

Ian Floyd, Chief Operating Officer, City of York Council
Calendar 1st March 2021 – 31st March 2021 inclusive

Please note: since February 2020, Ian's primary focus has been on the council's response to the Covid-19 pandemic and recovery

Dates	Call / activity	Location
01/03/21	10:00-10:15 Call with PA 10:30-12:30 Call with Chief Finance Officer and Head of HR 13:00-14:30 York Partnership Meeting 15:30-16:30 NHS Vale of York Clinical Commissioning Group / CYC Joint Executive 16:30-17:30 Group Leaders	Working from home (WFH)
02/03/21	09:00-10:00 Covid Peer Challenge 10:00-10:45 Call with Director of Governance 10:45-11:45 Call with Director of Public Health 12:00-12:30 Call with North Yorkshire County Council Chief Executive 13:30-15:30 Portfolio Holder / Council Management Team Meeting	WFH
03/03/21	09:15-10:00 Vacancy Control Group 10:00-12:30 Council Management Team Meeting 15:00-15:30 Elections Planning Meeting 16:00-16:30 Internal Devolution discussion	WFH
04/03/21	14:00-16:30 Internal Interview Panel	WFH
05/03/21	10:45-11:00 Call with Harrogate Borough Council Chief Executive 13:00-14:00 Office Readiness Discussion 14:00-16:30 Local Government North Yorkshire & York call 16:30-17:00 Local Government Reorganisation discussion 17:00-17:15 Call with Corporate Director of People	WFH
08/03/21	11:00-12:00 Office Readiness Discussion 13:00-13:30 Call with Leader of the Council and Head of HR 13:30-14:00 Call with Leader of the Council 14:00-15:30 Chief Executive Devolution Co-ordination Group Meeting 15:30-16:00 Call with Director of Governance and Head of HR 16:00-16:30 Call with Leader of the Council	WFH
09/03/21	10:00-11:00 CYC / Welcome to Yorkshire Partnership Meeting 11:15-11:45 Call with Head of HR 12:00-13:30 Peer Challenge feedback 13:30-15:30 Portfolio Holder / Council Management Team Meeting 15:30-16:00 Call with Head of HR and Executive Members 16:00-16:30 Call with Corporate Director of Place and Executive Members 16:30-17:00 Media Briefing	WFH
10/03/21	09:15-10:00 Vacancy Control Group 10:00-12:30 Council Management Team Meeting 13:00-15:00 York Central Strategic Board Meeting 15:00-15:30 Call with Director of Customer & Communities 15:30-16:00 Call with Chief Finance Officer 16:00-17:30 Internal Devolution discussion	WFH
11/03/21	10:00-10:30 Call with Corporate Director of Place 11:00-11:30 Call with Director of Public Health	WFH

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Dates	Call / activity	Location
	13:00-14:00 Executive Corporate Recovery Group 14:30-15:30 Call with Executive Members 16:00-17:00 York & North Yorkshire Gold Command Meeting	
12/03/21	09:30-09:45 Call with Head of HR 10:00-12:00 Regional Chief Executive Meeting 13:00-13:15 Call with PA 14:00-15:00 MP & Commissioner Briefing 15:30-16:00 Call with North Yorkshire County Council Leader & Chief Executive	WFH
15/03/21	Annual Leave	N/A
16/03/21	Annual Leave	N/A
17/03/21	Annual Leave	N/A
18/03/21	Annual Leave	N/A
19/03/21	Annual Leave	N/A
22/03/21	09:30-10:00 Call with PA and Head of HR 10:00-10:30 Call with Corporate Director of People 10:30-11:00 Call with Leader of the Council and North Yorkshire Clinical Commissioning Group Accountable Officer 11:00-12:00 Call with Mazars 13:00-14:00 Call with Head of ICT and Chief Finance Officer 14:00-14:30 Call with Leader of the Council 14:30-15:30 Community Stadium Working Group Meeting 17:30-22:00 Full Council Meeting	WFH
23/03/21	10:00-10:30 Call with Director of Public Health 10:30-11:00 Call with Assistant Director of Adult Social Care 13:30-15:30 Portfolio Holder / Council Management Team Meeting 15:30-16:00 Election Planning Meeting 16:30-17:00 Call with Leader of the Council	WFH
24/03/21	09:15-10:00 Vacancy Control Group 10:30-12:30 Council Management Team Meeting 13:30-14:00 Call with Director of Governance, Chief Finance Officer and Head of HR 14:15-15:00 Call with Executive Member for Economy and Strategic Planning 15:00-15:30 Call with Director of Customer & Communities 16:00-16:30 Call with Leader of the Council 16:30-17:00 Call with Harrogate Borough Council Chief Executive 17:00-17:30 Call with Executive Member for Environment and Climate Change	WFH
25/03/21	09:30-11:00 North Yorkshire Recovery Coordination Group 11:00-11:30 Call with Corporate Director of Place 12:00-12:30 Call with Corporate Director of Place and Executive Members 12:30-13:30 Adult Social Care Use of Resources Peer Challenge Interview	WFH

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Dates	Call / activity	Location
	14:00-14:30 Call with Corporate Director of People 16:00-17:00 York & North Yorkshire Gold Command Meeting	
26/03/21	10:00-12:00 Yorkshire Leaders Board 14:00-15:00 Regional Health and Economy Discussion 15:30-16:00 Call with Director of Transport, Environment and Planning 16:00-16:30 Call with North Yorkshire County Council Leader & Chief Executive 16:30-17:00 Call with Director of Governance, Chief Finance Officer, Head of HR and Executive Members	WFH
29/03/21	Annual Leave AM 13:00-13:30 Call with Leader and Deputy Leader of the Council 14:30-14:45 Call with PA 15:00-15:30 Call with Audit & Governance Committee Chair 16:00-16:30 Call with Leader of the Council 16:30-17:30 Group Leaders Meeting	WFH
30/03/21	Annual Leave AM 13:30-15:30 Portfolio Holder / Council Management Team Meeting 15:30-16:00 Call with Leader of the Council, Director of Governance, Chief Finance Officer and Head of HR 16:00-16:30 Call with Chair of Humber, Coast and Vale Health and Care Partnership 16:30-17:00 Call with Director of Governance, Chief Finance Officer, Head of HR and Executive Members	WFH
31/03/21	09:15-10:00 Vacancy Control Group 10:30-12:30 Council Management Team Meeting 14:00-14:30 Call with NHS Vale of York Clinical Commissioning Group Accountable Officer 15:00-16:00 Local Government Reorganisaion discussion 16:00-16:30 Internal Devolution discusion	WFH

Desk time focussed on Covid-19 pandemic and recovery planning.