Privacy Notice for the Consultation on the Healthy Weight, Healthy Lives Strategy for York

We will keep this privacy notice under regular review; it was last updated in January 2019. When we use your personal data, City of York Council (CYC) complies with data protection legislation, and is the registered 'Controller'. Our data protection notification is registered with the Information Commissioner's Office (ICO) – reference Z5809563.

Why will information be collected?

The following survey explores the views of individuals in relation to the proposed City of York Council's Healthy Weight, Healthy Lives Strategy. As a key aim of the strategy is to reduce inequalities in the city we will be collecting personal data to ensure that we receive comments that are representative of the diversity of individuals within York, but will only use this, with your explicit and informed consent.

Participation is voluntary and you can choose not to answer some of the survey questions. You can withdraw your consent at any time, by contacting: enquiries.publichealth@york.gov.uk or 01904553866

What information will be collected?

This survey collects personal information and opinions in relation to the proposed Healthy Weight, Healthy Lives Strategy. You will have the option to opt-out of sharing your personal data but still be able to complete the remaining questions about the strategy if you wish.

What will we do with the information?

The information we collect will be used to inform the development of the Healthy Weight, Healthy Lives Strategy and may be included in presentations, reports and performance framework. Any data for publication or use outside of the authorised offices will be anonymised and will not identify any individuals.

We will not use the data for any other purpose than stated and will not disclose to a third party i.e. other companies or individuals, unless we are required to do so by law for the prevention of crime and detection of fraud, etc.

The Business Intelligence Team complete around 50 surveys on behalf of council teams and departments every year. They do not compare or bring together any personalised information returned across these various surveys. Each survey is dealt with independent of other surveys taking place.

Online data will be collected using SurveyMonkey. To find out how they use your information, please contact https://www.surveymonkey.com/mp/legal/privacy-policy/?ut_source=footer

Where will the information be kept

We will keep the information you give us and your personal data in the council's secure network drive and make sure it can only be accessed by authorised staff.

Where you complete a paper copy of a survey we will transfer the information you have given onto the council's secure network drive and then securely destroy the paper copy once the transfer is complete.

How long will we keep the information?

We will keep the information you give us and your personal data for up to three years and then will securely destroy it. Where required or appropriate to, at the end of the retention period, we will pass onto the City Archives any relevant information.

Further Processing

If we wish to use your personal data for a new purpose, not covered by this Privacy Notice, we will provide you with a new notice explaining the purpose prior to commencing the processing and the processing conditions. Where and whenever necessary, we will seek your consent prior to the new processing.

Your rights

To find out about your rights under data protection law, you can go to the Information Commissioners Office (ICO) - https://ico.org.uk/for-the-public/

You can also find information about your rights at https://www.york.gov.uk/privacy
If you have any questions about this email, want to exercise your rights, or if you have a complaint about how your information has been used, please contact us at foi@york.gov.uk or on 01904 554145 or write to:

Data Protection Officer
City of York Council
West Offices
Station Rise
York
YO1 6GA