

Update of Major Projects

Over the page is a summary of the Council's Major projects:

Please note before reviewing the “Large” project information:

- The Summary of “Large” projects will evolve over time as projects progress, are completed and new projects are initiated and is provided to inform the committee in performing its role of risk and assurance of the project management approach.
- Any project that achieves a score of 80 or more out of 160 qualifies as a “Medium/Large” or Major project and is included in this list.
- Executive is responsible for scheme financing/policy and Scrutiny will perform detailed reviews of any relevant project.
- The status (RAG – Red, Amber or Green) is provided as an overview. (RAG description, below, as agreed at the July 2016 A&G committee)

Green	All the elements of delivery are within acceptable parameters with risks managed.
Amber	There are risks/issues with one or more elements of delivery. There is a plan in place to bring the project back within acceptable parameters and it is in the control of the project team.
Red	There are issues with one or more elements of delivery and there is no plan in place to mitigate or there is a plan emerging, but it is out of the control of the project team

THE COPORATE PROJECTS PORTFOLIO WAS SIGNIFICANTLY AFFECTED BY THE UNPRECEDENTED CHALLENGES OF THE COVID-19 PANDEMIC DURING THIS PERIOD

Large projects summary	Previous period (RAG)	This period (RAG)	Direction of travel
Older Person's Accommodation Phase 2(ASC)	Green	Green	Same
York Central	Amber	Amber	Same
Castle Gateway	Amber	Amber	Same
Local Plan	Amber	Amber	Same
Guildhall	Amber	Amber	Same
Community Stadium	Green	Green	Same
Outer ring road (A1237)	Amber	Amber	Same
Housing Delivery Programme	Amber	Amber	Same
Provision of School Places 2017-2023	Amber	Amber	Same
Housing ICT Programme	Amber	Green	Better
Smart Travel Evolution Programme (STEP)	Green	Green	Same
Flood Risk	Green	Green	Same
City Centre Access	Amber	Amber	Same
Parking Review	Amber	Amber	Same
Inclusion Review	Amber	Amber	Same
Procurement of MSA and Strategic Engagement Technology Partner	Amber	Amber	Same
Hyperhubs	Green	Green	Same
Future Library Investment Programme (FLIP)	Green	Green	Same
Pay on Exit	Green	Blue	Better
Mental Health Housing and Support	Green	Green	Same

Detailed Updates

Project title		Older Persons' Accommodation Programme Phase 2							
Reporting period		May 2021							
Description									
<p>To provide, and ensure the provision of, a range of accommodation to address the housing (and care) needs of the city's older residents. The Council's Executive on 30th July 2015 approved the Business Case for the Older Persons' Accommodation Programme in order to prepare the city for a 50% increase in the size of the over 75 population. This will:</p> <ul style="list-style-type: none"> • Deliver a 10 unit extension and refurbishment of Lincoln Court Independent living scheme • Build a 29 unit extension to the Extra Care scheme at Marjorie Waite Court, plus provide 4 bungalows on the site • Carry out community and stakeholder engagement to establish the demand for specialist older person's housing and the issues facility residents of the city in relation to age related housing. • Complete procurement of a new residential care facility as part of the wider Health and Wellbeing Campus at Burnholme; and • Encourage the development of additional residential care capacity, extra care and age related housing, supporting older people to continue to live independently in their own home. • Complete the transfer of Haxby Hall care home to a care provider who will extend and enhance the provision on site. • Review the Council's Independent Living stock to ensure it meets the needs of existing and new tenants and to seek opportunities to increase its capacity. 									
Overall status this period (May)					Overall status previous period (Apr)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									
Resources Status Explanation Status		<ul style="list-style-type: none"> - Both the permanent Housing Delivery Manager and the temporary Capital Project manager post within the team are now vacant. The team are working hard to cover all elements of the remaining projects in the programme. - The staffing structures required to create a flexible responsive extra care service at Marjorie Waite Court when the extension work is completed in July is not yet in place. 							
Tasks & Milestones Status		Procurement of an extra care development on the Lowfield Green site has been delayed. Alternative delivery options are now being considered.							

Current status

Older Persons Housing

1. The apartments for residents aged 55+ are now on sale at Lowfield Green. Following the successful sales reservations for the bungalows there has been very positive interest in these apartments.
2. Planning approval has now been granted for the development of housing on Duncombe Barracks and Burnholme. Both sites will include accessible/ age appropriate properties.

Marjorie Waite Court Extra Care Scheme

1. Work on the Marjorie Waite Court extension is progressing well. The project is still on schedule to be completed by early in July.
2. Carpeting is now being fitted on the second floor. Signage, decoration and finishes have all been agreed.
3. There are some concerns about delays in the supply chain of materials, but these have not yet impacted on the project timetable.
4. Discussions about the operation of extra care on the site are progressing, to ensure that residents get the support they need to live well independently.
5. The procurement of a cafe and community hall operator closes on 21 May. We have had a number of clarification queries and site visits from potential bidders.
6. A specification for the refurbishment of the existing MWC buildings is being drawn up to ensure that there is consistency between the 2 buildings. A fire safety audit of the existing building has now been completed.
7. Fire safety works have also now been commissioned. This work will also be managed by the programme in parallel with the refurbishment works.

Lincoln Court

1. Minor snagging is continuing to be addressed. Sewell have now produced a schedule of the outstanding works and Sewell Facilities Management are managing the snagging programme.
2. Partners, colleagues and residents are being consulted as part of the post project evaluation for the Lincoln Court project, to ensure that any lessons can be learned from this project and fed into future projects.

Lowfield Green Extra Care Development

1. Following the cancellation of the procurement of an extra care developer for the Lowfield Green site, potential bidders who showed

an interest in the site but did not submit have bid, have been asked for their feedback about why they did not bid and their thoughts about the opportunity.

2. A proposal for how to develop a viable scheme on the site with independent living accommodation with on site care and support is being developed for consideration by executive.

New Independent Sector Provision

1. Interest in developing older person's accommodation remains high. A number of developers have made contact to discuss projects across the city and to get an insight into the provision and accommodation mix in the city.
2. Work has begun on site at the Abbeyfields Society York's Regency mews extra care development on Tadcaster Rd. This will provide an additional 25 extra care apartments for residents living with dementia and/ or other care and support needs.
3. Planning applications for extra care accommodation on Bishopthorpe Rd and Cherry Lane are being evaluated by the Council's planning department. These would provide 134 commercial extra care properties in the city.
4. Work is ongoing to ensure that affordable housing contributions are secured from sites to invest in affordable accommodation elsewhere in the city.

Future outlook

Over the coming month:

- The procurement of a cafe and community hall operator for MWC will be completed and a preferred bidder appointed.
- Decoration in the new extension at MWC will be completed.
- Fit out of the commercial kitchen at MWC will begin.
- A proposal for the provision of accommodation with care on Lowfield Green will be brought forward.
- The operating model for the care services at MWC will be agreed.
- The Post Project Evaluation from Lincoln court will be completed.

Reports to	Executive, CMT, Project Board, DMT
Exec member	Cllr. Carol Runciman and Cllr Denise Craghill
Director responsible	Tracey Carter - Director Economy, Regeneration and Housing
Dependencies	Burnholme Health & Wellbeing Campus Capital Programme

<p>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</p>	<p>Executive July 2015 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8840&Ver=4</p> <p>Executive October 2015 - Grove House and Oakhaven Older Persons' Homes https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8842&Ver=4</p> <p>Executive May 2016 - Delivery of Community Facilities at the Burnholme Health & Wellbeing Campus http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8884&Ver=4</p> <p>Executive July 2016 Demonstrating Progress on the Older Persons Accommodation Programme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9303&Ver=4</p> <p>Executive November 2016 (Willow house OPH) http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9307&Ver=4</p> <p>Executive December 2016 - Older Persons' Accommodation Programme Update / Burnholme Health & Wellbeing Campus: Key Decisions to further progress this development / Lowfield Green Development: Moving forward to deliver a care home, health facility and housing / Haxby Hall Older Persons' Home: A Sustainable Future https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9308&Ver=4</p> <p>Executive Feb 2017 - Sale of Land at Fordlands Road as Part of the Older Persons' Accommodation Programme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9310&Ver=4</p> <p>Executive March 2017 - Oakhaven Extra Care Facility: the sale of land to facilitate the development https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p> <p>Executive March 2017 - Burnholme: the sale of land to facilitate the development of a Care Home; agreement</p>
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to management arrangements for the Community & Library facilities; disposal of the Tang Hall Library site
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4>

Executive August 2017 - Investment in New Extra Care Accommodation for Older People at Marjorie Waite Court Following the Closure of Burton Stone Lane Community Centre
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10190&Ver=4>

Executive August 2017 - A Further Phase of the Older Persons' Accommodation Programme Deciding the Future of Woolnough House Older Persons' Home .
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10190&Ver=4>

Executive September 2017 - Demonstrating Delivery of the Older Persons' Accommodation Programme
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10191&Ver=4>

Executive October 2017 - Disposal of Willow House, Walmgate, York
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10192&Ver=4>

Executive December 2017 - A Further Phase of the Older Persons' Accommodation Programme: Deciding the Future of Windsor House Older Persons' Home
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10194&Ver=4>

Executive January 2018 - Securing a Sustainable Future for Haxby Hall Older Persons' Home
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10195&Ver=4>

Executive February 2018 – Disposal of Willow House
<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10196&Ver=4>

Executive March 2018 - Investment at Lincoln Court to Create an Independent Living with Support Facility
<http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10189&Ver=4>

	<p>Executive April 2018 - Deciding the Future of Morrell House Older Persons Home http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10197&Ver=4</p> <p>Executive July 2018 – Delivering Improved Sports and Active Leisure Facilities at Burnholme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10470&Ver=4</p> <p>Executive September 2018 - Demonstrating Delivery of the Older Persons' Accommodation Programme and Preparing for Further Action https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4</p> <p>Executive November 2018 – A Further Phase https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10474&Ver=4</p> <p>Executive March 2019 – Investment in the Redevelopment of Lincoln Independent Living Scheme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11469&Ver=4</p> <p>Executive January 2020 – The Transfer and Transformation of Haxby Hall Care Home (by way of long lease) and associated land transactions. https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11115&Ver=4</p> <p>Executive March 2020 - Lowfield Green: Responding to Older Persons' Accommodation Needs. https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11117&Ver=4</p>
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Project title	York Central								
Reporting period	May 2021								
Description									
<p>York Central is a key strategic development site for economic growth and housing delivery for the city. The majority of the land is in the ownership of Network Rail and Homes England. CYC have a role to play in de-risking the site and accelerating delivery with public sector partners. In recent months, the site and the opportunity it presents have been positioned at all levels of Government as a priority site for support to enable delivery of locally-led regeneration and development schemes. The capacity for the site to contribute to the achievement of the local plan housing targets is also a key consideration.</p>									
Overall status this period (May)					Overall status previous period (Apr)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									
Tasks & Milestones Status Explanation		<ul style="list-style-type: none"> - The project remains on target to deliver infrastructure works to funding deadlines and housing/economic benefits to City. - City of York Council and WYCA have released additional development funding in 2020. The MHCLG funding awarded to Landowners in 2020. CYC supported scheme off plot infrastructure detailed design and Reserved Matters Planning Approval and IP1 Infrastructure. - Delivery by HE/NR currently undertaking Due Diligence and programme update awaited from them. - Reimbursement Agreement signed between CYC and HE/NR in 2021 for IP1. 							
Risks Status Explanation		<ul style="list-style-type: none"> - Risks associated with the project are complex and interdependent. Active risk management is ongoing. 							
Issues Status Explanation		<ul style="list-style-type: none"> - MHCLG funding awarded to Homes England / Network Rail - Joint Venture. - IP1 project on site with enabling works. - Pricing submission for IP2 by Contractor November 2020, pricing review completed February 2021 and passed to Landowners. - Landowners carrying out due diligence on the project. 							
Current status									
<ul style="list-style-type: none"> • Communication/Update with local residents undertaken. • Millennium Green works design commenced with vegetation clearance. • Unipart and Concrete Works Buildings Demolished. • Lighting Works to NRM car part underway. • Track Lifting Continues. 									

- Infrastructure delivery partner for Phase 1 Infrastructure submitted pricing IP2 packages, the review was finalised at the end February 2021 and passed to Landowners.

Future outlook

IP1 Enabling Works Continue;

- Freightliner Building Demolition.
- Crushing of materials at Concrete Works, Unipart, and Frightliner Buildings.
- Compete track lifting.
- Undertake Landscaping works on Millennium Green.
- Pre IP2 Ground Investigation Works to be undertaken as part of IP1 Contract.
- Infrastructure delivery partner for Phase 1 Infrastructure submitted pricing IP2 packages, the review was finalised at the end February 2021 and passed to Landowners.

Reports to	York Central government structures and the Executive.
Exec member	Cllr Keith Aspen
Director responsible	Neil Ferris - Corporate Director of Place
Dependencies	Local Plan Policy, Economic Strategy, City Transport Policy and external funding bids.
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Executive December 2015 – York Central and Access Project http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8844&Ver=4</p> <p>Executive July 2016 – York Central http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9303&Ver=4</p> <p>Executive November 2016 - Consultation on access options / Third party acquisitions http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9307&Ver=4</p> <p>Executive July 2017: Project and Partnership Update http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10188&Ver=4</p> <p>Executive November 2017 - Preferred Access Route and Preparation for Planning</p>

	<p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10193&Ver=4</p> <p>Executive March 2018 - York Central Access Construction</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10189&Ver=4</p> <p>Executive June 2018 – Masterplan and Partnership Agreement</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10469&Ver=4</p> <p>Decision Session August 2018 – York Central Design Guidelines</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=875&MID=10847#A149619</p> <p>Executive August 2018 York Central Update – Western Access</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10471&Ver=4</p> <p>Executive November 2018 – York Central Enterprise Zone investment Case</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10474&Ver=4</p> <p>Executive January 2019 York Central Partnership Legal Agreement</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10476&Ver=4</p> <p>Executive July 2019 - York Central Partnership Update</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11107&Ver=4</p> <p>Executive October 2019 – Update</p> <p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4</p> <p>Executive July 2020 – Update</p> <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12295&Ver=4</p> <p>Executive April 2021 – York Central & York Station Gateway Update</p> <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12510&Ver=4</p>
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Project title	Castle Gateway								
Reporting period	May 2021								
Description									
<p>City of York Council (CYC) is one of the principal land owners in the area around Piccadilly, the Eye of York, St George's Field and the Foss Basin. This area is being referred to as the Castle Gateway and many parts of the area are underused, semi derelict or of poor quality. Many of the properties are for sale or owned by investors and there is a risk that the area will continue to be blighted or that important sites will be developed in a piecemeal manner. The area is urgently in need of a fresh vision to improve the locality and create a socially and economically sustainable future. As the principal landowner, CYC will be instrumental in delivering a joined-up regeneration of the area which will maximise social and economic benefits for the City.</p>									
Overall status this period (May)					Overall status previous period (Apr)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									
Costs Status Explanation	The Executive approved a further budget of £2.15m to take the project through to the next decision point in Autumn 2021. The Executive have revised the delivery plan in response to COVID-19, but the new actions remain within the scope of the existing budget and the project remains on target to be delivered within that budget. There is still uncertainty as to the impact of COVID-19 on elements of the project affecting the cost of delivery, including the timescales and build costs.								
Financial Benefits Status Explanation	A GVA assessment of the proposed masterplan has been undertaken by WYCA. They assess the GVA benefits of the proposals to be £360m for the Leeds City Region. However, realising these benefits is dependent on the successful delivery of the whole masterplan which will require significant investment from the council and other public bodies.								
Risks Status Explanation	This is a complex project to deliver an ambitious masterplan, and as such it has significant risks to its delivery. Whilst mitigation and monitoring of risks is being undertaken, the project is likely to remain at risk throughout delivery.								
Issues Status Explanation	Issues remain under review.								
Current status									
<p>Castle Mills – Wates has been appointed as the contractor to deliver the Castle Mills scheme on a two stage contract. Under the first stage of the contract Wates will carry out the detailed design for the scheme and provide a price for the construction stage, with a final decision to proceed being taken by the Executive in October. BDP have been the council appointed</p>									

architects on the Castle Gateway Masterplan since the inception and have developed the designs on the Castle Mills scheme through to securing planning. BDP are being novated to Wates as part of the construction contract to produce the detailed design.

St George's Field – As agreed by Executive a strategic review of city centre access and parking is being undertaken. The scope and methodology of this review was approved by the Executive Member for Transport on the 13th April, and work has begun on the engagement and gathering together of the evidence base required.

Castle and Eye of York – The Stage 2 Concept designs continue to be developed based on the Stage 1 Report and additional survey information received. Engagement workshops have taken place through My Future York. The architects for the scheme, BDP, have held officer design workshops, and have also presented initial thoughts to the City of York Council/York Museum Trust/English Heritage Partnership and the Castle Gateway Advisory Group to shape and test ideas.

A number of necessary site investigation works continue to understand the site and any potential constraints that may impact the design.

West Yorkshire Transport Fund - Work continues to progress on the funding bid to outline and full business case stages, led by the council's consultants WSP.

Future outlook

Castle Mills – Wates and BDP will commence the detailed design for the Castle Mills scheme. This design process will include working with internal officers and key stakeholders, and will also include discharging the relevant planning conditions.

St George's Field – Review of city centre access and parking in the city centre is due to conclude with a report to the Executive in September 2021, thus informing a decision on the St George's Field car park in October 2021.

Castle and Eye of York – Stage 2 Concept designs will continue to be developed based on the Stage 1 Report, additional survey information, Public Engagement, and Officer and Stakeholder input. Concept Designs will be costed to assess against the budget. Officer Design Workshops with BDP continue to be held regularly to shape and test ideas. BDP will present further concept designs to the CYC/YMT/EH Partnership and the

Castle Gateway Advisory Group to test ideas and gain reactions. Further public engagement continues with through My Future York.

A number of necessary legal and site investigation works continue to understand the site and any potential constraints that may impact the design.

West Yorkshire Transport Fund – The deadline for the submission of the business cases for the WYTF is the 1st June 2021. This is to ensure that certainty of securing the funding can be given prior to the Executive committing to the next stage of delivery of the masterplan in October 2021.

Reports to

The Executive sponsor for the Castle Gateway is the Leader of the Council in his remit as Executive Member for Finance and Performance. The Executive have approved a whole series of recommendations over the last three years to advance the project, with delivery of these being the responsibility of the Castle Gateway Working Group. This working group was established in January 2017 and serves as the project board and meets on a monthly basis. It is chaired by the Director for Economy and Place, and the wider interests of the council are represented by the Assistant Directors for Regeneration and Asset Management; Planning and Sustainable Development; and Transport, Highways and the Environment. The group also has Heads of Service for legal, finance and property.

The working group is the key interface point with wider stakeholders, with the project manager and Assistant Director for Regeneration and Asset Management chairing the Castle Gateway Advisory Group (which consists of key stakeholders and principal custodians of the city) and the My Castle Gateway public engagement partnership. The interests of the formal partnership with York Museums Trust will also be represented by the same individuals and outcomes and decisions fed back in to the working group.

The Castle Gateway project manager has defined expenditure levels under the Council's Contract Procedure Rules. Any decisions that are outside the remit of previous recommendations from the Executive are taken to the appropriate decision making route as

	set out by the council's governance and decision making framework. Dependent on the nature and scope of the issue this may be an officer decision, Executive Member decision, or require a full Executive decision.
Exec member	Cllr Nigel Ayre
Director responsible	Tracey Carter - Director Economy, Regeneration and Housing
Dependencies	Local Plan Policy, City Transport Policy
Link to paper if it has been to another member meeting	<p>Executive October 2015 - York's Southern Gateway http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8842&Ver=4</p> <p>Executive November 2016 - Land Assets on Piccadilly https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9307&Ver=4</p> <p>Executive January 2017 – Update York Castle Gateway https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9309&Ver=4</p> <p>Executive August 2017 - Proposed Temporary Use of Part of Castle Car Park https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10190&Ver=4</p> <p>Executive April 2018 - Castle Gateway Masterplan http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10197&Ver=4</p> <p>Executive October 2018 - Proposed Temporary Uses of Part of Castle Car Park https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10473&Ver=4</p> <p>Executive October 2019 – Update http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4</p> <p>Executive January 2020 –Phase One Delivery Strategy https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11115&Ver=4</p> <p>Executive October 2020 – Update and Business Case Review https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12297&Ver=4</p>

