



TREE HEALTH & MAINTENANCE COMMITTEE

ORIGIN

This Standing Committee is established per Article VIII, Section 3 of the MGCA Bylaws.

PURPOSE

To ensure our tree canopy remains healthy, safe, and robust for future generations. To educate the community on tree health and maintenance, and the value of the tree canopy. To support woodland areas at the Community Garden and Heritage Park.

MEMBERSHIP

Per MGCA Bylaws, Article VIII, Section 17, “The Tree Health & Maintenance Committee...shall consist of the committee chair and at least one (1) Board Member plus additional Members and non-Association Members as deemed appropriate by the committee chair.”

MEETINGS

Meetings are normally called by the committee chair on an as-needed basis, usually monthly in the spring and summer months. Many meetings are working sessions in the gardens or around the community.

RESPONSIBILITIES

- Ensure proper expertise is available to evaluate and monitor the condition and health of the Campmeeting tree canopy and individual trees.
- Coordinate any required tree health services (e.g., chemical treatments). This may include trees on both Campmeeting and Private Property
- Review Tree Removal Permits and make recommendations to the Board of Managers for tree removal on private property.
- Review and authorize tree removal on MGCA property.
- Develop and execute a community tree plan
 - Coordinate purchase, planting, and care of new trees planted on Campmeeting Property and on Private Property with owner permission.
 - Provide advice and recommendations to Members wishing to plant trees on their property.
- Develop and oversee a Memorial Tree Program.
- Coordinate tree and gardening/landscaping-related volunteer activities.
- Provide updates to the MGCA website as appropriate.

- Where outside vendors may be required, the committee will choose vendors and obtain bids. All vendor contracts must be signed by the President.
- Responsible to fundraise as appropriate in consultation with the Finance Committee and any other pertinent committee.
- The Chair will establish purchase rates for items such as Memorial Trees to be approved by the Finance Committee.
- Present (or submit) a committee report at each Regular Meeting of the Board of Managers.

AUTHORITY

Authorized to schedule and direct activities of tree and landscaping-related vendors as necessary.

The Chair, along with the Board President, have the authority to approve emergency Tree Removal permits.

BUDGET/FUNDING

This committee has a line item in the MGCA annual budget for operating expenses. The committee may spend these funds in accordance with Board approved spending constraints. As part of the annual budget process, the Committee chair must submit a budget request for approval.

The Chair is responsible for ensuring that expenditures do not exceed budgeted/allocated funds.

Any cash donations are submitted to the MGCA Treasurer to be deposited in the appropriate fund; these funds may be accessed by special request to the Board of Managers.

Dates:

Adoption: December 21, 2021
Revision: Policy: September 17, 2024
Rescission: