be launched. This will allow interested buyers to register and interest with Ashton's, our appointed sales agent.</p> <ul style="list-style-type: none"> • The public engagement events in relation to the Ordnance Lane design work will take place. Residents and other local stakeholders will give their views on the early plans and help the design team to resolve any design challenges. • Design work will continue at Duncombe Barracks and Burnholme, including additional engagement with a wide variety of stakeholders. 	
Reports to	Project team consisting of officers at the council who will advise on specialisms such as legal, housing, finance, and procurement. This project team feeds into the Housing Delivery Programme Board, which consists of senior officers and managers. The board guides decisions shaping the programme, setting objectives, scope, and timelines for projects. The board reports into the HCA as part of the partnership arrangement as well as One Public Estate. When milestones are met the programme will report into 'Capital and Asset Board' and 'Health, Housing and Adult Social Care' and 'Employment and Place' Management Teams for co-ordination and major project issues. Decisions taken by the Council Management Team followed by Executive.
Exec member	Cllr. Denise Craghill
Director responsible	Sharon Houlden: Corporate Director of Health, Housing and Adult Social Care
Dependencies	None
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>March 2017 Executive Meeting https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p> <p>December 2017 Executive Meeting</p> <ul style="list-style-type: none"> - Delivering Health and Wellbeing facilities for York - Establishing a Delivery Model and the Scope of the Programme - Delivering the Lowfield Scheme <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10194&Ver=4</p> <p>July 2018 Executive Meeting - Proposals https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10470&Ver=4</p>

	<p>October 2018 Executive Meeting - Duncombe Barracks, Burton Stone Lane https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10473&Ver=4</p> <p>January 2019 Executive Meeting- Building More Homes for York – removal of the HRA borrowing cap https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10476&Ver=4</p> <p>September 2019 Executive Meeting - Housing Delivery Programme Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11109&Ver=4</p>
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Project title	Centre of Excellence								
Reporting period	February 2020								
Description									
<p>City of York Council with its partners are planning to:</p> <p>a. Deliver a feasibility study to explore the opportunities and benefits of building a Specialist Disabled Children Short Break Facility in York.</p> <p>b. To expand the Family Intensive Rapid Support Team (FIRST) to incorporate a therapeutic short break residential element and to explore the opportunities and benefits of increasing the service offer to neighbouring Local Authorities across the region.</p> <p>The project is part of the wider development of services for disabled children and young people across the city and provides the council with an opportunity to:</p> <ul style="list-style-type: none"> – Invest capital in developing a ‘Disability Centre of Excellence’ which has the potential to be a leader in innovative practice both regionally and nationally. – Make York Home for more disabled children and young people by reducing out of Area placements. – Develop and invest in service provision in order to generate future savings and income generating potential. – Deliver better outcomes for disabled children and young people including those with the most complex needs. <p>FIRST is a specialist Clinical Psychology led service that supports families with children/ young people who have a learning disability, autism and the most complex behavioural needs. FIRST provides intensive assessment and intervention for children and their family at the point of potential placement breakdown.</p> <p>The proposed Specialist Disabled Children Short Break Facility would potentially incorporate and replace the short break residential provision currently provided at The Glen and Glen House.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									

Current status

Finance

- Client contingency is being monitored closely to ensure risk items and provisional sums remain within contingency budget
- There is an agreed payments schedule, linked to build milestones to draw down NHSE Transforming Care Capital Grant

Risks

- Substation risk has been closed. Legal agreement between all parties has been resolved and planning application is agreed
- There is certainty to drainage risk. Additional costs have been agreed and plans put in place to mitigate the programme delays
- Ground risks highly unlikely to materialise
- Inclement weather remains a risk to the construction timetable until the development is watertight

Programme

- Project end date has been updated to reflect finish when new service is open
- Push to mitigate delay to programme caused by drainage redesign, all other elements of programme are on or ahead of schedule
- Substructure; steel frame system installed; external walls and roof works commenced
- No delay to date caused by inclement weather

Communication and engagement

- First brick was laid by children who will use the new centre
- Regular residents newsletter agreed and circulated
- Email address promoted for public to contact the project team

School playing fields

- Development of the school playing fields at the back of the school as a mitigation measure for playing fields used at the front has been completed on time and budget

Legal

- All outstanding legal issues have been agreed

Governance

- Risks and decisions are being monitored, recorded and agreed through quarterly Project Board
- System established for decisions to be made outside of meetings

<p>Future outlook</p> <p>Working with service users and their families to determine building/service name.</p> <p>Programme</p> <ul style="list-style-type: none"> • Roof works - working towards watertight mid-March • External walls • Complete fitting of windows • Install floors 	
<p>Reports to</p>	<ul style="list-style-type: none"> • The project is accountable to a Project Board chaired by Amanda Hatton - Director CEC. • The project Board contains representation from Children's Social Care, Health, Education, Adult Services and Finance. • The project Board is accountable to CEC DMT chaired by Amanda Hatton, Director of Children, Education and Communities. • The project Sponsor is Amanda Hatton.
<p>Exec member</p>	<p>Cllr Ian Cuthbertson</p>
<p>Director responsible</p>	<p>Amanda Hatton - Corporate Director of Children, Education and Communities</p>
<p>Dependencies</p>	<p>None</p>
<p>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</p>	<p>Executive August 2017 - Re-Commissioning a Short Break Service for Adults with a Learning Disability based at Flaxman Avenue, York https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10190&Ver=4</p> <p>Executive January 2018 Develop a Centre of Excellence for Disabled Children and their Families in York https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10195&Ver=4</p> <p>Executive April 2018 - Revised Recommendation in Relation to the Capital Budget http://democracy.york.gov.uk/documents/s122950/Centre%20of%20Excellence%20for%20Disabled%20Children%20Executive%20Paper%20April%202018%20Final.pdf</p>

Project title	Provision of School Places								
Reporting period	February 2020								
Description									
<p>The need to provide sufficient school places for current and future residents is a key statutory duty of CYC and will build an educational infrastructure for the city by forecasting likely demand and supply of school places over the medium term (until 2022/23).</p> <p>The aims of this project are to identify where and when additional school places will be required, and work with central government and the school community to provide places in good or outstanding schools.</p> <p>CYC is provided with some 'Basic Need' funding from central government for this purpose and will need to ensure that this and other sources of funding are used to best effect in those areas of greatest need, and to ensure that all educational provision is sustainable in the longer term, working with the school community.</p> <p>The project represents a significant priority for City of York council in delivering educational opportunities for residents.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Cost Status Explanation		<p>Future Basic Need funding is likely to be very limited and housing developer contributions may not meet the expected requirements for educational infrastructure across all sites. This is being addressed through the Local Plan required infrastructure process, but these requirements exceed any current capital for the costs.</p>							
Current status									
Capacity									
<ul style="list-style-type: none"> Schools requiring a review of net capacity were identified and prioritised. Visits have been completed for those schools in the highest 2 priority categories. These results have been fed back to schools. 									
Communication									
<ul style="list-style-type: none"> There has been continued communication with developers of some proposed and forthcoming housing sites this period, and with those 									

officers overseeing the draft Local Plan and future infrastructure plan for the city.

- Communication is also ongoing to discuss solutions to address the pressures around secondary school place requirements in the south east of the city and put plans in place. Issues continue to exist around access; however the consultation has been delayed. These access issues will impact on the speed at which school places can be provided.
- Communication continues around plans to increase secondary school places in the east of the city.
- Discussions around place requirements in the west of the city from proposed housing developments in this area of the city, have continued this period.
- Although outside the scope of this project, communication around place planning for Early Years with respect to future housing developments has continued with officers in the Early Years this period.
- Key highlights from the new forecasts were presented to a large MAT in the city during this period to allow the schools in this MAT to prepare for their expected pupil numbers.

Data Modelling

- Formal sign off of the annual SCAP process has not yet been received and is expected later in the year.

Forecasting

- Forecasts for 2020 have been produced and final checks are underway for some planning areas.
- Updates to the Planning Area Action Plans have also begun.

Policy

- The review of the S106 Policy is under way.
- The Capital Programme for 2020/21 is going through the approval process.
- The project risks were reviewed during this period.

Future outlook

The main focus of this period:

Capacity

- Following the initial submission of the annual 'SCAP' return, await and respond to any further queries from the Department for

Education. This process continues for 2019 in coordination with the DfE, with final submission expected to take place in the imminent.

- Carry out, write up and feedback net capacity assessments for the final 2 identified schools.

Communication

- Continued engagement with local schools and academy trusts to gather their views and identify any potential plans about how they could assist in providing for future need.
- Continue communication regarding the proposal to address secondary school place requirements in the Secondary Planning Area - East York.
- Continue to liaise regarding the proposal to address secondary school place requirements in the Secondary Planning Area - South East York.
- Continue to move forward proposals to address the secondary school place requirements in the Secondary Planning Area - West York.
- Identify related projects that may arise as a result of this project’s findings - particularly those at secondary level. Some initial projects have already been identified and these proposals are included in the PAAPs.

Forecasting

- Early investigations and conversations have begun and will continue into the next period to look at how to model future SEN need across the city.
- Forecasts will continue to be reviewed and released.

Policy

- Continued work around a refined planning policy approach re: Housing Developer Contributions (HDCs) for current and future developers is in review with colleagues in Planning to ensure compliance with wider CYC policy and agreements re: Local Plan.
- Work will continue on the admission arrangements for the school year starting September 2021.

Project Plan

- Further develop, communicate and agree the project plan.