Project title	Local Plan								
Reporting period	May 2021								
Description									
<p>The 'Local Plan' is a citywide plan which sets the overall planning vision and the spatial land use strategy for the city. It provides a portfolio of both housing and employments sites for at least a 15 year period and will set the Green Belt boundaries for York. In addition it incorporates both policies and approaches to set the context for development management decisions. Effectively, it sets out the opportunities and policies on what will or will not be permitted and where, including new homes and businesses.</p> <p>The Local Plan must be accompanied by an infrastructure delivery plan setting out the Council's approach to strategic infrastructure and its funding. All housing and employments sites included must be viable and deliverable this is directly linked to future approaches to planning gain i.e. CiL and S106.</p> <p>In response to both the Council resolution in autumn 2014, and the changed national and local context, officers have initiated or a series of work streams to inform the next stages of plan production. This relates to housing need, economic growth and the related need for employment land, and detailed site assessments.</p> <p>The production of the plan has to be in accordance with statute and national guidance. This includes a legal requirement to work with neighbouring authorities. It also means that the plan must be subject to Sustainability and Environmental Assessments. It will also ultimately be subject to an independent examination by a government inspector.</p>									
Overall status this period (May)					Overall status previous period (Apr)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									
Scope Status Explanation		Take the Local Plan through examination in public (EIP) and to adoption as statutory development plan for York. This includes completion of additional work requested by the Inspectors or required to inform the Examination.							
Costs Status Explanation		Cost associated with EIP, modifications consultation and adoption. Staffing costs to ensure timely delivery and adequately resourced EIP as well as consultancy support.							
Resources Status Explanation		The Forward Planning Team has reduced in size following the loss of members of staff. Resourcing needs to be sufficient to ensure the timely completion of work for submission to the Inspectors and to enable preparation for phase 2 hearing matters in detail. Additional funding has							

	been awarded in the short term to help fast-track evidence base and support for consultation. Consultant services have also been procured to support the preparation for next phases.
Tasks & Milestones Status Explanation	<ul style="list-style-type: none"> • Inspector's letter of 03 March 2021 states content for CYC to proceed to timetable followed by consultation. • Officers met timetable with submission of annex on 31 March 2021. Next key milestone is delivery of outstanding annexes by 30 April 2021. • Further phase 2 hearing sessions on the remainder of the Plan will then be requested by the Inspector subject to their conclusions on phase 1 matters.
Risks Status Explanation	Risks associated with examination of Local Plan by Planning Inspectorate. Delay to examination process as a result of resourcing.

Current status

Key milestones achieved for emerging plan:

- Submission May 2018
- Proposed Modifications Consultation June 2019
- Phase 1 Hearing sessions December 2019
- Completion of a schedule of further work resulting from Phase 1 hearing sessions throughout 2020.

The Inspectors wrote to CYC on 12 June 2020 outlining their conclusions in relation to the first phase examination hearing sessions. Focus of the letter was on the Green Belt approach, which was in general conformity with the saved RSS policies. However concerns were raised regarding the GB methodology used to assess the inner boundaries. Officers sent an initial letter on 22 June 2020 welcoming the conclusions thus far and setting out their intention to seek to justify the boundaries through clarification of the evidence base.

Following the release of the 2018 based sub-national Household Projections, the Inspectors wrote to the council on 9 July 2020 asking whether this would lead to a material change in York's proposed housing requirement. The Council commissioned technical advice from consultants and responded on 6 October to confirm that an OAN of 790 dpa and a housing requirement of 822 dpa remain relevant.

The Inspectors wrote to the Council on 18 December asking for an update on progress and to consider the Council's position in relation to the Examination. Officer's sent a letter on 15 January 2021 confirming that, despite difficult logistical circumstances, the Council had completed the outstanding items of further work requested. Officers also submitted the Green belt Topic Paper Addendum as requested and outlined that the

detailed annexes were to follow.

Letter to Inspectors on 25 February confirmed timetable for Green Belt Annexes submission. Inspectors letter of 03 March confirmed the timetable was acceptable and that the Council should proceed. Stage 1 submission was completed on 31 March 2021 and stage 2 completed on 30 April 2021 as agreed.

More information on the Local Plan EiP progress is available to view at: www.york.gov.uk/localplanexamination

Future outlook

The Inspectors confirmed in their correspondence on 5 May 2021 that the Council should proceed to consultation on the additional Proposed Modifications to the Local Plan and supporting evidence base submitted since 2019 hearing sessions. This consultation will commence on 25 May 2021 for a period of 6 weeks until 7 July 2021. Further information will be available via: www.york.gov.uk/LocalPlanConsultation

Reports to	Executive, Local Plan Working Group
Exec member	Cllr. Keith Aspden, Cllr Andrew Waller and Cllr Nigel Ayre
Director responsible	Neil Ferris - Corporate Director of Place
Dependencies	Deliverability of York Central
Link to paper if it has been to another member meeting	<p>Executive July 2015 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8840&Ver=4</p> <p>Executive June 2016 City of York Local Plan – Preferred Sites Consultation http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9191&Ver=4</p> <p>Executive December 2016 – Update on Preferred Sites Consultation and Next Steps https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9308&Ver=4</p> <p>Executive January 2017 - Update on Local plan https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9309&Ver=4</p> <p>Executive July 2017</p>

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10188&Ver=4>

Local Plan Working Group January 2018

<http://democracy.york.gov.uk/documents/s120857/LP%20LPWG%20FINAL%20REPORT.pdf>

Executive January 2018 - Update

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10195&Ver=4>

Executive May 2018

City of York Local Plan – Submission

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10198&Ver=4>

Executive September 2018

Supplementary Planning Documents to support the emerging York Local Plan

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4>

Executive March 2019 - Update

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10479&Ver=4>

Local Plan Working Group October 2020 – Update

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=128&MId=12429&Ver=4>

Local Plan Working Group, March 2021 – Update

<https://democracy.york.gov.uk/ieListDocuments.aspx?MId=12777>

Project title	Community Stadium								
Reporting period	May 2021								
Description									
<p>The Community Stadium project will deliver a new football and rugby stadium for professional sport and community sport and leisure facilities for the city of York. The project also includes a new athletics facility for use by York Athletic Club as well as many community uses and work with community partners.</p> <p>The core project objectives are to provide a new Community Stadium within a new leisure facility complex on the grounds of the existing Huntington Stadium / Waterworld swimming pool.</p> <p>This project represents an opportunity to create one of the country's most far reaching community stadium complexes.</p>									
Overall status this period (May)					Overall status previous period (Apr)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									
Costs Status Explanation		<ul style="list-style-type: none"> - Adoption and design issues with the site road and drainage could lead to delay and increased cost. Outcome of any claim for time and delay could result in additional cost. - Commercial land receipt now confirmed as reduced, this has been funded by approval from executive for the c£1.4m. - Covid-19 delays and restrictions may increase costs of facility mothball depending upon the length of time restrictions are in place. 							
Tasks & Milestone Status Explanation		<ul style="list-style-type: none"> - Build completion and subsequent handover happened December 2020. This is due to a number of build factors as well as the impact of covid and the extent of any claims and damages is still to be fully determined. - Highways and drainage are the final elements due for completion during 2021. These elements do not impact on the operation and opening of the site. - Tenant move ins are now ongoing from January 2021 to end of 2021. - Sports clubs moved in January 2021. - All operation is subject to covid regulations. 							
Risks Status Explanation		<ul style="list-style-type: none"> - Covid-19 restrictions are affecting site and continue to affect revenue and operation of the site as well as tenant move ins and fit outs. 							
Issues Status Explanation		<ul style="list-style-type: none"> - Issue of the highways and drainage works is significant but is now being progressed to completion. - Covid-19 restrictions are affecting all sites and potential for further disruption depending upon length of time restrictions are in place. This 							

is a current issue affecting site but has further risk implications as captured in the risk log.

Current status

In the last six months of the project, progress has been made as follows:

- Confirmation of full delay and claims is awaited from GLL.
- Sponsorship and naming rights contract complete and approved. Signage complete and in place.
- Cinema complete and open as of December 2019.
- Starbucks restaurant complete and open as of December 2019.
- Bowling and golf open as of August 2020.
- Building control sign off and certification of all buildings September 2020.
- PC achieved December 2020 in line with the above works.
- Full Site opened to the public December 21 2020.
- Site reopened 12 April 2021.
- NHS outpatients units opened April 2021.
- Little Gym lease finalised and unit opened April 2021.
- York Against Cancer unit complete and open May 2021.
- Library facility complete and will open once covid allows likely May 2021.
- NHS training department open and fully functioning April 2021.
- YCK offices and club shop complete and fully opened April 2021.
- YCFC offices and club shop almost complete and will open as football season gears up June 2021.

Future outlook

The next steps for the project are as follows:

- Drainage and highways snagging works to complete by Summer 2021.
- Stage 3 road safety audit work to complete during 2021.
- Stage 4 audit work to complete in c18 months.
- Snagging works for all stadium and leisure areas to complete for formal sign off by Summer 2021.
- Confirmation of tenants for the commercial unit by Summer 2021.
- Lantern tenant now signed with additional tenant also now progressing.
- Commercial and community tenants fit out July 2019 to end of 2021. Some of these contain significant pieces of work.
- Stadium, Leisure and Hub Tenant fit out expected from January 2021 onwards dependent upon covid regulations in place at that time.

- Tenant fit outs will continue throughout 2021.
- Commercial site additional tenants both restaurant and leisure to follow in 2021 due to covid.
- Full handover of stadium and leisure site completed end of 2020. Opened to the public 21 December 2020.
- Contract completion and financial closedown is expected to occur during 2021 following resolution of all claims and damages issues.
- Claims and damages resolution is expected to occur during 2021.

Covid impact remains on the opening and operation of the facilities. Reopened 12 April 2021 with current restrictions in place. Ongoing revenue implications of partial closure whilst having to still staff and operate the facility.

Hand over completed December 2020 with opening to the public of the leisure estate on the 21 December 2020. Stadium opened in January 2021 with games being held for both clubs in February and March 2021. NHS outpatients first unit opened March 2021 to the public. Little Gym open April 2021. Further NHS operations to open from April onwards. NHS training department open and fully operational April 2021. YAC shop fitted and open May 2021. YCK offices and club shop open April 2021. YCFC offices and club shop almost complete and will open June 2021 in readiness for the new season. Explore Library complete and will open May 2021.

