

Ian Floyd, Chief Operating Officer, City of York Council
Calendar 1st August 2021 – 31st August 2021 inclusive

Please note: since February 2020, Ian's primary focus has been on the council's response to the Covid-19 pandemic and recovery

Dates	Call / activity	Location
02/08/21	10:00-11:00 Office / Workforce Readiness Group 11:00-11:30 Call with Chief Finance Officer 13:00-14:00 Call with Leader of the Council and North Yorkshire Clinical Commissioning Group Accountable Officer 14:00-14:30 Call with Director of Governance 15:00-15:30 Call with PA	Working from home (WFH)
03/08/21	09:30-10:00 Call with Corporate Director of People 10:00-11:00 Call with Leader of the Labour Group 11:00-12:00 Working as One Group 13:30-16:30 Portfolio Holder / Council Management Team Meeting 16:30-17:00 Call with Director of Governance and Chief Finance Officer	WFH
04/08/21	10:00-12:30 Council Management Team Meeting 16:00-16:30 Call with Leader of the Council	WFH
05/08/21	09:00-17:00 Interviews	WFH
06/08/21	10:00-11:30 Yorkshire & Humber Chief Executive Meeting 13:00-14:00 Call with Leader of the Council and Corporate Director of People 14:30-15:00 Call with Leader of the Council, North Yorkshire County Council Chief Executive and Leader 16:00-16:30 Call with Leader of the Council	WFH
09/08/21	Preparation for CMT meeting and Alliance Board 10:00-11:00 Meeting with PA	WFH
10/08/21	10:00-10:45 ICT discussion 11:00-11:30 Call with Corporate Director of Place 11:30-12:00 Call with Corporate Director of Place and Director of Governance 13:30-15:30 Portfolio Holder / Council Management Team Meeting	WFH
11/08/21	09:45-10:00 Call with Chief Finance Officer 10:00-12:30 Council Management Team Meeting 13:30-14:00 Call with Corporate Director of Place and Corporate Director of People 14:00-15:00 Regional Chief Executive Meeting 15:30-16:00 Call with Head of HR 16:00-16:30 Call with Leader of the Council	WFH
12/08/21	14:00-15:00 Call with York Teaching Hospital Chair 16:00-17:00 North Yorkshire & York Systems Meeting	WFH
13/08/21	16:00-16:30 Call with Leader of the Council	WFH
16/08/21	10:00-11:00 Leading Together 11:00-11:30 Call with Director of Public Health 11:30-12:30 Call with Corporate Director of People 14:00-14:30 Call with PA 14:30-15:00 Call with Director of Customer & Communities 15:00-15:30 Call with Head of HR 15:30-16:00 Call with Director of Governance and Chief Finance Officer	WFH

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Dates	Call / activity	Location
	16:30-17:00 Call with Leader of the Council	
17/08/21	10:00-11:00 Call with Director of Governance 11:00-11:15 Call with Assistant Director of Policy & Strategy 13:00-13:30 Internal devolution discussion 13:30-16:00 Portfolio Holder / Council Management Team Meeting	WFH
18/08/21	10:00-12:30 Council Management Team Meeting 16:00-16:30 Call with Leader of the Council	WFH
19/08/21	10:00-11:00 CYC Health & Alliance Project Group Meeting 11:00-11:15 Call with Director of Governance and Assistant Director of Policy & Strategy 13:00-14:00 Corporate Consultative Negotiating Committee 14:30-15:00 Call with Director of Governance, Chief Finance Officer and Head of HR 15:30-16:00 HR discussion	WFH
20/08/21	Annual Leave	N/A
23/08/21	10:00-11:00 York Health Alliance discussion 11:30-12:00 Call with Corporate Director of People 14:00-14:30 Call with Corporate Director of Place 15:00-16:00 Call with Children's Safeguarding Independent Scrutineer 16:00-16:30 Call with Chief Finance Officer	WFH
24/08/21	13:30-16:00 Portfolio Holder / Council Management Team Meeting	WFH
25/08/21	10:00-12:00 Council Management Team Meeting 13:00-14:00 Call with Director of Governance 14:00-14:30 Call with NHS Vale of York Clinical Commissioning Group Accountable Officer 14:30-15:00 Call with the Executive 15:30-16:00 Call with Head of ICT 16:00-16:30 Call with Leader of the Council	WFH
26/08/21	15:30-16:00 Call with PA 16:00-16:30 Call with Director of Governance 16:30-17:00 Call with Leader of the Labour Group 17:30-19:30 CYC Executive Meeting	West Offices, York
27/08/21	Annual Leave	N/A
30/08/21	Bank Holiday	N/A
31/08/21	Annual Leave	N/A

Desk time focussed on Covid-19 pandemic and recovery planning.