Reports to	Project is overseen by Children, Education and Communities Directorate Management Team and Executive Member for Children and Young People as necessary.
Exec member	Cllr Ian Cuthbertson

Director responsible	Amanda Hatton – Corporate Director of Children, Education and Communities
Dependencies	Local Plan Policy, Economic Strategy, City Transport Policy
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Executive February 2018 Admission arrangement for the 2019/20 school year https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10196&Ver=4</p> <p>Executive July 2019 The Provision of School Places and Allocation of School Capital Budgets 2019-2023 to Address Secondary Place Pressures https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11107&Ver=4</p> <p>Executive October 2019 Archbishop Holgate's School - Expansion 2020-21 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4</p>

Project title	Housing ICT Programme									
Reporting period	February 2020									
Description										
The Housing ICT Programme is a major ICT enabled business transformation and culture change programme which will deliver a new operating model and systems for the Housing and Building Services teams within the Housing Services Department. Procurement of a new ICT solution will enable customer centric, holistic services to be delivered with first point of contact resolution at a place, time and manner that suits the customer.										
Overall status this period (Feb)					Overall status previous period (Jan)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
Feb										
Jan										
Quality Status Explanation		<ul style="list-style-type: none"> The road map for delivering the new system with the One Housing user interface has been moved by Capita from April 2020 to November 2020. This means that the look and feel enhancements we expected in November 2020 will be delivered after the programme goes live when we upgrade to a newer version in 2021. This does not affect the expected quality around usability of the new system for users. All business requirements, ICT and BI requirements validated, signed off and ITT issued. 								
Risks Status Explanation		<ul style="list-style-type: none"> Increased risk profile on the programme now we are in intricate and complex implementation activity. A risk around tenancy data format for the new system is emerging and being investigated. 								
Current status										
The overall programme status has remained at amber this month. The risk profile of the programme remains high now that the programme is well underway with an ambitious implementation plan. The programme is running at full capacity to deliver on time with minimal contingency around timeline or programme resources.										
Although running at full capacity and the delivery risk remains high, the programme is making good progress towards the implementation date. The programme remains on track to deliver the Capita OneHousing system on Monday 23 rd November 2020.										
Future Outlook										

In the next month the programme will:

- Continue detailed configuration activity
- Plan and progress detailed actions following Data Cut 1 (first migration of data into new test system)
- Start to plan out detailed training and testing activity

Reports to	Programme reports to the Housing ICT Programme Board. This group is chaired by the Assistant Director of Housing with key representatives from the HHASC senior management team. The Programme Manager attends the monthly HHASC Senior Management Team (SMT) and both Housing and Building Services department team meetings to update on the programme.
Exec member	Cllr. Denise Craghill
Director responsible	Sharon Houlden: Corporate Director of Health, Housing and Adult Social Care
Dependencies	Digital Services Programme – for delivery of other inter-dependent projects and technical resources
Link to paper if it has been to another member meeting	N/A

Project title	Smart Travel Evolution Programme – STEP									
Reporting period	February 2020									
Description										
<p>STEP is a programme of delivery that will prepare York for the coming revolution in adoption of connected and autonomous vehicles and managing whole city mobility. The project aims to achieve this by:</p> <ul style="list-style-type: none"> ➤ Improving communications to transport infrastructure and collecting more transport data. ➤ Building a transport data platform to assist the City to meet big data challenges and making more of this data accessible. ➤ Improving transport modelling, that allows us to run City wide models at varying scales, in near real time. This allows us to understand the way the transport network is performing and is expected to improve our transport planning activities. 										
Overall status this period (Feb)					Overall status previous period (Jan)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
Feb										
Jan										
Resources Status Explanation	Internal strategic modelling resource not in place. Modeller being appointed and should be with team in 3 months.									
Risk Status Explanation	<ul style="list-style-type: none"> • Internal Modelling resource required to ensure models can be adequately accepted and used going forward. • GLOSA is a project deliverable but is not deployed outside of research within the UK. Research has been carried out and solution is now identified, but it still presents a risk as its new to UK. 									
Current status										
<p>In the last reporting period:</p> <ul style="list-style-type: none"> • GLOSA ITT feedback given to bidders questions. • Strategic Transport Data collated for modelling contractor (Census, Traffic-master, RSI, Development Matrix, Historic ATC) • Classified Junction Count (CJC) work awarded to contractor. 										
Future outlook										

<p>In the next reporting period:</p> <ul style="list-style-type: none"> • GLOSA contract to be awarded • Modelling commission contracts to be signed • Modelling commission work to begin • Data platform specification to be worked on further 	
Reports to	<p>The STEP board reports in to Economy and Place DMT and PM updates executive member and Executive when required for updates and approvals. Key decisions are agreed by the Transport Board before reaching executive member or Executive.</p>
Exec member	Cllr Andy D'Agorne
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	The Transport Capital Programme and TSAR Project
Link to paper if it has been to another member meeting	

Project title	Flood Risk – York 5 Year Plan								
Reporting period	February 2020								
Description									
CYC are working closely with the Environment Agency to deliver a range of localised improvements to the cities flood defences, this work – the York Five Year Plan – has been developed following the floods and is supported by Government investment. In addition to this we are working with the EA on a catchment scale study to identify opportunities for wider interventions across the River Ouse catchment to further reduce future flood risks into the long term.									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Costs Status Explanation	<ul style="list-style-type: none"> • The 19 flood cells have a range of challenging technical and environmental elements, the speed of delivery of the whole programme further complicates the delivery. • Value engineering and robust challenge of all solutions is being carried out across all flood cells but delivery of the core outputs with the available funding will continue to be challenging. • Existing cells being taken to planning or where construction has commenced represent value for money and will deliver a robust set of flood risk management interventions, this is reviewed closely by the programme board and assured by the EA Large Project Review Group. • The project team are closely monitoring the available funding and its ability to deliver the programme of works across all flood cells. 								
Current status									
<ul style="list-style-type: none"> • CYC continue to work closely with the EA on the delivery of the York Flood Alleviation Scheme as part of the York Five Year Plan. • CYC are members of the Programme Board and EA continue to attend quarterly Executive Member for the Environment Decision Sessions and Economy & Place Overview and Scrutiny bi-annually. • 19 flood cells have been identified and schemes to improve existing or build new defences are in varying stages of development in a prioritised manner across the city to deliver the projects stated required outcomes, as determined by Defra, to better protect 2000 homes and businesses in the city. 									

<ul style="list-style-type: none"> • The Outline Business Case has been agreed by the EA Large Project Review Group for all 19 flood cells. • Planning applications are being submitted for a range of cells, construction has begun on two flood cells - North Street/Memorial Gardens and St Peters School. Planning permissions are being considered for Clementhorpe and Clifton Ings. 	
<p>Future outlook</p> <ul style="list-style-type: none"> • Works will be finalised on the north Street defences and planning applications for Strensall, Clementhorpe and Bishopthorpe will be progressed further. 	
<p>Reports to</p>	<p>The Project board sits within the Environment Agency. The Environment Agency has a formal programme board in compliance with PRINCE2 methodology, CYC are a member of the board. The lead Executive member receives a quarterly report and it is the subject of a bi-annual report to Economy and Place scrutiny committee. This approach to governance has been approved and adopted by Executive.</p>
<p>Exec member</p>	<p>Cllr Andrew Waller</p>
<p>Director responsible</p>	<p>Neil Ferris – Corporate Director of Economy and Place</p>
<p>Dependencies</p>	<p>None</p>
<p>Link to paper if it has been to another member meeting</p>	<p>Executive February 2017: CYC Response to the Independent Flood Inquiry https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=9310&Ver=4</p>

Project title	City Centre Access									
Reporting period	February 2020									
Description										
<p>Project involves the feasibility and design of static and automated measures to be implemented into the area around Spurriergate, Coney Street, Parliament Street and York Racecourse to provide public protection from potential vehicle attack.</p> <p>The proposals follow firm Police and Counter Terror Unit advice to implement measure to protect areas of high footfall.</p> <p>The automated measures will retain vehicle access outside the footstreets hours and allow emergency and other urgent access during footstreets hours through a system of control by CYC.</p>										
Overall status this period (Feb)					Overall status previous period (Jan)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
Feb										
Jan										
Scope Status Explanation	Scope has been extended to include support for HVM measures for Xmas Market and Xmas Lights Switch on and this impacted on the progress of the project.									
Costs Status Explanation	Cost estimate for the permanent measures requires approval of additional capital funding, to be considered at February 2020 Executive meeting.									
Resources Status Explanation	Engineering support to be strengthened.									
Tasks & Milestones Status Explanation	Work ongoing to refine programme plan.									
Risk Status Explanation	Risks associated with successful implementation - Trial holes will assist in firming this up.									
Issues Status Explanation	Clarity of scope of main designer has been improved but timescales remain challenging.									
Current status										
<ul style="list-style-type: none"> • Trial holes underway • Detailed design continuing 										

<ul style="list-style-type: none"> Procedures and protocols for city centre access being developed 	
Future outlook <ul style="list-style-type: none"> Complete trial holes Detailed designs to be reviewed and amended to account for utilities as confirmed from trial holes Racecourse design to be progressed Issue stage 2 tender 	
Reports to	<p>Programme reports to the Transport Board and is advised by the York Counter Terrorism Working Group</p> <p>There is a CYC internal working group working on the detail. This group is chaired by the Assistant Director for Transport, Highways and Environment.</p>
Exec member	Cllr Andy D'Agorne
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	None
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Executive February 2018: City Transport Access Measures http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10196&Ver=4</p> <p>Executive September 2018: City Centre Access Update and Priority 1 Proposals http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4</p> <p>Executive August 2019: City Centre Access Experimental Traffic Order Conclusion and Phase 1 Proposals http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11108&Ver=4</p> <p>Executive February 2020: Phase 1 Proposals (Update) https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11116&Ver=4</p>

