

**Ian Floyd, Chief Operating Officer, City of York Council**  
**Calendar 1<sup>st</sup> July 2021 – 31<sup>st</sup> July 2021 inclusive**

*Please note: since February 2020, Ian's primary focus has been on the council's response to the Covid-19 pandemic and recovery*

<b>Dates</b>	<b>Call / activity</b>	<b>Location</b>
01/07/21	Desk time AM 14:30-15:30 Call with Director of Governance and Assistant Director of Policy & Strategy	Working from home (WFH)
02/07/21	11:00-12:00 Call with External Audit 13:00-14:00 Executive Corporate Recovery Meeting	WFH
05/07/21	09:45-10:00 Call with Director of Governance 10:00-11:00 Call with Leader of Labour Group 11:00-12:00 Working as One Meeting 13:00-14:30 York Partnership Meeting 14:30-15:00 Call with Director of Public Health 15:00-15:30 Call with Chief Finance Officer 16:00-17:00 Call with Leader of the Council and Director of Governance	WFH
06/07/21	08:00-09:00 Humber, York and North Yorkshire Chief Executives Meeting 09:00-10:00 Call with Corporate Director of People and Director of Safeguarding 10:30-11:00 Call with Director of Governance and Chief Finance Officer 11:00-11:30 Call with Corporate Director of People 11:30-12:00 Call with Corporate Director of Place 13:30-15:30 Portfolio Holder / Council Management Team Meeting 16:30-17:00 Call with Corporate Director of People and Corporate Director of Place	WFH
07/07/21	10:00-12:30 Council Management Team Meeting 13:00-15:00 York Central Strategic Board Meeting 15:00-16:00 Safeguarding Partnership Meeting 16:00-16:30 Call with Leader of the Council 16:30-17:00 Call with Corporate Director of People and Head of HR 17:30-19:30 Outbreak Management Advisory Board Meeting	WFH
08/07/21	10:00-11:00 Corporate Leadership Group Meeting 13:00-14:00 Care Provider Partnership Meeting 15:00-15:30 Call with Director of Governance	WFH
09/07/21	11:00-11:30 Call with Head of HR 13:00-14:00 Regional Chief Executive Meeting 14:00-15:00 Call with Call with Corporate Director of People and Director of Governance	WFH
12/07/21	09:30-10:30 Gold Command Meeting 10:30-11:00 Meeting with Council Management Team 11:00-11:30 Call with PA 13:00-13:30 Call with CYC Senior Solicitor 13:30-14:00 Call with Head of HR 14:00-14:30 Call with Assistant Director of Policy & Strategy 14:30-15:00 Call with Assistant Director of Customer & Communities 15:00-16:00 Community Health Facilities / Partnership	WFH

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Dates	Call / activity	Location
	Working discussion 16:00-16:30 Call with Leader of the Council 16:30-17:30 Group Leaders Meeting	
13/07/21	09:00-10:30 CYC Staff Update Session 13:30-15:30 Portfolio Holder / Council Management Team Meeting 17:00-17:30 Call with North Yorkshire County Council Chief Executive	WFH
14/07/21	09:30-10:00 Health Discussion 10:00-12:30 Council Management Team Meeting 16:00-16:30 Internal Local Government Reorganisation / Devolution Discussion 16:30-17:30 Call with Corporate Director of People	WFH
15/07/21	10:30-11:30 York Central Discussion 12:00-13:00 Call with Adult Social Care Team 18:00-22:00 Full Council Meeting	WFH York Racecourse
16/07/21	15:00-16:00 MP & Commissioner Briefing 16:00-16:15 Call with Director of Governance 16:15-17:00 Adult Social Care Discussion	WFH
19/07/21	09:00-09:30 Call with Communications Team 10:00-11:00 Working as One Meeting 11:00-12:00 CYC Health Alliance Meeting 13:30-14:00 Call with Head of Corporate Strategy and City Partnerships 14:30-15:00 Call with Director of Public Health 15:00-15:30 Call with Director of Governance and Head of HR 15:30-16:30 Health Care Alliance Discussion	N/A
20/07/21	13:30-15:30 Portfolio Holder / Council Management Team Meeting 17:30-20:00 CYC Executive Meeting	West Offices, York
21/07/21	10:00-12:30 Council Management Team Meeting 13:30-14:00 Financial Inclusion projects and winter planning 14:00-15:00 Call with Corporate Director of People and Head of HR 15:00-15:30 Internal Local Government Reorganisation / Devolution Discussion 15:30-16:00 Call with Director of Governance and CYC Senior Solicitor 16:00-16:30 Call with Leader of the Council 16:30-17:00 Call with Chief Finance Officer	WFH
22/07/21	11:30-12:00 Call with Director of Governance and CYC Senior Solicitor 13:00-14:00 Gold Command Meeting 15:00-16:00 Call with Director of Governance, Chief Finance Officer and Head of HR 16:30-17:00 Call with Corporate Director of Place	WFH
23/07/21	Annual Leave	N/A
26/07/21	Annual Leave	N/A

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<b>Dates</b>	<b>Call / activity</b>	<b>Location</b>
27/07/21	Annual Leave	N/A
28/07/21	Annual Leave	N/A
29/07/21	Annual Leave	N/A
30/07/21	Annual Leave	N/A

**Desk time focussed on Covid-19 pandemic and recovery planning.**