

Ian Floyd, Chief Operating Officer, City of York Council
Calendar 1st February 2021 – 28th February 2021 inclusive

Please note: since February 2020, Ian's primary focus has been on the council's response to the Covid-19 pandemic and recovery

Dates	Call / activity	Location
01/02/21	10:00-11:00 Interview with Local Government Chronicle magazine 11:00-12:00 CYC Virtual Staff Information Session 13:00-14:30 York Partnership meeting 14:30-14:45 Call with PA 15:00-15:30 Call with Leader and Deputy Leader of the Council 16:30-17:30 Group Leaders meeting	Working from home (WFH)
02/02/21	10:00-11:00 Office Readiness meeting 13:30-15:30 Portfolio Holders / Council Management Team Meeting 16:30-17:00 Internal Devolution discussion	WFH
03/02/21	09:15-10:00 Vacancy Control Group 10:00-12:30 Council Management Team meeting 15:00-15:15 Internal Community Stadium discussion 15:15-16:00 Call with Chair of Audit & Governance Committee 16:00-16:30 Call with Leader of the Council	WFH
03/02/21	10:00-12:00 HR Meeting 14:00-15:00 Corporate Consultative Negotiating Committee 16:00-17:00 York & North Yorkshire Gold Command meeting	WFH
05/02/21	10:00-11:00 Call with Chief Finance Officer and Head of ICT 13:00-14:30 Yorkshire & Humber Chief Executive meeting 15:00-16:00 Executive Corporate Recovery Group 16:00-16:30 Call with Leader of the Council	WFH
08/02/21	10:30-10:45 Call with Corporate Director of Place 11:00-12:00 CYC Leading Together Session 15:00-16:00 Call with Leader and Deputy Leader of the Council 16:00-16:30 Call with Leader of the Council and Chief Finance Officer 16:30-19:00 Customer and Corporate Services Scrutiny Management Committee	WFH
09/02/21	10:00-11:00 CYC Virtual Staff Information Session 11:00-12:00 Covid-19 Strategic Coordination Group 13:00-13:15 Call with Chief Finance Officer 13:30-14:30 Portfolio Holders / Council Management Team Meeting 15:30-15:45 Call with Director of Public Health 15:45-16:00 Call with Director of Governance 16:30-17:00 Internal Devolution discussion	WFH
10/02/21	09:15-10:00 Vacancy Control Group 10:00-12:30 Council Management Team meeting 13:00-14:00 Local Enterprise Partnership Chair Induction 14:15-14:30 Call with Assistant Director of Customer & Digital 15:30-15:45 Call with Corporate Director of People 16:00-16:30 Call with Leader of the Council 17:15-19:00 Outbreak Management Advisory Board	WFH

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11/02/21	11:00-12:00 Council Leadership Group meeting 12:00-12:15 Call with Head of HR 16:00-17:00 York & North Yorkshire Gold Command meeting 17:00-19:30 CYC Executive Meeting	WFH
12/02/21	08:00-08:30 Call with North Yorkshire County Council Chief Executive 10:00-12:00 North Yorkshire & York Chief Executive's Group 14:00-15:00 Call with Deputy Director, Democracy, Department for Communities and Local Government 16:00-16:30 Call with Leader of the Council	WFH
15/02/21	10:00-12:00 City of York Place workshop 13:00-13:30 Elections discussion 13:30-13:45 Call with Strategic Manager for Corporate Policy and City Partnerships 14:00-15:00 Office Readiness meeting 15:00-15:30 Call with Leader and Deputy Leader of the Council 15:30-16:30 Group Leaders Briefing 16:30-17:30 Group Leaders meeting	WFH
16/02/21	10:00-11:00 CYC Virtual Staff Information Session 11:00-12:00 North Yorkshire & York strategic leaders meeting 13:30-15:30 Portfolio Holders / Council Management Team meeting 16:15-17:15 CYC / NHS Vale of York Clinical Commissioning Group Executive Meeting	WFH
17/02/21	09:15-10:00 Vacancy Control Group 10:00-12:30 Council Management Team meeting 13:30-14:00 Elections meeting 14:00-14:15 Call with PA 16:00-16:30 Call with Leader of the Council 16:30-17:00 Internal Devolution discussion	WFH
18/02/21	11:00-12:00 Call with Lord Mayor of York 14:00-15:00 Internal Community Stadium discussion	WFH
19/02/21	14:00-15:00 York MP's & Commissioner Briefing 16:00-16:30 Call with Leader of the Council	WFH
22/02/21	11:00-11:15 Call with Director of Public Health 11:15-11:30 Call with Corporate Director of Place 11:30-11:45 Call with Corporate Director of People 13:00-14:00 HR Meeting 14:30-15:30 Community Stadium Working Group meeting 16:00-16:30 Covid Peer Challenge call 16:30-16:45 Call with Assistant Director of Customer & Digital	WFH
23/02/21	10:00-11:00 CYC Virtual Staff Session 11:00-12:00 CYC Leading Together Session 13:00-13:30 Call with Director of Governance 13:30-15:30 Portfolio Holders / Council Management Team meeting	WFH

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Dates	Call / activity	Location
	15:30-16:00 Call with Head of HR	
24/02/21	09:15-10:00 Vacancy Control Group 10:00-12:30 Council Management Team meeting 13:30-13:45 Call with Head of HR 14:00-14:30 Call with NHS Vale of York Clinical Commissioning Group Accountable Officer 15:00-16:00 Call with York BID 16:15-16:30 Call with Chief Finance Officer 16:30-17:00 Internal Devolution discussion 17:00-18:00 York & North Yorkshire Local Government Reorganisation press conference	WFH
25/02/21	09:30-11:00 North Yorkshire Recovery Coordination Group 11:00-11:30 Call with Corporate Director of People 17:30-22:00 Budget Council Meeting	WFH
26/02/21	Annual Leave	N/A

Desk time focussed on Covid-19 pandemic and recovery planning.