Reports to	Project team report to the Director of Finance and prepare reports to the project Board. The project Board Chair updates Exec and Full Council when needed. Subject to Audit and Governance scrutiny.
Exec member	Cllr. Nigel Ayre
Director responsible	Ian Floyd – Chief Operating Officer
Dependencies	Yearsley review. The continued operation of Yearsley is Potentially linked to the DBOM contract proposed.
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Full Council March 2016 http://modgov.york.gov.uk/ieListDocuments.aspx?CId=331&MId=8836&Ver=4</p> <p>Executive December 2016 – Update report http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9308&Ver=4</p> <p>Executive March 2017 http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p>

	<p>Ver=4</p> <p>Executive July 2017 - Community Stadium & Leisure Facilities Report http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10406&Ver=4</p> <p>Executive October 2017 - Project Report http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10192&Ver=4</p> <p>Executive September 2018 - Project Update http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4</p> <p>Executive December 2020 – New Stadium Leisure Complex Commercial Proposal on Restaurant Units https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12428&Ver=4</p>
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Project title	The Guildhall								
Reporting period	May 2021								
Description									
<p>City of York Council vacated the Guildhall in April 2013, moving to West Offices as part of the Admin Accommodation programme, in order to make approx. £1m pa savings. An evaluation of potential future uses had already been undertaken, and following further feasibility work and review a decision on the Future of the complex was taken by Executive in October 2015. Approval was granted for detailed project development work to secure the future of the Guildhall as a serviced office venue; with virtual office and business club facilities, maximising the benefits of the different spaces within the complex, its heritage appeal, and also ensuring ongoing council use and public access in a mixed use development.</p>									
Overall status this period (May)					Overall status previous period (Apr)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									
Costs Status Explanation		Further archaeological remains have been discovered in the basement of the retained section of the annexe. This has resulted in 5 weeks excavation, up to 2 weeks may affect the critical path of the project. The contractors flexibility has greatly reduced the full impact.							
Resources Status Explanation		Site is currently advancing as planned however we may face delay in the future as the contractor is reporting that their supply chain is becoming fragile due to Covid 19 causing staffing difficulties and forced closures specifically for the loss of key staff due to living with at risk family members and for allowing for social distancing for finishing trades.							
Financial Status Explanation		The business case for delivery was agreed by Executive in February 2019 - where the project costs and the financial benefits were approved by Executive in parallel with the final project costs.							
Tasks & Milestones Status Explanation		Steelwork to glazed arcade has now been completed.							
Risks Status Explanation		<ul style="list-style-type: none"> - The steelwork and precast work have now been completed removing a large degree of river logistical risk as the remaining activities do not rely as heavily on the river for constant supply, with careful management loading the raft in advance of a flood event is now proving to mitigate the flood events due to the large storage capacity of the raft. - The contractor advises difficulty in sourcing materials may arise in the future. 							
Issues Status Explanation		Due to the non engagement of public house owners a redesign has enabled the construction without accessing the pubs beer garden as originally planned.							

Current status

Statutory Consents / Approvals

- Executive approval February 2019 to advance to the construction stage.
- Planning and LBC approvals granted 16 Feb 2017.
- Executive approval for scheme delivery 16 Mar 2017.
- Full Council approval of budget requirement 30 Mar 2017.
- Grant Agreement letter signed with WYCA 7 Apr 2017 securing £2.347m of LGF funding from LCR LEP to support project delivery.

Project Progress

- Construction commenced on the 16th of September 2019.
- All piling completed and the ground beams to the north range are under construction.
- The re-roofing of the main hall and the south range are completed.
- External stonework repairs 90% complete.
- The North Range steelwork is completed and the concrete precast floors have been installed giving a good feel of how the restaurant and riverside terraces will look when completed.
- Council Chamber re-roofing completed.

Future outlook

- Completion of the North Range blockwork along with advancement of Brickwork and Roofing.
- Completion of the glazed arcade steel structure and gutters in preparation for glazing.
- Commencement of the replacement main hall floor to include underfloor heating.
- Removal of riverside scaffolding.
- Tower repairs to be completed.

Reports to	The Guildhall board reports to Economy and Place DMT and PM updates Executive member and Executive when required for updates and approvals.
Exec member	Cllr Nigel Ayre
Director responsible	Tracey Carter - Director Economy, Regeneration and Housing
Dependencies	Local plan
Link to paper if it has been to another member	Executive October 2015 - The Future of York's Guildhall & Riverside

<p>meeting (e.g. executive, council, a scrutiny committee)</p>	<p>http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=8842&Ver=4</p> <p>Scrutiny – 13 June 2016 http://modgov.york.gov.uk/ieListDocuments.aspx?CId=144&MId=9420&Ver=4</p> <p>Exec July 2016 - Detailed Designs & Business Case http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9303&Ver=4</p> <p>Executive March 2017 – The Development of the Guildhall Complex https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p> <p>Executive May 2018: The Development of the Guildhall Complex https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10198&Ver=4</p> <p>Executive February 2019: Redevelopment Tender Evaluation & Project Business Plan Appraisal https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11007&Ver=4</p>
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Project title	Outer Ring Road (A1237)								
Reporting period	May 2021								
Description									
<p>This project combines the previously separate schemes - YORR roundabout upgrades & YORR dualling (phase 1). This project has already delivered an upgrade of the Wetherby Road roundabout in 2018/19 to the new standard 3 lane approaches and 2 lane exits on the A1237. This project will continue by upgrading the stretch of the A1237 to dual carriageway standard between the A19 junction and Little Hopgrove junction, including the upgrade of the 5 roundabouts on this stretch to the standard already set by the Wetherby Road upgrade. This project will increase the capacity of the ring road, particularly of the roundabouts being upgraded, to reduce orbital and radial journey times. The A1237 roundabout at Great North Way will also be improved as part of this project (although this lies outside the stretch which is to be dualled).</p>									
Overall status this period (May)					Overall status previous period (Apr)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									
Tasks & Milestones Status Explanation			There has been some slippage on the programme, the main milestone being submission of a planning application. This is now planned for July 2021. The critical milestones are to get planning approval and complete CPO documentation by early 2022.						
Risk Status Explanation			<ul style="list-style-type: none"> - Risk 15 (acquisition of S & C land at Monks Cross) is causing the high alert status. This is for the acquisition of one piece of land. - The risk is being monitored daily as work proceeds to secure negotiations with the landowners. 						
Issues Status Explanation			Landowners are not content about the level of improvements proposed for frontage to their site. They are canvassing support to have their case heard.						
Current status									
<ol style="list-style-type: none"> 1. The evaluation of the pre-planning consultation has been completed. 2. Design options based on the outcome of 1 above are being considered. 3. Processes and negotiations continue to attempt to acquire land for the scheme. 4. Ground Investigation work has been completed at various locations in the proximity of the A1237. 5. A revised brief for the lawyers supporting the compulsory purchase procedure has been drafted. 									

6. A package of structure designs for bridges and subways has been submitted for approval in principle.	
Future outlook	
<ol style="list-style-type: none"> 1. The evaluation of the consultation process and associated design options will be presented to Members. 2. Preparation of documents to support the planning application. 3. Continuation of detailed design. 4. Site investigation to get accurate location of Yorkshire Water's trunk main. 5. Continuation of procedures to attempt to buy land. 6. Planning and preparation for the compulsory purchase procedure. 	
Reports to	Project reports into the Transport board, Project Board and Lead Members Board
Exec member	Cllr Andy D'Agorne
Director responsible	James Gilchrist - Director Environment, Transport and Planning
Dependencies	LTP4, Local plan
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Executive W Yorkshire Transport Fund – 24 Nov 16 http://democracy.york.gov.uk/documents/s110381/WYTF%20Exec%20Nov%202016%20v5.pdf</p> <p>Executive July 2017 - Proposed York Outer Ring Road Improvements / Approach to Deliver https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10188&Ver=4</p> <p>Executive December 2018 - A1237 Outer Ring Road – Dualling Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10475&Ver=4</p> <p>Executive September 2019 - Improvements Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11109&Ver=4</p> <p>Executive February 2020 – Dualling from A19 Rawcliffe to A64 Hopgrove https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11116&Ver=4</p> <p>Executive June 2020 – Phase 1 Dualling - Procurement Strategy, Approach to Public</p>

	<p>Engagement and Landscaping https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12293&Ver=4</p> <p>Executive March 2021 - Phase 1 Dualling - Resolution in principle to promote a Compulsory Purchase Order and associated Side Roads Order https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12509&Ver=4</p>
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Project title		Housing Delivery Programme							
Reporting period		May 2021							
Description									
The accelerated delivery of mixed tenure housing across multiple sites in the city.									
Overall status this period (May)					Overall status previous period (Apr)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									
Cost Status Explanation		<ul style="list-style-type: none"> The Lowfield scheme remains within the budget approved by Executive. The budget for delivering the Burnholme and Duncombe Barracks schemes was approved by Executive in October 2020. - Detail Design work is being undertaken with staged cost checks in place prior to tender - however construction cost inflation, especially in relation to the timber frame elements is now of concern. The development of the business case for the Ordnance Lane scheme is progressing. 							
Financial Status Explanation		Financial modelling has been undertaken to inform the delivery programme. Risks remain around build costs for the remainder of the programme as well as sales receipts from open market and shared ownership homes. The impact of the Covid pandemic on the Housing Market is being reviewed with the appointed sales agents.							
Non Financial Status Explanation		The commitment to deliver added social value through the Housing Delivery Programme has been demonstrated through the engagement work to date. This needs to be embedded into all future design and construction work and the sales and lettings process. Plans to monitor this following completion are being developed.							
Tasks & Milestones Status Explanation		<ul style="list-style-type: none"> Construction works continue at Lowfield Green - with Show Homes delivered to programme. The completion of the phase 1 market sales / social rented properties was delayed, within the overall construction programme - but the first completions have now occurred. Executive approvals are now in place to progress with delivering the Duncombe Barracks and Burnholme schemes. Planning Permission has been achieved on the Duncombe Barracks and Burnholme schemes and the procurement timetable is confirmed. The Master Programme is being reviewed with respect to the future programme. 							
Risks Status Explanation		Detailed risk register has been formulated to identify all key risks, assign responsibilities and determine potential mitigation measures. Construction cost inflation is now of concern.							
Current status									

Lowfield

- Construction work has continued - and the major milestone of the handover of the first area of completed properties was achieved and the first sale completion occurred.
- Sales reservations on the next phase of properties including the apartment block have been very strong - completion here is scheduled for early July.
- The construction contract continues to progress well with further future phases already in build.
- The self build plots are also progressing with planning approvals in place.

Duncombe Barracks

- Planning approval was granted following the Planning Committee on 30 March.
- The Detail design work (RIBA stage 4) is nearing completion with final checks and co-ordination being undertaken prior to the procurement process.
- The procurement strategy and programme is in place.