Project title	Parking Review								
Reporting period	February 2020								
Description									
<p>This project is to research, procure and implement a new parking back office system to replace the current system that is now out of date. In turn this new system will help to bring around a change in how parking is managed and how our customers interact with us by taking forward a customer self service system, such as the purchasing of parking permits and dealing with PCNs (Penalty Charge Notices).</p> <p>Historically there have been a number of issues relating to the delivery of the Parking Services back office system due to issues with the supplier. Motivation for this approach is also brought about by the fact that more than 25% of footfall in the customer centre is for parking related matters. This has been attributed to complex policy, under performing IT systems and associated processes and lack of available on-line services for customers. There is an opportunity to resolve a number of issues with this change project with the delivery of an ICT back office system to deliver this change and as the catalyst to support the development of a new parking strategy and technological roadmap for the next 10+ years in line with the Local Plan and Local Transport Plan 4.</p> <p>As part of this project the Council ICT team are looking into how this system could interface with existing CYC systems, such as FMS and CRM but looking forward, how these systems can interface with other systems such as parking machines and the wider Smart City work the Council is taking forward (STEP).</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Current status									
<p>Please note that the January board meeting was held on the 30th January but due to running out of time it was agreed that the board would sit for a continuation of the agenda on the 14th February, therefore the RAID log will be reviewed after this date.</p>									

- Configuration workshops held 14th and 15th January
- Staff demonstrations held to support configuration workshops
- Decisions presented to the board
- Creation of UAT (User Acceptance Testing) scripts in progress
- Continued exploration of offline solutions for customers without internet access
- Configuration decisions presented to Project Board for sign off

Future outlook

- Continuation of board 14th February
- Sign off of configuration decisions
- Completion of the UAT scripts and sent to supplier for review
- Configuration worksheets completed
- Progress exploration of potential integrations
- Pending contract sign off in February system development can begin

Reports to	The project is steered by the Parking working group and reports to the Transport Board
Exec member	Cllr Andy D'Agorne
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	None
Link to paper if it has been to another member meeting.	<p>Executive February 2016: Parking Review https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8846&Ver=4</p> <p>Executive November 2019: Parking Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11112&Ver=4</p>

Project title	Children in Care Residential Commissioning								
Reporting period	February 2020								
Description									
<p>City of York Council utilises many placement options in order to look after children and young people who are not able to live within their immediate birth family. City of York Council's mainstream and short break foster carers are recruited and trained to look after York's most vulnerable children and young people.</p> <p>To deliver on our commitment to the Making York Home vision and the aims of the Child in Care Strategy our priorities are;</p> <ul style="list-style-type: none"> • The recruitment of new foster carers • The retention of the current fostering workforce, and • Increasing the options and flexibility of other placement provisions including residential. 									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Tasks & Milestones Status Explanation		The rating has remained amber to account for some property related issues that will impact on the project plan.							
Current status									
Foster care recruitment									
<ul style="list-style-type: none"> • Project implementation plans developed with agreed milestones and KPIs • Creatives and strap lines developed • Web pages developed 									
Residential - property									
<ul style="list-style-type: none"> • Property identified in line with specification • Lead and ward members briefed • Risk assessment completed including consultation with Police • Local community engagement event • Approach to planning agreed 									

Residential - procurement <ul style="list-style-type: none"> • Market engagement completed with 16 suppliers • Specifications drafted for residential and supported accommodation • Procurement timetable developed 	
Future outlook	
Foster care recruitment <ul style="list-style-type: none"> • Launch of new campaign including creative, and web pages February 2020 	
Residential - property / procurement <ul style="list-style-type: none"> • Identification of properties • Community engagement • Draft specifications for residential and supported accommodation 	
Reports to	CEC DMT and Project Board
Exec member	Cllr Ian Cuthbertson
Director responsible	Amanda Hatton – Corporate Director of Children, Education and Communities
Dependencies	None
Link to paper if it has been to another member meeting	Executive July 2019 - Children in Care Residential Commissioning Plan https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11107&Ver=4

Project title	Inclusion Review								
Reporting period	February 2020								
Description									
<p>The purpose of the inclusion review will be to ensure that The Local Authority and School Community work together to maximise the opportunity for early intervention and prevention and to improve the outcomes of children and young people with special educational needs and/or disabilities (SEND).</p> <p>The review will examine the current configuration of services and the use of funding to support SEND to ensure that there is greater clarity and accountability around the use and impact of resources. The pressures on the High Needs funding block within the designated schools grant (DSG) means that there are accelerating financial pressures in meeting the needs of children and young people with SEND.</p> <p>A key purpose of the Inclusion Review is ensuring that the pressures on High Needs funding are being managed effectively whilst ensuring that the local authority is able to deliver its statutory duties articulated in the Children and Families Act, 2014 and the SEND code of practice.</p>									
Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Quality Status Explanation	<ul style="list-style-type: none"> - The actions to reduce the financial pressures are underway but are at an early stage. Detailed financial modelling will need to take place to cost the provision pathways being developed through the Steering Group meetings. This work is progressing at a slow pace due to pressures of year-end close down of accounts. - The work that has started with IMPOWER and the commissioning contract being established with Danesgate will identify opportunities to reduce financial pressures. An element of the work with IMPOWER will be to benchmark the current financial model underpinning the SEN banding to identify opportunities to reduce costs. - Demand management is key to the management of financial pressures, currently there are increasing requests for statutory assessment and costs associated with the SEMH cohort. 								

	<ul style="list-style-type: none"> - Work with IMPOWER is being used to review opportunities for earlier intervention and to ensure that all processes are financially efficient. - The IMPOWER review has identified 4 fast forward projects which can be linked to managing cost pressures - these are being shared with stakeholders and a forward plan is being established.
Costs Status Explanation	<ul style="list-style-type: none"> - The reduction in costs to the high needs DSG will need to be profiled over time as the changes to provision and processes will require a period of transition, particularly related to the development of capacity in mainstream settings and schools. The development of commissioning specifications for alternative provision will be developed as part of this work as will a review of ERP contracts. - Work with IMPOWER will focus on the financial models linked to current banding to identify whether York's financial banding is too generous when compared with other LAs. - IMPOWER and the SEN transport consultant have identified areas for potential savings - these will need to be brought in to the programme and will deliver opportunities in the medium to longer term.
Risk Status Explanation	<ul style="list-style-type: none"> - The development of project plans needs to align closely with the Council's governance and decision making processes to ensure that capital works can take place. This needs to be carefully mapped to align with the school year. - An internal planning group has been established to manage the capital programmes - this meets monthly and will keep the overview of all school capital projects including the SEND projects. - The Millthorpe satellite has been approved. - Developing the SEMH pathway needs to take place to begin to inform earlier intervention and better use of the MSP to meet need and reduce pressure for statutory assessment.
Issues Status Explanation	<ul style="list-style-type: none"> - There is a need to ensure that a single plan is developed to incorporate the outcomes from the SEND inspection and the IMPOWER review.

Current status

Phase 3 of the Inclusion Review has started and a steering group appointed. The programme plan will be developed by this group using the recommendations from phase 2 of the review.

The strategic principles developed in stage 2 have been agreed and shared with the Council's Executive, Schools forum and members of the York Schools and Academies Board.

Capital works have taken place at Hob Moor Oaks primary special school (August 2018) and capital works have been agreed to support the

development of the post 19 local education offer at Blueberry academy and Askham Bryan College.

Expressions of interest for secondary satellite provision have been received and a project plan is in the early stages of development.

A feasibility study is taking place with a primary school to support the development of a proposed primary ERP provision.

Preliminary work to review the Behaviour and Attendance Partnership protocols and processes is underway.

A steering group has been established to oversee the academy conversion of the Danesgate Community. This will put in place a commissioning agreement with the South Partnership Multi-Academy Trust which will define the future relationship between the local authority and Danesgate when it becomes an alternative provision academy.

Future outlook

4 fast forward projects identified by the IMPOWER review have been shared with headteachers and plans are being developed to take each of the 4 strands forward as part of the work to conclude the Inclusion Review.

The Danesgate Community commissioning contract is being developed and will be in place for September 2020. The Danesgate roll has been audited and the LA now has a clearer understanding of the provision. This will be used to inform the commissioning plan for 2020/21.

ERP provision is being reviewed to inform needs led commissioning.

The SEND transport review has concluded and the recommendations are being considered to inform the procurement of the transport contracts.

Reports to	CEC, DMT
Exec member	Cllr Ian Cuthbertson
Director responsible	Amanda Hatton – Corporate Director of Children, Education and Communities
Dependencies	None
Link to paper if it has been to another member	Executive November 2018: The Inclusion Review and the Special Needs Capital Grant https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10474&Ver=4

meeting (e.g. executive, council, a scrutiny committee)	Executive August 2019: Executive Report Danesgate Land Academy Conversion https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11108&Ver=4 Executive November 2019: Millthorpe School - Enhanced Resource Provision https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11112&Ver=4
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Project title	Be Independent
Reporting period	February 2020
Description	
<p>Be Independent (BI) is the provider of the Council's community alarm and equipment service. This includes a 24 hour response service, assessment and installation of equipment, telecare and assistive technology services. These services play a key role in supporting better outcomes for individuals either in their own homes, supported living or in residential and nursing homes across the City. The aim is to prevent, reduce or delay the need for care, enabling people to be as independent as possible. Previously provided in-house, the service was externalised in 2014 and the Council supported the establishment of a social enterprise in the form of a Community Interest Company (CIC) to deliver the service.</p> <p>In June 2018 the Executive agreed to the transfer of Be Independent service back to the Council and the direct management of Health, Housing & Adult Social Care.</p> <p>All assets and liabilities will be transferred from Be Independent to the City of York Council and staff transfers will be agreed under TUPE.</p> <p>Following the transfer which was completed in August 2018, an operational review of the service has commenced to understand its core functions, purpose, strengths and areas for improvement to ensure that it is sustainable. Whilst the overarching vision for the service will be co-produced in line with the Council's vision, a 3 month IT scoping project has been commissioned to review the systems/processes currently in use as this is a key priority to move the service forward.</p> <p>Be Independent needs to have a robust IT infrastructure in line with CYC protocols to enhance and grow the business, and improve the customer experience of this Community Equipment & Response Service.</p> <p>By utilising the latest technology (GDPR compliant), workers will become agile and customers will have a seamless service from all teams including Business Support, Response, Assessment and Control Teams, where an overburden on paperwork is phased out. IT aims to integrate different software systems used for call handling, stock management and financing linked to a service manager with comprehensive performance reporting tools. Streamlining software systems and providing teams with the appropriate hardware (with internet connection) is a primary focus in order for the teams to perform efficiently and effectively. This will improve the use</p>	

of resources, develop capacity and ensure a strength based approach can be implemented in the future.

