DATA PROTECTION & PRIVACY NOTICE

EPASSI Annual Convention 2027 | 15–17 March 2027
In accordance with Regulation (EU) 2016/679 (General Data Protection Regulation – GDPR), we inform you that the personal data collected through this registration form will be processed under the responsibility of **Epassi Group Oy**, as Data Controller, for the purposes described below.

1. Data Controller

Epassi Group Oy
VAT number: FI29508414
Registered address: Porkkalankatu 22A, 00180 Helsinki
Privacy contact / Data Protection Officer:Taika Pöntinen, Group DPO, dataprivacy@epassi.com
Epassi has appointed **Roos and Fricker S.L.** as its event management agency and Data Processor.
Meetmaps S.L. provides the registration platform and acts as a Sub-processor on behalf of Epassi, through Roos and Fricker S.L.

2. Purposes of Processing

The personal data collected through this form will be used to organise and manage your participation in the EPASSI Annual Convention 2027, including:

- Confirming your attendance and managing your registration.
- Organising flights, trains and other travel arrangements.
- Coordinating airport transfers and ground transportation.
- Managing accommodation and room allocation.
- Providing access to the event agenda, schedules and relevant information.
- Sending operational communications and notifications.
- Managing event access through QR codes.
- Conducting event-related forms and surveys.
- Arranging suitable catering and accessibility services, where required.

Only personal data necessary for these purposes will be collected and processed.

3. Legal Basis for Processing

Event registration, travel and logistics
The processing of personal data required to manage your registration, travel arrangements, accommodation and participation in the event is based on applicable legal basis under Article 6 GDPR
Food allergies, food intolerances and health-related accessibility requirements
Where you voluntarily provide information about food allergies, food intolerances or accessibility requirements that reveal health-related information, such data will be treated as special-category personal data under Article 9 GDPR.

Subject to confirmation by Epassi that explicit consent is the appropriate legal basis, this information will be processed in accordance with Articles 6(1)(a) and 9(2)(a) GDPR.
Your explicit consent will be requested through a separate, optional and unchecked checkbox.
Providing this information is voluntary and is not a condition of attending the event. However, without the relevant information, certain individual catering or accessibility arrangements may not be possible.
You may withdraw your consent at any time by contacting Epassi using the privacy contact details provided in this notice.

4. Data Recipients and Service Providers

Your personal data may be shared, where necessary, with service providers involved in organising and delivering the event, including:

- **Roos and Fricker S.L.:** Event management and logistics coordination.
- **Meetmaps S.L.:** Registration platform, event application and operational communications.
- **Reunions i Ciència S.L. (Grupo RIC):** Technical secretariat, travel coordination, flight and transportation arrangements.
- **PortAventura:** Accommodation, room allocation, catering and venue services.
- **Other relevant providers:** Airlines, railway operators, hotels, transportation companies, catering providers and accessibility service providers.

Each provider will receive only the personal information necessary to perform its services.
Information about food allergies, intolerances and accessibility requirements will be shared only with authorised personnel and relevant service providers when strictly necessary to arrange suitable services.
Certain travel, accommodation or hospitality providers may act as independent Data Controllers for specific processing activities or legal obligations.

5. International Data Transfers

Where international travel arrangements or the use of service providers involve transfers of personal data outside the European Economic Area (EEA), such transfers will be carried out in accordance with the GDPR.
Where required, appropriate safeguards will be applied, such as an adequacy decision by the European Commission or Standard Contractual Clauses.

6. Data Retention

Personal data will be retained only for as long as necessary to organise and manage the event and to comply with any applicable legal obligations.
Under the processing arrangements established with Meetmaps:

- Health-related information will be deleted from Meetmaps' operational systems within a maximum of **15 calendar days after the event**, subject to any applicable legal obligations or documented instructions.

- Other event-related personal data will be returned or deleted from Meetmaps' systems within a maximum of **30 calendar days after the event**, subject to applicable contractual and legal requirements.
- Backup copies will be subject to the agreed retention, restricted-access and deletion procedures.

These periods relate specifically to Meetmaps and do not necessarily apply to Epassi or other independent Data Controllers, which may be subject to different lawful retention requirements.

Epassi in accordance with Article 32.2 of the LOPDGDD, establishes that the data shall remain blocked only for the period during which any liabilities arising from the processing may be subject to a limitation period. Thereafter, the data shall be deleted in accordance with the statutory retention periods established by law, taking into account the nature of the data.

7. Security and Confidentiality

Appropriate technical and organisational measures will be implemented to protect your personal data against unauthorised access, loss, alteration or disclosure.
Health-related information will not be displayed in attendee profiles, directories or general event notifications.
Access to this information will be restricted to authorised personnel who require it to provide the relevant services.

8. Your Data Protection Rights

Under the GDPR, you may exercise your rights of access, rectification, erasure, restriction of processing, objection and data portability, where applicable.
Where processing is based on consent, you may withdraw that consent at any time without affecting the lawfulness of processing carried out before its withdrawal.
To exercise your rights or raise a privacy-related question, please contact:
Epassi Group Oy – Privacy Contact
Email: [To be confirmed by Epassi]
Address: [To be confirmed by Epassi]
You also have the right to lodge a complaint with the competent data protection supervisory authority, including the Finnish Data Protection Ombudsman or the Spanish Data Protection Office (AEPD) , where applicable.

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9. Explicit Consent for Health-Related Information

☐ **I explicitly consent to Epassi Group Oy collecting and processing the information I voluntarily provide about my food allergies, food intolerances and health-related accessibility requirements, exclusively for the purpose of arranging appropriate catering, transportation, accommodation and accessibility services during the EPASSI Annual Convention 2027.**

I understand that this information may be shared with authorised event service providers only where strictly necessary, that providing it is voluntary, and that I may withdraw my consent at any time by contacting Epassi's privacy contact.

End of Privacy Notice