Burnholme

- Planning committee resolved to grant approval for the scheme at Planning Committee on 21 April.
- The Detail design work (RIBA stage 4) is nearing completion with final checks and co-ordination being undertaken prior to the procurement process.
- The procurement strategy and programme is in place.

Ordnance Lane

- A design and cost review is being undertaken prior to finalising the scheme for planning submission.
- The project business case is being reviewed in parallel to make the case for grant funding support.

Next Period

The next period should see;

- Further property completions at Lowfields and a number of residents on site - the progression of the next build phase and possible self build activity.
- The detail design for the Duncombe and Burnholme schemes should be complete with a cost check prior to the procurement process.

Reports to	Project team consisting of officers at the council who will advise on specialisms such as legal, housing, finance, and procurement. This project team feeds into the Housing Delivery Programme Board, which consists of senior officers and managers. The board guides decisions shaping the programme, setting objectives, scope, and timelines for projects. The board reports into the HCA as part of the partnership arrangement as well as One Public Estate. When milestones are met the programme will report into 'Capital and Asset Board' and 'Health, Housing and Adult Social Care' and 'Employment and Place' Management Teams for co-ordination and major project issues. Decisions taken by the Council Management Team followed by Executive.
Exec member	Cllr. Denise Craghill
Director responsible	Tracey Carter - Director Economy, Regeneration and Housing
Dependencies	None
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>March 2017 Executive Meeting https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9311&Ver=4</p> <p>December 2017 Executive Meeting</p> <ul style="list-style-type: none"> - Delivering Health and Wellbeing facilities for York - Establishing a Delivery Model and the Scope of the Programme - Delivering the Lowfield Scheme <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10194&Ver=4</p> <p>July 2018 Executive Meeting - Proposals https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10470&Ver=4</p> <p>October 2018 Executive Meeting - Duncombe Barracks, Burton Stone Lane https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10473&Ver=4</p> <p>January 2019 Executive Meeting- Building More Homes for York – removal of the HRA borrowing cap https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10476&Ver=4</p>

	<p>September 2019 Executive Meeting - Housing Delivery Programme Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11109&Ver=4</p> <p>October 2020 Executive Meeting – Phase 2 of the Housing Delivery Programme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12298</p>
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Project title	Provision of School Places								
Reporting period	May 2021								
Description									
<p>The need to provide sufficient school places for current and future residents is a key statutory duty of CYC and will build an educational infrastructure for the city by forecasting likely demand and supply of school places over the medium term (until 2022/23).</p> <p>The aims of this project are to identify where and when additional school places will be required, and work with central government and the school community to provide places in good or outstanding schools.</p> <p>CYC is provided with some 'Basic Need' funding from central government for this purpose and will need to ensure that this and other sources of funding are used to best effect in those areas of greatest need, and to ensure that all educational provision is sustainable in the longer term, working with the school community.</p> <p>The project represents a significant priority for City of York council in delivering educational opportunities for residents.</p>									
Overall status this period (May)				Overall status previous period (Apr)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									
Cost Status Explanation		<p>Future Basic Need funding is likely to be very limited and housing developer contributions may not meet the expected requirements for educational infrastructure across all sites. This is being addressed through the Local Plan required infrastructure process, but these requirements exceed any current capital for the costs.</p>							
Current status									
Capacity									
<ul style="list-style-type: none"> • Work has continued to update net capacities ready for SCAP 2021 this period and this work is now complete. • Discussions have taken place with schools in the west of the city regarding their published admission numbers in preparation for the 2023/24 admission consultation. Work has taken place to explore options. • Liaison has taken place with colleagues to ensure an understanding of net capacity and its role in the academisation process. 									
Communication									

- There has been continued communication with developers of some proposed and forthcoming housing sites and with those officers overseeing the draft Local Plan and future infrastructure plan for the city, as well as with the impacted MATs and schools.
- Communication is also ongoing to discuss solutions to address the pressures around secondary school place requirements in the south east of the city.
- Communication continues around plans to increase secondary school places in the west of the city. Further discussions have taken place with affected MATs this period, to discuss potential solutions.
- Discussions with colleagues in Planning and with the developer are ongoing to discuss any requirement for places needed to make a development in the west of the city viable.
- Communication has taken place with academies in the east of the city to discuss recent admissions allocation data, an analysis of the data for their schools and what this means for the future.
- Discussions have taken place with colleagues in other departments regarding surplus places and the financial implications of these.

Data Modelling

- Work has continued to improve the forecasting process and in preparation for SCAP 2021.

Forecasting

- Forecasts continue to be utilised and adapted to inform decisions across the city.

Policy

- Liaison with other admission authorities regarding the now determined admission arrangements for the 2022/23 school year has been completed this period.
- Liaison has also taken place with the admissions team regarding the policy and process changes in the now determined admission arrangements.
- Although outside the scope of this project, work has been undertaken this period to ensure analysis is available to justify the pupil yield used for Early Years.

Future outlook

Capacity

- Continue work to explore the viability of changes to published admission numbers in the west in preparation for the 2023/24 admission consultation.

Communication

- Continued engagement with local schools and academy trusts to gather their views and identify any potential plans about how they could assist in providing for future need.
- Continue to liaise regarding the proposal to address secondary school place requirements in the Secondary Planning Area - South East York.
- Continue to move forward proposals to address the secondary school place requirements in the Secondary Planning Area - West York.
- Continued communication with developer of proposed and forthcoming housing developments and with the officers overseeing this work.

Data Modelling

- Continue to update forecasts in preparation for SCAP 2021.

Forecasting

- Continue to monitor school in-year admission requests to explore any changes seen in net migration as a result of the global pandemic.
- Continue analysis of secondary and primary forecasts.
- Continue collaborative work on SEND sufficiency planning with the SEN team.

Policy

- Continue to work with colleagues in other departments to update the Viability Assessment to determine the impact of alternative pupil yields.

Reports to	Project is overseen by Children, Education and Communities Directorate Management Team and Executive Member for Children and Young People as necessary.
Exec member	Cllr Ian Cuthbertson
Director responsible	Amanda Hatton - Corporate Director of People
Dependencies	Local Plan Policy, Economic Strategy, City Transport Policy
Link to paper if it has been to another member meeting (e.g. executive, council, a	Executive February 2018 Admission arrangement for the 2019/20 school year https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10196&Ver=4

scrutiny committee)	<p>Executive July 2019 - The Provision of School Places and Allocation of School Capital Budgets 2019-2023 to Address Secondary Place Pressures https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11107&Ver=4</p> <p>Executive October 2019 Archbishop Holgate's School - Expansion 2020-21 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4</p> <p>Executive May 2020 - Fulford School Remodelling Phase 1 & Access Improvements by Highways https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12288&Ver=4</p>
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Project title	Housing ICT Programme								
Reporting period	May 2021								
Description									
<p>The Housing ICT Programme is a major ICT enabled business transformation and culture change programme which will deliver a new operating model and systems for the Housing and Building Services teams within the Housing Services Department. Procurement of a new ICT solution will enable customer centric, holistic services to be delivered with first point of contact resolution at a place, time and manner that suits the customer.</p>									
Overall status this period (May)					Overall status previous period (Apr)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									
Scope Status Explanation	<ul style="list-style-type: none"> Significant progress has been made in implementing new ways of working for data migration. Significant progress has been made to unblock issues with Capita to ensure progress continues with system configuration and interfaces. 								
Quality Status Explanation	<ul style="list-style-type: none"> The programme review identified significant pressure against the current timeline which resulted in moving modules into Phase 2 that are not required at Go Live, this evaluation continues with the incremental development of the system with focus on minimum viable product to ensure deadlines are met. Key risks to successful delivery have been identified, mitigated against or accepted as a managed risk, new risks are flagged to Programme Board as they arise. 								
Cost Status Explanation	<ul style="list-style-type: none"> The financial commitment for the Programme has been revised as part of the contractual review, the programme is now costed and funded until end of March 2022. All re-contracting work with Procurement and Legal has now been completed. 								
Resources Status Explanation	<ul style="list-style-type: none"> All Programme roles have contracts extended to 31st March 2022. Recruitment through WwY for an additional Client System Support Analyst for 6 months has been concluded and the successful applicant is due to start work imminently. Identification of resources required to undertake data cleansing of the legacy systems has been identified and work is underway. 								
Tasks & Milestones Explanation	<ul style="list-style-type: none"> The final timetable and financial position have now been reset, setting tight targets and deliverables for the team to produce. This also finalised the exact scope of work in phase one and the work that will be required in later phases of the programme or as incremental business development. Revised milestones payments have been agreed and included in the contract variation. Configuration continues on the main modules within the system, with several of these reaching a point of completion, enabling work on 								

	<p>further modules to commence. Programme team testing and preparation of training material on completed modules is well underway in preparation for end to end user acceptance testing.</p> <ul style="list-style-type: none"> • Implementation of the Capita mobile working offer has commenced starting with the Housing modules. • A dashboard reporting system has been implemented to ensure Programme Board have a full understanding month on month of how the Programme is Progressing, this is now live on one drive and can be accessed at any time. • Weekly programme updates are shared with senior stakeholders, Programme Team and Capita.
Risks Status Explanation	<ul style="list-style-type: none"> • Full risk review has been completed and the risk log within the Programme RAID updated. All major risks have all been assessed, mitigated against and controlled. • New risks identified are flagged to Programme Board as they arise.
Issues Status Explanation	<ul style="list-style-type: none"> • A full review of issues has concluded. All issues are recorded centrally in the Programme RAID, Capita JIRA system and/or BI DevOps system. • Significant progress has been made to unblock issues to improve speed of configuration.
Current status	
<p>Overall configuration work is progressing to the planned timescales set in November 2020 and the adjustment to working in a more focussed module by module way has enabled better management of work.</p> <p>The re-contracting with Capita has now been concluded. The programme has been reset and Go Live scheduled for November 2021.</p>	
Future Outlook	
<ul style="list-style-type: none"> • Commence implementation of mobile working • Finalisation of mobile working and data cut plans • Development of data migration and testing dashboards • Continue configuration and data load / migration activity • Increased output and completion of work utilising enhanced ways of working to ensure issue resolution. 	
Reports to	<p>Programme reports to the Housing ICT Programme Board. This group is chaired by the Assistant Director of Housing with key representatives from the HHASC senior management team. The Programme Manager attends the monthly HHASC Senior Management Team (SMT) and both Housing and Building Services department team meetings to update on the programme.</p>
Exec member	Cllr. Denise Craghill