Overall status this period (Feb)					Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Jan									
Scope Status Explanation		<ul style="list-style-type: none"> - Be Independent needs to have a robust IT infrastructure in line with CYC protocols to enhance and grow the business, and improve the customer experience of this Community Equipment & Response Service. - By utilising the latest technology (GDPR compliant), workers will become agile and customers will have a seamless service from all teams including Business Support, Response, Assessment and Control Teams, where an overburden on paperwork is phased out. IT aims to integrate different software systems used for call handling, stock management and financing linked to a service manager with comprehensive performance reporting tools. Streamlining software systems and providing teams with the appropriate hardware (with internet connection) is a primary focus in order for the teams to perform efficiently and effectively. - This will improve the use of resources, develop capacity and ensure a strength based approach can be implemented in the future. - As there are issues with legacy and a lack of ongoing investment in IT, there have been setbacks to the original roadmap of work which needed to be the focus of setting foundations before mobilising the workforce. 							
Costs Status Explanation		A significant cost is involved with upgrading new servers and software with current systems in place. This needs to be evaluated and reviewed against alternative solutions in line with the vision of the service area.							
Tasks & Milestones Status Explanation		<ul style="list-style-type: none"> - The main focus of the project is to re-evaluate the software systems in place to enable a mobile workforce in line with the vision and direction of the service area against other solutions in the market. - Participants for the IoT trials will be included as part of wider research to consolidate the vision internally. - Devices have been ordered, some delays with expected delivery times. - Mosaic user access has been approved and will come into effect end of Feb. Ongoing demos with TEC suppliers and system suppliers. 							
Risk Status Explanation		- Current infrastructure has a range of risks identified which are impacting on the efficiency of the service.							
Issues Status Explanation		Issues remain under review.							

Current status

- PNC 8 upgrades have been put on hold due to review of the server hardware age and cost implications of upgrading both hardware and software
- Survey questions have been published on an off line Survey Monkey link in line with demos within IoT and ASC. Research process agreed for research on Adult Social Care and residents views around their expectation of a service and how technology is used to help people live more independently
- Mosaic change request has approved for user access by end of Feb 2020
- Desktop engineer is working on final shortcut access to programs for staff
- Ongoing demos for TEC and software systems
- IoT trials are actively being progressed and training is being arranged within adult social care

Future outlook

- Decision to be made on next steps with software systems
- Procurement process
- Identify website and customer process from referral on CYC website through to service area
- Continue progress with IoT demos

Reports to	Head of ICT/Director level/CMT/Executive
Exec member	Cllr Carol Runciman
Director responsible	Sharon Houlden - Corporate Director of Health, Housing and Adult Social Care
Dependencies	None
Link to paper if it has been to another member meeting	Executive June 2018 - Transfer of Be Independent to the direct management of City of York Council https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10469&Ver=4

Project title	Procurement of MSA and Strategic Engagement Technology Partner									
Reporting period	February 2020									
Description										
<p>To develop a specification, procure and appoint a technology provider to deliver the City of York Council's (CYC) essential managed network services arrangements (MSA) this includes connectivity, voice and data services. CYC's current MSA contract expires following an extension period, on 31 August 2020. The contract is currently worth £2million per year and the new contract is likely to run for at least a minimum of 10 years.</p> <p>The procurement process was approved by Executive in November 2017, and progressed proper in April 2019 after the appointment of commercial procurement partners to support internal capacity, with the view to develop an Invitation to Tender for both CYC and Harrogate Borough Council. The scope of the review then changed in July 2019 to proceed to meet CYC requirements only, due to a change in Harrogate's local circumstances. There is continuing good relationships between the two councils and a shared management team.</p> <p>The new provider will be a strategic technical delivery partner enabling CYC to achieve its strategy for the delivery of digital services to its residents, businesses and partners.</p> <p>Progress of the original project to date includes documenting the requirements of both councils and production of a draft ITT. The changing scope of the procurement has allowed a pause in proceedings to allow for the following:</p> <ul style="list-style-type: none"> • A review of work done to date and a revision of the scope of the project. • Bringing the project in line with Council's All About Projects approach • Addressing of known risk as per independent legal and technical advice commissioned given the time taken to date and learning from recent procurement practice elsewhere. <p>The aim of this revised project is to recommence the procurement with a robust approach and assurance that the Council can secure the best MSA going forward given changed scope and lessons learned.</p>										
Overall status this period (Feb)						Overall status previous period (Jan)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non	Tasks &	Risks	Issues	

