



## **PROPERTY OWNERSHIP COMMITTEE**

### **ORIGIN**

This is a Standing Committee established per Article VIII, Section 3 of the MGCA Bylaws.

### **PURPOSE**

To welcome and orient new cottage owners.

### **MEMBERSHIP**

Per MGCA Bylaws, Article VIII, Section 16, the Property Ownership Committee “shall consist of the committee chair and at least two (2) Board Members plus Members of the Association as deemed appropriate by the committee chair.

### **MEETINGS:**

Meetings are normally called by the committee chair on an as-needed basis.

### **RESPONSIBILITIES**

Property Ownership Functions:

Meet in person or otherwise with property purchasers prior to the settlement of any property (residence or other) in the Campmeeting.

- Welcome new property purchasers to the Campmeeting, orient them to various aspects of the community, and acquaint them with the Rules and Regulations of the Campmeeting Association.
- Obtain new owners’ signature(s) on the Property Transfer Form acknowledging their agreement to comply with MGCA Rules and Regulations.

Provide property purchasers with New MGCA Member Welcome Packet, including but not limited to:

- Charter & Bylaws
- Rules & Regulations

Collect the signed and completed the approved Property Transfer Form from the buyer.

Rule 20 Administrative Functions:

- Oversee the application process for rental permits as outlined in Rule 20, including notice to all Members prior to rental application period.
- Annually review the amount of the rental permit application fee and recommend to the Board of Managers any adjustment to the fee schedule.
- Consult with and provide its recommendation to the Executive Committee in regard to rental permit denials and revocations and exceptions to the short-term permit limit.

Present (or submit in writing) a committee report at each Regular Meeting of the Board of Managers as necessary.

### **AUTHORITY**

Schedule and conduct meetings with new property purchasers.  
Establish new member packet content.

### **FINANCING/BUDGET**

There is no specific budget allocation/line item for this committee. The Committee may make funding requests to the Board if needed. The committee may spend these funds in accordance with Board approved spending constraints. As part of the annual budget process, the Committee chair must submit a budget request for approval.

The Chair is responsible for ensuring that expenditures do not exceed budgeted/allocated funds.

### **Dates:**

Adoption: December 21, 2021  
Revision: Policy: September 17, 2024  
Rescission: