Bootham Park Consultation 2019 – Privacy Notice

All City of York Council (CYC) Privacy Notices are regularly reviewed. This Notice was last reviewed and updated in September 2019. When we use your personal data, CYC complies with data protection legislation and is the registered 'Controller'. Our data protection notification is registered with the Information Commissioner's Office (ICO) – reference **Z5809563**.

Why is information being collected?

We are conducting this consultation to invite residents and interested parties to give us their views on the site development plan for the Bootham park area.

We ask for some personal information to gain insight into the needs of particular communities and to ensure we are a fair and inclusive service provider.

Participation is voluntary and you can choose not to answer some of the survey questions. You can withdraw your consent at any time, by contacting boothampark@york.gov.uk or by phone 01904 552005

What information will be collected?

We will collect information about you and your household, including age, gender and ethnicity and also your opinions on the plan

What will we do with the information?

The information we will gather from this consultation will be analysed and the responses will be used to help inform the final version of the Bootham Park development plan.

The information may be included in reports; however data will be anonymised and will not identify individuals.

We will not use the data for any other purpose than stated and will not disclose to a third party i.e. other companies or individuals, unless we are required to do so by law for the prevention of crime and detection of fraud, etc.

Online data will be collected using SurveyMonkey. To find out how they use your information, please click here.

Storage of information

We will keep the information you give us and your personal data in the council's secure network drive and make sure it can only be accessed by authorised staff. Where you complete a paper copy of a survey we will transfer the information you have given onto the council's secure network drive and then securely destroy the paper copy once the transfer is complete.

How long will we keep the information?

We will keep the information you give us for up to three years and then will destroy it. Where required or appropriate to, at the end of the retention period, we will pass onto the City Archives any relevant information.

Further Processing
If we wish to use your personal data for a new purpose, not covered by this Privacy Notice, we will provide you with a new notice explaining the purpose prior to commencing the processing and the processing conditions. Where and whenever necessary, we will seek your consent prior to the new processing.

Your rights
To find out about your rights under data protection law, you can go to the Information Commissioners Office (ICO) https://ico.org.uk/for-the-public/

You can also find information about your rights at https://www.york.gov.uk/privacy
If you have any questions about this email, want to exercise your rights, or if you have a complaint about how your information has been used, please contact us at foi@york.gov.uk or on 01904 554145 or write to:
Data Protection Officer
City of York Council
West Offices
Station Rise
York, YO1 6GA