Director responsible	Tracey Carter - Director Economy, Regeneration and Housing
Dependencies	Digital Services Programme – for delivery of other inter-dependent projects and technical resources
Link to paper if it has been to another member meeting	N/A

Project title	Smart Travel Evolution Programme – STEP									
Reporting period	May 2021									
Description										
<p>STEP is a programme of delivery that will prepare York for the coming revolution in adoption of connected and autonomous vehicles and managing whole city mobility. The project aims to achieve this by:</p> <ul style="list-style-type: none"> ➤ Improving communications to transport infrastructure and collecting more transport data. ➤ Building a transport data platform to assist the City to meet big data challenges and making more of this data accessible. ➤ Improving transport modelling, that allows us to run City wide models at varying scales, in near real time. This allows us to understand the way the transport network is performing and is expected to improve our transport planning activities. 										
Overall status this period (May)					Overall status previous period (Apr)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
May										
Apr										
Current status										
<p>In the last reporting period:</p> <ul style="list-style-type: none"> • Data platform pending authorisation to award, permission is being sought at the June Transport Executive Member Decision Session. • Real-time traffic model validated. • GLOSA supplier continuing work on system build with system testing continuing. • Strategic Model - Variable Demand Modelling submitted for CoYC to audit. 										
Future outlook										
<ul style="list-style-type: none"> • Data Platform commission to be awarded • GLOSA system configuration work to continue 										
Reports to	<p>The STEP board reports in to Economy and Place DMT and PM updates executive member and Executive when required for updates and approvals. Key decisions are agreed by the Transport Board before reaching executive member or Executive.</p>									
Exec member	Cllr Andy D’Agorne									

Director responsible	James Gilchrist - Director Environment, Transport and Planning
Dependencies	The Transport Capital Programme and TSAR Project
Link to paper if it has been to another member meeting	

Project title	Flood Risk – York 5 Year Plan								
Reporting period	May 2021								
Description									
<p>CYC are working closely with the Environment Agency to deliver a range of localised improvements to the cities flood defences, this work – the York Five Year Plan – has been developed following the floods and is supported by Government investment. In addition to this we are working with the EA on a catchment scale study to identify opportunities for wider interventions across the River Ouse catchment to further reduce future flood risks into the long term.</p>									
Overall status this period (May)					Overall status previous period (Apr)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									
Costs Status Explanation		<p>The project team have recently identified a number of flood cells where delivery is not economically possible under the current appraisal outcomes, further options are being considered. A review of the programme finances and viability was taken to the May Executive Member for the Environment and Climate Change Decision Session for steer and endorsement but all financial decisions will be made by the project team and the Environment Agency's governance process.</p>							
Current status									
<p>Work continues across a number of flood cells across the city.</p> <ul style="list-style-type: none"> • A number of flood cells have construction complete/almost complete. • Further flood cells at planning determination stage. • Working with CYC planners to identify the route through Covid restricted planning processes. • Installation of property flood resilience measures has progressed. 									
Future outlook									
<p>Construction is due to start on three sites - Clementhorpe, Bishopthorpe and Lendal Arch in the next month with a forth site, Museum Gardens/Marygate soon after.</p>									
Reports to		<p>The Project board sits within the Environment Agency. The Environment Agency has a formal programme board in compliance with PRINCE2 methodology, CYC are a member of the board. The lead Executive member receives a quarterly report and it is the subject</p>							

	of a bi-annual report to Economy and Place scrutiny committee. This approach to governance has been approved and adopted by Executive.
Exec member	Cllr Andrew Waller
Director responsible	James Gilchrist - Director Environment, Transport and Planning
Dependencies	None
Link to paper if it has been to another member meeting	<p>Executive February 2017: CYC Response to the Independent Flood Inquiry https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9310&Ver=4</p> <p>Executive April 2021 – Strategic Flood Risk Assessment Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=12510&Ver=4</p>

Project title	City Centre Access								
Reporting period	May 2021								
Description									
<p>Project involves the feasibility and design of static and automated measures to be implemented into the area around Spurriergate, Coney Street, Parliament Street and York Racecourse to provide public protection from potential vehicle attack.</p> <p>The proposals follow firm Police and Counter Terror Unit advice to implement measure to protect areas of high footfall.</p> <p>The automated measures will retain vehicle access outside the footstreets hours and allow emergency and other urgent access during footstreets hours through a system of control by CYC.</p>									
Overall status this period (May)					Overall status previous period (Apr)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									
Scope Status Explanation		<ul style="list-style-type: none"> Temporary covid-19 transport recovery measures have changed the city centre footstreet operation affecting priorities for delivery of this project. Phase one/Phase three currently under review with a permanent TRO change to be advertised. Design of phase 3 measures to be taken forward. Phase 1 measures may not be progressed other than at Parliament Street and Spurriergate. 							
Costs Status Explanation		<ul style="list-style-type: none"> Funding for the permanent phase 1 measures was approved at the February 2020 Executive meeting but the impact of COVID-19 may increase costs due to on-going market uncertainty and consequent delays. Changing the scope of the project increases survey and design costs by effectively bringing forward the phase 3 project. Capital costs of phase one and phase three are similar, delivering both would significantly increase costs. 							
Resources Status Explanation		Current lack of CYC engineering support risks progress/increases support costs.							
Tasks & Milestones Status Explanation		<ul style="list-style-type: none"> Work ongoing to refine programme plan - numerous uncertainties relating to the continuing impact of COVID-19 and the scope of the project. Bringing forward the design of the phase 3 measures whilst the permanent footstreets restrictions are finalised saves some time however implementation of hostile vehicle mitigation measures will be delayed to 2022. 							

Risk Status Explanation	Risks associated with successful and timely implementation.
Issues Status Explanation	Phase one / phase three currently under review.
Current status	
<ul style="list-style-type: none"> • The temporary expansion of the city centre footstreets (that have barriers installed) has been extended until September 2021 and a permanent change to the access arrangements will be advertised/consulted on as a separate project. The extension to the core area coincides with the phase 3 area of the CCA project. • Executive approval has been given to bring forward the design of the HVM measures for the phase 3 area of the project, to reduce delays to implementation should the TRO changes be made permanent. The tender for the design work closed on 8 April and work to engage a consultant is underway. 	
Future outlook	
<ul style="list-style-type: none"> • Appointment of consultant to begin preliminary design work. • Work on procedures and protocols resumes. 	
Reports to	Programme reports to the Transport Board and is advised by the York Counter Terrorism Working Group There is a CYC internal working group working on the detail. This group is chaired by the Assistant Director for Transport, Highways and Environment.
Exec member	Cllr Andy D'Agorne
Director responsible	James Gilchrist - Director Environment, Transport and Planning
Dependencies	None
Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)	<p>Executive February 2018: City Transport Access Measures http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10196&Ver=4</p> <p>Executive September 2018: City Centre Access Update and Priority 1 Proposals http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4</p> <p>Executive August 2019: City Centre Access Experimental Traffic Order Conclusion and Phase 1 Proposals</p>

	<p>http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11108&Ver=4</p> <p>Executive February 2020: Phase 1 Proposals (Update)</p> <p>https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11116&Ver=4</p>
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Project title	Parking Review								
Reporting period	May 2021								
Description									
<p>This project is to research, procure and implement a new parking back office system to replace the current system that is now out of date. In turn this new system will help to bring around a change in how parking is managed and how our customers interact with us by taking forward a customer self service system, such as the purchasing of parking permits and dealing with PCNs (Penalty Charge Notices).</p> <p>Historically there have been a number of issues relating to the delivery of the Parking Services back office system due to issues with the supplier. Motivation for this approach is also brought about by the fact that more than 25% of footfall in the customer centre is for parking related matters. This has been attributed to complex policy, under performing IT systems and associated processes and lack of available on-line services for customers. There is an opportunity to resolve a number of issues with this change project with the delivery of an ICT back office system to deliver this change and as the catalyst to support the development of a new parking strategy and technological roadmap for the next 10+ years in line with the Local Plan and Local Transport Plan 4.</p> <p>As part of this project the Council ICT team are looking into how this system could interface with existing CYC systems, such as FMS and CRM but looking forward, how these systems can interface with other systems such as parking machines and the wider Smart City work the Council is taking forward (STEP).</p>									
Overall status this period (May)					Overall status previous period (Apr)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									
Quality Status Explanation		The first UAT stage has raised a number of questions which are being worked through with WSP however we are having to compromise on parts of the system e.g. allocated work flows to Business Support members of staff, which the manager will need to do manually rather than be automated.							
Costs Status Explanation		Changes to some of the configuration of the new system will likely be required, that may attract further costs due to an increasing number of issues staff are picking up on through UAT with WSP and requiring either a WSP work around or what we are increasingly finding - changing the processes and working practices to suit of the system is configured.							
		- While this is still being classed as a risk, there are enough resource on hand at the moment with much of the work with the supplier to do and							

Resource Status Explanation	<p>resolve before the 2nd lot of UAT can commence. Given the ever-changing nature of the issues and work arounds having to be found this is still classed as At Risk.</p> <ul style="list-style-type: none"> - We have a key member of staff leaving their current role in June. Some delays may be caused whilst we bring the replacement up to speed with the new system in order to be able to carry out testing and training before go live.
Tasks & Milestones Status Explanation	<p>The board meeting later in May, which will decide on the project completion date that is likely to be mid/end September.</p>
Risks Status Explanation	<ul style="list-style-type: none"> - A key member of the team will be returning to their CSR role in June and there is a risk that their replacement may take a while to get up to speed on the new parking system in such a way that they are confident enough to train the remaining CSR's, carry out testing and provide training guides. - TSL are planning to re-build Taranto from scratch to ensure it meets all accessibility requirements but also be mobile responsive. At the earliest this would be ready for UAT in June 2022 with a view to go live in September 2022. TSL have said they don't foresee any costs associated with this but cannot be 100% certain at this stage therefore there is a risk that CYC may have to put more money towards this to ensure we have a compliant system.

Current status

Key Points to note:

- We have a slight pause on being able to complete the second round of UAT due to the supplier not being able to fix and test some key defects in the system until the 2nd June.
- We have a key member of staff leaving their current role in June. Some delays may be caused whilst we bring the replacement up to speed with the new system in order to be able to carry out testing and training before go live.
- We also have a lot of summer annual leave coming up which means there also may be some stop start on the project.
- Some of the accessibility issues cannot be fixed and tested by the supplier until the end of July.
- All of the above will impact on the go live date and the timeline projections are now taking us to around early September. This will mean Parking Gateway will need to be extended.