						Financial Benefits	Milestones		
Feb									
Jan									
Current status									
<ol style="list-style-type: none"> 1. Further work completed on assessing financial model for the MSA including additional work on end of life equipment liabilities 2. Interim project board met 30th January 2020 to approve ITT (draft specification and contract) 3. ITT published on 31st January 2020 4. Consultants re-engaged for contract negotiation phase of procurement 									
Future outlook									
<ol style="list-style-type: none"> 1. Further work to take place on specification and contract based on questions received from suppliers and additional phases of project assurance so that these documents go out in their final format after selection phase is complete and suppliers are invited to tender. 2. Issue any clarifications to suppliers 3. Selection phase of procurement to take place and short-list of suppliers to be drawn up. 									
Reports to					<ul style="list-style-type: none"> • Project Board chaired by a Project Sponsor and meets on a monthly basis. • Project Steering Group chaired by the Project Manager meets weekly. • Project Sponsor and Project Manager meet weekly. • Legal and Finance/Procurement are represented at both meetings at both strategic and operational levels. • Oversight is provided by the Council's Corporate Project & Programmes' manager. • Independent assurance provided by an external adviser/consultant. 				
Exec member					Cllr Nigel Ayre				
Director responsible					Ian Floyd – Deputy Chief Executive & Director of Customer & Corporate Services				
Dependencies									
Link to paper if it has been to another member					Exec Dec 2017 – Procurement of ICT Managed Services https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10194&Ver=4				

Project title	Hyperhubs								
Reporting period	February 2020								
Description									
<p>Hyper Hubs are an innovative combination of solar energy harvesting and storage with electric vehicle charging points, reducing the reliance of electric vehicles on the UK electricity grid and reducing carbon emissions. By providing Hyper Hubs at Poppleton and Monks Cross Park and Ride sites, we aim to increase the use of electric vehicles for journeys in and to York, providing eight private vehicle charging points at each site.</p> <p>A solar canopy will be erected over an area of the parking spaces at both Park and Ride sites. This canopy is an elevated structure – essentially a roof below which cars can still park – with solar panels on the top. Adjacent to the canopy, but not on land currently used for parking, there would be an energy storage facility – a battery. At each site there would also be eight charging points for electric vehicles. Electricity generated by the solar panels would be used to hyper charge vehicles plugged in to the charging points. Electricity not used immediately would be stored in the battery. When the battery is full, this electricity could be fed into the national grid.</p>									
Overall status this period (Feb)									
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
Feb									
Costs Status Explanation	A degree of cost uncertainty surrounding ultra-rapid chargers and solar PV elements. This will be resolved during procurement process.								
Tasks & Milestones Status Explanation	Tender process ongoing. tender closing date has been extended by 2 weeks as the pricing structure has been amended to take a more modular approach on the solar elements.								
Risk Status Explanation	<ul style="list-style-type: none"> ERDF match funding: Requires all funds to be defrayed from council accounts before claiming match funding - delays to planned project activities, as detailed in ERDF agreement may result in loss of matched funding. Cost uncertainty: There is a high degree of cost uncertainty when procuring new technology. This will be resolved within the tender process. 								
Issues Status Explanation	Tender close date moved back to 14th Feb to allow time for tenderers to adjust pricing based on new Pricing structure.								

Current status

- Executive approved a £400k contribution to the scheme (March 2019), and a change request to ERDF has been approved including revised timescales and an additional £300k funding. This brought the budget for the scheme to £2.2m (OLEV £800k, ERDF £1m, CYC £400k). This was necessary as greater cost certainty was achieved during early market engagement.
- Planning permission was approved at both sites in November 2019.
- Meetings with First Buses to discuss operational and contractual changes have proceeded well and they are supportive of the project.
- ITT documents were published on 14th December 2019 - The tender process has been extended until 14th February 2020 to allow for changes in the pricing structure of the core project elements.
- Legal are progressing with contractual changes to both Park & Ride sites.

Future outlook

- Closing date for tenders is 14th February 2020.
- Contract award 16th March 2020.
- Detailed design begins 30th March 2020.

Reports to	<p>The project has a working group, which reports to the Transport board. This is an internal board that is chaired by the Assistant Director for Transport, Highways and Environment. The members also include the Head of Transport, the Head of Highways and Fleet and the Head of Programmes and Smart Place. Finance also are members of the board to provide any technical input. The Transport board reports through Economy and Place Directorate Management Team to CMT and the Executive.</p> <p>The project is also subject to the processes associated with European Regional Development Fund (ERDF) funding.</p>
Exec member	Cllr Andy D'Agorne
Director responsible	Neil Ferris – Corporate Director of Economy and Place
Dependencies	
Link to paper if it has been to	Executive March 2019 - A Sustainable Future for York with Hyper Hubs

another member	<p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11469&Ver=4</p> <p>Executive Sept 2019 - Reducing York's Carbon Footprint with Electric Vehicles</p> <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11109&Ver=4</p>
 <p>European Union European Regional Development Fund</p>	