



DOVEFIELD CONDOMINIUMS

2917 Dove Haven Court, Charleston, South Carolina, 29414
843-733-5500

Re: Fee assessment

01/19/26

Dear Dovefield Owner,

We are writing to you because, despite multiple prior requests, the Association has not received an email address or online contact information for your unit.

As Dovefield is now under new management, the Board of Directors is actively working to reduce costs, streamline operations, and transition the Association to a primarily paperless system. Electronic communication allows us to save significant money on printing, postage, supplies, and administrative time—savings that ultimately benefit all owners.

Because repeated attempts to obtain email contact information have been declined, please be advised of the following:

Paper Communication Fee

At a duly noticed meeting, the Board of Directors voted unanimously to assess a **\$5.00 administrative fee per required or requested paper mailing** for owners who choose not to provide an email address. This fee reflects the real costs of printing, postage, materials, and staff time associated with physical mailings.

This notice serves as formal notification that this fee will be applied going forward.

Benefits of Email & Portal Access

By providing an email address and using the owner portal, you will:

- Receive timely community updates and official notices
- View **newly approved Rules & Regulations**, including items subject to enforcement and violation notices
- Ensure you and **your tenants** are aware of current community requirements and expectations
- Be informed of important changes, including:
 - The Association's new mailing address: **2917 Dove Haven Court**
 - The discontinuation of Association-provided pest control services
 - Positive improvements and projects underway in the community
- Allow the Association to quickly contact you if an urgent issue arises involving your unit

Please note that owners are responsible for ensuring their tenants are informed of and comply with all Association rules and regulations. Failure to review posted rules does not exempt owners or tenants from enforcement or violation assessments.



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We understand that some owners may be unwilling to provide an email address; however, choosing paper communication means accepting the associated administrative fee.

Important Account & Collections Policy Reminder

Please also be advised that under the Association's current policies:

- Accounts **30 days past due** are subject to late fees and **interest assessed at 18% annually**
- Accounts **90 days past due** are automatically forwarded to collections
- Once an account is in collections, the Association no longer handles the matter directly

These policies are strictly enforced and are an important part of the Association's transition under new management.

We strongly encourage you to provide an email address so you may avoid unnecessary fees and remain fully informed about matters affecting your property and the community.

To submit your email address or ask questions, please contact us at:

info@dovefieldcondos.com

Thank you for your attention to this important matter.

Sincerely,

The Board of Directors

Dovefield Condominiums