Key Progress from April

- The decision was made to remove the use of Single Sign on from the Taranto system based on the large number of issues this was causing and having no CYC strategy for the use of it.

- Confirmation from the supplier that the majority of the accessibility issues will be fixed and tested by the end of July and for all others that require a re-build, a disproportionate burden template has been drafted for board review in May.
- The supplier has confirmed that all red development items that pose a risk to go live will be fixed and tested for the 2nd week in June.
- Based on the above it has been agreed to carry out a second round of UAT once the red development items have been fixed in June.
- The majority of the outstanding processes to be bottomed out have been agreed and documented now and we had the sign off to go ahead with a change request which will improve the way workflow items can be edited and utilised.
- Comms plan was updated with the recent changes based on the removal of Single Sign on and updates timescales.

Future outlook

- Working through the various sticking points we have with Civica.
- Bottoming out changes to customer journeys now that SSO is no longer used.
- All copy changes for the CYC website based on the new system have begun to be documented.
- Testing using the new customer types based on SSO no longer being used.
- All refunds, spooler testing and offline VV process have been tested and approved.
- Pay Point barcode creation and testing is taking place.
- PCN workflow and progression tested and signed off.
- All Reporting elements to be defined and tested.
- All UAT documents to be created ready for phase 2 in June and the system to be purges of old test data.
- Project plan will be firmed up to reflect all summer annual leave and contingency added in to accommodate staff handovers.

Reports to	The project is steered by the Parking working group and reports to the Transport Board
Exec member	Cllr Andy D'Agorne
Director responsible	James Gilchrist - Director Environment, Transport and Planning
Dependencies	None
Link to paper if it has been to another	Executive February 2016: Parking Review https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=8846&V

member meeting.	er=4 Executive November 2019: Parking Update https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11112&Ver=4
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Project title	Inclusion Review								
Reporting period	May 2021								
Description									
<p>The purpose of the inclusion review will be to ensure that The Local Authority and School Community work together to maximise the opportunity for early intervention and prevention and to improve the outcomes of children and young people with special educational needs and/or disabilities (SEND).</p> <p>The review will examine the current configuration of services and the use of funding to support SEND to ensure that there is greater clarity and accountability around the use and impact of resources. The pressures on the High Needs funding block within the designated schools grant (DSG) means that there are accelerating financial pressures in meeting the needs of children and young people with SEND.</p> <p>A key purpose of the Inclusion Review is ensuring that the pressures on High Needs funding are being managed effectively whilst ensuring that the local authority is able to deliver its statutory duties articulated in the Children and Families Act, 2014 and the SEND code of practice.</p>									
Overall status this period (May)					Overall status previous period (April)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									
Quality Status Explanation	The Inclusion Review consultation will inform the final recommendations about in city provision.								
Costs Status Explanation	The work on the DSG recovery plan is identifying actions to reduce in year pressures on the high needs block.								
Resource Status Explanation	The restructure proposals will involve a phased approach to ensure that the statutory elements of the SEND service are reviewed and stabilised as the first step.								
Financial Status Explanation	The DSG financial recovery plan is being worked on to reduce the in-year deficit by implementing recommendations from the Inclusion Review.								
Risk Status Explanation	Officer capacity remains a key risk particularly given the potential for disruption created by the move to a revised structure.								
Current status									
<ul style="list-style-type: none"> Phase 3 of the Inclusion Review has started and a steering group appointed. The programme plan will be developed by this group using the recommendations from phase 2 of the review. 									

- The strategic principles developed in stage 2 have been agreed and shared with the Council's Executive, Schools forum and members of the York Schools and Academies Board.
- Capital works have taken place at Hob Moor Oaks primary special school (August 2018) and capital works have been agreed to support the development of the post 19 local education offer at Blueberry academy and Askham Bryan College.
- Expressions of interest for secondary satellite provision have been received and a project plan is in the early stages of development.
- A feasibility study is taking place with a primary school to support the development of a proposed primary ERP provision.
- Preliminary work to review the Behaviour and Attendance Partnership protocols and processes is underway.
- A steering group has been established to oversee the academy conversion of the Danesgate Community. This will put in place a commissioning agreement with the South Partnership Multi-Academy Trust which will define the future relationship between the local authority and Danesgate when it becomes an alternative provision academy.
- The move to a People directorate is bringing the opportunity to work in a more joined up way and to develop a stronger capacity to commission and review.

Future outlook

- The Inclusion Review Consultation was launched on 10th May and will close on 30th June. The consultation responses will then be analysed and used to develop a paper for the Council's Executive to be tabled in autumn 2021.
- Work has started to take place on the DSG recovery plan, progress is being reported to the People Directorate Cost Control group and a progress report will be taken to the Schools Forum in July.

Reports to	CEC, DMT
Exec member	Cllr Ian Cuthbertson
Director responsible	Amanda Hatton - Corporate Director of People
Dependencies	None
Link to paper if it has been to another member meeting (e.g.	Executive November 2018: The Inclusion Review and the Special Needs Capital Grant https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=10474&Ver=4

executive, council, a scrutiny committee)	Executive August 2019: Executive Report Danesgate Land Academy Conversion https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11108&Ver=4 Executive November 2019: Millthorpe School - Enhanced Resource Provision https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11112&Ver=4
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Project title	Procurement of MSA and Strategic Engagement Technology Partner								
Reporting period	May 2021								
Description									
<p>To develop a specification, procure and appoint a technology provider to deliver the City of York Council's (CYC) essential managed network services arrangements (MSA) this includes connectivity, voice and data services. CYC's current MSA contract expires following an extension period, on 31 August 2020. The contract is currently worth £2million per year and the new contract is likely to run for at least a minimum of 10 years.</p> <p>The procurement process was approved by Executive in November 2017, and progressed proper in April 2019 after the appointment of commercial procurement partners to support internal capacity, with the view to develop an Invitation to Tender for both CYC and Harrogate Borough Council. The scope of the review then changed in July 2019 to proceed to meet CYC requirements only, due to a change in Harrogate's local circumstances. There is continuing good relationships between the two councils and a shared management team.</p> <p>The new provider will be a strategic technical delivery partner enabling CYC to achieve its strategy for the delivery of digital services to its residents, businesses and partners.</p> <p>Progress of the original project to date includes documenting the requirements of both councils and production of a draft ITT. The changing scope of the procurement has allowed a pause in proceedings to allow for the following:</p> <ul style="list-style-type: none"> • A review of work done to date and a revision of the scope of the project. • Bringing the project in line with Council's All About Projects approach • Addressing of known risk as per independent legal and technical advice commissioned given the time taken to date and learning from recent procurement practice elsewhere. <p>The aim of this revised project is to recommence the procurement with a robust approach and assurance that the Council can secure the best MSA going forward given changed scope and lessons learned.</p>									
Overall status this period (May)					Overall status previous period (Apr)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									

Apr									
Current status									
<ul style="list-style-type: none"> • Evaluation of Dark Fibre procurement bids completed. • Award letters circulated. • Continuing work on updating the documentation for the MSA procurement which follows the Dark Fibre procurement. 									
Future outlook									
<ul style="list-style-type: none"> • MSA ITT planned to be posted w/c 10th May. • Clarification questions from bidders due once MSA ITT posted. • Contract and due diligence work commence on the Dark fibre contract. 									
Reports to			<ul style="list-style-type: none"> • Project Board chaired by a Project Sponsor and meets on a monthly basis. • Project Steering Group chaired by the Project Manager meets weekly. • Project Sponsor and Project Manager meet weekly. • Legal and Finance/Procurement are represented at both meetings at both strategic and operational levels. • Oversight is provided by the Council's Corporate Project & Programmes' manager. • Independent assurance provided by an external adviser/consultant. 						
Exec member			Cllr Nigel Ayre						
Director responsible			Pauline Stuchfield - Director Customer and Communities						
Dependencies									
Link to paper if it has been to another member			<p>Exec Dec 2017 – Procurement of ICT Managed Services https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10194&Ver=4</p> <p>Decision Session Finance & Performance Nov 2019 - Approval of change in scope of ICT Managed Service Procurement https://democracy.york.gov.uk/ieListDocuments.aspx?CId=875&MId=11418&Ver=4</p>						

Project title	Hyperhubs								
Reporting period	May 2021								
Description									
<p>Hyper Hubs are an innovative combination of solar energy harvesting and storage with electric vehicle charging points, reducing the reliance of electric vehicles on the UK electricity grid and reducing greenhouse gas (GHG) emissions. By providing Hyper Hubs at Poppleton and Monks Cross Park and Ride sites, we aim to increase the use of electric vehicles for journeys in and to York, providing eight private vehicle charging points at each site.</p> <p>By providing Hyper Hubs at Poppleton and Monks Cross Park and Ride sites, a solar canopy would be erected over approximately 100 parking spaces, providing space for 1,400 m² of solar panels. This canopy is an elevated structure – essentially a roof below which cars can still park – with solar panels on the top. Adjacent to the canopy, but not on land currently used for parking, there would be an energy storage facility – a battery. At each site there would also be eight charging points for electric vehicles. Electricity generated by the solar panels would be used to hyper charge vehicles plugged in to the charging points. Electricity not used immediately would be stored in the battery. When the battery is full, this electricity could be fed into the national grid.</p> <p>The solar canopies would use the free space immediately above the vehicles to harvest solar energy to the site. Batteries would then store the electricity, providing it either to hyper charge electric vehicles when plugged in, or feeding it into the UK electricity grid.</p> <p>The electric vehicle infrastructure element of the project is to purchase and install the DC ‘hyper’ charging points (faster than current ‘rapid’ charge speed points at 50kW) which will supply the energy to the vehicles. These will be installed in a Hub of eight car bays which can supply up to 150kW power output per car, with a typical charging session taking 10-20 minutes. By way of comparison, a typical home charging point takes around eight hours to charge an electric vehicle.</p>									
Overall status this period (May)					Overall status previous period (Apr)				
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									
		Usage modelling supports our initial estimates for carbon reduction over the first 5 years of operation, based on solar generation and vehicle							

Non Financial Benefits Status Explanation	<p>charging. However, the following factors may affect the number of vehicles charging at the hubs in the first year of operation which may reduce the overall carbon savings from our usage modelling.</p>
	<p><u>Covid Test Centre at Poppleton</u> The Covid-19 test centre at Poppleton Bar is expected to be on site until at least December 2021, and may continue into 2022. The charging Hub may not be able to open to the public while the test centre is operational.</p> <p><u>Covid-19 Recovery</u> Restrictions on travel, retail and tourism will reduce the number of vehicles requiring public charging facilities.</p>
<p>Current status</p>	
<p>Monks Cross</p> <ul style="list-style-type: none"> - Canopy construction complete - Charger installation complete - Solar PV installation complete - Work has progressed throughout the last period on HV cable, transformer and substation - Price Totem and signage has been granted planning permission and has been installed <p>Poppleton Bar</p> <ul style="list-style-type: none"> - Extension to charging hub area completed - Work ongoing to install ducting and foundations throughout last period - Planning conditions discharged for canopy design and landscaping plan - Planning application for price totem approved 	
<p>Future outlook</p>	
<p>Monks Cross</p> <ul style="list-style-type: none"> - HV cable, transformer and substation completion by 28th May - LV switch gear installation begins 19th May - Canopy supports and rafters painted between 17th and 28th May <p>Poppleton Bar</p> <ul style="list-style-type: none"> - Ground works, ducting and foundations ongoing throughout May 	
<p>Reports to</p>	<p>The project will report to the Transport board. This is an internal board that is chaired by the Assistant Director for Transport, Highways and Environment. The members also include the Head of Transport, who acts as the City of York Council client for the project</p>

	and the Head of Programmes, who is responsible for the delivery of projects within the Economy and Place Directorate. The Project Manager will report to the Sustainable Transport Manager (who reports to the Head of Transport) and will be held to account for delivery by the Head of Programmes, who will also provide Project assurance. Finance also are members of the board to provide any technical input.
Exec member	Cllr Andy D'Agorne
Director responsible	James Gilchrist - Director Environment, Transport and Planning
Dependencies	
Link to paper if it has been to another member	<p>Executive March 2019 - A Sustainable Future for York with Hyper Hubs https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11469&Ver=4</p> <p>Executive Sept 2019 - Reducing York's Carbon Footprint with Electric Vehicles https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11109&Ver=4</p> <p>Executive March 2020 - Electric Vehicle Charging Strategy https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11117&Ver=4</p> <p>Decision session Sept 2020: Approval to award the contract for the delivery of Hyper Hubs Project https://democracy.york.gov.uk/mglIssueHistoryHome.aspx?IId=60718&Opt=0</p>
 European Union European Regional Development Fund	

Project title	Future Library Investment Programme (FLIP)								
Reporting period	May 2021								
Description									
To deliver the library vision for Library Learning Centres with investment of over £4m for Acomb and Clifton.									
Overall status this period (May)				Overall status previous period (Apr)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									
Costs Status Explanation	Early feedback on the first cost estimates done for the Acomb site are indicating development costs of over £3m, so work is underway to reduce this by reducing the size of the development to within a £2m budget. Until both site feasibility studies have been completed this risk is outstanding.								
Current status									
<ul style="list-style-type: none"> - The project has reached a key milestone this period with a conclusion to the outline feasibility studies for both Acomb and Clifton sites. - A draft report is in progress reporting the finding to all internal stakeholders and decision makers to ensure the results are noted before starting the next stage of the project. 									
Future outlook									
<ul style="list-style-type: none"> - The working group will be considering the results of the outline feasibility and the feedback from internal consultation meetings before progressing the next stage of the project. - A process of value engineering is likely to be required to ensure the outline feasibility cost estimate is affordable to ensure expectations are clear. - Public consultation will be planned out in detail with key stakeholders in a hope to commence public consultation in June 21. 									
Reports to	A programme board made up from senior officers from both Explore and the Council will lead the Programme, reporting will follow the corporate project management approach.								
Exec member	Cllr Darryl Smalley								
Director responsible	Pauline Stuchfield - Director Customer and Communities								
Dependencies									
Link to paper if it	Executive October 2019 - Future Libraries Investment								

has been to another member	Programme https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=11111&Ver=4
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Project title	Pay on Exit
Reporting period	May 2021

Working with YorkBID, this project will see the implementation of Pay on Exit technology at Piccadilly Car Park that will allow users to pay upon exiting the car park rather than the traditional pay and display method currently in use. A Pay on Exit system is in place at Marygate, however it frequently suffers major faults; therefore the Pay on Exit systems at Marygate will be reviewed and, if required, replaced.

In addition cashless system is desired by both CYC and YorkBID. The feasibility study will review and consider a cashless payment system and, if appropriate, this project will see the implementation such payment system at both Marygate and Piccadilly.

Finally, the user experience at Piccadilly is to be enhanced in order to improve user satisfaction and occupancy levels.

The £430,000 budget is sourced via: £330k through Corporate (£180k 2019/2020 budget and £150k 2020/2021 budget) and £100k through YorkBID.

Overall status this period (May)				Overall status prev period (Apr)					
Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues	
May									
Apr									

Scope Status Explanation	Due to changes in the project budget due to COVID, this project shall be delivered over two phases, which will ensure that all scope objectives are met. Therefore, minor refurbishment works at Piccadilly/Coppergate will be undertaken by no later than July 2021.
Quality Status Explanation	This project delivered against quality expectations.
Costs Status Explanation	This project delivered within project cost expectations.
Resources Status Explanation	This project was delivered within resource expectations and allocation.
Financial Benefits Status Explanation	This project was delivered within financial benefit expectations given COVID implications upon car park usage.
Non Financial Benefits Status Explanation	This project was delivered within non-financial benefit expectations - considering COVID impact against the market place.
Tasks & Milestones Status Explanation	This project was delivered within all agreed tasks and milestones.

Risks Status Explanation	This project was delivered within all agreed risks as recorded in the RAIDL records and placed before the Transport Board at the various gateways. Upon closure, the Transport Board were made aware of any ongoing risks.
Issues Status Explanation	There are no known issues at this point.
Current status	
<u>COVID - National Lockdown 3 working environment rules and regulations and travel restrictions in place during this calendar period.</u>	
<u>Marygate</u>	
<ul style="list-style-type: none"> All equipment has now been installed and tested. The site has been "live" since early March 2021. 	
<u>Piccadilly/Coppergate Shopping Centre Car Park</u>	
<ul style="list-style-type: none"> All installation works are now complete at Coppergate Centre and have been tested. The site went "live" on 12 April. Minor redecoration works have been scheduled to be completed before July 2021. 	
The Transport Board approved this project passing the project closure gateway and moving into business as usual on Monday 24 May. Full handover has been provided to the Parking Services team.	
Future outlook	
This project will now move into Business as Usual.	
Reports to	The project reports to the Transport Board.
Exec member	Cllr Andy D'Agorne
Director responsible	James Gilchrist - Director Environment, Transport and Planning
Dependencies	Virtual Permit Back Office System
Link to paper if it has been to another member	

Project title	Mental Health Housing and Support
Reporting period	May 2021

The high level aim of the project is to develop an improved housing and support pathway for people with mental ill-health that will enable them to access the right type of accommodation, with the right level of support, at the right time to meet their needs, regardless of diagnosis.

At present in York we often struggle to do this as we do not have the full range of housing and support options we need. As a result, people sometimes stay in hospital longer than they need to, or they are housed in accommodation that doesn't properly meet their needs, or they are placed in accommodation outside of York away from family and friends and support networks, often at significant expense. The biggest gap in our current provision is for people with multiple and complex needs, and this project has a particular focus on addressing this gap.

Working with a wide range of stakeholders, the project has developed some proposals which would deliver almost double the current capacity within the city (from 48 mental health housing places to 90) with a significant proportion of the extra capacity being in new, specialist mental health housing and support - delivered through both supported housing and Housing First.

It is proposed that two supported housing projects (with 24/7 on-site staffing) be developed within the city, each containing 10 places, and each providing support to another 6 satellite flats within a 1-2 mile radius of the project. This represents a total of 32 specialist supported housing placements.

With Housing First the idea is that people are provided with permanent housing with no requirement to prove that they are 'housing ready' and then personalised, intensive 'wrap around' support is provided to help them develop and retain their independence, and maintain a tenancy. The project's proposal is to employ three Housing First support workers each of whom would eventually build up to a caseload of seven cases – that is 21 Housing First places in total.

Overall status this period (May)				Overall status prev period (Apr)					
	Scope	Quality	Costs	Resources	Financial Benefits	Non Financial Benefits	Tasks & Milestones	Risks	Issues
May									
Apr									

Resources Status Explanation	Project Manager capacity stretched with other competing demands on time. Recruitment of full-time Community Mental Health Project Manager (in May) will help free up capacity.
<p>Current status</p> <p>Ongoing work with Operational, Finance, Legal, NHS, Property and Procurement colleagues to pull together the tender/contract documentation for the procurement exercise.</p> <p>On 29th April an update note was sent to the 20+ providers (both Housing Providers and Support Providers) who had participated in the market engagement process, as a conclusion to that process. Two market engagement events had been held on 7th Dec and 24th Mar and providers had given written feedback. The note updated providers on our direction of travel and revised timelines.</p>	
<p>Future outlook</p> <p>Continue work with CYC/CCG legal colleagues on putting in place a S.75 joint commissioning agreement ahead of planned procurement exercise. Includes a meeting with NHS Commissioning and Finance colleagues on 17th May to finalise/agree updated funding model for inclusion in the S.75 agreement.</p> <p>Continue work with Operational, Finance, Legal, NHS, Property and Procurement colleagues to finalise the tender/contract documentation. Our target date for publishing the Contract Notice and starting the tender exercise is 8th June.</p>	
Reports to	<p>The Project Board is chaired by the Head of Commissioning - Adult Social Care which reports to Health, Housing and Adult Social Care DMT, and then through to CMT.</p> <p>The project also reports into the York Mental Health Partnership, which is independently chaired. The Partnership has identified delivery of the project as one of its top four priorities. The Partnership is a delivery group of York's Health and Wellbeing Board and is charged with delivery of the All Age Mental Health Strategy for York 2018-2023.</p>
Exec member	Cllr Carol Runciman
Director responsible	Amanda Hatton - Corporate Director of People

Dependencies	
Link to paper if it has been to another member	<p>Executive August 2020 - Mental Health Housing and Support https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&Mid=12296&Ver=4</p> <p>Customer & Corporate Service Scrutiny Management Committee (Calling in), Sept 2020 https://democracy.york.gov.uk/ieListDocuments.aspx?CId=602&MID=12397#A156315</p>